

MB2236 MFP

User's Guide

www.lexmark.com

Contents

Safety information	7
Conventions	7
Product statements	7
Learn about the printer	12
Finding information about the printer	12
Finding the printer serial number	
Printer configuration	14
Using the control panel	15
Customizing the home screen	17
Changing the language of the on-screen keyboard	17
Understanding the status of the power button and indicator light	18
Selecting paper	18
Set up, install, and configure	25
Selecting a location for the printer	25
Attaching cables	
Setting up the printer to fax	28
Configuring the email SMTP settings	38
Loading paper and specialty media	50
Installing and updating software, drivers, and firmware	54
Networking	60
Creating a Cloud Connector profile	66
Printing the Menu Settings Page	66
Secure the printer	68
Erasing printer memory	68
Restoring factory default settings	
Statement of Volatility	68
Print	69
Printing from a computer	69
Printing from a mobile device	
Printing from a flash drive	
Supported flash drives and file types	
Configuring confidential jobs	73

	Printing confidential and other held jobs	. 73
	Printing from a Cloud Connector profile	. 74
	Printing a font sample list	. 75
	Placing separator sheets between copies	. 75
	Canceling a print job	. 75
	Adjusting toner darkness	. 75
C	ору	.77
	Using the automatic document feeder and scanner glass	. 77
	Making copies	
	Copying photos	
	Copying on letterhead	. 78
	Copying on both sides of the paper	. 78
	Reducing or enlarging copies	. 79
	Copying multiple pages onto a single sheet	. 79
	Collating copies	. 79
	Copying cards	. 80
	Creating a copy shortcut	. 80
Ε	-mail	.81
	Using the automatic document feeder and scanner glass	. 81
	Sending an e-mail	
F	ax	
•	Using the automatic document feeder and scanner glass	
	Sending a fax	
	Scheduling a fax	
	Creating a fax destination shortcut	
	Changing the fax resolution	
	Adjusting the fax darkness	
	Printing a fax log	
	Blocking junk faxes	
	Holding faxes	
	Forwarding a fax	
S	can	
_	Using the automatic document feeder and scanner glass	
	Scanning to a computer	
	Scanning to a flash drive	
	Scanning to an FTP server	

	Scanning to a network folder	92
	Scanning to a Cloud Connector profile	92
U	se printer menus	94
	Menu map	94
	Device	96
	Print	108
	Paper	.115
	Copy	.117
	Fax	.119
	E-mail	132
	FTP	137
	USB Drive	140
	Network/Ports	144
	Security	163
	Cloud Connector	168
	Reports	168
	Troubleshooting	170
V	laintain the printer	171
	Checking the status of parts and supplies	171
	Configuring supply notifications	171
	Setting up e-mail alerts	171
	Viewing reports	172
	Ordering parts and supplies	172
	Replacing parts and supplies	173
	Cleaning printer parts	179
	Saving energy and paper	182
	Moving the printer to another location	183
	Shipping the printer	184
T	roubleshoot a problem	185
	Print quality problems	185
	Printing problems	186
	The printer is not responding	222
	Unable to read flash drive	224
	Enabling the USB port	224
	Network connection problems	224
	Issues with supplies	227

	Clearing jams	. 229
	Paper feed problems	. 240
	E-mailing problems	. 242
	Faxing problems	. 243
	Scanning problems	. 249
	Contacting customer support	. 257
R	ecycle and dispose	.258
	Recycling Lexmark products	. 258
	Recycling Lexmark packaging	. 258
N	lotices	
	Product information	
	Edition notices	
	GOVERNMENT END USERS	
	Trademarks	
	Licensing notices	
	Noise emission levels	
	Waste from Electrical and Electronic Equipment (WEEE) directive	. 261
	India E-Waste notice	
	Lithium-ion rechargeable battery	. 262
	Product disposal	. 262
	Returning Lexmark cartridges for reuse or recycling	. 262
	Taiwan waste dry cell batteries recycle logo notice	. 262
	Taiwan RoHS information 限用物質含有情況標示	. 263
	Static sensitivity notice	. 263
	ENERGY STAR	. 264
	Temperature information	. 264
	Información de la energía de México	. 264
	Laser notice	. 265
	Power consumption	. 265
	Applicability of Regulation (EU) 2019/2015 and (EU) 2019/2020	. 267
	Regulatory notices for telecommunication terminal equipment	. 267
	Letter of conformity	. 267
	Notice to users of the Canadian telephone network	. 267
	Using this product in Switzerland	. 268
	Regulatory notices for wireless products	. 268
	Modular component notice	. 268

Exposure to radio frequency radiation	269
Innovation, Science and Economic Development Canada	269
European Community (EC) directives conformity	269
United Kingdom (UK) conformity	270
Innovation, Science and Economic Development Canada compliance	
statement	270
日本の VCCI 規定	270
STATEMENT OF LIMITED WARRANTY FOR LEXMARK LASER PRINTE	RS,
LEXMARK LED PRINTERS, AND LEXMARK MULTIFUNCTION LASER	
PRINTERS	271

Safety information

Conventions

Note: A *note* identifies information that could help you.

Warning: A *warning* identifies something that could damage the product hardware or software.

CAUTION: A *caution* indicates a potentially hazardous situation that could injure you. Different types of caution statements include:



CAUTION—POTENTIAL INJURY

Indicates a risk of injury.



CAUTION—SHOCK HAZARD

Indicates a risk of electrical shock.



CAUTION—HOT SURFACE

Indicates a risk of burn if touched.



CAUTION—PINCH HAZARD

Indicates a risk of being caught between moving parts.



CAUTION—MOVING PARTS

Indicates a risk of laceration or abrasion injuries from rotating parts.

Product statements



CAUTION—POTENTIAL INJURY

To avoid the risk of fire or electrical shock, connect the power cord to an appropriately rated and properly grounded electrical outlet that is near the product and easily accessible.



CAUTION—POTENTIAL INJURY

To avoid the risk of fire or electrical shock, use only the power cord provided with this product or the manufacturer's authorized replacement.



CAUTION—POTENTIAL INJURY

Do not use this product with extension cords, multioutlet power strips, multioutlet extenders, or UPS devices. The power capacity of these types of accessories can be easily overloaded by a laser printer and may result in a risk of fire, property damage, or poor printer performance.



CAUTION—POTENTIAL INJURY

Only a Lexmark Inline Surge Protector that is properly connected between the printer and the power cord provided with the printer may be used with this product. The use of non-Lexmark surge protection devices may result in a risk of fire, property damage, or poor printer performance.



CAUTION—POTENTIAL INJURY

To reduce the risk of fire, use only a 26 AWG or larger telecommunications (RJ-11) cord when connecting this product to the public switched telephone network. For users in Australia, the cord must be approved by the Australian Communications and Media Authority.



CAUTION—SHOCK HAZARD

To avoid the risk of electrical shock, do not place or use this product near water or wet locations.



CAUTION—SHOCK HAZARD

To avoid the risk of electrical shock, do not set up this product or make any electrical or cabling connections, such as the power cord, fax feature, or telephone, during a lightning storm.



CAUTION—POTENTIAL INJURY

Do not cut, twist, bind, crush, or place heavy objects on the power cord. Do not subject the power cord to abrasion or stress. Do not pinch the power cord between objects such as furniture and walls. If any of these things happen, a risk of fire or electrical shock results. Inspect the power cord regularly for signs of such problems. Remove the power cord from the electrical outlet before inspecting it.



CAUTION—SHOCK HAZARD

To avoid the risk of electrical shock, make sure that all external connections (such as Ethernet and telephone system connections) are properly installed in their marked plug-in ports.



CAUTION—SHOCK HAZARD

To avoid the risk of electrical shock, if you are accessing the controller board or installing optional hardware or memory devices sometime after setting up the printer, then turn the printer off, and unplug the power cord from the electrical outlet before continuing. If you have any other devices attached to the printer, then turn them off as well, and unplug any cables going into the printer.



CAUTION—SHOCK HAZARD

To avoid the risk of electrical shock, do not use the fax feature during a lightning storm.



CAUTION—SHOCK HAZARD

To avoid the risk of electrical shock when cleaning the exterior of the printer, unplug the power cord from the electrical outlet and disconnect all cables from the printer before proceeding.



CAUTION—POTENTIAL INJURY

If the printer weight is greater than 20 kg (44 lb), then it may require two or more people to lift it safely.



CAUTION—POTENTIAL INJURY

When moving the printer, follow these guidelines to avoid personal injury or printer damage:

- Make sure that all doors and trays are closed.
- Turn off the printer, and then unplug the power cord from the electrical outlet.
- Disconnect all cords and cables from the printer.
- If the printer has separate floor-standing optional trays or output options attached to it, then disconnect them before moving the printer.
- If the printer has a caster base, then carefully roll it to the new location. Use caution when passing over thresholds and breaks in flooring.
- If the printer does not have a caster base but is configured with optional trays or output options, then remove the output options and lift the printer off the trays. Do not try to lift the printer and any options at the same time.
- Always use the handholds on the printer to lift it.
- Any cart used to move the printer must have a surface able to support the full footprint of the printer.
- Any cart used to move the hardware options must have a surface able to support the dimensions of the options.
- · Keep the printer in an upright position.
- · Avoid severe jarring movements.
- Make sure that your fingers are not under the printer when you set it down.
- Make sure that there is adequate clearance around the printer.



CAUTION—TIPPING HAZARD

Installing one or more options on your printer or MFP may require a caster base, furniture, or other feature to prevent instability causing possible injury. For more information on supported configurations, see www.lexmark.com/multifunctionprinters.



CAUTION—TIPPING HAZARD

To reduce the risk of equipment instability, load each tray separately. Keep all other trays closed until needed.



CAUTION—HOT SURFACE

The inside of the printer might be hot. To reduce the risk of injury from a hot component, allow the surface to cool before touching it.



CAUTION—PINCH HAZARD

To avoid the risk of a pinch injury, use caution in areas marked with this label. Pinch injuries may occur around moving parts, such as gears, doors, trays, and covers.

CAUTION—MOVING PARTS

To avoid the risk of laceration or abrasion injuries, keep hands away from moving parts in areas marked with this label. Injuries from moving parts may occur around gears and other rotating parts.



CAUTION—POTENTIAL INJURY

This product uses a laser. Use of controls or adjustments or performance of procedures other than those specified in the *User's Guide* may result in hazardous radiation exposure.



CAUTION—POTENTIAL INJURY

The lithium battery in this product is not intended to be replaced. There is a danger of explosion if a lithium battery is incorrectly replaced. Do not recharge, disassemble, or incinerate a lithium battery. Discard used lithium batteries according to the manufacturer's instructions and local regulations.



- INGESTION HAZARD: This product contains a button cell or coin battery.
- **DEATH** or serious injury can occur if ingested.
- A swallowed button cell or coin battery can cause Internal Chemical Burns in as little as 2 hours.
- KEEP new and used batteries OUT OF REACH of CHILDREN.
- **Seek immediate medical attention** if a battery is suspected to be swallowed or inserted inside any part of the body.



Remove and immediately recycle or dispose of used batteries according to local regulations and keep away from children. Do not dispose of batteries in household trash or incinerate. Even used batteries may cause severe injury or death. Call a local poison control center for treatment information.

Battery type: CR6821

Nominal battery voltage: 3V

Do not force discharge, recharge, disassemble, heat above 60°C (140°F), or incinerate. Doing so may result in injury due to venting, leakage, or explosion resulting in chemical burns.

This equipment is not suitable for use in locations where children are likely to be present. The following products are not suitable for use in locations where children are likely to be present:

Lexmark MB2236adw, Lexmark MB2236adwe, Lexmark MB2236i MFPs This product is designed, tested, and approved to meet strict global safety standards with the use of specific manufacturer's components. The safety features of some parts may not always be obvious. The manufacturer is not responsible for the use of other replacement parts.

Refer service or repairs, other than those described in the user documentation, to a service representative.

SAVE THESE INSTRUCTIONS.

Learn about the printer

| Finding information about the printer

What are you looking for?	Find it here
Initial setup instructions	See the setup documentation that came with the printer.
Printer softwarePrint or fax driverPrinter firmwareUtility	Go to www.lexmark.com/downloads, search for your printer model, and then in the Type menu, select the driver, firmware, or utility that you need.
 Selecting and storing paper and specialty media Loading paper Configuring printer settings Viewing and printing documents and photos Configuring the printer on a network Caring for and maintaining the printer Troubleshooting and solving problems 	Information Center—Go to https://infoserve.lexmark.com. How-to videos—Go to https://infoserve.lexmark.com/idv/.
Help information for using the printer software.	Help for Microsoft Windows or Macintosh operating systems—Open a printer software program or application, and then click Help . Click to view context-sensitive information.
	 Notes Help is automatically installed with the printer software. Depending on the operating system, the printer software is either in the printer program folder or on the desktop.

What are you looking for?	Find it here
Documentation	Go to https://support.lexmark.com.
Live chat supportE-mail supportVoice support	Note: Select your country or region, and then select your product to view the appropriate support site.
	Support contact information for your country or region can be found on the website or on the printed warranty that came with the printer.
	Have the following information ready when you contact customer support:
	Place and date of purchaseMachine type and serial number
	For more information, see Finding the printer serial number on page 13.
 Safety information Regulatory information Warranty information Environmental information 	 Warranty information varies by country or region: In the U.S.—See the Statement of Limited Warranty included with the printer, or go to https://support.lexmark.com. In other countries and regions—See the printed warranty that came with the printer. Product Information Guide—See the documentation that came with the printer or
	go to https://support.lexmark.com.
Information on Lexmark digital passport	Go to https://csr.lexmark.com/digital-passport.php.

| Finding the printer serial number

- 1. Pull out the tray.
- 2. Locate the serial number below the manual feeder.



| Printer configuration

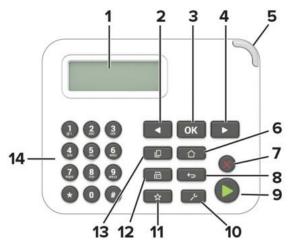


1	Automatic document feeder (ADF)
2	ADF tray
3	ADF bin
4	Standard bin
5	Power button
6	Manual feeder
7	250-sheet tray
8	Control panel

Note: The appearance may vary depending on your printer model.

Using the control panel

Lexmark MB2236adw MFP



	Control panel part	Function
1	Display	 View printer messages and supply status. Set up and operate the printer.
2	Left arrow button	 Scroll through menus or move between screens and menu options. Decrease the numeric value of a setting.
3	Select button	Select a menu option.Save the changes in a setting.

	Control panel part	Function
4	Right arrow button	 Scroll through menus or move between screens and menu options. Increase the numeric value of a setting.
5	Indicator light	Check the status of the printer.
6	Home button	Go to the home screen.
7	Stop or Cancel button	Stop the current job.
8	Back button	Return to the previous screen.
9	Start button	Start a job, depending on which mode is selected.
10	Menu button	Access the printer menus.
11	Shortcuts button	Access shortcuts to frequently used functions with previously saved settings.
12	Fax button	Enter Fax mode.
13	Copy button	Enter Copy mode.
14	Numeric keypad	Enter numbers or symbols in an input field.

Lexmark MB2236adwe, Lexmark MB2236i MFPs



	Control panel part	Function
1	Home button	Go to the home screen.
2	Back button	Return to the previous screen.
3	Start button	Start a job, depending on which mode is selected.
4	Indicator light	Check the status of the printer.
5	Display	 View printer messages and supply status. Set up and operate the printer.

Customizing the home screen

- 1. From the control panel, navigate to **Settings** > **Device** > **Visible Home Screen Icons**.
- 2. Select the icons that you want to appear on the home screen.
- 3. Apply the changes.

Changing the language of the on-screen keyboard

Note: You can only change the language of the keyboard in printer tasks that require alphanumeric input such as e-mail or scan.

- 1. Touch the input field.
- 2. On the keyboard, touch and hold the language key.
- 3. Select a language.

Understanding the status of the power button and indicator light

Power button light	Printer status
Off	The printer is off, ready, or processing data.
White	The printer is in Sleep mode.

Lexmark MB2236adw MFP

Indicator light	Printer status
Off	The printer is off or in Sleep mode.
Green	The printer is on or ready.
Blinking green	The printer is processing data.
Blinking red	The printer requires user intervention.

Lexmark MB2236adwe, Lexmark MB2236i MFPs

Indicator light	Printer status
Off	The printer is off or in Sleep mode.
Blue	The printer is on or ready.
Blinking blue	The printer is processing data.
Blinking red	The printer requires user intervention.

|Selecting paper

Paper guidelines

Use the appropriate paper to prevent jams and help ensure trouble-free printing.

- Always use new, undamaged paper.
- Before loading paper, know the recommended printable side of the paper. This information is usually indicated on the paper package.
- Do not use paper that has been cut or trimmed by hand.
- Do not mix paper sizes, types, or weights in the same tray; mixing results in jams.
- Do not use coated papers unless they are specifically designed for electrophotographic printing.

Paper characteristics

The following paper characteristics affect print quality and reliability. Consider these factors before printing on them.

Weight

The tray can feed paper weights from 60 to 105 g/m 2 (16 to 28 lb) grain long paper. Paper lighter than 60 g/m 2 (16 lb) may not be stiff enough to feed properly, and may cause jams.

Curl

Curl is the tendency for paper to curl at its edges. Excessive curl can cause paper feeding problems. Curl can occur after the paper passes through the printer, where it is exposed to high temperatures. Storing paper unwrapped in hot, humid, cold, or dry conditions can contribute to paper curling before printing and can cause feeding problems.

Smoothness

Paper smoothness directly affects print quality. If paper is too rough, toner cannot fuse to it properly. If paper is too smooth, it can cause paper feeding or print quality issues. We recommend the use of paper with 50 Sheffield points.

Moisture content

The amount of moisture in paper affects both print quality and the printer ability to feed the paper correctly. Leave paper in its original wrapper until you use it. Exposure of paper to moisture changes can degrade its performance.

Store paper in its original wrapper in the same environment as the printer for 24 to 48 hours before printing. Extend the time several days if the storage or transportation environment is very different from the printer environment. Thick paper may also require a longer conditioning period.

Grain direction

Grain refers to the alignment of the paper fibers in a sheet of paper. Grain is either *grain long*, running the length of the paper, or *grain short*, running the width of the paper.

For 60–105 g/m² (16–28-lb) paper, grain long paper is recommended.

Fiber content

Most high-quality xerographic paper is made from 100% chemically treated pulped wood. This content provides the paper with a high degree of stability, resulting in fewer paper feeding problems and better print quality. Paper containing fibers such as cotton can negatively affect paper handling.

Unacceptable paper

The following paper types are not recommended for use with the printer:

- Chemically treated papers used to make copies without carbon paper, also known as carbonless papers, carbonless copy paper (CCP), or no carbon required (NCR) paper
- Preprinted papers with chemicals that may contaminate the printer
- Preprinted papers that can be affected by the temperature in the printer fuser
- Preprinted papers that require a registration (the precise print location on the page) greater than ±2.3 mm (±0.9 in.), such as optical character recognition (OCR) forms

In some cases, registration can be adjusted with a software application to successfully print on these forms.

- Coated papers (erasable bond), synthetic papers, thermal papers
- Rough-edged, rough or heavily textured surface papers, or curled papers
- Recycled papers that fail EN12281:2002 (European)
- Paper weighing less than 60 g/m² (16 lb)
- · Multiple-part forms or documents

Selecting preprinted forms and letterhead

- · Use grain long paper.
- Use only forms and letterhead printed using an offset lithographic or engraved printing process.
- Avoid paper with rough or heavily textured surfaces.
- Use inks that are not affected by the resin in toner. Inks that are oxidation-set or oil-based generally meet these requirements; latex inks might not.
- Print samples on preprinted forms and letterheads considered for use before buying large quantities. This action determines whether the ink in the preprinted form or letterhead affects print quality.
- When in doubt, contact your paper supplier.
- When printing on letterhead, load the paper in the proper orientation for your printer. For more information, see the *Paper and Specialty Media Guide*.

Storing paper

Use these paper storage guidelines to help avoid jams and uneven print quality:

- Store paper in its original wrapper in the same environment as the printer for 24 to 48 hours before printing.
- Extend the time several days if the storage or transportation environment is very different from the printer environment. Thick paper may also require a longer conditioning period.
- For best results, store paper where the temperature is 21°C (70°F) and the relative humidity is 40 percent.
- Most label manufacturers recommend printing in a temperature range of 18–24°C (65–75°F) with relative humidity between 40 and 60 percent.
- Store paper in cartons, on a pallet or shelf, rather than on the floor.
- Store individual packages on a flat surface.
- Do not store anything on top of individual paper packages.
- Take paper out of the carton or wrapper only when you are ready to load it in the printer. The carton and wrapper help keep the paper clean, dry, and flat.

Supported paper sizes

Notes

- Paper less than 210 mm (8.3 in.) wide always prints at reduced speed.
- Use the manual feeder when printing on paper less than 105 mm (4.1 in.) wide.
- The minimum paper dimension supported for two-sided printing is 210 x 279.4 mm (8.3 x 11 in.).
- The maximum paper length supported by the scanner glass is 297 mm (11.7 in.).
- For two-sided printing on letter-, legal-, Oficio-, or folio-size paper, make sure that the paper size setting in the duplex unit is set to Letter.

Paper size	250-sheet tray	Manual feeder	Two-sided printing	Scanner glass	Automatic document feeder
A4 210 x 297 mm (8.27 x 11.7 in.)	√	✓	√	√	✓
A5 (short edge feed) 148 x 210 mm (5.83 x 8.2 7 in.)	√	✓	X	√	✓
A5 (long edge feed) 210 x 148 mm (8.27 x 5.8 3 in.)	√	√	X	√	✓
A6 105 x 148 mm (4.13 x 5.8 3 in.)	√	✓	X	✓	✓
JIS B5 182 x 257 mm (7.17 x 10. 1 in.)	√	✓	х	✓	✓

Paper size	250-sheet tray	Manual feeder	Two-sided printing	Scanner glass	Automatic document feeder
Oficio (Mexico) 215.9 x 34 0.4 mm (8.5 x 13.4 i n.)	√	√	√	X	√
Hagaki 100 x 148 mm (3.94 x 5.8 3 in.)	X	√	X	√	X
Statement 139.7 x 21 5.9 mm (5.5 x 8.5 in .)	√	✓	X	√	✓
184.2 x 26 6.7 mm (7.25 x 10. 5 in.)	√	✓	X	✓	✓
Letter 215.9 x 27 9.4 mm (8.5 x 11 in.)	√	√	√	√	✓
Legal 215.9 x 35 5.6 mm (8.5 x 14 in.	√	√	√	X	✓
Folio 215.9 x 33 0.2 mm (8.5 x 13 in.)	√	√	✓	X	✓
98 x 148 m m (3.9 x 5.8 in .) to 216 x 356 mm (8.5 x 14 in.)	X	✓	X	√	✓

Paper size	250-sheet tray	Manual feeder	Two-sided printing	Scanner glass	Automatic document feeder
Universal 105 x 148 mm (4.1 x 5.8 in .) to 216 x 356 mm (8.5 x 14 in.)	√	√	X	√	✓
7 3/4 Envelope (Monarch) 98.4 x 190. 5 mm (3.875 x 7. 5 in.)	X	√	X	√	Х
9 Envelop e 98.4 x 225. 4 mm (3.875 x 8. 9 in.)	X	√	X	√	Х
10 Envelo pe 104.8 x 24 1.3 mm (4.12 x 9.5 i n.)	X	√	X	√	X
DL Envelo pe 110 x 220 mm (4.33 x 8.6 6 in.)	X	√	X	√	Х
C5 Envelo pe 162 x 229 mm (6.38 x 9.0 1 in.)	X	√	X	√	Х
B5 Envelo pe 176 x 250 mm (6.93 x 9.8 4 in.)	X	√	X	√	Х

Paper size	250-sheet tray	Manual feeder	Two-sided printing	Scanner glass	Automatic document feeder
Universal Envelope	X	✓	X	✓	Х
98.4 x 162 mm (3.87 x 6.3 8 in.) to 176 x 250 mm (6.93 x 9.8 4 in.)					

Supported paper types

Labels, envelopes, and card stock always print at reduced speed.

Paper type	250-sheet tray	Manual feeder	Two-sided printing	Automatic document feeder
Plain paper	✓	✓	✓	✓
Card stock	x	✓	X	X
Labels	x	✓	X	x
Bond	✓	✓	✓	✓
Envelope	x	✓	Х	x
Letterhead	✓	✓	✓	✓
Preprinted	✓	✓	✓	✓
Colored paper	✓	✓	✓	✓
Light	✓	✓	✓	✓
Heavy	✓	✓	✓	✓
Recycled	✓	✓	✓	✓

Supported paper weights

250-sheet tray	Manual feeder	Two-sided printing	Automatic document feeder
60–105 g/m² (16–	60–200 g/m² (16–	60–105 g/m² (16–	60–105 g/m² (16–
28-lb bond)	54-lb bond)	28-lb bond)	28-lb bond)

Set up, install, and configure

Selecting a location for the printer

- · Leave enough room to open trays, covers, and doors and to install hardware options.
- Set up the printer near an electrical outlet.



CAUTION—POTENTIAL INJURY

To avoid the risk of fire or electrical shock, connect the power cord to an appropriately rated and properly grounded electrical outlet that is near the product and easily accessible.



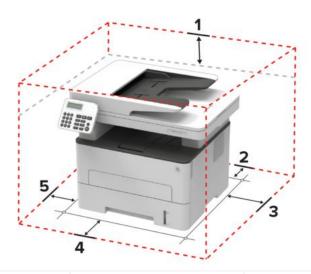
CAUTION—SHOCK HAZARD

To avoid the risk of electrical shock, do not place or use this product near water or wet locations.

- Make sure that airflow in the room meets the latest revision of the ASHRAE 62 standard or the CEN Technical Committee 156 standard.
- Provide a flat, sturdy, and stable surface.
- Keep the printer:
 - Clean, dry, and free of dust
 - Away from stray staples and paper clips
 - Away from the direct airflow of air conditioners, heaters, or ventilators
 - Free from direct sunlight and humidity extremes
- Observe the recommended temperatures and avoid fluctuations.

Ambient temperature	10 to 32.2°C (50 to 90°F)
Storage temperature	-40 to 43.3°C (-40 to 110°F)

• Allow the following recommended amount of space around the printer for proper ventilation:



1	Тор	360 mm (14 in.)
2	Rear	260 mm (10 in.)
3	Right side	200 mm (8 in.)
4	Front	Notes The minimum space needed in front of the printer is 76 mm (3 in.).
5	Left side	200 mm (8 in.)

Attaching cables



CAUTION—SHOCK HAZARD

To avoid the risk of electrical shock, do not set up this product or make any electrical or cabling connections, such as the power cord, fax feature, or telephone, during a lightning storm.



CAUTION—POTENTIAL INJURY

To avoid the risk of fire or electrical shock, connect the power cord to an appropriately rated and properly grounded electrical outlet that is near the product and easily accessible.



CAUTION—POTENTIAL INJURY

To avoid the risk of fire or electrical shock, use only the power cord provided with this product or the manufacturer's authorized replacement.



CAUTION—POTENTIAL INJURY

To reduce the risk of fire, use only a 26 AWG or larger telecommunications (RJ-11) cord when connecting this product to the public switched telephone network. For users in Australia, the cord must be approved by the Australian Communications and Media Authority.

Warning—Potential DamageTo avoid loss of data or printer malfunction, do not touch the USB cable, any wireless network adapter, or the printer in the areas shown while actively printing.



	Printer port	Function	
1	EXT port	Connect more devices (telephone or	
	Note: Available only in some printer models.	answering machine) to the printer and the telephone line. Use this port if you do not have a dedicated fax line for the printer and if this	
		connection method is supported in your country or region.	
2	LINE port	Connect the printer to an active telephone line	
	Note: Available only in some printer models.	through a standard wall jack (RJ-11), DSL filter, or VoIP adapter, or any other adapter that allows you to access the telephone line to send and receive faxes.	

	Printer port	Function
3	Ethernet port	Connect the printer to a network.
4	USB printer port	Connect the printer to a computer.
5	Power cord socket	Connect the printer to a properly grounded electrical outlet.

Setting up the printer to fax

Supported fax

Printer model	Analog fax	etherFAX ¹	Fax server	Fax over IP (FoIP) ²
MB2236adw	✓	✓	x	✓
MB2236adwe	✓	✓	✓	✓
MB2236i	Х	✓	✓	✓

¹ Needs a subscription. For more information, go to https://www.etherfax.net/lexmark or contact the place where you purchased the printer.

Setting up the fax function using analog fax

Notes

- This feature is available only in some printer models.
- Some connection methods are applicable only in some countries or regions.
- If the fax function is enabled and not fully set up, then the indicator light may blink red.
- If you do not have a TCP/IP environment, then use the control panel to set up fax.

Warning—Potential Damage

To avoid loss of data or printer malfunction, do not touch cables or the printer in the area shown while actively sending or receiving a fax.

 $^{^{2}}$ Needs an installed license bundle. For more information, contact the place where you purchased the printer.



Using the fax setup wizard in the printer

Notes

- The setup wizard is available only if no device-based fax, such as analog, etherFAX, or Fax over IP (FoIP), is configured.
- These instructions apply only to printers with touch-screen display.
- Before using the wizard, make sure that the printer firmware is updated. For more information, see the "Updating firmware" section.
- 1. From the home screen, touch **Fax**.
- 2. Touch **Set up now**.
- 3. Type the fax name, and then touch **Next**.
- 4. Enter the fax number and then touch **Done**.

Using the Settings menu in the printer

1. From the control panel, navigate to:

Settings > Fax > Fax Setup > General Fax settings

For non-touch-screen printer models, press OK to navigate through the settings.

2. Configure the settings.

Using the Embedded Web Server

1. Open a web browser, and then type the printer IP address in the address field.

Notes

- View the printer IP address on the home screen. The IP address appears as four sets of numbers separated by periods, such as 123.123.123.
- If you are using a proxy server, then temporarily disable it to load the web page correctly.

- 2. Click Settings > Fax > Fax Setup > General Fax Settings.
- 3. Configure the settings.
- 4. Apply the changes.

Setting up the fax function using etherFAX

Notes

- The printer firmware must be updated to the latest version. For more information, see the "Printer firmware instructions" section.
- Make sure that you have registered your printer to the etherFAX portal. For more information, go to https://www.etherfax.net/lexmark.
- The printer serial number is required on registration. To locate the serial number, see Finding the printer serial number on page 13.
- 1. Open a web browser, and then type the printer IP address in the address field.

Notes

- View the printer IP address on the home screen. The IP address appears as four sets of numbers separated by periods, such as 123.123.123.
- If you are using a proxy server, then temporarily disable it to load the web page correctly.
- 2. Click Settings > Fax > Fax Setup > General Fax Settings.

Note: Fax Setup appears only if **Fax Mode** is set to **Fax**.

- 3. In the **Fax Name** field, type a unique name.
- 4. In the **Fax Number** field, enter the fax number that etherFAX provided.
- 5. From the **Fax Transport** menu, select **etherFAX**.

Notes

- This menu shows up only when more than one fax transport is available.
- If the printer only has etherFAX installed, then it is automatically configured.
- 6. Apply the changes.

Setting up the fax function using fax server

Notes

- This feature lets you send fax messages to a fax service provider that supports e-mail receiving.
- This feature supports outgoing fax messages only. To support fax receive, make sure
 that you have a device-based fax, such as analog fax, etherFAX, or Fax over IP
 (FoIP), configured in your printer.
- 1. Open a web browser, and then type the printer IP address in the address field.

Notes

- View the printer IP address on the home screen. The IP address appears as four sets of numbers separated by periods, such as 123.123.123.123.
- If you are using a proxy server, then temporarily disable it to load the web page correctly.
- 2. Click **Settings > Fax**.
- 3. From the Fax Mode menu, select Fax Server, and then click Save.
- 4. Click Fax Server Setup.
- 5. In the To Format field, type [#]@myfax.com, where [#] is the fax number and myfax.com is the fax provider domain.

Notes

- If necessary, configure the Reply Address, Subject, or Message fields.
- To let the printer receive fax messages, enable the device-based fax receive setting. Make sure that you have a device-based fax configured.
- 6. Click Save.
- 7. Click Fax Server E-mail Settings, and then do either of the following:
 - Enable Use E-mail SMTP Server.

Note: If the E-mail SMTP settings are not configured, then see Configuring the email SMTP settings on page 38.

- Configure the SMTP settings. For more information, contact your e-mail service provider.
- 8. Apply the changes.

Setting up fax using a standard telephone line

Note: These instructions apply only to printers that support analog fax. For more information, see Supported fax on page 28.



CAUTION—SHOCK HAZARD

To avoid the risk of electrical shock, do not set up this product or make any electrical or cabling connections, such as the power cord, fax feature, or telephone, during a lightning storm.



CAUTION—SHOCK HAZARD

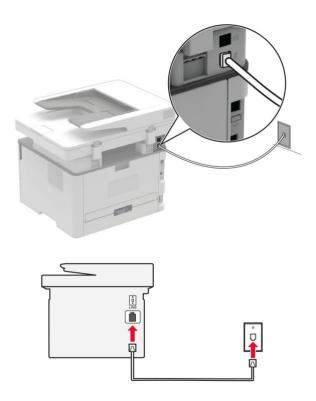
To avoid the risk of electrical shock, do not use the fax feature during a lightning storm.



CAUTION—POTENTIAL INJURY

To reduce the risk of fire, use only a 26 AWG or larger telecommunications (RJ-11) cord when connecting this product to the public switched telephone network. For users in Australia, the cord must be approved by the Australian Communications and Media Authority.

Setup 1: Printer is connected to a dedicated fax line



1. Connect one end of the telephone cable to the LINE port of the printer.

2. Connect the other end of the cable to an active analog telephone wall jack.

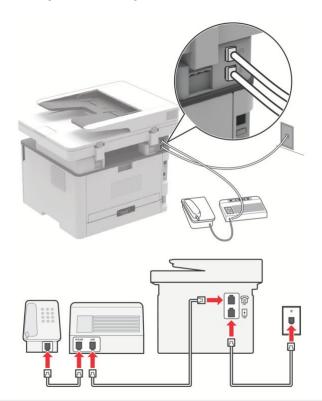
Notes

- You can set the printer to receive faxes automatically (set Auto Answer to On) or manually (set Auto Answer to Off).
- If you want to receive faxes automatically, then set the printer to pick up on a specified number of rings.

Setup 2: Printer is sharing the line with an answering machine

Note: If you subscribe to a distinctive ring service, then make sure that you set the correct ring pattern for the printer. Otherwise, the printer does not receive faxes even if you have set it to receive faxes automatically.

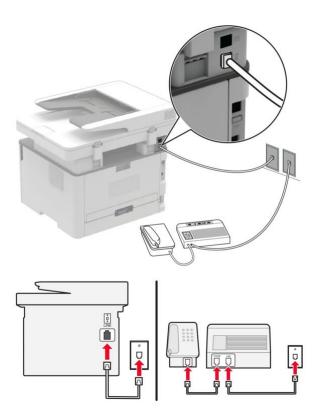
Connected to the same telephone wall jack



Note: These instructions apply only to printers that have EXT and LINE ports.

- Connect one end of the telephone cable to the LINE port of the printer.
- Connect the other end of the cable to an active analog wall jack.
- Connect the answering machine to the telephone port of the printer.

Connected to different wall jacks



- 1. Connect one end of the telephone cable to the LINE port of the printer.
- 2. Connect the other end of the cable to an active analog wall jack.

Notes

- If you have only one telephone number on your line, then set the printer to receive faxes automatically.
- Set the printer to pick up calls two rings after the answering machine. For example, if the answering machine picks up calls after four rings, then set the printer Rings to Answer setting to **6**.

Setting up fax in countries or regions with different telephone wall jacks and plugs

Note: These instructions apply only to printers that support analog fax. For more information, see Supported fax on page 28.



CAUTION—SHOCK HAZARD

To avoid the risk of electrical shock, do not set up this product or make any electrical or cabling connections, such as the power cord, fax feature, or telephone, during a lightning storm.



CAUTION—SHOCK HAZARD

To avoid the risk of electrical shock, do not use the fax feature during a lightning storm.



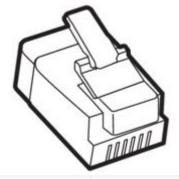
CAUTION—POTENTIAL INJURY

To reduce the risk of fire, use only a 26 AWG or larger telecommunications (RJ-11) cord when connecting this product to the public switched telephone network. For users in Australia, the cord must be approved by the Australian Communications and Media Authority.

The standard wall jack adopted by most countries or regions is RJ-11. If the wall jack or equipment in your facility is not compatible with this type of connection, then use a telephone adapter. An adapter for your country or region may not come with your printer, and you may need to purchase it separately.

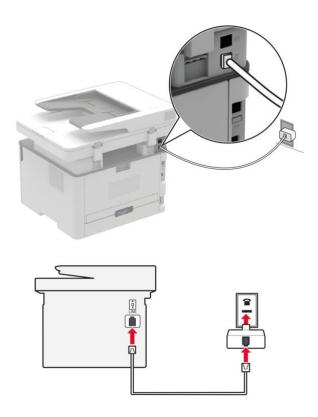
There may be an adapter plug installed in the telephone port of the printer. Do not remove the adapter plug from the telephone port of the printer if you are connecting to a serial or

cascaded telephone system.



Part name	Part number	
Lexmark adapter plug	40X8519	

Connecting the printer to a non-RJ-11 wall jack



- 1. Connect one end of the telephone cable to the LINE port of the printer.
- 2. Connect the other end of the cable to the RJ-11 adapter, and then connect the adapter to the wall jack.

Note: If you want to connect another device with a non-RJ-11 connector to the same wall jack, then connect it directly to the telephone adapter.

Connecting to a distinctive ring service

A distinctive ring service lets you have multiple telephone numbers on one telephone line. Each telephone number is assigned a different ring pattern.

Note: These instructions apply only to printers that support analog fax. For more information, see Supported fax on page 28.

1. From the control panel, navigate to Settings > Fax > Fax Setup > Fax Receive Settings > Admin Controls > Answer On.

For non-touch-screen printer models, press OK to navigate through the settings.

2. Select a ring pattern.

Setting the fax date and time

Note: Make sure that fax is configured. For more information, see the "Setting up the printer to fax" section.

From the control panel, navigate to Settings > Device > Preferences > Date and Time > Configure.

For non-touch-screen printer models, press OK to navigate through the settings.

2. Configure the settings.

Configuring daylight saving time

Note: Make sure that fax is configured. For more information, see the "Setting up the printer to fax" section.

1. From the control panel, navigate to Settings > Device > Preferences > Date and Time > Configure.

For non-touch-screen printer models, press OK to navigate through the settings.

- 2. In the Time Zone menu, select (UTC+user) Custom.
- 3. Configure the settings.

Configuring the fax speaker settings

Note: Make sure that fax is configured. For more information, see the "Setting up the printer to fax" section.

1. From the control panel, navigate to **Settings > Fax > Fax Setup > Speaker Settings**.

For non-touch-screen printer models, press to navigate through the settings.

- 2. Do the following:
 - Set Speaker Mode to Always On.
 - Set Speaker Volume to High.
 - Enable Ringer Volume.

Configuring the email SMTP settings

Configure the Simple Mail Transfer Protocol (SMTP) settings to send a scanned document through email. The settings vary with each service provider. For more information, see Email service providers.

Before you begin, make sure that the printer is connected to a network and the network is connected to the Internet.

Using the Embedded Web Server

1. Open a web browser, and then type the printer IP address in the address field.

Notes

- You can find the IP address at the top of the printer display.
- Make sure that the printer and computer are connected to the same network.
- 2. Click Settings > Email.
- 3. Configure the email settings. For more information, see Email service providers.

Notes

- For email service providers that are not on the list, contact your provider and ask for the settings.
- For video instructions on configuring the SMTP settings for Gmail™ email service, go to https://infoserve.lexmark.com/ref/common/configuring-emailvideo.html.
- For Microsoft 365 OAuth 2.0 Authentication, you must register your printer to OAuth 2.0 Authentication. For more information, see Setting up OAuth 2.0 Authentication for Email Server using the Embedded Web Server.
- 4. Click Save.

Setting up OAuth 2.0 Authentication for Email Server using the Embedded Web Server

1. Open a web browser, and then type the printer IP address in the address field.

- You can find the IP address at the top of the printer display.
- Make sure that the printer and computer are connected to the same network.
- 2. Click **Settings** > **Email**.
- 3. Click Set Up OAuth 2 for Email Server, and then click Register.
- 4. Go to https://microsoft.com/devicelogin.
- 5. Enter the code that was generated in the Embedded Web Server.
- 6. Log in to your Outlook account.
- 7. Follow the on-screen instructions.

Using the email setup wizard in the printer

The wizard appears when you attempt to send an email and the SMTP settings are not yet configured. These instructions apply only to some printer models.

Notes

- Before using the wizard, make sure that the printer firmware is updated. For more information, see the **Printer firmware instructions** section.
- Setting up the SMTP settings using the email setup wizard is not applicable for OAuth 2.0 Authentication.
- 1. From the home screen, touch Email.
- 2. Touch **Set up now**, and then type your email address.
- 3. Type the password.

Notes

- Depending on your email service provider, type your account password, app password, or authentication password. For more information on the password, see Email service providers, and then look for Device Password.
- If your provider is not listed, then contact your provider and ask for the Primary SMTP Gateway, Primary SMTP Gateway Port, Use SSL/TLS, and SMTP Server Authentication settings. Proceed with the setup after getting the settings.
- 4. Touch OK.

Using the Settings menu in the printer

- 1. From the control panel, navigate to **Settings** > **Email** > **Email Setup**.
 - For non-touch-screen printer models, press to navigate through the settings.
- 2. Configure the email settings. For more information, see Email service providers.

Notes

If your service provider is not listed, then contact your provider.

Email service providers

Use the following table to determine the SMTP settings of your service provider.

Notes

- If you encounter errors using the settings provided, then contact your service provider.
- If your service provider is not listed, then contact your provider.
- AOL Mail
- Comcast Mail
- Gmail
- iCloud Mail
- Mail.com
- NetEase Mail (mail.126.com)
- NetEase Mail (mail.163.com)
- NetEase Mail (mail.yeah.net)
- Outlook Live or Microsoft 365
- QQ Mail
- Sina Mail
- Sohu Mail
- Yahoo! Mail
- Zoho Mail

AOL Mail

Setting	Value
Primary SMTP Gateway	smtp.aol.com
Primary SMTP Gateway Port	587
Use SSL/TLS	Required
Require Trusted Certificate	Disabled
Reply Address	Your email address
SMTP Server Authentication	Login / Plain
Device-Initiated Email	Use Device SMTP Credentials
Device UserID	Your email address
Device Password	App password
	Note: To create an app password, go to the AOL Account Security page, log in to your account, and then click Generate app password.

Comcast Mail

Setting	Value
Primary SMTP Gateway	smtp.comcast.net
Primary SMTP Gateway Port	587
Use SSL/TLS	Required
Require Trusted Certificate	Disabled
Reply Address	Your email address
SMTP Server Authentication	Login / Plain
Device-Initiated Email	Use Device SMTP Credentials
Device UserID	Your email address
Device Password	Account password

Gmail™

Note: Make sure that two-step verification is enabled on your Google account. To enable two-step verification, go to the Google Account Security page, log in to your account, and then from the "Signing in to Google" section, click **2-Step Verification**.

Setting	Value
Primary SMTP Gateway	smtp.gmail.com
Primary SMTP Gateway Port	587
Use SSL/TLS	Required
Require Trusted Certificate	Disabled
Reply Address	Your email address
SMTP Server Authentication	Login / Plain
Device-Initiated Email	Use Device SMTP Credentials
Device UserID	Your email address

Setting	Value
Device Password	App password
	 Notes To create an app password, go to the Google Account Security page, log in to your account, and then from the "Signing in to Google" section, click App passwords. "App passwords" shows only if two-step verification is enabled.

iCloud Mail

Note: Make sure that two-step verification is enabled on your account.

Setting	Value
Primary SMTP Gateway	smtp.mail.me.com
Primary SMTP Gateway Port	587
Use SSL/TLS	Required
Require Trusted Certificate	Disabled
Reply Address	Your email address
SMTP Server Authentication	Login / Plain
Device-Initiated Email	Use Device SMTP Credentials
Device UserID	Your email address
Device Password	App password
	Note: To create an app password, go to the iCloud Account Management page, log in to your account, and then from the Security section, click Generate Password.

Mail.com

Setting	Value
Primary SMTP Gateway	smtp.mail.com
Primary SMTP Gateway Port	587
Use SSL/TLS	Required
Require Trusted Certificate	Disabled
Reply Address	Your email address
SMTP Server Authentication	Login / Plain
Device-Initiated Email	Use Device SMTP Credentials
Device UserID	Your email address
Device Password	Account password

NetEase Mail (mail.126.com)

Note: Make sure that the SMTP service is enabled on your account. To enable the service, from the NetEase Mail home page, click **Settings > POP3/SMTP/IMAP**, and then enable either **IMAP/SMTP service** or **POP3/SMTP service**.

Setting	Value
Primary SMTP Gateway	smtp.126.com
Primary SMTP Gateway Port	465
Use SSL/TLS	Required
Require Trusted Certificate	Disabled
Reply Address	Your email address
SMTP Server Authentication	Login / Plain
Device-Initiated Email	Use Device SMTP Credentials
Device UserID	Your email address
Device Password	Authorization password
	Note: The authorization password is provided when IMAP/SMTP service or POP3/SMTP service is enabled.

NetEase Mail (mail.163.com)

Note: Make sure that the SMTP service is enabled on your account. To enable the service, from the NetEase Mail home page, click **Settings > POP3/SMTP/IMAP**, and then enable either **IMAP/SMTP service** or **POP3/SMTP service**.

Setting	Value
Primary SMTP Gateway	smtp.163.com
Primary SMTP Gateway Port	465
Use SSL/TLS	Required
Require Trusted Certificate	Disabled
Reply Address	Your email address
SMTP Server Authentication	Login / Plain
Device-Initiated Email	Use Device SMTP Credentials
Device UserID	Your email address
Device Password	Authorization password
	Note: The authorization password is provided when IMAP/SMTP service or POP3/SMTP service is enabled.

NetEase Mail (mail.yeah.net)

Note: Make sure that the SMTP service is enabled on your account. To enable the service, from the NetEase Mail home page, click **Settings > POP3/SMTP/IMAP**, and then enable either **IMAP/SMTP service** or **POP3/SMTP service**.

Setting	Value
Primary SMTP Gateway	smtp.yeah.net
Primary SMTP Gateway Port	465
Use SSL/TLS	Required
Require Trusted Certificate	Disabled
Reply Address	Your email address
SMTP Server Authentication	Login / Plain
Device-Initiated Email	Use Device SMTP Credentials
Device UserID	Your email address

Setting	Value	
Device Password	Authorization password	
	Note: The authorization password is provided when IMAP/SMTP service or POP3/SMTP service is enabled.	

Outlook Live or Microsoft 365

These settings apply to outlook.com and hotmail.com email domains, and Microsoft 365 accounts.

Setting	Value (Simple Authentication)	Value (OAuth2.0 Authentication)
Primary SMTP Gateway	smtp.office365.com	smtp.office365.com
Primary SMTP Gateway Port	587	587
Use SSL/TLS	Required	Required
Require Trusted Certificate	Disabled	Disabled
Reply Address	Your email address	The email address used to register OAuth 2.0 Authentication
SMTP Server Authentication	Login / Plain	OAuth2.0
User-Initiated Email	N/A	Use Device SMTP Credentials
Device-Initiated Email	Use Device SMTP Credentials	Use Device SMTP Credentials
Device UserID	Your email address	N/A

Setting	Value (Simple Authentication)	Value (OAuth2.0 Authentication)
Device Password	Account password or app password	N/A
	• For accounts with two-step verification disabled, use your account password. • For outlook.com or hotmail.com accounts with two-step verification enabled, use an app password. To create an app password, go to the Outlook Live Account Management page, and then log in to your account.	

Note: For more setup options for business using Microsoft 365, go to the Microsoft 365 help page.

QQ Mail

Note: Make sure that the SMTP service is enabled on your account. To enable the service, from the QQ Mail home page, click **Settings > Account**, and then from the POP3/IMAP/SMTP/Exchange/CardDAV/CalDAV Service section, enable either **POP3/SMTP service** or **IMAP/SMTP service**.

Setting	Value
Primary SMTP Gateway	smtp.qq.com

Setting	Value
Primary SMTP Gateway Port	587
Use SSL/TLS	Required
Require Trusted Certificate	Disabled
Reply Address	Your email address
SMTP Server Authentication	Login / Plain
Device-Initiated Email	Use Device SMTP Credentials
Device UserID	Your email address
Device Password	Authorization code
	Note: To generate an authorization code, from the QQ Mail home page, click Settings > Account. From the POP3/IMAP/SMTP/Exchange/CardDAV/CalDAV Service section, click Generate authorization code.

Sina Mail

Note: Make sure that the POP3/SMTP service is enabled on your account. To enable the service, from the Sina Mail home page, click **Settings > More settings > User-end POP/IMAP/SMTP**, and then enable **POP3/SMTP service**.

Setting	Value
Primary SMTP Gateway	smtp.sina.com
Primary SMTP Gateway Port	587
Use SSL/TLS	Required
Require Trusted Certificate	Disabled
Reply Address	Your email address
SMTP Server Authentication	Login / Plain
Device-Initiated Email	Use Device SMTP Credentials
Device UserID	Your email address

Setting	Value
Device Password	Authorization code
	Note: To create an authorization code, from the email home page, click Settings > More settings > User-end POP/IMAP/SMTP, and then enable Authorization code status.

Sohu Mail

Note: Make sure that the SMTP service is enabled on your account. To enable the service, from the Sohu Mail home page, click **Options > Settings > POP3/SMTP/IMAP**, and then enable either **IMAP/SMTP service** or **POP3/SMTP service**.

Setting	Value
Primary SMTP Gateway	smtp.sohu.com
Primary SMTP Gateway Port	465
Use SSL/TLS	Required
Require Trusted Certificate	Disabled
Reply Address	Your email address
SMTP Server Authentication	Login / Plain
Device-Initiated Email	Use Device SMTP Credentials
Device UserID	Your email address
Device Password	Independent password
	Note: The independent password is provided when IMAP/SMTP service or POP3/SMTP service is enabled.

Yahoo! Mail

Setting	Value
Primary SMTP Gateway	smtp.mail.yahoo.com
Primary SMTP Gateway Port	587
Use SSL/TLS	Required
Require Trusted Certificate	Disabled

Setting	Value
Reply Address	Your email address
SMTP Server Authentication	Login / Plain
Device-Initiated Email	Use Device SMTP Credentials
Device UserID	Your email address
Device Password	App password
	Note: To create an app password, go to the Yahoo Account Security page, log in to your account, and then click Generate app password.

Zoho Mail

Setting	Value
Primary SMTP Gateway	smtp.zoho.com
Primary SMTP Gateway Port	587
Use SSL/TLS	Required
Require Trusted Certificate	Disabled
Reply Address	Your email address
SMTP Server Authentication	Login / Plain
Device-Initiated Email	Use Device SMTP Credentials
Device UserID	Your email address

Setting	Value
Device Password	Account password or app password
	 Notes For accounts with two-step verification disabled, use your account password. For accounts with two-step verification enabled, use an app password. To create an app password, go to the Zoho Mail Account Security page, log in to your account, and then from the Application-Specific Passwords section, click Generate New Password.

Loading paper and specialty media

Setting the paper size and type

1. From the control panel, navigate to:

Settings > Paper > Tray Configuration > Paper Size/Type > select a paper source

For non-touch-screen printer models, press OK to navigate through the settings.



2. Set the paper size and type.

- For two-sided printing on A4-size paper, make sure that the paper size setting in the duplex unit is set to A4.
- For two-sided printing on letter-, legal-, Oficio-, or folio-size paper, make sure that the paper size setting in the duplex unit is set to Letter.

Configuring Universal paper settings

1. From the control panel, navigate to **Settings > Paper > Media Configuration > Universal Setup**.

For non-touch-screen printer models, press oK to navigate through the settings.

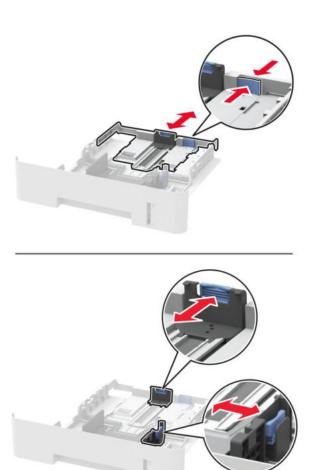
2. Configure the settings.

Loading the tray

1. Remove the tray.



2. Adjust the paper guides to match the size of the paper that you are loading.



3. Flex, fan, and align the paper edges before loading.



4. Load the paper stack with the printable side facedown, and then make sure that the side guides fit snugly against the paper.



Notes

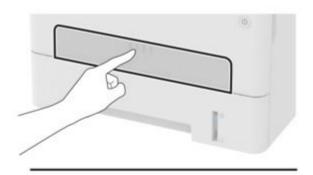
- Load letterhead facedown with the top edge of the sheet toward the front of the tray for one-sided printing.
- Load letterhead faceup with the bottom edge of the sheet toward the front of the tray for two-sided printing.
- Do not slide paper into the tray.
- To avoid paper jams, make sure that the stack height is below the maximum paper fill indicator.

5. Insert the tray.

If necessary, set the paper size and paper type from the control panel to match the paper loaded.

Loading the manual feeder

1. Open the manual feeder.





2. Adjust the guide to match the size of the paper that you are loading.



- 3. Load a sheet of paper with the printable side faceup.
 - Load letterhead with the printable side faceup and the top edge entering the printer first for one-sided printing.
 - Load letterhead with the printable side facedown and the top edge entering the printer last for two-sided printing.
 - Load envelope with the flap side down and against the left side of the paper guide.

Warning—Potential Damage

To avoid paper jams, do not force paper into the manual feeder.

Installing and updating software, drivers, and firmware

Installing the printer software

Installing printer software lets your printer communicate with your computer. It enables full functionality, ensures compatibility with your operating system, and simplifies network or wireless setup. Installing the printer software also installs the print, scan, and fax drivers.

Note: Depending on your operating system, you may use the Microsoft IPP Class Driver or AirPrint to connect the printer to your computer. For more information, go to the Microsoft or Apple support site.

Before you begin, make sure that:

- For network printers, the printer and computer are connected to the same network. Write down the printer IP address that appears at the top of the printer display.
- For local printers, the printer is connected to the computer with a USB cable.
- 1. Go to https://support.lexmark.com, and then click **Drivers & downloads**.
- 2. In the **Search by Device Model** field, type the printer model, and then click **Find Drivers & Downloads**.
- 3. In the Recommended Driver section, click Download Driver Package.

Note: If your computer runs on the Linux operating system, then select a driver from the **Additional downloads compatible with** section.

- 4. Click Start Download.
- 5. Run the installer, and then follow the on-screen instructions.

Adding printers to a computer

Before you begin, do one of the following:

- Connect the printer and the computer to the same network. For more information on connecting the printer to a network, see Connecting the printer to a Wi-Fi network on page 60.
- Connect the computer to the printer. For more information, see Connecting a computer to the printer on page 64.
- Connect the printer to the computer using a USB cable. For more information, see Attaching cables on page 26.

Note: The USB cable is sold separately.

For Windows users

1. From a computer, install the print driver.

Note: For more information, see Installing the printer software on page 54.

- 2. Open **Printers & scanners**, and then click **Add a printer or scanner**.
- 3. Depending on your printer connection, do one of the following:
 - Select a printer from the list, and then click **Add device**.
 - Click **Show Wi-Fi Direct printers**, select a printer, and then click **Add device**.

- Click The printer that I want isn't listed, and then from the Add Printer window, do the following:
 - 1. Select Add a printer using a TCP/IP address or hostname, and then click Next.
 - 2. In the "Hostname or IP address" field, type the printer IP address, and then click **Next**.

Notes

- View the printer IP address on the printer home screen. The IP address appears as four sets of numbers separated by periods, such as 123.123.123.123.
- If you are using a proxy server, then temporarily disable it to load the web page correctly.
- 3. Select a print driver, and then click **Next**.
- Select Use the print driver that is currently installed (recommended), and then click Next.
- 5. Type a printer name, and then click **Next**.
- 6. Select a printer sharing option, and then click Next.
- 7. Click Finish.

For Macintosh users

- 1. From a computer, open **Printers & Scanners**.
- 2. Click **†**, and then select a printer.
- 3. From the Use menu, select a print driver.

Notes

- To use the Macintosh print driver, select either **AirPrint** or **Secure AirPrint**.
- If you want custom printing features, then select the Lexmark print driver. To install the driver, see Installing the printer software on page 54.
- 4. Add the printer.

Installing the fax driver

- 1. Go to the drivers and downloads page.
- 2. Type the printer model, and then click **Find Drivers & Downloads**.
- 3. Click **Additional downloads**, and then download the appropriate fax installer package.

Note: You can save the file either to your computer or flash drive.

4. After downloading the fax installer package, locate, and then run the executable file (.exe).

Printer firmware instructions

Checking the printer firmware version

Using the Embedded Web Server

1. Open a web browser, and then type the printer IP address in the address field.

Note:

- You can find the IP address at the top of the printer display.
- Make sure that the printer and computer are connected to the same network.
- 2. Click Reports > Device > Device Information.
- 3. Look for Base.

Note: The firmware version appears as sets of letters and numbers separated by periods. For example, ABCDE.123.123.

Using the control panel

- 1. From the home screen navigate to **Settings > Device > About this printer**.
- 2. Look for Firmware Version.

Note: The firmware version appears as sets of letters and numbers separated by periods. For example, ABCDE.123.123.

Downloading the printer firmware

- 1. Go to www.lexmark.com/downloads.
- 2. Type the printer model, and then click **Find Drivers & Downloads**.
- 3. In the **Recommended Firmware** section, click the ZIP file.
- 4. Accept the End-User License Agreement, and then start the download.

Note: You can save the file either to your computer or flash drive.

5. Extract the ZIP file, and then locate the firmware flash file (.fls).

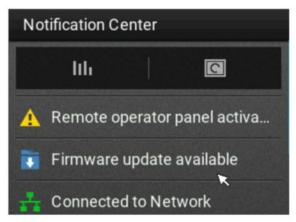
Updating firmware

Updating the firmware using the control panel

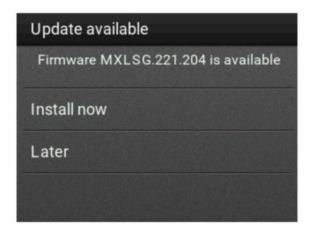
Using the Notifications center

Note: These instructions apply only to some printer models.

- 1. From the home screen, tap the notification icon to go to the Notifications center.
- 2. Select Firmware update available.



3. Select Install now.



The printer restarts automatically after the update.

Using the Settings menu

- 1. From the control panel, navigate to **Settings** > **Device**.
- 2. Depending on your printer model, do either of the following:
 - Select Firmware Update > Check for updates.
 - Select Update firmware > Check for updates now.
- 3. If an update is available, then select **Install now**.

The printer restarts automatically after the update.

Updating the firmware using the Embedded Web Server

Before you begin, make sure that:

- You have downloaded the firmware and saved it on your computer or flash drive. For more information, see Downloading the printer firmware on page 57.
- Make sure that the printer and computer are connected to the same network.

Using the update button

1. Open a web browser, and then type the printer IP address in the address field.

Notes

- You can find the IP address at the top of the printer display.
- Make sure that the printer and computer are connected to the same network.
- 2. Click Device.
- 3. Click Firmware Update.
- 4. Depending on your printer model, do either of the following:
 - Select Firmware Update > Check for updates.
 - Select Update firmware > Check for updates now.
- 5. If an update is available, then select **Install now**.

The printer restarts automatically after the update.

Using the firmware flash file (.fls)

1. Open a web browser, and then type the printer IP address in the address field.

Notes

- You can find the IP address at the top of the printer display.
- Make sure that the printer and computer are connected to the same network.
- 2. Click Device.
- 3. Click Firmware Update.
- 4. In the **Update Firmware from File** section, click **Browse**.
- 5. Search, and then select the .fls file.
- 6. Click Upload.

The printer restarts automatically after the update.

Updating the firmware using a flash drive

Before you begin, make sure that:

- You have downloaded the firmware and saved it on your computer or flash drive. For more information, see Downloading the printer firmware on page 57.
- The flash drive is formatted to FAT32.
- 1. Insert the flash drive into the front USB port of the printer.

The flash drive contents appear automatically on the printer display. If the files do not appear, then select **USB Drive** on the home screen.

- 2. Search, and then select the .fls file.
- 3. Select **Update Code**.

The printer restarts automatically after the update.

Exporting or importing a configuration file

You can export the configuration settings of your printer into a text file, and then import the file to apply the settings to other printers.

1. Open a web browser, and then type the printer IP address in the address field.

Notes

- View the printer IP address on the printer home screen. The IP address appears as four sets of numbers separated by periods, such as 123.123.123.123.
- If you are using a proxy server, then temporarily disable it to load the web page correctly.
- 2. From the Embedded Web Server, click **Export Configuration** or **Import Configuration**.
- 3. Follow the instructions on the screen.
- 4. If the printer supports applications, then do the following:
 - a. Click Apps > select the application > Configure.
 - b. Click **Export** or **Import**.

Networking

Connecting the printer to a Wi-Fi network

Before you begin, make sure that:

Active Adapter is set to Auto. From the control panel, navigate to Settings > Network/
 Ports > Network Overview > Active Adapter.

For non-touch-screen printer models, press OK to navigate through the settings.

• The Ethernet cable is not connected to the printer.

Using the wireless setup wizard in the printer

Notes

- These instructions apply only to some printer models.
- Before using the wizard, make sure that the printer firmware is updated. For more information, see the "Printer firmware instructions" section.
- 1. From the home screen, touch > Set up now.
- 2. Select a Wi-Fi network, and then type the network password.
- 3. Touch Done.

Using the Settings menu in the printer

1. From the control panel, navigate to:

Settings > Network/Ports > Wireless > Setup On Printer Panel

For non-touch-screen printer models, press ok to navigate through the settings.

2. Select a Wi-Fi network, and then type the network password.

Note: For Wi-Fi-network-ready printer models, a prompt to set up the Wi-Fi network appears during initial setup.

Using Lexmark Mobile Assistant

- Depending on your mobile device, download the Lexmark Mobile Assistant app from either Google Play™ or App Store.
- 2. Depending on your printer model, do one of the following:
 - From the home screen, touch Settings > Network/Ports > Wireless > Setup Using
 Mobile App > Printer ID.
 - From the control panel, navigate to:

Settings > Network/Ports > Wireless > Setup Using Mobile App

For non-touch-screen printer models, press OK to navigate through the settings.

Follow the instructions on the display to view the printer ID.

Note: The printer ID is the printer wireless network SSID.

3. From your mobile device, launch the app, and then accept the Terms of Use.

Note: If necessary, grant permissions.

- 4. Tap Connect to Printer > Go to Wi-Fi Settings .
- 5. Connect your mobile device to the printer wireless network.
- 6. Return to the app, and then tap **Setup Wi-Fi Connection**.
- 7. Select a Wi-Fi network, and then type the network password.
- 8. Tap Done.

Connecting the printer to a wireless network using Wi-Fi Protected Setup (WPS)

Before you begin, make sure that:

- The access point (wireless router) is WPS-certified or WPS-compatible. For more information, see the documentation that came with your access point.
- A wireless network adapter is installed in your printer. For more information, see the instructions that came with the adapter.
- Active Adapter is set to Auto. From the control panel, navigate to:

Settings > Network/Ports > Network Overview > Active Adapter

For non-touch-screen printer models, press OK to navigate through the settings.

Using the Push Button method

1. From the control panel, navigate to:

Settings > Network/Ports > Wireless > Wi-Fi Protected Setup > Start Push Button Method

For non-touch-screen printer models, press OK to navigate through the settings.

2. Follow the instructions on the display.

Using the personal identification number (PIN) method

1. From the control panel, navigate to:

Settings > Network/Ports > Wireless > Wi-Fi Protected Setup > Start PIN Method

For non-touch-screen printer models, press OK to navigate through the settings.

- 2. Copy the eight-digit WPS PIN.
- 3. Open a web browser, and then type the IP address of your access point in the address field.

Notes

- To know the IP address, see the documentation that came with your access point.
- If you are using a proxy server, then temporarily disable it to load the web page correctly.
- 4. Access the WPS settings. For more information, see the documentation that came with your access point.
- 5. Enter the eight-digit PIN, and then save the changes.

Configuring Wi-Fi Direct

Wi-Fi Direct® is a Wi-Fi-based peer-to-peer technology that allows wireless devices to connect directly to a Wi-Fi Direct-enabled printer without using an access point (wireless router).

1. From the control panel, navigate to:

Settings > Network/Ports > Wi-Fi Direct

For non-touch-screen printer models, press OK to navigate through the settings.

- 2. Configure the settings.
 - Enable Wi-Fi Direct—Enables the printer to broadcast its own Wi-Fi Direct network.
 - **Wi-Fi Direct Name**—Assigns a name for the Wi-Fi Direct network.
 - Wi-Fi Direct Password
 —Assigns the password for negotiating the wireless security
 when using the peer-to-peer connection.
 - Show Password on Setup Page—Shows the password on the Network Setup Page.
 - Auto-Accept Push Button Requests—Lets the printer accept connection requests automatically.

Note: Accepting push-button requests automatically is not secured.

Notes

- By default, the Wi-Fi Direct network password is not visible on the printer display. To show the password, enable the password peek icon. From the control panel, navigate to Settings > Security > Miscellaneous > Enable Password/PIN Reveal.
- To know the password of the Wi-Fi Direct network without showing it on the printer display, from the control panel navigate to Settings > Reports > Network > Network Setup Page.

Connecting a mobile device to the printer

Before connecting your mobile device, make sure that Wi-Fi Direct has been configured. For more information, see Configuring Wi-Fi Direct on page 63.

Connecting using Wi-Fi

Note: These instructions apply only to Android mobile devices.

- 1. From the mobile device, go to the settings menu.
- 2. Enable **Wi-Fi**, and then tap **Wi-Fi Direct**.
- 3. Select the printer Wi-Fi Direct name.
- 4. Confirm the connection on the printer control panel.

Connecting using Wi-Fi

- 1. From the mobile device, go to the settings menu.
- 2. Tap **Wi-Fi**, and then select the printer Wi-Fi Direct name.

Note: The string DIRECT-xy (where x and y are two random characters) is added before the Wi-Fi Direct name.

3. Enter the Wi-Fi Direct password.

Connecting a computer to the printer

Before connecting your computer, make sure to do the following:

• Enable Wi-Fi Direct® in the printer. From the control panel, navigate to:

Settings > Network/Ports > Wi-Fi Direct > Enable Wi-Fi Direct > On

• Take note of the Wi-Fi Direct name. From the control panel, navigate to:

Settings > Network/Ports > Wi-Fi Direct > Wi-Fi Direct Name

• Take note of the Wi-Fi Direct password. From the control panel, navigate to:

Settings > Network/Ports > Wi-Fi Direct > Wi-Fi Direct Password

Note: You can also configure the Wi-Fi Direct name and password.

For non-touch-screen printer models, press ok to navigate through the settings.

- 1. Open **Printers & scanners**, and then click **Add a printer or scanner**.
- 2. Click **Show Wi-Fi Direct printers**, and then select the printer Wi-Fi Direct name.
- 3. From the printer display, take note of the eight-digit PIN of the printer.
- 4. Enter the PIN on the computer.

Note: If the print driver is not already installed, then Windows downloads the appropriate driver.

For Macintosh users

1. Click the wireless icon, and then select the printer Wi-Fi Direct name.

Note: The string DIRECT-xy (where x and y are two random characters) is added before the Wi-Fi Direct name.

2. Type the Wi-Fi Direct password.

Deactivating the Wi-Fi network

1. From the printer control panel, navigate to:

Settings > Network/Ports > Network Overview > Active Adapter > Standard Network

For non-touch-screen printer models, press oK to navigate through the settings.

2. Follow the instructions on the display.

Checking the printer connectivity

1. Print the Network Setup Page.

From the control panel, navigate to **Settings > Reports > Network > Network Setup Page**.

For non-touch-screen printer models, press OK to navigate through the settings.

2. Check the first section of the page and confirm that the status is connected.

If the status is not connected, then the LAN drop may be inactive or the network cable may be unplugged or malfunctioning. Contact your administrator for assistance.

Creating a Cloud Connector profile

We recommend logging in to the printer before you create a profile. To enable a login method, see the *Embedded Web Server - Security Admin Guide*.

- 1. From the home screen, touch Cloud Connector.
- 2. Select a cloud service provider.
- 3. Touch **Create** or
- 4. Type a unique profile name.
- 5. If necessary, enter a PIN.

Note: When using the printer as guest, protect the profile with a PIN.

6. Touch **OK**, and then take note of the authorization code.

Note: The authorization code is valid only for 24 hours.

- 7. Open a web browser, and then go to https://lexmark.cloud-connect.co.
- 8. Click Next, and then accept the Terms of Use.
- 9. Enter the authorization code, and then click **Connect**.
- 10. Log in to your cloud service provider account.
- 11. Grant permissions.

Note: To complete the authorization process, open the profile within 72 hours.

Printing the Menu Settings Page

From the control panel, navigate to **Settings > Reports > Menu Settings Page**.

For non-touch-screen printer models, press ok to navigate through the settings.

Secure the printer

| Erasing printer memory

To erase volatile memory or buffered data, turn off the printer.

To erase non-volatile memory or individual settings, device and network set

To erase non-volatile memory or individual settings, device and network settings, security settings, and embedded solutions, do the following:

1. From the control panel, navigate to Settings > Device > Maintenance > Out of Service Erase > Sanitize all information on nonvolatile memory.

For non-touch-screen printer models, press OK to navigate through the settings.

2. Select either Start initial setup or Leave printer offline.

Restoring factory default settings

1. From the control panel, navigate to **Settings > Device > Restore Factory Defaults**.

For non-touch-screen printer models, press to navigate through the settings.

2. Select **Restore all settings**.

Statement of Volatility

Your printer contains various types of memory that can store device and network settings, and user data.

Type of memory	Description
Volatile memory	Your printer uses standard random access memory (RAM) to temporarily buffer user data during simple print jobs.
Non-volatile memory	Your printer may use two forms of non-volatile memory: EEPROM and NAND (flash memory). Both types are used to store operating system, device settings, and network information.

Erase the content of any installed printer memory in the following circumstances:

- The printer is being decommissioned.
- The printer is being moved to a different department or location.
- The printer is being serviced by someone from outside your organization.
- The printer is being removed from your premises for service.
- The printer is being sold to another organization.

Print

Printing from a computer

Note: For labels, card stock, and envelopes, set the paper size and type in the printer before printing the document.

- 1. From the document that you are trying to print, open the Print dialog.
- 2. If necessary, adjust the settings.
- 3. Print the document.

Printing from a mobile device

Printing from a mobile device using Lexmark Mobile Print

Lexmark™ Mobile Print allows you to send documents and images directly to a supported Lexmark printer.

1. Open the document, and then send or share the document to Lexmark Mobile Print.

Note: Some third-party applications may not support the send or share feature. For more information, see the documentation that came with the application.

- Select a printer.
- 3. Print the document.

Printing from a mobile device using Lexmark Print

Lexmark™ Print is a mobile printing solution for mobile devices running on the Android™ version 6.0 or later. It lets you send documents and images to network-connected printers and print management servers.

- Make sure that you download the Lexmark Print application from the Google Play™ store and enable it in the mobile device.
- Make sure that the printer and the mobile device are connected to the same network.

- 1. From your mobile device, select a document from the file manager.
- 2. Send or share the document to Lexmark Print.

Note: Some third-party applications may not support the send or share feature. For more information, see the documentation that came with the application.

- 3. Select a printer, and then adjust the settings, if necessary.
- 4. Print the document.

Printing from a mobile device using Mopria Print Service

Mopria® Print Service is a mobile printing solution for mobile devices running on Android™ version 5.0 or later. It allows you to print directly to any Mopria-certified printer.

Note: Make sure that you download the Mopria Print Service application from the Google PlayTM store and enable it in the mobile device.

- 1. From your Android mobile device, launch a compatible application or select a document from your file manager.
- 2. Tap > **Print**.
- 3. Select a printer, and then adjust the settings, if necessary.
- 4. Tap

Printing from a mobile device using AirPrint

The AirPrint software feature is a mobile printing solution that allows you to print directly from Apple devices to an AirPrint-certified printer.

- Make sure that the Apple device and the printer are connected to the same network.
 If the network has multiple wireless hubs, then make sure that both devices are connected to the same subnet.
- This application is supported only in some Apple devices.
- 1. From your mobile device, select a document from your file manager or launch a compatible application.
- 3. Select a printer, and then adjust the settings, if necessary.

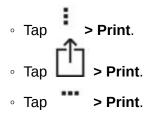
4. Print the document.

Printing from a mobile device using Wi-Fi Direct®

Wi-Fi Direct® is a printing service that lets you print to any Wi-Fi Direct-ready printer.

Note: Make sure that the mobile device is connected to the printer wireless network. For more information, see Connecting a mobile device to the printer on page 64.

- 1. From your mobile device, launch a compatible application or select a document from your file manager.
- 2. Depending on your mobile device, do one of the following:

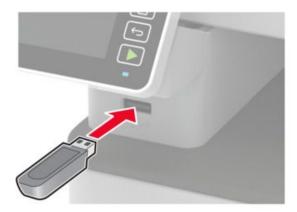


- 3. Select a printer, and then adjust the settings, if necessary.
- 4. Print the document.

Printing from a flash drive

This feature is available only in some printer models.

1. Insert the flash drive.



- If you insert the flash drive when an error message appears, then the printer ignores the flash drive.
- If you insert the flash drive while the printer is processing other print jobs, then Busy appears on the display.

2. Select the document that you want to print.

If necessary, configure other print settings.

3. Select **Print from USB**, and then select the document you want to print.

If necessary, configure other print settings.

4. Print the document.

To print another document, select **USB Drive**.

Warning—Potential Damage

To avoid loss of data or printer malfunction, do not touch the flash drive or the printer in the area shown while actively printing, reading, or writing from the memory device.



Supported flash drives and file types

Flash drives

- Lexar JumpDrive S70 (16GB and 32GB)
- SanDisk Cruzer (16GB and 32GB)
- PNY Attache (16GB and 32GB)

Notes

- The printer supports high-speed flash drives with full-speed standard.
- Flash drives must support the File Allocation Table (FAT) system.

File types

Documents
PDF (version 1.7 or earlier)
Images
.dcx
.gif
.JPEG or .jpg
.bmp
.pcx

.TIFF or .tif .png

Configuring confidential jobs

Using the control panel

1. From the home screen, touch:

Settings > Security > Confidential Print Setup

2. Configure the settings.

Using the Embedded Web Server

1. Open a web browser, and then type the printer IP address in the address field.

Notes

- View the printer IP address on the home screen. The IP address appears as four sets of numbers separated by periods, such as 123.123.123.123.
- If you are using a proxy server, then temporarily disable it to load the web page correctly.
- 2. Click Settings > Security > Confidential Print Setup.
- 3. Configure the settings.

Printing confidential and other held jobs

For Windows users

- 1. With a document open, click **File > Print**.
- 2. Select a printer, and then click **Properties**, **Preferences**, **Options**, or **Setup**.
- 3. Click Print and Hold.
- 4. Select **Use Print and Hold**, and then assign a user name.
- 5. Select the print job type (Confidential, Repeat, Reserve, or Verify).

If you select **Confidential**, then secure the print job with a personal identification number (PIN).

- 6. Click OK or Print.
- 7. From the printer control panel, release the print job.
 - For confidential print jobs, navigate to Held jobs > select your user name >
 Confidential > enter the PIN > select the print job > configure the settings > Print.
 - For other print jobs, navigate to Held jobs > select your user name > select the print job > configure the settings > Print.

Note: For non-touch-screen printer models, press ok to navigate through the settings.

For Macintosh users

Using AirPrint

- 1. With a document open, choose **File > Print**.
- 2. Select a printer, and then from the drop-down menu following the Orientation menu, choose **PIN Printing**.
- 3. Enable **Print with PIN**, and then enter a four-digit PIN.
- 4. Click Print.
- 5. From the printer control panel, release the print job. Navigate to **Held jobs >** select your computer name > **Confidential** > enter the PIN > select the print job > **Print**.

For non-touch-screen printer models, press oK to navigate through the settings.

Using the print driver

- 1. With a document open, choose File > Print.
- 2. Select a printer, and then from the drop-down menu following the Orientation menu, choose **Print and Hold**.
- 3. Choose **Confidential Print**, and then enter a four-digit PIN.
- 4. Click Print.
- 5. From the printer control panel, release the print job. Navigate to **Held jobs** > select your computer name > **Confidential** > select the print job > enter the PIN > **Print**.

For non-touch-screen printer models, press or navigate through the settings.

Printing from a Cloud Connector profile

This feature is available only in some printer models.

- 1. From the home screen, touch Cloud Connector.
- 2. Select a cloud service provider, and then select a profile.

For more information on creating a Cloud Connector profile, see Creating a Cloud Connector profile on page 66.

3. Touch **Print**, and then select a file.

If necessary, change the settings.

Make sure to select a supported file.

4. Print the document.

Printing a font sample list

1. From the control panel, navigate to:

Settings > Reports > Print > Print Fonts

For non-touch-screen printer models, press oK to navigate through the settings.

2. Select PCL Fonts.

Placing separator sheets between copies

 From the home screen, navigate to Settings > Print > Layout > Separator Sheets > Between Copies.

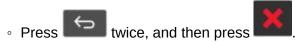
For non-touch-screen printer models, press or navigate through the settings.

2. Print the document.

Canceling a print job

From the printer control panel

1. Depending on your printer model, do either of the following:



- Touch Cancel Job.
- 2. Select a print job to cancel.

From the computer

- 1. Depending on the operating system, do either of the following:
 - $\,^\circ\,$ Open the printers folder, and then select your printer.
 - From the System Preferences in the Apple menu, navigate to your printer.
- 2. Select the job to cancel.

Adjusting toner darkness

1. From the control panel, navigate to **Settings > Print > Quality > Toner Darkness**.

For non-touch-screen printer models, press oK to navigate through the settings.

- 2. Adjust the setting.
- 3. Apply the changes.

Copy

Using the automatic document feeder and scanner glass

Automatic document feeder (ADF)



- Use the ADF for multiple-page or twosided documents.
- Load an original document faceup. For multiple-page documents, make sure to align the leading edge before loading.
- Make sure to adjust the ADF guides to match the width of the paper that you are loading.

Scanner glass



- Use the scanner glass for single-page documents, book pages, small items (such as postcards or photos), transparencies, photo paper, or thin media (such as magazine clippings).
- Place the document facedown in the corner with the arrow.

Making copies

1. Load an original document into the ADF tray or on the scanner glass.

Note: To avoid a cropped image, make sure that the original document and the output have the same paper size.

2. From the control panel, navigate to:



> Copy > specify the number of copies

For non-touch-screen printer models, press or navigate through the settings.



If necessary, adjust the settings.

3. Copy the document.

Note: To make a quick copy, from the control panel, press



Copying photos

- 1. Place a photo on the scanner glass.
- 2. From the control panel, navigate to:

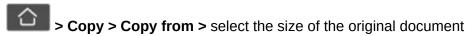


For non-touch-screen printer models, press oK to navigate through the settings.

3. Copy the document.

Copying on letterhead

- 1. Load an original document into the ADF tray or on the scanner glass.
- 2. From the control panel, navigate to:



For non-touch-screen printer models, press ok to navigate through the settings.

3. Select **Copy To**, and then select the paper source that contains the letterhead. If you loaded the letterhead into the manual feeder, then navigate to:

Copy To > Manual Feeder > select a paper size > Letterhead

4. Copy the document.

Copying on both sides of the paper

- 1. Load an original document into the ADF tray or on the scanner glass.
- 2. From the control panel, navigate to:



For non-touch-screen printer models, press ok to navigate through the settings.

- 3. Adjust the setting.
- 4. Copy the document.

Reducing or enlarging copies

- 1. Load an original document into the ADF tray or on the scanner glass.
- 2. From the control panel, navigate to:



For non-touch-screen printer models, press ok to navigate through the settings.

Note: Changing the size of the original document or output after setting Scale restores the scale value to Auto.

3. Copy the document.

Copying multiple pages onto a single sheet

- 1. Load an original document into the ADF tray or on the scanner glass.
- 2. From the control panel, navigate to:



For non-touch-screen printer models, press or navigate through the settings.

- 3. Adjust the settings.
- 4. Copy the document.

Collating copies

- 1. Load an original document into the ADF tray or on the scanner glass.
- 2. From the control panel, navigate to:



For non-touch-screen printer models, press oK to navigate through the settings.

3. Copy the document.

Copying cards

- 1. Load a card on the scanner glass.
- 2. Depending on your printer model, do either of the following:
 - From the home screen, touch **Copy > ID Copy**.
 - From the control panel, navigate to:

ID Card Copy > OK

- 3. If necessary, adjust the settings.
- 4. Copy the document.

Creating a copy shortcut

Note: You may need administrative rights to create a shortcut.

1. Open a web browser, and then type the printer IP address in the address field.

Notes

- View the printer IP address on the home screen. The IP address appears as four sets of numbers separated by periods, such as 123.123.123.123.
- If you are using a proxy server, then temporarily disable it to load the web page correctly.
- 2. Click Shortcuts > Add Shortcut.
- 3. From the Shortcut Type menu, select **Copy**, and then configure the settings.
- 4. Apply the changes.

E-mail

Using the automatic document feeder and scanner glass

Automatic document feeder (ADF)



- Use the ADF for multiple-page or twosided documents.
- Load an original document faceup.
 For multiple-page documents, make sure to align the leading edge before loading.
- Make sure to adjust the ADF guides to match the width of the paper that you are loading.

Scanner glass



- Use the scanner glass for single-page documents, book pages, small items (such as postcards or photos), transparencies, photo paper, or thin media (such as magazine clippings).
- Place the document facedown in the corner with the arrow.

Sending an e-mail

Before you begin, make sure that the SMTP settings are configured. For more information, see Configuring the email SMTP settings on page 38.

Using the control panel

- 1. Load an original document into the ADF tray or on the scanner glass.
- From the home screen, touch E-mail, and then enter the needed information.If necessary, configure the output file type settings.
- 3. Send the e-mail.

Using a shortcut number

- 1. Create an e-mail shortcut.
 - a. Open a web browser, and then type the printer IP address in the address field.

Notes

- View the printer IP address on the home screen. The IP address appears as four sets of numbers separated by periods, such as 123.123.123.123.
- If you are using a proxy server, then temporarily disable it to load the web page correctly.
- b. Click Shortcuts > Add Shortcut.
- c. From the Shortcut Type menu, select **E-mail**, and then configure the settings.
- d. Apply the changes.
- 2. Load an original document into the ADF tray or on the scanner glass.
- 3. From the control panel, navigate to **Shortcuts > E-mail**.

For non-touch-screen printer models, press OK to navigate through the settings.

- 4. Select the shortcut.
- 5. Send the e-mail.

Fax

Using the automatic document feeder and scanner glass

Automatic document feeder (ADF)



- Use the ADF for multiple-page or twosided documents.
- Load an original document faceup.
 For multiple-page documents, make sure to align the leading edge before loading.
- Make sure to adjust the ADF guides to match the width of the paper that you are loading.

Scanner glass



- Use the scanner glass for single-page documents, book pages, small items (such as postcards or photos), transparencies, photo paper, or thin media (such as magazine clippings).
- Place the document facedown in the corner with the arrow.

Sending a fax

Note: Make sure that fax is configured. For more information, see the "Setting up the printer to fax" section.

Using the control panel

- 1. Load an original document into the ADF tray or on the scanner glass.
- 2. From the control panel, select **Fax**, and then enter the needed information.
 - If necessary, adjust the settings.
- 3. Send the fax.

Using the computer

Before you begin, make sure that the fax driver is installed. For more information, see Installing the fax driver on page 56.

For Windows users

- 1. From the document that you are trying to fax, open the Print dialog.
- 2. Select the printer, and then click **Properties**, **Preferences**, **Options**, or **Setup**.
- 3. Click Fax > Enable fax > Always display settings prior to faxing, and then enter the recipient number.

If necessary, configure other fax settings.

4. Send the fax.

For Macintosh users

- 1. With a document open, choose File > Print.
- 2. Select the printer that has Fax added after its name.
- 3. In the To field, enter the recipient number.

If necessary, configure other fax settings.

4. Send the fax.

Scheduling a fax

Notes

- These instructions apply only to some printer models.
- Make sure that fax is configured. For more information, see the "Setting up the printer to fax" section.
- Load an original document into the ADF tray or on the scanner glass.
- 2. From the home screen, touch **Fax > To >** enter the fax number **> Done**.
- 3. Select **Send Time** to configure the date and time, and then select **Done**.

If necessary, configure other fax settings.

4. Send the fax.

Creating a fax destination shortcut

Notes

- You may need administrative rights to create a shortcut.
- Make sure that fax is configured. For more information, see the "Setting up the printer to fax" section.

1. Open a web browser, and then type the printer IP address in the address field.

Notes

- View the printer IP address on the home screen. The IP address appears as four sets of numbers separated by periods, such as 123.123.123.123.
- If you are using a proxy server, then temporarily disable it to load the web page correctly.
- 2. Click Shortcuts > Add Shortcut.
- 3. From the Shortcut Type menu, select **Fax**, and then configure the settings.
- 4. Apply the changes.

Changing the fax resolution

Note: Make sure that fax is configured. For more information, see the "Setting up the printer to fax" section.

- 1. Load an original document into the ADF tray or on the scanner glass.
- 2. From the control panel, navigate to **Fax > Resolution**.

For non-touch-screen printer models, press ok to navigate through the settings.

- 3. Select a setting.
- 4. Send the fax.

Adjusting the fax darkness

Note: Make sure that fax is configured. For more information, see the "Setting up the printer to fax" section.

- 1. Load an original document into the ADF tray or on the scanner glass.
- 2. From the control panel, navigate to **Fax > Darkness**.

For non-touch-screen printer models, press OK to navigate through the settings.

- 3. Select a setting.
- 4. Send the fax.

Printing a fax log

Note: Make sure that fax is configured. For more information, see the "Setting up the printer to fax" section.

1. From the control panel, navigate to **Settings > Reports > Fax**.

For non-touch-screen printer models, press oK to navigate through the settings.

2. Select Fax Job Log or Fax Call Log.

Blocking junk faxes

Note: Make sure that fax is configured. For more information, see the "Setting up the printer to fax" section.

From the home screen, navigate to Settings > Fax > Fax Setup > Fax Receive Settings >
Admin Controls.

For non-touch-screen printer models, press OK to navigate through the settings.

2. Set Block No Name Fax to On.

| Holding faxes

Note: Make sure that fax is configured. For more information, see the "Setting up the printer to fax" section.

1. From the control panel, navigate to Settings > Fax > Fax Setup > Fax Receive Settings > Holding Faxes.

For non-touch-screen printer models, press OK to navigate through the settings.

2. Select a mode.

Forwarding a fax

Note: Make sure that fax is configured. For more information, see the "Setting up the printer to fax" section.

1. Create a destination shortcut.

a. Open a web browser, and then type the printer IP address in the address field.

Notes

- You can find the IP address at the top of the printer display.
- Make sure that the printer and computer are connected to the same network.
- b. Click Shortcuts > Add Shortcut.
- c. Select a shortcut type, and then configure the settings.

Note: Take note of the shortcut number.

- d. Apply the changes.
- 2. Click Settings > Fax > Fax Setup > Fax Receive Settings > Admin Controls.
- 3. In the Fax Forwarding menu, select Forward or Print and Forward.
- 4. In the **Forward to** menu, select the destination type and then type the shortcut number.
- 5. Apply the changes.

Scan

Using the automatic document feeder and scanner glass

Automatic document feeder (ADF)



- Use the ADF for multiple-page or twosided documents.
- Load an original document faceup.
 For multiple-page documents, make sure to align the leading edge before loading.
- Make sure to adjust the ADF guides to match the width of the paper that you are loading.

Scanner glass



- Use the scanner glass for single-page documents, book pages, small items (such as postcards or photos), transparencies, photo paper, or thin media (such as magazine clippings).
- Place the document facedown in the corner with the arrow.

Scanning to a computer

Before you begin, make sure that:

- The printer firmware is updated. For more information, see the "Printer firmware instructions" section.
- The computer and the printer are connected to the same network.

For Windows users

Using Lexmark Scanback Utility

1. From the computer, run Lexmark Scanback Utility, and then click **Next**.

Note: To download the utility, go to www.lexmark.com/downloads.

2. Click **Setup**, and then add the printer IP address.

Note: View the printer IP address on the printer home screen. The IP address appears as four sets of numbers separated by periods, such as 123.123.123.123.

- 3. Click Close > Next.
- 4. Select the size of the original document, and then click **Next**.
- 5. Select a file format and scan resolution, and then click **Next**.
- 6. Type a unique scan profile name, and then click Next.
- 7. Browse to where you want to save the scanned document, set a file name, and then click **Next**.

Note: To reuse the scan profile, enable **Create Shortcut**, and then type a unique shortcut name.

- 8. Click Finish.
- 9. Load an original document into the automatic document feeder or on the scanner glass.
- 10. Depending on your printer model, from the control panel, do either of the following:
 - Touch Scan to Computer, and then select a scan profile.

Note: Make sure that Scan to Computer is enabled. From the home screen, navigate to **Settings > Device > Visible Home Screen Icons**.

• Navigate to Shortcuts > OK > Scan to Computer > OK , and then select a scan profile.

Using Windows Fax and Scan

Note: Make sure that the printer is added to the computer. For more information, see Adding printers to a computer on page 55.

- 1. Load an original document into the automatic document feeder or on the scanner glass.
- 2. From the computer, open **Windows Fax and Scan**.
- 3. From the Source menu, select a scanner source.

If necessary, change the scan settings.

4. Scan the document.

For Macintosh users

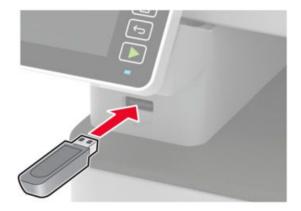
Note: Make sure that the printer is added to the computer. For more information, see Adding printers to a computer on page 55.

- 1. Load an original document into the automatic document feeder or on the scanner glass.
- 2. From the computer, do either of the following:
 - Open Image Capture.
 - Open **Printers & Scanners**, and then select a printer. Click **Scan > Open Scanner**.
- 3. From the Scanner window, do one or more of the following:
 - Select where you want to save the scanned document.
 - Select the size of the original document.
 - To scan from the ADF, select **Document Feeder** from the Scan Menu or enable **Use Document Feeder**.
 - If necessary, configure the scan settings.
- 4. Click Scan.

Scanning to a flash drive

This feature is available only in some printer models.

- 1. Load an original document into the ADF tray or on the scanner glass.
- 2. Insert the flash drive.



3. Touch **Scan to USB** and adjust the settings if necessary.

Notes

- To save the scanned document to a folder, touch Scan to, select a folder, and then touch Scan Here.
- If the USB Drive screen does not appear, then touch **USB Drive** on the control panel.

4. Scan the document.

Warning—Potential Damage

To avoid loss of data or printer malfunction, do not touch the flash drive or the printer in the area shown while actively printing, reading, or writing from the memory device.



Scanning to an FTP server

- 1. Create an FTP shortcut.
 - a. Open a web browser, and then type the printer IP address in the address field.

Notes

- View the printer IP address on the printer home screen. The IP address appears as four sets of numbers separated by periods, such as 123.123.123.
- If you are using a proxy server, then temporarily disable it to load the web page correctly.
- b. Click Shortcuts > Add Shortcut.
- c. From the Shortcut Type menu, select **FTP**, and then configure the settings.
- d. Apply the changes.
- 2. Load an original document into the ADF tray or on the scanner glass.
- 3. From the control panel, navigate to:

Shortcuts > FTP

For non-touch-screen printer models, press OK to navigate through the settings.

- 4. Select the shortcut.
- 5. Scan the document.

Scanning to a network folder

- 1. Create a network folder shortcut.
 - a. Open a web browser, and then type the printer IP address in the address field.

Notes

- View the printer IP address on the printer home screen. The IP address appears as four sets of numbers separated by periods, such as 123.123.123.123.
- If you are using a proxy server, then temporarily disable it to load the web page correctly.
- b. Click **Shortcuts > Add Shortcut**.
- c. From the Shortcut Type menu, select **Network Folder**, and then configure the settings.
- d. Apply the changes.
- 2. Load an original document into the ADF tray or on the scanner glass.
- 3. From the home screen, navigate to:

Shortcuts > Network Folder

For non-touch-screen printer models, press ok to navigate through the settings.

4. Select the shortcut.

Scanning to a Cloud Connector profile

This feature is available only in some printer models.

- 1. Load an original document into the ADF tray or on the scanner glass.
- 2. From the home screen, touch **Cloud Connector**.
- 3. Select a cloud service provider, and then select a profile.

Note: For more information on creating a Cloud Connector profile, see Creating a Cloud Connector profile on page 66.

- 4. Touch **Scan**, and then assign a filename and destination folder.
- 5. Touch Scan Here.

If necessary, change the scan settings.

6. Scan the document.

Use printer menus

|Menu map

Device	 Preferences on page 96 Eco-Mode on page 97 Remote Operator Panel on page 98 ¹ Notifications on page 99 Power Management on page 102 	 Anonymous Data Collection on page 102 Restore Factory Defaults on page 103 Maintenance Visible Home Screen Icons on page 107 ² About this Printer on page 107
Print	 Layout on page 108 Setup on page 109 Quality on page 110 PDF on page 111² 	 PostScript on page 111² PCL on page 112 Image on page 114
Paper	Tray Configuration on page 115	Media Configuration
Сору	Copy Defaults on page 117	
Fax	Fax Defaults	
E-mail ¹	• E-mail Setup on page 132	• E-mail Defaults on page 133
FTP ¹	FTP Defaults on page 137	
USB Drive ²	• Flash Drive Scan on page 140	• Flash Drive Print on page 143

Network/Ports	 Network Overview on page 144 Wireless on page 145 Wi-Fi Direct on page 150 Ethernet on page 151 TCP/IP on page 153 SNMP on page 156 	 IPSec on page 157 802.1x on page 159 LPD Configuration on page 159 HTTP/FTP Settings on page 160 USB on page 161 Restrict external network access on page 162
Security ¹	 Login methods Certificate Management on page 165 Schedule USB Devices on page 165 2 Login Restrictions on page 165 	 Confidential Print Setup on page 166 Erase Temporary Data Files on page 167 Miscellaneous on page 167
Cloud Connector on page 168 ²	Enable/Disable Connectors	
Reports	 Menu Settings Page on page 168 Device on page 168 Print on page 169 	 Shortcuts on page 169 Fax on page 169 Network on page 170
Troubleshooting on page 170	 Print Quality Test Pages 	Cleaning the Scanner

 $^{^{1}}$ In some printer models, this menu can be configured only from the Embedded Web Server.

² Available only in some printer models.

Device

Preferences

Menu item	Description
Display Language [List of languages]	Set the language of the text that appears on the display.
Country/Region [List of countries or regions]	Identify the country or region where the printer is configured to operate.
Run initial setup No* Yes	Run the setup wizard.
Keyboard Keyboard Type [List of languages]	Note: All the Keyboard Type values may not appear or may require special hardware to appear.
Displayed information Display Text 1 (IP Address*) Display Text 2 (Date/Time*) Custom Text 1 Custom Text 2	Specify the information to appear on the home screen.
Date and Time Configure Current Date and Time Manually Set Date and Time Date Format (MM-DD-YYYY*) Time Format (12 hour A.M./P.M.*) Time Zone	Configure the printer date and time.
Date and Time Network Time Protocol Enable NTP (On*) NTP Server Enable Authentication (None*)	Configure the settings for Network Time Protocol (NTP). Note: When Enable Authentication is set to MD5 key, Key ID and Password appear.

Menu item	Description
Paper Sizes U.S.* Metric	Specify the unit of measurement for paper sizes.
	Note: The country or region selected in the initial setup wizard determines the initial paper size setting.
Screen Brightness 20–100% (100*)	Adjust the brightness of the display.
	Note: This feature is available only in some printer models.
Flash Drive Access Disabled Enabled*	Enable access to the flash drive.
One Page Flatbed Scanning On Off*	Set copies from the scanner glass to only one page at a time.
Screen Timeout 5–300 (60*)	Set the idle time in seconds before the display shows the home screen, or before the printer logs out a user account automatically.

Eco-Mode

Menu item	Description
Print	Specify whether to print on one side or two sides of the paper.
Sides	sides of the paper.
1-Sided* 2-Sided	

Menu item	Description
Print Pages per Side Off* 2 pages per side 3 pages per side 4 pages per side 6 pages per side 9 pages per side 12 pages per side 16 pages per side	Print multiple page images on one side of a sheet of paper.
Print Toner Darkness Light Normal* Dark	Determine the lightness or darkness of text or images.
Copy Sides 1 sided to 1 sided* 1 sided to 2 sided	Specify whether to print on one side or both sides of the paper.
Copy Pages per Side Off* 2 Portrait pages 4 Portrait pages 2 Landscape pages 4 Landscape pages	Specify the number of page images to print on one side of a sheet of paper.
Copy Darkness 1-9 (5*)	Adjust the darkness of the scanned image.

Remote Operator Panel

Menu item	Description
External VNC Connection Don't Allow*	Connect an external Virtual Network Computing (VNC) client to the remote control panel.
Allow	

Menu item	Description
Authentication Type None* Standard Authentication	Set the authentication type when accessing the VNC client server.
VNC Password	Specify the password to connect to the VNC client server.
	Note: This menu item appears only if Authentication Type is set to Standard Authentication.

Notifications

Menu item	Description
wenu nem	Description
ADF Loaded Beep	Enable a sound when loading paper into the ADE.
Off	, NOT .
On*	
Alarm Control	Set the number of times that the alarm sounds when the printer requires user
Off	intervention.
Single* Continuous	
Supplies	Show the estimated status of the supplies.
• •	2 and communical change of the Supplico.
Show Supply Estimates	
Show estimates* Do not show estimates	
Supplies	Set the number of times that the alarm
Cartridge Alarm	sounds when the cartridge is low.
Off* Single	
Continuous	
Supplies	Configure notification settings when the
Custom Supply Notifications	printer requires user intervention.
	Note: This many item appears only
	Note: This menu item appears only in the Embedded Web Server.

Menu item	Description
E-mail Alerts Setup E-mail Setup Primary SMTP Gateway Primary SMTP Gateway Port (25*) Secondary SMTP Gateway Secondary SMTP Gateway Port (25*) SMTP Timeout (30 seconds*) Reply Address Always use SMTP default Reply Address (Off*) Use SSL/TLS (Disabled*) Require Trusted Certificate (On*) SMTP Server Authentication Device-Initiated E-mail (None*) Device Userid Device Password NTLM Domain	Configure the e-mail settings of the printer.
Error Prevention Jam Assist Off On*	Set the printer to check for jammed paper automatically.
Error Prevention Auto Continue Disabled Enabled* (5 seconds) Auto Continue Time	Let the printer continue processing or printing a job automatically after clearing certain attendance conditions.
Error Prevention Auto Reboot Auto Reboot (Reboot always*)	Set the printer to restart when an error occurs.
Error Prevention Auto Reboot Max Auto Reboots (2*)	Set the number of automatic reboots that the printer can perform.

Menu item	Description
Error Prevention Auto Reboot Auto Reboot Window (720*)	Specify the average uptime (in minutes) of the printer. Notes • If the average uptime is greater than this number, then a reboot is allowed. • If the average uptime is less than this number, then the printer stops and shows the service error screen.
Error Prevention Auto Reboot Auto Reboot Counter	Show a read-only information of the reboot counter.
Error Prevention Display Short Paper Error On Auto-clear*	Set the printer to show a message when a short paper error occurs. Note: Short paper refers to the size of the paper loaded.
Error Prevention Page Protect Off* On	Set the printer to process the entire page into the memory before printing it.
Jam Content Recovery Jam Recovery Off On Auto*	Set the printer to reprint jammed pages.
Jam Content Recovery Scanner Jam Recovery Job level Page level*	Specify how to restart a scan job after resolving a paper jam.

Power Management

Menu item	Description
Sleep Mode Profile Print from Sleep Mode Stay awake after printing Enter Sleep Mode after printing*	Set the printer to stay in Ready mode or return to Sleep mode after printing.
Timeouts Sleep Mode 1–120 minutes (15*)	Set the idle time before the printer begins operating in Sleep mode.
Timeouts Hibernate Timeout Disabled 1 hour 2 hours 3 hours 6 hours 1 day 2 days 3 days* 1 week 2 weeks 1 month	Set the time before the printer turns off.
Timeouts Hibernate Timeout on Connection Hibernate Do Not Hibernate*	Set Hibernate Timeout to turn off the printer while an active Ethernet connection exists.

Note: An asterisk (*) next to a value indicates the factory default setting.

Anonymous Data Collection

Menu item	Description
Anonymous Data Collection Device Usage and Performance Information	Send printer usage and performance information to Lexmark.
None* Anonymous Data Send Time	Note: Anonymous Data Send Time appears only when you set Anonymous Data Collection to
Start Time Stop Time	Device Usage and Performance.

Restore Factory Defaults

Menu item	Description
Restore Settings	Restore the printer factory default settings.
Restore all settings Restore printer settings Restore network settings Restore fax settings	

Maintenance

Config Menu

Menu item	Description
USB Configuration USB PnP 1* 2	Change the USB driver mode of the printer to improve its compatibility with a personal computer.
USB Configuration USB Scan to Local On* Off	Set whether the USB device driver enumerates as a USB Simple device (single interface) or as a USB Composite device (multiple interfaces).
USB Configuration USB Speed Full Auto*	Set the USB port to run at full speed and disable its high-speed capabilities.
Tray Configuration Show Tray Insert Message Off Only for unknown sizes* Always	Show message about the tray status.
Tray Configuration A5 Loading Short Edge Long Edge*	Specify the page orientation when loading A5 paper size.

Menu item	Description
Tray Configuration Paper Prompts Auto* Manual Paper	Set the paper source that the user fills when a prompt to load paper appears.
Tray Configuration Envelope Prompts Auto* Manual Envelope	Set the paper source that the user fills when a prompt to load envelope appears.
Tray Configuration Action for Prompts Prompt user* Continue Use current	Set the printer to resolve paper- or envelope-related change prompts.
Reports Menu Settings Page Event Log Event Log Summary	Print reports about printer menu settings, status, and event logs.
Supply Usage And Counters Clear Supply Usage History	Reset the supply page counter or view the total printed pages.
Printer Emulations PS Emulation	Set the printer to recognize and use the PS data stream.
Off* On	Note: This menu item appears only in some printer models.
Printer Emulations Emulator Security Page Timeout (60*)	Set the page timeout during emulation.
Printer Emulations Emulator Security Reset Emulator After Job (Off*)	Reset the emulator after a print job.
Printer Emulations Emulator Security Disable Printer Message Access (On*)	Disable access to the printer message during emulation.

Description
Specify the printer power setting when it is in fax mode.
Set a text point-size value below which the high-frequency screens are used when printing font data.
Adjust the toner density when printing or copying documents.
Set the printer to reduce the amount of noise that it makes when printing. Note: Enabling this setting slows down the overall performance of the printer.
Set the printer to enable access to the control panel menus. Note: This menu item appears only in the Embedded Web Server.
Erase all custom messages.
Erase messages that were remotely installed.
Show existing error messages on the display after the printer remains inactive on the home screen for a length of time equal to the Screen Timeout setting. Note: This menu item appears only in some printer models.

Menu item	Description
Scanner Configuration Scanner Manual Registration Print Quick Test	Note: Make sure that the margin spacing on the target page is uniform all the way around the target. If it is not, then the printer margins may need to be reset.
Scanner Configuration Scanner Manual Registration Front ADF Registration Flatbed Registration	Manually register the flatbed and ADF after replacing the ADF, scanner glass, or controller board.
Scanner Configuration Edge Erase ADF Edge Erase 0-6 (3*) Flatbed Edge Erase 0-6 (3*)	Set the size, in millimeters, of the no-print area around an ADF or flatbed scan job.
Scanner Configuration Disable Scanner Enabled* Disabled ADF Disabled	Disable the scanner if it is not working properly.
Scanner Configuration Tiff Byte Order CPU Endianness* Little Endian Big Endian	Set the byte order of a TIFF-formatted scan output.
Scanner Configuration Exact Tiff Rows Per Strip On* Off	Set the RowsPerStrip tag value of a TIFF-formatted scan output.

Out of Service Erase

Printer Memory Last Sanitized Sanitize all information on nonvolatile memory Erase all printer and network settings Note: Erase all shortcuts and shortcuts and shortcut settings is available only in some printer models.	Menu item	Description
Erase all printer and network settings Note: Erase all shortcuts and shortcut settings is available only in some printer models.	·	Clear all settings and shortcuts that are stored in the printer.
	•	shortcut settings is available only in

Visible Home Screen Icons

Menu	Description
Сору	Specify which icons to show on the home
E-mail	screen.
Fax	
Status/Supplies	
Job Queue	
Change Language	
Held Jobs	
USB	
Scan to Computer	

About this Printer

Menu item	Description
Asset Tag	Describe the printer. The maximum length is 32 characters.
Printer's Location	Identify the printer location. The maximum length is 63 characters.
Contact	Personalize the printer name. The maximum length is 63 characters.
Export Configuration File to USB*	Export configuration files to a flash drive.
Export Compressed Logs to USB*	Export compressed log files to a flash drive.

Menu item	Description
Send Logs	Send diagnostic information to Lexmark.
Cancel Send	

^{*} This menu item appears only in some printer models.

Print

Layout

Menu item	Description
Sides 1-sided* 2-sided	Specify whether to print on one side or two sides of the paper.
Flip Style Long Edge* Short Edge	Determine which side of the paper (long edge or short edge) is bound when performing two-sided printing. Note: Depending on the option selected, the printer automatically offsets each printed information of the page to bind the job correctly.
Blank Pages Print Do Not Print*	Print blank pages that are included in a print job.
Collate Off [1,1,1,2,2,2] On [1,2,1,2,1,2]*	Keep the pages of a print job stacked in sequence, particularly when printing multiple copies of the job.
Separator Sheets None* Between Copies Between Jobs Between Pages	Insert blank separator sheets when printing.
Separator Sheet Source Tray [x] (1*)	Specify the paper source for the separator sheet.

Menu item	Description
Pages per Side Off* 2 pages per side 3 pages per side 4 pages per side 6 pages per side 9 pages per side 12 pages per side 16 pages per side	Print multiple page images on one side of a sheet of paper.
Pages per Side Ordering Horizontal* Reverse Horizontal Vertical Reverse Vertical	Specify the positioning of multiple page images when using Pages per Side. Note: The positioning depends on the number of page images and their page orientation.
Pages per Side Orientation Auto* Landscape Portrait	Specify the orientation of a multiple-page document when using Pages per Side.
Pages per Side Border None* Solid	Print a border around each page image when using Pages per Side.
Copies 1–9999 (1*)	Specify the number of copies for each print job.
Print Area Normal* Whole Page	Set the printable area on a sheet of paper.

Setup

Menu item	Description
Printer Language	Set the printer language.
PCL Emulation PS Emulation	Note: Setting a printer language default does not prevent a software program from sending print jobs that use another printer language.

Menu item	Description
Resource Save On Off*	Determine what the printer does with downloaded resources, such as fonts and macros, when it receives a job that requires more than the available memory. Notes • When set to Off, the printer retains downloaded resources only until memory is needed. Resources associated with the inactive printer language are deleted. • When set to On, the printer preserves all the permanent downloaded resources across all language switches. When necessary, the printer shows memory full messages instead of deleting permanent resources.
Print All Order Alphabetical* Newest First Oldest First	Specify the order you choose to print all held and confidential jobs.

Quality

Menu item	Description
Print Resolution 300 dpi 600 dpi* 1200 Image Q 2400 Image Q	Set the resolution for the text and images on the printed output.
	Note: Resolution is determined in dots per inch or image quality.
Toner Darkness Light Normal* Dark	Determine the lightness or darkness of text images.

Use printer menus

Menu item	Description
Halftone Normal* Detail	Enhance the printed output to have smoother lines with sharper edges.

Note: An asterisk (*) next to a value indicates the factory default setting.

PDF

Menu item	Description
Scale To Fit Yes No*	Scale the page content to fit the selected paper size.
Annotations Print Do Not Print*	Specify whether to print annotations in the PDF.
Print PDF Error Off On*	Enable the printing of PDF error.

Note: An asterisk (*) next to a value indicates the factory default setting.

PostScript

Menu item	Description
Print PS Error Off* On	Print a page that describes the PostScript® error.
	Note: When an error occurs, processing of the job stops, the printer prints an error message, and the rest of the print job is flushed.
Minimum Line Width 1–30 (2*)	Set the minimum stroke width of any job printed in 1200 dpi.
Off On*	Disable the SysStart file.

Menu item	Description
Wait Timeout Disabled Enabled*	Enable the printer to wait for more data before canceling a print job.
Wait Timeout Time 15–65535 (40*)	Set the time in seconds for the printer to wait for more data before canceling a print job.
	Note: This menu item appears only when Wait Timeout is enabled.

PCL

Menu item	Description
Font Name [List of available fonts] (Courier*)	Select a font from the specified font source.
Symbol Set	Specify the symbol set for each font name.
[List of available symbol set] (10U PC-8*)	Note: A symbol set is a set of alphabetic and numeric characters, punctuation, and special symbols. Symbol sets support the different languages or specific programs such as math symbols for scientific text.
Pitch 0.08–100 (10*)	Specify the pitch for fixed or monospaced fonts.
	Note: Pitch refers to the number of fixed-space characters in a horizontal inch of type.
Orientation Portrait* Landscape Reverse Portrait Reverse Landscape	Specify the orientation of text and graphics on the page.

Menu item	Description
Lines per Page 1–255	Specify the number of lines of text for each page printed through the PCL® data stream.
	 Notes This menu item activates vertical escapement that causes the selected number of requested lines to print between the default margins of the page. 60 is the U.S. factory default setting. 64 is the international factory default setting.
PCL5 Minimum Line Width 1–30 (2*)	Set the initial minimum stroke width of any job printed in 1200 dpi.
PCLXL Minimum Line Width 1–30 (2*)	
A4 Width 198 mm*	Set the width of the logical page on A4-size paper.
203 mm	Note: Logical page is the space on the physical page where data is printed.
Auto CR after LF Off* On	Set the printer to perform a carriage return after a line feed control command.
	Note: Carriage return is a mechanism that commands the printer to move the position of the cursor to the first position on the same line.
Auto LF after CR Off* On	Set the printer to perform a line feed after a carriage return control command.
Print Timeout Disabled Enabled*	Enable the printer to end a print job after it has been idle for the specified amount of time in seconds.

Menu item	Description
Print Timeout Time 1–255 (90*)	Set the time in seconds for the printer to end a print job after it has been idle.
	Note: This menu item appears only when Print Timeout is enabled.

Image

Menu item	Description
Auto Fit On Off*	Select the best available paper size and orientation setting for an image.
	Note: When set to On, this menu item overrides the scaling and orientation settings for the image.
Invert	Invert bitonal monochrome images.
Off* On	Note: This menu item does not apply to GIF or JPEG image formats.
Scaling	Adjust the image to fit the printable area.
Anchor Top Left Best Fit* Anchor Center Fit Height/Width Fit Height Fit Width	Note: When Auto Fit is set to On, Scaling is automatically set to Best Fit.
Orientation Portrait* Landscape Reverse Portrait Reverse Landscape	Specify the orientation of text and graphics on the page.

Paper

Tray Configuration

Tray [x] (1*) Manual Paper Manual Envelope Substitute Size in each paper source. Set the printer to substitute a specified	Menu item	Description
Tray [x] (1*) Manual Paper Manual Envelope Substitute Size Off Letter/A4 All Listed* Notes • Off prompts the user to load the required paper size. • Letter/A4 prints an A4-size document on letter when loading letter, and letter-size jobs on A4 paper size when loading A4.	Tray [x] (1*) Manual Paper	Set the paper source for all print jobs.
Off Letter/A4 All Listed* Notes Off prompts the user to load the required paper size. Letter/A4 prints an A4-size document on letter when loading letter, and letter-size jobs on A4 paper size when loading A4.	Tray [x] (1*) Manual Paper	Specify the paper size or paper type loaded in each paper source.
A4.	Off Letter/A4	 Notes Off prompts the user to load the required paper size. Letter/A4 prints an A4-size document on letter when loading letter, and letter-size jobs on A4 paper size when loading A4. All Listed substitutes Letter/

Media Configuration

Universal Setup

Menu item	Description
Units of Measure Inches Millimeters	Specify the unit of measurement for the universal paper. Note: Inches is the U.S. factory default setting. Millimeters is the international factory default setting.
Portrait Width 3.00–14.17 inches (8.50*) 76–360 mm (216*)	Set the portrait width of the universal paper.
Portrait Height 3.00–14.17 inches (14*) 76–360 mm (356*)	Set the portrait height of the universal paper.
Feed Direction Short Edge* Long Edge	Set the printer to pick paper from the short edge or long edge direction.
	Note: Long Edge appears only when the longest edge is shorter than the maximum width supported.

Custom Scan Sizes

Menu item	Description
Custom Scan Size [x] Scan Size Name Width 1-8.50 inches (8.50*) 25-216 mm (216*) Height 1-14 inches (11*) 25-356 mm (279*) Orientation Portrait* Landscape 2 scans per side Off* On	Assign a scan size name and configure the scan settings.

Note: An asterisk (*) next to a value indicates the factory default setting.

Media Types

Menu item	Description
Plain Paper Card Stock Recycled Labels Bond Envelope Letterhead Preprinted Colored Paper Light Heavy	Specify the texture, weight, and orientation of the paper loaded.

Copy

Copy Defaults

Menu item	Description
Text Text/Photo* Photo Graphics	Improve the output result based on the content of the original document.

Menu item	Description
Sides 1 sided to 1 sided* 1 sided to 2 sided	Specify the scanning behavior based on the original document.
Pages per Side Off* 2 Portrait pages 4 Portrait pages 2 Landscape pages 4 Landscape pages	Specify the number of page images to print on one side of a sheet of paper.
Print Page Borders Off* On	Place a border around each image when printing multiple pages on a single page.
Collate Off [1,1,1,2,2,2] On [1,2,1,2,1,2]*	Print multiple copies in sequence.
"Copy from" Size [List of paper sizes]	Note: Letter is the U.S. factory default setting. A4 is the international factory default setting.
"Copy to" Source Tray [x] (1*) Manual Feeder Auto Size Match	Specify the paper source for the copy job.
Darkness 1 to 9 (5*)	Adjust the darkness of the scanned image.
Number of Copies 1–9999 (1*)	Specify the number of copies.

Menu item	Description
Contrast Best for Content* -0 -1 -2 -3 -4 -5	Specify the contrast of the output.
Background Removal Level -4 to 4 (0*)	Adjust the amount of background visible on a scanned image.
Scan Edge to Edge Off* On	Allow edge-to-edge scanning of the original document.

Fax

Fax Defaults

Fax Mode

Menu item	Description
Fax Mode	Select a fax mode.
Fax Fax Server Disabled	 Notes Depending on your printer model, the factory default setting may vary. Fax Server is available only in some printer models.

Fax Setup

General Fax settings

Menu item	Description
Fax Name	Identify your fax machine.
Fax Number	Identify your fax number.
Fax ID Fax Name Fax Number*	Notify fax recipients of your fax name or fax number.
Memory Use All receive	Set the amount of internal printer memory allocated for faxing.
Mostly receive Equal* Mostly send All send	Note: This menu item prevents memory buffer conditions and failed faxes.
Cancel Faxes Allow* Don't Allow	Cancel outgoing faxes before they are transmitted, or cancel incoming faxes before they finish printing.
Fax Number Masking Off* From Left From Right	Specify the format for masking an outgoing fax number.
Digits to Mask 0–58 (0*)	Specify the number of digits to mask in an outgoing fax number.
Enable Line Connected Detection On* Off	Determine whether a telephone line is connected to the printer.
	Note: Detection takes place when turning on the printer and before each call.
Optimize Fax Compatibility	Configure the printer fax functionality for optimal compatibility with other fax machines.

Menu item	Description
Fax Transport	Set the fax transport method.
T.38 Analog G.711 etherFAX	 Note: This menu item appears only if an etherFAX or Fax over IP (FoIP) license bundle is installed in the printer. Depending on your printer model, the factory default settings may vary.

HTTPS Fax Settings

Note: This menu appears only if Fax Transport is set to etherFAX.

Menu item	Description
HTTPS service URL	Specify the etherFAX service URL.
HTTPS Proxy	Specify a proxy server URL.
HTTPS Proxy User	Specify the user name and password for the
HTTPS Proxy Password	proxy server.
Fax Send Encryption Disabled Enabled* Required	Enable encryption for outgoing fax messages.
Fax Receive Encryption Disabled Enabled* Required	Enable encryption for incoming fax messages.
HTTPS Fax Status	Show the etherFAX communication status.

Fax Send Settings

Menu item	Description
Resolution Standard* Fine Super Fine Ultra Fine	Note: A higher resolution increases fax transmission time and requires more memory.
Original Size [List of paper sizes] (Mixed Sizes*)	Specify the size of the original document.
Orientation Portrait* Landscape	Specify the orientation of the original document.
Lanuscape	Note: This menu item appears only in some printer models.
Sides Off* Short Edge Long Edge	Specify the orientation of the original document when scanning on both sides of the document.
	Note: This menu item appears only in some printer models.
Content Type Text* Text/Photo Photo Graphics	Improve the output result based on the content of the original document.
Darkness 1–9 (5*)	Adjust the darkness of the scanned image.
Behind a PABX On Off*	Set the printer to dial a fax number without waiting to recognize the dial tone.
	Note: Private Automated Branch Exchange (PABX) is a telephone network that allows a single access number to offer multiple lines to outside callers.

Menu item	Description
Dial Mode Tone* Pulse	Specify the dial mode for incoming or outgoing faxes.

Menu item	Description
Color Balance Cyan - Red -4 to 4 (0*) Magenta - Green -4 to 4 (0*) Yellow - Blue -4 to 4 (0*)	Adjust the color intensity during scanning.
Contrast Best for Content* 0 1 2 3 4 5	Set the contrast of the output.
Background Removal Level -4 to 4 (0*)	Adjust the amount of background visible on a scanned image.
Scan Edge to Edge On Off*	Allow edge-to-edge scanning of the original document.

Menu item	Description
Automatic Redial 0–9 (5*)	Adjust the number of redial attempts based on the activity levels of recipient fax machines.
Redial Frequency 1–200 minutes (3*)	Increase the time between redial attempts to increase the chance of sending fax successfully.

Monuitom	Description
Menu item	Description
Enable ECM On* Off	Activate Error Correction Mode (ECM) for fax jobs. Note: ECM detects and corrects errors in the fax transmission process caused by telephone line noise and poor signal strength.
Enable Fax Scans On* Off	Fax documents that are scanned at the printer.
On* Off	Allow the print driver to send fax.
Allow Save as Shortcut On* Off	Save fax numbers as shortcuts on the printer.
Max Speed 33600* 14400 9600 4800 2400	Set the maximum speed for sending fax.
Enable Color Fax Scans Off by Default* On by Default Never Use Always Use	Enable color scans for fax.
Auto Convert Color Faxes to Mono Faxes On* Off	Convert all outgoing color faxes to black and white.
Confirm Fax Number Off* On	Ask the user to confirm the fax number.
Dial Prefix	Set a dialing prefix.

Fax Receive Settings

Menu item	Description
Rings to Answer 1–25 (3*)	Set the number of rings for incoming fax.
Auto Reduction On* Off	Scale incoming fax to fit on the page.
Paper Source Tray [X] Auto*	Set the paper source for printing incoming fax.
Sides On Off*	Print on both sides of the paper.
Separator Sheets None* Before Job After Job	Specify whether to insert blank separator sheets when printing.
Separator Sheet Source Tray [X] (1*)	Specify the paper source for the separator sheet.
Fax Footer On Off*	Print the transmission information at the bottom of each page from a received fax.
Fax Footer Time Stamp Receive* Print	Print the time stamp at the bottom of each page from a received fax.

Menu item	Description
Enable Fax Receive On* Off	Set the printer to receive fax.
Enable Color Fax Receive On* Off	Set the printer to receive fax in color.

Menu item	Description
Enable Caller ID On Off*	Show the number that is sending the incoming fax.
Block No Name Fax On Off*	Block incoming faxes sent from devices with no station ID or fax ID specified.
Answer On All Rings* Single Ring Only Double Ring Only Triple Ring Only Single or Double Rings Only Single or Triple Rings Only Double or Triple Rings Only	Set a distinctive ring pattern for incoming fax.
Auto Answer On* Off	Set the printer to receive fax automatically.
Fax Forwarding Print* Print and Forward Forward	Specify whether to forward received fax.
Forward To Destination 1 Destination 2	Note: This menu item appears only when Fax Forwarding is set to Print and Forward or Forward.
Max Speed 33600* 14400 9600 4800 2400	Set the maximum speed for transmitting fax.

Fax Log settings

Menu item	Description
Transmission Log Frequency Always* Never Only for Error	Specify how often the printer creates a transmission log.
Transmission Log Action Print Off On* Email Off* On	Print or e-mail a log for successful fax transmission or transmission error.
Receive Error Log Print Never* Print on Error	Print a log for fax-receive failures.
Auto Print Logs On* Off	Print all fax activity.
Log Paper Source Tray [x] (1*)	Specify the paper source for printing logs.
Logs Display Remote Fax Name* Dialed Number	Identify the sender by remote fax name or fax number.
Enable Job Log On* Off	View a summary of all fax jobs.
Enable Call Log On* Off	View a summary of fax dialing history.

Speaker settings

Menu item	Description
Speaker Mode Always Off* Always On On until Connected	Set the fax speaker mode.
Speaker Volume Low* High	Adjust the fax speaker volume.
Ringer Volume Off* On	Enable the ringer volume.

Note: An asterisk (*) next to a value indicates the factory default setting.

Fax Server Setup

Note: This menu is available only in some printer models

General Fax Settings

Menu item	Description
To Format	Specify a fax recipient.
	If you want to use the fax number, then type the number sign (#) before a number.
Reply Address	Specify a reply address for sending fax.
Subject	Specify the fax subject and message.
Message	
Enable analog receive Off*	Set the printer to receive analog faxes.
On	

Fax Server E-mail Settings

Menu item	Description
Use E-mail SMTP Server On* Off	Use the Simple Mail Transfer Protocol (SMTP) settings for e-mail in receiving and sending faxes.
	Note: When set to On, all other settings of the Fax Server E-mail Settings menu do not appear.
Primary SMTP Gateway	Type the IP address or host name of the primary SMTP server.
Primary SMTP Gateway Port 1–65535 (25*)	Enter the port number of the primary SMTP server.
Secondary SMTP Gateway	Type the server IP address or host name of your secondary or backup SMTP server.
Secondary SMTP Gateway Port 1–65535 (25*)	Enter the server port number of your secondary or backup SMTP server.
SMTP Timeout 5–30 (30*)	Set the time before the printer times out if the SMTP server does not respond.
Reply Address	Specify a reply address for sending fax.
Use SSL/TLS Disabled* Negotiate Required	Specify whether to send fax using an encrypted link.
Require Trusted Certificate Off On*	Specify a trusted certificate when accessing the SMTP server.
SMTP Server Authentication No authentication required* Login / Plain NTLM CRAM-MD5 Digest-MD5 Kerberos 5	Set the authentication type for the SMTP server.

Menu item	Description
Device-Initiated E-mail None* Use Device SMTP Credentials	Specify whether credentials are required for device-initiated e-mail.
User-Initiated E-mail None* Use Device SMTP Credentials Use Session User ID and Password Use Session E-mail address and Password Prompt user	Specify whether credentials are required for user-initiated e-mail.
Use Active Directory Device Credentials Off* On	Enable user credentials and group destinations to connect to the SMTP server.
Device Userid	Specify the user ID and password to connect to the SMTP server.
Device Password	
Kerberos 5 REALM	Specify the realm for the Kerberos 5 authentication protocol.
NTLM Domain	Specify the domain name for the NTLM security protocol.
Disable "SMTP server not set up" error Off* On	Hide the "SMTP server not set up" error message.

Fax Server Scan Settings

Menu item	Description
Image Format TIFF (.tif) PDF (.pdf)* XPS (.xps)	Specify the file format for the scanned image.
Content Type Text* Text/Photo Photo Graphics	Improve the output result based on the content of the original document.

Menu item	Description
Content Source Black and White Laser Color Laser* Inkjet Photo/Film Magazine Newspaper Press Other	Improve the output result based on the source of the original document.
Fax Resolution	Set the fax resolution.
Standard* Fine Super Fine Ultra Fine	
Sides	Specify the orientation of the original document when scanning on both sides of
Off* Short Edge Long Edge	the document.
Darkness	Set the darkness of the output.
1–9 (5*)	
Orientation	Specify the orientation of text and graphics on the page.
Portrait* Landscape	on the page.
Original Size	Set the paper size of the original document.
[List of paper sizes]	Notes
	NOTES
	 Mixed Sizes is the U.S. factory default setting. A4 is the international factory default setting. This setting may vary depending on your printer model.
Use Multi-Page TIFF	Choose between single- and multiple-page
Off On*	TIFF files.

|E-mail

E-mail Setup

Menu item	Description
Primary SMTP Gateway	Type the IP address or host name of the primary SMTP server for sending e-mail.
Primary SMTP Gateway Port 1–65535 (25*)	Enter the port number of the primary SMTP server.
Secondary SMTP Gateway	Type the server IP address or host name of your secondary or backup SMTP server.
Secondary SMTP Gateway Port 1–65535 (25*)	Enter the server port number of your secondary or backup SMTP server.
SMTP Timeout 5–30 seconds (30*)	Set the time before the printer times out if the SMTP server does not respond.
Reply Address	Specify a reply address in the e-mail.
Always use SMTP default Reply Address On Off*	Always use the default reply address in the SMTP server.
Use SSL/TLS Disabled* Negotiate Required	Specify whether to send e-mail using an encrypted link.
Require Trusted Certificate Off On*	Require a trusted certificate when accessing the SMTP server.
SMTP Server Authentication No authentication required* Login / Plain NTLM CRAM-MD5 Digest-MD5	Set the authentication type for the SMTP server.
Device-Initiated E-mail None* Use Device SMTP Credentials	Specify whether credentials are required for device-initiated e-mail.
Device Userid	Specify the user ID and password to connect to the SMTP server.
Device Password	

Menu item	Description
NTLM Domain	Specify the domain name for the NTLM security protocol.

E-mail Defaults

Menu item	Description
Subject	Specify the e-mail subject and message.
Message	
File Name	Specify the filename for the scanned image.
Format PDF (.pdf)* TIFF (.tif) JPEG (.jpg)	Specify the file format for the scanned image.
PDF Settings	Set the PDF format of the scanned image.
PDF Version 1.3 1.4 1.5* 1.6 1.7 Archival Version A-1a* A-1b Secure Off* On Archival (PDF/A) Off*	Note: Archival Version and Archival(PDF/A) appear only if PDF Version is set to 1.4.
Content Type Text Text/Photo* Photo Graphics	Improve the output result based on the content of the original document.
Color Black and White Gray Color* Auto	Specify the color when scanning an image.

Menu item	Description
Resolution 75 dpi 150 dpi* 200 dpi 300 dpi 400 dpi 600 dpi	Set the resolution of the scanned image.
Darkness 1–9 (5*)	Adjust the darkness of the scanned image.
Orientation Portrait* Landscape	Specify the orientation of the original document.
	Note: This menu item appears only in some printer models.
Original Size	Set the paper size of the original document.
[List of paper sizes]	Note: Mixed Sizes is the factory default setting.
Sides Off* Short Edge Long Edge	Specify the orientation of the original document when scanning on both sides of the document.
	Note: This menu item appears only in some printer models.

Menu item	Description
Color Balance	Adjust the color intensity during scanning.
Cyan - Red -4 to 4 (0*) Magenta - Green -4 to 4 (0*) Yellow - Blue -4 to 4 (0*)	

Menu item	Description
Auto Color Detect Color Sensitivity 1–9 (5*) Area Sensitivity 1–9 (5*) E-mail Bit Depth 1 bit* 8 bit Minimum Scan Resolution 75 dpi 150 dpi 200 dpi 300 dpi*	Set the amount of color that the printer detects from the original document.
Contrast Best for content* 0 1 2 3 4 5	Specify the contrast of the output.
Background Removal Level -4 to 4 (0*)	Adjust the amount of background visible on a scanned image.
Scan Edge to Edge On Off*	Allow edge-to-edge scanning of the original document.

Menu item	Description
Max E-mail Size	Set the allowable file size for each e-mail.
0–65535 (0*)	
Size Error Message	Specify an error message that the printer sends when an e-mail exceeds its allowable file size.
	Note: You can type up to 1024 characters.

Menu item	Description
Send Me a Copy Never appears* On by Default Off by Default Always On	Send a copy of the e-mail to yourself.
Text Default 5–95 (75*)	Set the quality of text on a scanned image.
Text/Photo Default 5–95 (75*)	Set the quality of text or photo on a scanned image.
Photo Default 5–95 (50*)	Set the quality of a photo on a scanned image.
Transmission Log Print log* Do Not Print Log Print Only For Error	Print a log for successful e-mail transmission.
Log Paper Source Tray [x] (1*)	Specify the paper source for printing logs.
Allow Save as Shortcut	Save e-mail addresses as shortcuts.
On* Off	Note: When set to Off, the Save As Shortcut button does not appear on the e-mail Destination screen.
Reset E-mail Information After Sending On* Off	Restore the default e-mail information after sending an e-mail.

FTP

FTP Defaults

Menu item	Description
Format PDF (.pdf)* TIFF (.tif) JPEG (.jpg)	Specify the file format for the scanned image.
PDF Settings	Set the PDF format for the scanned image.
PDF Version 1.3 1.4 1.5* 1.6 1.7 Archival Version A-1a* A-1b Secure Off* On Archival (PDF/A) Off*	Note: Archival Version and Archival (PDF/A) appear only if PDF Version is set to 1.4.
Content Type Text Text/Photo* Graphics Photo	Improve the output result based on the content of the original document.
Color Black and White Gray Color* Auto	Specify the color when scanning an image.
Resolution 75 dpi 150 dpi* 200 dpi 300 dpi 400 dpi 600 dpi	Set the resolution of the scanned image.
Darkness	Adjust the darkness of the scanned image.
1–9 (5*)	

Menu item	Description
Orientation Portrait* Landscape	Specify the orientation of the original document.
	Note: This menu item appears only in some printer models.
Original Size	Set the paper size of the original document.
[List of paper sizes] (Mixed Sizes*)	
Sides Off* Short Edge Long Edge	Specify the orientation of the original document when scanning on both sides of the document.
	Note: This menu item appears only in some printer models.
File Name	Specify the file name of the scanned image.

Menu item	Description
Color Balance Cyan - Red -4 to 4 (0*) Magenta - Green -4 to 4 (0*) Yellow - Blue -4 to 4 (0*)	Adjust the color intensity during scanning.
Auto Color Detect Color Sensitivity 1–9 (5*) Area Sensitivity 1–9 (5*) FTP Bit Depth 1 bit* 8 bit Minimum Scan Resolution 75 dpi 150 dpi 200 dpi 300 dpi*	Set the amount of color that the printer detects from the original document.

Menu item	Description
Contrast Best for content* 0 1 2 3 4 5	Specify the contrast of the output.
Background Removal Level -4 to 4 (0*)	Adjust the amount of background visible on a scanned image.
Scan Edge to Edge On Off*	Allow edge-to-edge scanning of the original document.

Menu item	Description
Text Default 5–95 (75*)	Set the quality of text on a scanned image.
Text/Photo Default 5–95 (75*)	Set the quality of text or photo image on a scanned image.
Photo Default 5-95(50*)	Set the quality of a photo image on a scanned image.
Transmission Log Print Log* Do Not Print Log Print Only For Error	Print a log for successful FTP scan transmission.
Log Paper Source Tray [x] (1*)	Specify the paper source for printing FTP logs.

USB Drive

Flash Drive Scan

Menu item	Description
Format PDF (.pdf)* TIFF (.tif) JPEG (.jpg)	Specify the file format for the scanned image.
PDF Settings	Set the PDF format for the scanned image.
PDF Version 1.3 1.4 1.5* 1.6 1.7 Archival Version	Note: Archival Version and Archival (PDF/A) appear only if PDF Version is set to 1.4.
A-1a* A-1b Secure	
Off* On Archival (PDF/A)	
Off* On	
Content Type Text Text/Photo* Graphics Photo	Improve the output result based on the content of the original document.
Color Black and White Gray Color* Auto	Specify the color when scanning an image.
Resolution 75 dpi 150 dpi* 200 dpi 300 dpi 400 dpi 600 dpi	Set the resolution of the scanned image.
Darkness 1–9 (5*)	Adjust the darkness of the scanned image.

Menu item	Description
Orientation Portrait* Landscape	Specify the orientation of the original document.
	Note: This menu item appears only in some printer models.
Original Sizo	Set the paper size of the original decument
Original Size [List of paper sizes] (Mixed Sizes*)	Set the paper size of the original document.
Sides Off* Short Edge Long Edge	Specify the orientation of the original document when scanning on both sides of the document.
	Note: This menu item appears only in some printer models.
File Name	Specify the file name of the scanned image.

Menu item	Description
Color Balance	Adjust the color intensity during scanning.
Cyan to Red	
-4 to 4 (0*) Magenta to Green	
-4 to 4 (0*) Yellow to Blue	
-4 to 4 (0*)	

Menu item	Description
Auto Color Detect Color Sensitivity 1–9 (5*) Area Sensitivity 1–9 (5*) Scan Bit Depth 1 bit* 8 bit Minimum Scan Resolution 75 dpi 150 dpi 200 dpi 300 dpi*	Set the amount of color that the printer detects from the original document.
Contrast Best for content* 0 1 2 3 4 5	Specify the contrast of the output.
Background Removal Level -4 to 4 (0*)	Adjust the amount of background visible on a scanned image.
Scan Edge to Edge On Off*	Allow edge-to-edge scanning of the original document.

Menu item	Description
Text Default	Set the quality of text on a scanned image.
5–95 (75*)	
Text/Photo Default	Set the quality of text or photo on a scanned
5–95 (75*)	image.
Photo Default	Set the quality of a photo on a scanned
5–95 (50*)	image.

Flash Drive Print

Menu item	Description
Number of Copies 1–9999 (1*)	Set the number of copies.
Paper Source Tray [x] (1*) Manual Paper Manual Envelope	Set the paper source for the print job.
Collate (1,1,1) (2,2,2) (1,2,3) (1,2,3)*	Print multiple copies in sequence.
Sides 1-Sided* 2-Sided	Specify whether to print on one side or two sides of the paper.
Flip Style Long Edge* Short Edge	Determine which side of the paper (long edge or short edge) is bound when performing two-sided printing. Note: Depending on the option selected, the printer automatically offsets each printed information of the page to bind the job correctly.
Pages per Side Off* 2 pages per side 3 pages per side 4 pages per side 6 pages per side 9 pages per side 12 pages per side 16 pages per side	Print multiple page images on one side of a sheet of paper.
Pages per Side Ordering Horizontal* Reverse Horizontal Reverse Vertical Vertical	Specify the positioning of multiple page images when using Pages per Side. Note: The positioning depends on the number of page images and their page orientation.
Pages per Side Orientation Auto* Landscape Portrait	Specify the orientation of a multiple-page document when using Pages per Side.

Menu item	Description
Pages per Side Border None* Solid	Print a border around each page image when using Pages per Side.
Separator Sheets Off* Between Copies Between Jobs Between Pages	Specify whether to insert blank separator sheets when printing.
Separator Sheet Source Tray 1	Specify the paper source for the separator sheet.
Blank Pages Do Not Print* Print	Specify whether to print blank pages in a print job.

|Network/Ports

Network Overview

Menu item	Description
Active Adapter Auto* Standard Network Wireless	Specify the type of the network connection.
Network Status	Show the connectivity status of the printer network.
Off On*	Show the network status on the display.
Speed, Duplex	Show the speed of the currently active network card.
IPv4	Show the IPv4 address.
All IPv6 Addresses	Show all IPv6 addresses.

Menu item	Description
Reset Print Server Start	Reset all active network connections to the printer.
	Note: This setting removes all network configuration settings.
Network Job Timeout Disabled Enabled*	Set the time before the printer cancels a network print job.
Network Job Timeout Time	Specify the timeout value (in seconds) when the Network Job Timeout setting is enabled.
	Note: This feature is available only in some printer models.
Banner Page Off* On	Print a banner page.
Scan to PC Port Range	Specify a valid port range for printers that are behind a port blocking firewall.
Enable Network Connections Enable* Disable	Enable or disable all network connections.
Enable LLDP Off* On	Enable Link Layer Discovery Protocol (LLDP) in the printer.

Wireless

Note: This menu is available only in printers connected to a wireless network or printers that have a wireless module.

Menu item	Description
Setup Using Mobile App	Configure the wireless connection using the Lexmark Mobile Assistant app.

Menu item	Description
Setup On Printer Panel Choose Network Add Wi-Fi Network Network Name Network Mode Wireless Security Mode Disabled* WPA2/WPA - Personal WPA2 - Personal WPA2/WPA3 - Personal WPA3 - Personal 802.1x - RADIUS	Determine the wireless network that the printer connects to. Note: This menu item appears as Wireless Connection Setup in the Embedded Web Server.
Wi-Fi Protected Setup Start Push Button Method	Establish a wireless network and enable network security.
Start PIN Method	 Start Push Button Method connects the printer to a wireless network when buttons on both the printer and the access point (wireless router) are pressed within a given time. Start PIN Method connects the printer to a wireless network when a PIN on the printer is entered into the wireless settings of the access point.
Compatibility 802.11b/g/n (2.4GHz)* 802.11a/b/g/n/ac (2.4GHz/5GHz) 802.11a/n/ac (5GHz)	Specify the wireless standard for the wireless network. Note: 802.11a/b/g/n/ac (2.4GHz/5GHz) and 802.11a/n/ac (5GHz) only appear when a wireless module is installed.
Wireless Security Mode Disabled* WPA2/WPA-Personal WPA2-Personal WPA2/WPA3 - Personal WPA3 - Personal 802.1x - RADIUS	Set the type of security for connecting the printer to wireless devices.

Menu item	Description
WPA2/WPA Personal AES*	Enable wireless security through WPA2/WPA.
	Note: This menu item appears only if Wireless Security Mode is set to WPA2/WPA-Personal.
Set PSK	Set the password for secure wireless connection.
	Note: This menu item appears only if Wireless Security Mode is set to WPA2/WPA-Personal or WPA2-Personal.
WPA2-Personal	Enable wireless security through WPA2.
AES*	Note: This menu item appears only if Wireless Security Mode is set to WPA2-Personal.
802.1x Encryption Mode WPA+ WPA2* WPA2 + PMF*	Enable wireless security through 802.1x standard.
	Note: This menu item appears only when the Wireless Security Mode is set to 802.1x - RADIUS.
IPv4 Enable DHCP On* Off	Enable Dynamic Host Configuration Protocol (DHCP).
	Note: DHCP is a standard protocol that lets a server dynamically assign an IP address and other network configuration parameters to each device on the network, so that they can communicate with other IP networks.

Menu item	Description
IPv4 Set Static IP Address IP Address Netmask Gateway	Set the static IP address of your printer.
IPv6 Enable IPv6 On* Off	Enable IPv6 in the printer.
IPv6 Enable DHCPv6 On Off*	Enable DHCPv6 in the printer.
IPv6 Stateless Address Autoconfiguration On* Off	Set the network adapter to accept the automatic IPv6 address configuration entries provided by a router.
IPv6 DNS Server Address	Specify the DNS server address.
IPv6 Manually Assigned IPv6 Address	Assign the IPv6 address. Note: This menu item is supported only in some printer models.
IPv6 Manually Assigned IPv6 Router	Assign the IPv6 router address. Note: This menu item is supported only in some printer models.
IPv6 Address Prefix 0–128 (64*)	Specify the address prefix.
IPv6 All IPv6 Addresses	Show all IPv6 addresses.

Menu item	Description
IPv6 All IPv6 Router Addresses	Show all IPv6 router addresses.
Network Address UAA LAA	View the network addresses.
PCL SmartSwitch On* Off	Set the printer to switch automatically to PCL emulation when a print job requires it, regardless of the default printer language. Note: If PCL SmartSwitch is off, then the printer does not examine incoming data and uses the default printer language specified in the Setup menu.
PS SmartSwitch On* Off	Set the printer to switch automatically to PS emulation when a print job requires it, regardless of the default printer language. Notes This menu item is supported only in some printer models. If PS SmartSwitch is off, then the printer does not examine incoming data and uses the default printer language specified in the Setup menu.
Job Buffering On Off*	Temporarily store print jobs in the hard disk or intelligent storage drive (ISD) before printing. Note: This menu item appears only when a hard disk or an ISD is installed.

Menu item	Description
Mac Binary PS Auto*	Set the printer to process Macintosh binary PostScript® print jobs.
On Off	 Notes This menu item is supported only in some printer models. On processes raw binary PostScript print jobs. Off filters print jobs using the standard protocol.

Wi-Fi Direct

Menu item	Description
Enable Wi-Fi Direct On Off*	Set the printer to connect directly to Wi-Fi devices.
Wi-Fi Direct Name	Specify the name of the Wi-Fi Direct network.
Wi-Fi Direct Password	Set the password to authenticate and validate users on a Wi-Fi connection.
Show Password on Setup Page Off On*	Show the Wi-Fi Direct Password on the Network Setup Page.
Preferred Channel Number 1–11 Auto*	Set the preferred channel of the Wi-Fi network.
Group Owner IP Address	Specify the IP address of the group owner.
Auto-Accept Push Button Requests Off* On	Accept requests to connect to the network automatically.
	Note: Accepting clients automatically is not secured.

Note: An asterisk (*) next to a value indicates the factory default setting.

Ethernet

Menu item	Description
Network Speed	Show the speed of an active network adapter.
IPv4 Enable DHCP On*	Enable Dynamic Host Configuration Protocol (DHCP). Note: DHCP is a standard protocol
Off	that allows a server to distribute IP addressing and configuration information to clients in a dynamic manner.
IPv4 Set Static IP Address IP Address Netmask Gateway	Set the static IP address of your printer.
IPv6	Enable IPv6 in the printer.
Enable IPv6 On* Off	
IPv6 Enable DHCPv6 Off* On	Enable DHCPv6 in the printer.
IPv6 Stateless Address Autoconfiguration On* Off	Set the network adapter to accept the automatic IPv6 address configuration entries provided by a router.
IPv6 DNS Address	Specify the DNS server address.
IPv6	Specify IP address for the IPv6 DNS Server
Manually Assigned IPv6 Address	Note: This menu item is available only in some printer models.

Menu item	Description
IPv6 Manually Assigned IPv6 Router	Specify the router for IPv6 network.
	Note: This menu item is available only in some printer models.
IPv6	Specify the address prefix.
Address Prefix	
0–128 (64*)	
IPv6	Show all IPv6 addresses.
All IPv6 Addresses	
IPv6	Show all IPv6 router addresses.
All IPv6 Router Addresses	
Network Address UAA LAA	Show the printer Media Access Control (MAC) addresses: Locally Administered Address (LAA) and Universally Administered Address (UAA).
	Note: You can change the printer LAA manually.
PCL SmartSwitch On* Off	Set the printer to switch automatically to PCL emulation when a print job requires it, regardless of the default printer language.
	 Notes This menu item is available only in some printer models. If PCL SmartSwitch is off, then the printer does not examine incoming data and uses the default printer language specified in the Setup menu.

Menu item	Description
PS SmartSwitch On* Off	Set the printer to switch automatically to PS emulation when a print job requires it, regardless of the default printer language.
	 Notes This menu item is available only in some printer models. If PS SmartSwitch is off, then the printer does not examine incoming data and uses the default printer language specified in the Setup menu.
Mac Binary PS Auto* On Off	Set the printer to process Macintosh binary PostScript print jobs.
	 Notes On processes raw binary PostScript print jobs. Off filters print jobs using the standard protocol.
Energy Efficient Ethernet Auto* On Off	Reduce power consumption when the printer does not receive data from the Ethernet network.

TCP/IP

Menu item	Description
Set Hostname	Set the current TCP/IP host name.

Menu item	Description
Domain Name	Set the domain name.
	Note: This menu item is available only in some printer models.
Allow DHCP/BOOTP to update NTP server On* Off	Allow the DHCP and BOOTP clients to update the NTP settings of the printer.
Zero Configuration Name	Specify a service name for the zero configuration network.
	Note: This menu item is available only in some printer models.
Enable Auto IP On* Off	Assign an IP address automatically.
DNS Address	Specify the current Domain Name System (DNS) server address.
Backup DNS	Specify the backup DNS server addresses.
Backup DNS 2	
Backup DNS 3	
Domain Search Order	Specify a list of domain names to locate the printer and its resources that reside in different domains on the network.
	Note: This menu item is available only in some printer models.
Enable DDNS	Update the Dynamic DNS settings.
Off* On	
DDNS TTL	Specify the current DDNS settings.
Default TTL	
DDNS Refresh Time	

Menu item	Description
Enable mDNS On* Off	Update multicast DNS settings.
WINS Address	Specify a server address for Windows Internet Name Service (WINS).
Enable BOOTP Off* On	Allow the BOOTP to assign a printer IP address.
МТИ	Specify a maximum transmission unit (MTU) parameter for the TCP connections.
	Note: The maximum limit is 1500.
Restricted Server List	Specify an IP address for the TCP connections.
	 Notes This menu item appears only in the Embedded Web Server. Use a comma to separate each IP address. You can add up to 50 IP addresses. This menu item is available only in some printer models.
Restricted Server List Options Block All Ports* Block Printing Only Block Printing and HTTP Only	Specify how the IP addresses in the list can access the printer functionality.
	 Notes This menu item appears only in the Embedded Web Server. This menu item is available only in some printer models.
Raw Print Port 1–65535 (9100*)	Specify a raw port number for printers connected on a network.

Menu item	Description
Outbound Traffic Maximum Speed Disabled* Enabled	Enable the printer maximum transfer rate.
Enable TLSv1.0 On* Off	Enable the TLSv1.0 protocol.
Enable TLSv1.1 On* Off	Enable the TLSv1.1 protocol.
SSL Cipher List	Specify the cipher algorithms to use for the SSL or the TLS connections.

SNMP

Menu item	Description
SNMP Versions 1 and 2c Enabled	Configure Simple Network Management Protocol (SNMP) versions 1 and 2c to install print drivers and applications.
Off On* Allow SNMP Set	
Off On* Enable PPM MIB	
Off On* SNMP Community	

Menu item	Description
SNMP Version 3	Configure SNMP version 3 to install and update the printer security.
Enabled	upuate the printer security.
Off On* Context Name	
Set Read/Write Credentials	
User Name Authentication Password Privacy Password Set Read-only Credentials	
User Name Authentication Password Privacy Password Authentication Hash	
MD5 SHA1* Minimum Authentication Level	
No Authentication, No Privacy Authentication, No Privacy Authentication, Privacy* Privacy Algorithm	
DES AES-128*	

IPSec

Menu item	Description
Enable IPSec	Enable Internet Protocol Security (IPSec).
Off* On	
Base Configuration	Set the IPSec base configuration.
Default* Compatibility Secure	Note: This menu item appears only when Enable IPSec is set to On.

Menu item	Description
DH (Diffie-Hellman) Group Proposal modp2048 (14)* modp3072 (15) modp4096 (16) modp6144 (17)	Note: This menu item appears only when Base Configuration is set to Compatibility.
Proposed Encryption Method AES* 3DES	Note: This menu item appears only when Base Configuration is set to Compatibility.
Proposed Authentication Method SHA256* SHA512 SHA1	Note: This menu item appears only when Base Configuration is set to Compatibility.
IKE SA Lifetime (Hours) -1 -2 -4 -8 -24	Note: This menu item appears only when Base Configuration is set to Secure.
IPSec SA Lifetime (Hours) -1 -2 -4 -8 -24	Specify the IPSec SA expiry period. Note: This menu item appears only when Base Configuration is set to Secure.
IPSec Device Certificate default	Note: This menu item appears only when Base Configuration is set to Compatibility or Secure.

Menu item	Description
Pre-Shared Key Authenticated Connections	Configure the authenticated connections of the printer.
Host [x] Address Key	Note: These menu items appear only when Enable IPSec is set to On.
Certificate Authenticated Connections Host [x] Address[/subnet] Address[/subnet]	

802.1x

Note: This menu appears only in network printers or printers that are attached to print servers.

Menu item	Description
Active Off* On	Let the printer join networks that require authentication before allowing access.

Note: An asterisk (*) next to a value indicates the factory default setting.

LPD Configuration

Menu item	Description
LPD Timeout	Set the time-out value to stop the Line Printer Daemon (LPD) server from waiting
0-65535 seconds (90*)	indefinitely for hung or invalid print jobs.

Menu item	Description
LPD Banner Page Off* On	Print a banner page for all LPD print jobs. Note: A banner page is the first page of a print job used as a separator of print jobs and to identify the originator of the print job request.
LPD Trailer Page Off* On	Print a trailer page for all LPD print jobs. Note: A trailer page is the last page of a print job.
LPD Carriage Return Conversion Off* On	Note: Carriage return is a mechanism that commands the printer to move the position of the cursor to the first position on the same line.

HTTP/FTP Settings

Menu item	Description
Enable HTTP Server Off On*	Access the Embedded Web Server to monitor and manage the printer.
Enable HTTPS Off On*	Configure the Hypertext Transfer Protocol Secure (HTTPS) settings.
Force HTTPS Connections Off* On	Force the printer to use the HTTPS connections.

Menu item	Description
Enable FTP/TFTP	Send files using FTP.
Off On*	
HTTP Proxy IP Address	Configure the HTTP and FTP server settings.
FTP Proxy IP Address	Settings.
HTTP Default IP Port	Note: This feature is available only
1–65535 (80*)	in some printer models.
HTTPS Device Certificate	
FTP Default IP Port	
1–65535 (21*)	
Timeout for HTTP/FTP Requests	Specify the amount of time before the server connection stops.
1–299 (30*)	connection stops.
Retries for HTTP/FTP Requests	Set the number of retries to connect to the HTTP/FTP server.
1–299 (3*)	HITTIF Selvel.

USB

Menu item	Description
PCL SmartSwitch Off On*	Set the printer to switch to PCL emulation when a print job received through a USB port requires it, regardless of the default printer language.
	Note: If PCL SmartSwitch is off, then the printer does not examine incoming data and uses the default printer language specified in the Setup menu.

Menu item	Description
PS SmartSwitch Off On*	Set the printer to switch to PS emulation when a print job received through a USB port requires it, regardless of the default printer language.
	Note: If PS SmartSwitch is off, then the printer does not examine incoming data and uses the default printer language specified in the Setup menu.
Enable USB Port Enable* Disable	Enable the standard USB port.
MAC Binary PS Auto	Set the printer to process Macintosh binary PostScript print jobs.
On* Off	 Notes This menu item appears only in some printer models. On processes raw binary PostScript print jobs. Off filters print jobs using the standard protocol.

Restrict external network access

Menu item	Description
Restrict external network access Off* On	Restrict access to network sites.
External network address	Specify the network addresses with restricted access.
Email address for notification	Specify an email address to send a notification of logged events.

Menu item	Description
Ping frequency 1–300 (10*)	Specify the network query interval in seconds.
Subject	Specify the subject and message of the notification email.
Message	notineation email.

Security

Login Methods

Public

Note: This menu can be configured only from the Embedded Web Server.

Menu item	Description
Manage Permissions	Control access to the printer functions.
Function Access Manage Shortcuts Create Profiles Flash Drive Print Flash Drive Scan Copy Function E-mail Function Fax Function FTP Function Release Held Faxes Held Jobs Access User Profiles Cancel Jobs at the Device Change Language Internet Printing Protocol (IPP) Initiate Scans Remotely B/W Print Network Folder - Scan	Note: Flash Drive Print and Flash Drive Scan are available only in some printer models.

Menu item	Description
Manage Permissions Administrative Menus Security Menu Network/Ports Menu Paper Menu Reports Menu Function Configuration Menus Supplies Menu SE Menu Device Menu	Control access to the printer menus.
Manage Permissions Device Management Remote Management Firmware Updates Embedded Web Server Access Import / Export All Settings Out of Service Erase	Control access to the printer management options.

Local Accounts

Menu item	Description
Add User User Name/Password User Name Password PIN	Create local accounts to manage access to the printer functions.
Manage Groups/Permissions Add Group Import Access Controls Function Access Administrative Menus Device Management All Users Import Access Controls Function Access Administrative Menus Device Management Admin Function Access Administrative Menus Device Management Admin	Control group or user access to the printer functions, applications, and security settings.

Certificate Management

Menu item	Menu item
Configure Certificate Defaults Common Name Organization Name Unit Name Country/Region Province Name City Name Subject Alternate Name	Set the default values for generated certificates.
Device Certificates	Generate, delete, or view device certificates.
Manage CA Certificates	Load, delete, or view Certificate Authority (CA) certificates.

Schedule USB Devices

Menu item	Description
Schedules	Schedule access to the front USB port.
Add New Schedule	

Login Restrictions

Menu item	Description
Login failures	Specify the number of failed login attempts before the user gets locked out.
1–10 (3*)	before the user gets locked out.
Failure time frame	Specify the time frame between failed login
1–60 minutes (5*)	attempts before the user gets locked out.
Lockout time	Specify the lockout duration.
1–60 minutes (5*)	
Web Login Timeout	Specify the delay for a remote login before
1–120 minutes (10*)	the user is logged off automatically.

Note: An asterisk (*) next to a value indicates the factory default setting.

Confidential Print Setup

Menu item	Description
Max Invalid PIN 2–10	Set the number of times an invalid PIN can be entered.
	 Notes A value of zero turns off this setting. When the limit is reached, the print jobs for that user name and PIN are deleted.
Confidential Job Expiration Off*	Set the expiration time for confidential print jobs.
1 Hour 4 Hours 24 Hours 1 Week	 Notes If this menu item is changed while confidential print jobs reside in the printer memory or hard disk, then the expiration time for those print jobs does not change to the new default value. If the printer is turned off, then all confidential jobs held in the printer memory are deleted.
Repeat Job Expiration Off* 1 Hour 4 Hours 24 Hours 1 Week	Set the expiration time for a print job that you want to repeat.
Verify Job Expiration Off* 1 Hour 4 Hours 24 Hours 1 Week	Set the expiration time that the printer prints a copy for the user to examine its quality, before printing the remaining copies.

Menu item	Description
Reserve Job Expiration Off* 1 Hour 4 Hours 24 Hours 1 Week	Set the expiration time that the printer stores print jobs for printing later.
Require All Jobs to be Held Off* On	Set the printer to hold all print jobs.
Keep duplicate documents Off* On	Set the printer to print other documents with the same file name without overwriting any of the print jobs.

Erase Temporary Data Files

Menu item	Description
Stored in onboard memory	Delete all files stored on the printer memory.
Off* On	

Note: An asterisk (*) next to a value indicates the factory default setting.

Miscellaneous

Menu item	Description
Print Permission	Allow the user to print.
Off* On	
Default Print Permission Login	Shows the default permission used for the user to print.
	Note: This setting shows only when one or more Login Methods are created.

Menu item	Description
Security Reset Jumper Enable "Guest" access* No Effect	Notes • The jumper is located beside a lock icon on the controller board. • Enable "Guest" access gives anyone access to all aspects of the printer. • No Effect may make access to the printer impossible when
Minimum Password Length 0–32	the required security information is unavailable. Specify the password length.

Cloud Connector

Menu item	Description
Enable/Disable Connectors	Enable a cloud storage provider.

Reports

Menu Settings Page

Menu item	Description
Menu Settings Page	Print a report that contains the printer menus.

Device

Menu item	Description
Device Information	Print a report that contains information about the printer.

Use printer menus

Menu item	Description
Device Statistics	Print a report about printer usage and supply status.
Profile List	Print a list of profiles that are stored in the printer.
Asset Report	Print a report that contains the printer serial number and model name.

Print

Menu item	Description
Print Fonts	Print samples and information about the fonts that are available in each printer
PCL Fonts	language.

Shortcuts

Menu item	Description
All Shortcuts	Print a report that lists the shortcuts that are stored in the printer.
Fax Shortcuts	Stored in the printer.
Copy Shortcuts	
E-mail Shortcuts	
FTP Shortcuts	
Network Folder Shortcuts	

Fax

 $\mbox{\bf Note:}$ This menu appears only if Fax is configured, and Enable Job Log is set to On.

Menu item	Description
Fax Job Log	Print a report about the last 200 completed fax jobs.
Fax Call Log	Print a report about the last 100 attempted, received, and blocked calls.

Network

Menu item	Description
Network Setup Page	Print a page that shows the configured network and wireless settings on the printer.
	Note: This menu item appears only in network printers or printers connected to print servers.
Wi-Fi Direct Connected Clients	Print a page that shows the list of devices that are connected to the printer using Wi-Fi Direct.
	Note: This menu item appears only when Enable Wi-Fi Direct is set to On.

|Troubleshooting

Menu item	Description
Print Quality Test Pages	Print sample pages to identify and correct print quality defects.
Cleaning the Scanner	Print instructions on how to clean the scanner.

Maintain the printer

Checking the status of parts and supplies

1. From the control panel, navigate to **Settings > Reports > Device > Device Statistics**.

For non-touch-screen printer models, press ok to navigate through the settings.

2. From the Supply Information section of the pages printed, check the status of parts and supplies.

Configuring supply notifications

1. Open a web browser, and then type the printer IP address in the address field.

Notes

- You can find the IP address at the top of the printer display.
- Make sure that the printer and computer are connected to the same network.
- 2. Click Settings > Device > Notifications.
- 3. From the Supplies menu, click **Custom Supply Notifications**.
- 4. Select a notification for each supply item.
- 5. Apply the changes.

Setting up e-mail alerts

Configure the printer to send e-mail alerts when supplies are low, when paper must be changed or added, or when there is a paper jam.

1. Open a web browser, and then type the printer IP address in the address field.

Notes

- View the printer IP address on the printer home screen. The IP address appears as four sets of numbers separated by periods, such as 123.123.123.123.
- If you are using a proxy server, then temporarily disable it to load the web page correctly.
- 2. Click **Settings > Device > Notifications > E-mail Alert Setup**, and then configure the settings.

Note: For more information on SMTP settings, contact your e-mail provider.

3. Click **Setup E-mail Lists and Alerts**, and then configure the settings.

4. Apply the changes.

Viewing reports

1. From the control panel, navigate to:

Settings > Reports

For non-touch-screen printer models, press ok to navigate through the settings.

2. Select the report that you want to view.

Ordering parts and supplies

Contact information and precaution

To order supplies in the U.S., contact Lexmark at 1-800-539-6275 for information about Lexmark authorized supplies dealers in your area. In other countries or regions, go to www.lexmark.com or contact the place where you purchased the printer.

Note: All life estimates for printer supplies assume printing on letter- or A4-size plain paper.

Warning—Potential Damage

Failure to maintain optimum printer performance, or to replace parts and supplies, may cause damage to your printer.

Using genuine Lexmark parts and supplies

Your Lexmark printer is designed to function best with genuine Lexmark parts and supplies. Use of third-party supplies or parts may affect the performance, reliability, or life of the printer and its imaging components. It can also affect warranty coverage. Damage caused by the use of third-party parts and supplies is not covered by the warranty. All life indicators are designed to function with Lexmark parts and supplies, and may deliver unpredictable results if third-party parts and supplies are used. Imaging component usage beyond the intended life may damage your Lexmark printer or its associated components.

Warning—Potential Damage

Supplies and parts without Return Program agreement terms may be reset and remanufactured. However, the manufacturer's warranty does not cover any damage caused by non-genuine supplies or parts. Resetting counters on the supply or part without proper remanufacturing can cause damage to your printer. After resetting the supply or part counter, your printer may display an error indicating the presence of the reset item.

Ordering a toner cartridge

Notes

- The estimated cartridge yield is based on the ISO/IEC 19752 standard.
- Extremely low print coverage for extended periods of time may negatively affect actual yield.

Item	United States and Canada	European Economic Area	Asia Pacific	Latin America	Rest of Europe, Middle East, and Africa	Australia and New Zealand
Return Program toner cartridge	B221000	B222000	B223000	B224000	B225000	B226000
High yield Return Program toner cartridge	B221H00	B222H00	B223H00	B224H00	B225H00	B226H00
Extra high yield Return Program toner cartridge	B221X00	B222X00	B223X00	B224X00	B225X00	B226X00

Item	Worldwide
Extra high yield toner cartridge	B220XA0

Ordering an imaging unit

Extremely low print coverage for extended periods of time may cause imaging unit parts to fail before the toner exhaustion.

Item	Part number
Imaging unit	B220Z00

Replacing parts and supplies

Replacing the toner cartridge

1. Open the front door.

Warning—Potential Damage

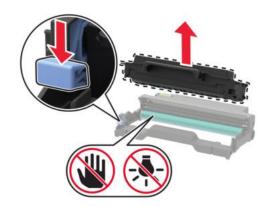
To prevent damage from electrostatic discharge, touch any exposed metal frame of the printer before accessing or touching interior areas of the printer.



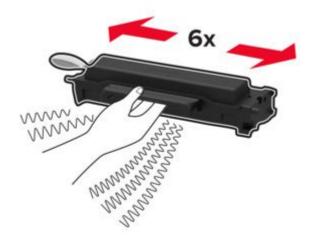
2. Remove the imaging unit.



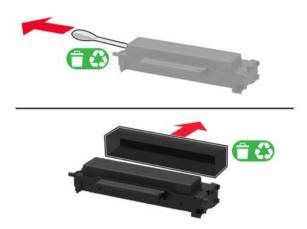
3. Remove the used toner cartridge from the imaging unit.



- 4. Unpack the new toner cartridge.
- 5. Shake the toner cartridge to redistribute the toner.



6. Remove the seal, and then remove the cover.



7. Insert the new toner cartridge into the imaging unit.



8. Insert the imaging unit.



9. Close the door.

Replacing the imaging unit

1. Open the front door.

Warning—Potential Damage

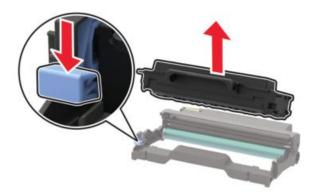
To prevent damage from electrostatic discharge, touch any exposed metal frame of the printer before accessing or touching interior areas of the printer.



2. Remove the used imaging unit.



3. Remove the toner cartridge from the used imaging unit.



4. Unpack the new imaging unit, and then insert the toner cartridge.

Warning—Potential Damage

Do not expose the imaging unit to direct light for more than 10 minutes. Extended exposure to light may cause print quality problems.

Warning—Potential Damage

Do not touch the photoconductor drum. Doing so may affect the quality of future print jobs.



5. Insert the new imaging unit.



6. Close the door.

Replacing the duplex unit

1. Remove the used duplex unit.



- 2. Unpack the new duplex unit.
- 3. Insert the new duplex unit.



Replacing the tray

1. Remove the used tray.



- 2. Unpack the new tray.
- 3. Insert the new tray.



Resetting the supply usage counters

1. From the control panel, navigate to:

Settings > Device > Maintenance > Config Menu > Supply Usage And Counters

For non-touch-screen printer models, press ok to navigate through the settings.

2. Select the supply counter that you want to reset.

Warning—Potential Damage

Supplies and parts without Return Program agreement terms may be reset and remanufactured. However, the manufacturer's warranty does not cover any damage caused by non-genuine supplies or parts. Resetting counters on the supply or part without proper remanufacturing can cause damage to your printer. After resetting the supply or part counter, your printer may display an error indicating the presence of the reset item.

|Cleaning printer parts

Cleaning the exterior of the printer

Regular maintenance of your printer is essential to ensure its longevity and optimal performance. When cleaning the printer, take the necessary precautions to avoid damage. Damage to the printer caused by improper handling is not covered by the printer warranty.

1. Turn off the printer, and then unplug the power cord from the electrical outlet.



CAUTION—SHOCK HAZARD

To avoid the risk of electrical shock when cleaning the exterior of the printer, unplug the power cord from the electrical outlet and disconnect all cables from the printer before proceeding.

- 2. Remove paper from the standard bin, the trays, and the multipurpose feeder or manual feeder.
- 3. Using a soft brush, remove any dust, lint, and pieces of paper around the printer.
- 4. Using a damp, soft, lint-free cloth, wipe the following areas:

Warning—Potential Damage

To avoid damaging the finish of the printer, do not use household cleaners or detergents.

- Control panel
- Standard bin
- Trays
- Multipurpose feeder or manual feeder
- Front, sides, and rear of the printer
- 5. Make sure that all areas of the printer are dry after cleaning.
- 6. Connect the power cord to the electrical outlet, and then turn on the printer.



CAUTION—POTENTIAL INJURY

To avoid the risk of fire or electrical shock, connect the power cord to an appropriately rated and properly grounded electrical outlet that is near the product and easily accessible.

Cleaning the scanner

1. Open the scanner cover.



- 2. Using a damp, soft, lint-free cloth, wipe the following areas:
 - ADF glass



ADF glass pad



Scanner glass



Scanner glass pad



3. Close the scanner cover.

Cleaning the touch screen



CAUTION—SHOCK HAZARD

To avoid the risk of electric shock when cleaning the exterior of the printer, unplug the power cord from the electrical outlet and disconnect all cables from the printer before proceeding.

- 1. Turn off the printer, and then unplug the power cord from the electrical outlet.
- 2. Using a damp, soft, lint-free cloth, wipe the touch screen.

Notes

- Do not use household cleaners or detergents, as they may damage the touch screen.
- Make sure that the touch screen is dry after cleaning.
- 3. Connect the power cord to the electrical outlet, and then turn on the printer.



CAUTION—POTENTIAL INJURY

To avoid the risk of fire or electrical shock, connect the power cord to an appropriately rated and properly grounded electrical outlet that is near the product and easily accessible.

Saving energy and paper

Configuring power save mode settings

Sleep mode

1. From the control panel, navigate to:

Settings > Device > Power Management > Timeouts > Sleep Mode

For non-touch-screen printer models, press or navigate through the settings.

2. Enter the amount of time that the printer stays idle before it enters Sleep mode.

Hibernate mode

1. From the control panel, navigate to:

Settings > Device > Power Management > Timeouts > Hibernate Timeout

For non-touch-screen printer models, press OK to navigate through the settings.

2. Select the amount of time before the printer enters Hibernate mode.

Notes

- Make sure to wake the printer from Hibernate mode before sending a print job.
- To wake the printer from Hibernate mode, press the power button.
- The Embedded Web Server is disabled when the printer is in Hibernate mode.

Adjusting the brightness of the display

Note: This setting is available only in some printer models.

- 1. From the home screen, touch **Settings > Device > Preferences**.
- 2. In the Screen Brightness menu, adjust the setting.

Conserving supplies

· Print on both sides of the paper.

Note: Two-sided printing is the default setting in the print driver.

- Print multiple pages on a single sheet of paper.
- Use the preview feature to see how the document looks like before printing it.
- Print one copy of the document to check its content and format for accuracy.

Moving the printer to another location



CAUTION—POTENTIAL INJURY

If the printer weight is greater than 20 kg (44 lb), then it may require two or more people to lift it safely.



CAUTION—POTENTIAL INJURY

To avoid the risk of fire or electrical shock, use only the power cord provided with this product or the manufacturer's authorized replacement.



CAUTION—POTENTIAL INJURY

When moving the printer, follow these guidelines to avoid personal injury or printer damage:

- Make sure that all doors and trays are closed.
- Turn off the printer, and then unplug the power cord from the electrical outlet.
- Disconnect all cords and cables from the printer.
- If the printer has separate floor-standing optional trays or output options attached to it, then disconnect them before moving the printer.
- If the printer has a caster base, then carefully roll it to the new location. Use caution when passing over thresholds and breaks in flooring.
- If the printer does not have a caster base but is configured with optional trays or output options, then remove the output options and lift the printer off the trays. Do not try to lift the printer and any options at the same time.
- Always use the handholds on the printer to lift it.
- Any cart used to move the printer must have a surface able to support the full footprint of the printer.
- Any cart used to move the hardware options must have a surface able to support the dimensions of the options.
- Keep the printer in an upright position.
- Avoid severe jarring movements.
- Make sure that your fingers are not under the printer when you set it down.

• Make sure that there is adequate clearance around the printer.

Note: Damage to the printer caused by improper moving is not covered by the printer warranty.

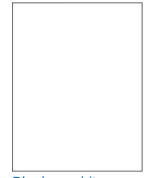
Shipping the printer

For shipping instructions, go to https://support.lexmark.com or contact customer support.

Troubleshoot a problem

Print quality problems

Find the image that resembles the print quality problem you are having, and then click the link below it to read problem-solving steps.



Blank or white pages on page 186



Dark print on page 188



Fine lines are not printed correctly on page 191



Folded or wrinkled paper on page 192



Gray background on page 193



Horizontal light bands on page 208



Incorrect margins on page 195



Light print on page 196



Mottled print and dots on page 199



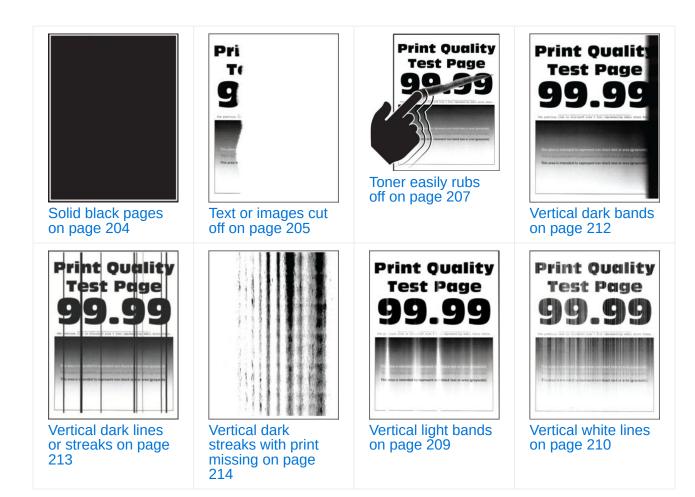
Paper curl on page 200



Print crooked or skewed on page 202



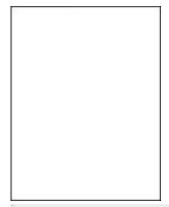
Repeating defects on page 216



Printing problems

Print quality is poor

Blank or white pages



Note: Before solving the problem, print the Print Quality Test Pages. From the control panel, navigate to **Settings > Troubleshooting > Print Quality Test**

Pages. For non-touch-screen printer models, press ok to navigate through the settings.

- 1. Perform the following tests:
 - a. Check if the printer is using a genuine and supported Lexmark toner cartridge.

Note: If the cartridge is not supported, then install a supported one.

b. Print the document.

Is the printer printing blank or white pages?

Yes:

Go to the next step.

• **No**:

The problem is solved.

- 2. Perform the following tests:
 - a. Remove the imaging unit.

Warning—Potential Damage

Do not expose the imaging unit to direct light for more than 10 minutes. Extended exposure to light may cause print quality problems.

Warning—Potential Damage

Do not touch the photoconductor drum under the imaging unit. Doing so may affect the quality of future print jobs.

b. Check the imaging unit for signs of damage.

Note: Make sure that the photoconductor drum contact is not bent or out of place.

- c. Firmly shake the imaging unit to redistribute the toner.
- d. Insert the imaging unit.
- e. Print the document.

Is the printer printing blank or white pages?

Yes:

Go to the next step.

No:

The problem is solved.

3. Replace the toner cartridge.

Is the printer printing blank or white pages?

· Yes:

Go to the next step.

• No:

The problem is solved.

4. Replace the imaging unit.

Is the printer printing blank or white pages?

Yes:

Contact customer support.

• **No**:

The problem is solved.

Dark print



Note: Before solving the problem, print the Print Quality Test Pages. From the control panel, navigate to **Settings > Troubleshooting > Print Quality Test**

Pages. For non-touch-screen printer models, press oK to navigate through the settings.

- 1. Perform the following tests:
 - a. Check if the printer is using a genuine and supported Lexmark toner cartridge.

Note: If the cartridge is not supported, then install a supported one.

b. Print the document.

Is the print dark?

Yes:

Go to the next step.

• **No**:

The problem is solved.

- 2. Perform the following tests:
 - a. Turn off the printer, wait for about 10 seconds, and then turn on the printer.
 - b. Reduce toner darkness.

From the control panel, navigate to **Settings > Print > Quality > Toner Darkness**.

c. Print the document.

Is the print dark?

Yes:

Go to the next step.

• **No**:

The problem is solved.

- 3. Perform the following tests:
 - a. Depending on your operating system, specify the paper type from the Printing Preferences or Print dialog.

Notes

- Make sure that the setting matches the paper loaded.
- You can also change the setting on the printer control panel. Navigate to Settings > Paper > Tray Configuration > Paper Size/Type.
- b. Print the document.

Is the print dark?

Yes:

Go to the next step.

No:

The problem is solved.

4. Check if the paper has texture or rough finishes.

Are you printing on textured or rough paper?

• Yes:

Go to the next step.

• **No**:

Go to step 6.

- 5. Perform the following tests:
 - a. Replace textured paper with plain paper.
 - b. Print the document.

Is the print dark?

Yes:

Go to the next step.

∘ No

The problem is solved.

- 6. Perform the following tests:
 - a. Load paper from a fresh package.

Note: Paper absorbs moisture due to high humidity. Store paper in its original wrapper until you are ready to use it.

b. Print the document.

Is the print dark?

Yes:

Go to the next step.

∘ No

The problem is solved.

- 7. Perform the following tests:
 - a. Remove, and then insert the imaging unit.

Warning—Potential Damage

Do not expose the imaging unit to direct light for more than 10 minutes. Extended exposure to light may cause print quality problems.

Warning—Potential Damage

Do not touch the photoconductor drum under the imaging unit. Doing so may affect the quality of future print jobs.

b. Print the document.

Is the print dark?

Yes:

Go to the next step.

No.

The problem is solved.

- 8. Perform the following tests:
 - a. Replace the imaging unit.
 - b. Print the document.

Is the print dark?

Yes:

Contact customer support.

• No:

Fine lines are not printed correctly



Note: Before solving the problem, print the Print Quality Test Pages. From the control panel, navigate to **Settings > Troubleshooting > Print Quality Test**

Pages. For non-touch-screen printer models, press ok to navigate through the settings.

- 1. Perform the following tests:
 - a. Check if the printer is using a genuine and supported Lexmark toner cartridge.

Note: If the cartridge is not supported, then install a supported one.

b. Print the document.

Are fine lines not printed correctly?

- Yes:
 - Go to the next step.
- No:
- The problem is solved.
- 2. Perform the following tests:
 - a. Increase toner darkness.

From the control panel, navigate to:

Settings > Print > Quality > Toner Darkness

b. Print the document.

Are fine lines not printed correctly?

- Yes:
 - Contact customer support.
- No:

Folded or wrinkled paper



Note: Before solving the problem, print the Print Quality Test Pages. From the control panel, navigate to **Settings > Troubleshooting > Print Quality Test**

Pages. For non-touch-screen printer models, press ok to navigate through the settings.

- 1. Perform the following tests:
 - a. Check if the printer is using a genuine and supported Lexmark toner cartridge.

Note: If the cartridge is not supported, then install a supported one.

b. Print the document.

Is the paper folded or wrinkled?

Yes:

Go to the next step.

• **No**:

The problem is solved.

- 2. Perform the following tests:
 - a. Load paper from a fresh package.

Note: Paper absorbs moisture due to high humidity. Store paper in its original wrapper until you are ready to use it.

b. Print the document.

Is the paper folded or wrinkled?

Yes:

Go to the next step.

No

The problem is solved.

3. Perform the following tests:

a. Depending on your operating system, specify the paper type from the Printing Preferences or Print dialog.

Notes

- Make sure that the setting matches the paper loaded.
- You can also change the setting from the printer control panel. Navigate to Settings > Paper > Tray Configuration > Paper Size/Type.
- b. Print the document.

Is the paper folded or wrinkled?

- Yes:
 - Contact customer support.
- · No

The problem is solved.

Gray background



Notes

Before solving the problem, print the Print Quality Test Pages. From the control panel, navigate to **Settings > Troubleshooting > Print Quality Test Pages**.

- 1. Perform the following tests:
 - a. Turn off the printer, wait for 10 seconds, and then turn on the printer.
 - b. Decrease toner darkness.

From the control panel, navigate to **Settings > Print > Quality > Toner Darkness**.

c. Print the document.

Does gray background appear on prints?

- Yes:
 - Go to the next step.
- **No**:

- 2. Perform the following tests:
 - a. Check if the printer is using a genuine and supported Lexmark toner cartridge.

Notes

If the cartridge is not supported, then install a supported one.

b. Print the document.

Does gray background appear on prints?

Yes:

Go to the next step.

• **No**:

The problem is solved.

- 3. Perform the following tests:
 - a. Depending on your operating system, specify the paper type from the Printing Preferences or Print dialog.

Notes

- Make sure that the setting matches the paper loaded.
- You can also change the setting from the printer control panel. Navigate to Settings > Paper > Tray Configuration > Paper Size/Type.
- b. Print the document.

Does gray background appear on prints?

Yes:

Go to the next step.

• **No**:

The problem is solved.

- 4. Perform the following tests:
 - a. Remove, and then insert the imaging unit.

Warning—Potential Damage

Do not expose the imaging unit to direct light. Extended exposure to light may cause print quality problems.

Warning—Potential Damage

Do not touch the photoconductor drum. Doing so may affect the quality of future print jobs.

b. Print the document.

Does gray background appear on prints?

Yes:

Go to the next step.

• **No**:

The problem is solved.

- 5. Perform the following tests:
 - a. Update the printer firmware. For more information, see the "Updating firmware" section.
 - b. Print the document.

Does gray background appear on prints?

Yes:

Go to the next step.

• No:

The problem is solved.

- 6. Perform the following tests:
 - a. Replace the imaging unit.
 - b. Print the document.

Does gray background appear on prints?

Yes:

Contact customer support.

• **No**:

The problem is solved.

Incorrect margins



- 1. Perform the following tests:
 - a. Adjust the paper guides to the correct position for the paper loaded.
 - b. Print the document.

Are the margins correct?

Yes:

The problem is solved.

No.

Go to the next step.

- 2. Perform the following tests:
 - a. Set the paper size.

From the control panel, navigate to:

Settings > Paper > Tray Configuration > Paper Size/Type

b. Print the document.

Are the margins correct?

Yes:

The problem is solved.

No:

Go to the next step.

- 3. Perform the following tests:
 - a. Depending on your operating system, specify the paper size from the Printing Preferences or Print dialog.

Note: Make sure that the setting matches the paper loaded.

b. Print the document.

Are the margins correct?

Yes:

The problem is solved.

• No:

Contact customer support.

Light print



Note: Before solving the problem, print the Print Quality Test Pages. From the control panel, navigate to **Settings > Troubleshooting > Print Quality Test**

Pages. For non-touch-screen printer models, press oK to navigate through the settings.

- 1. Perform the following tests:
 - a. Check if the printer is using a genuine and supported Lexmark toner cartridge.

Note: If the cartridge is not supported, then install a supported one.

b. Print the document.

Is the print light?

Yes:

Go to the next step.

∘ No

The problem is solved.

- 2. Perform the following tests:
 - a. Turn off the printer, wait for about 10 seconds, and then turn on the printer.
 - b. Increase toner darkness.

From the control panel, navigate to **Settings > Print > Quality > Toner Darkness**.

c. Print the document.

Is the print light?

Yes:

Go to the next step.

∘ No.

The problem is solved.

- 3. Perform the following tests:
 - a. Depending on your operating system, specify the paper type from the Printing Preferences or Print dialog.

Notes

- Make sure that the setting matches the paper loaded.
- You can also change the setting on the printer control panel. Navigate to Settings > Paper > Tray Configuration > Paper Size/Type.
- b. Print the document.

Is the print light?

Yes:

Go to the next step.

• **No**:

The problem is solved.

- 4. Perform the following tests:
 - a. Depending on your operating system, specify the print resolution from the Printing Preferences or Print dialog.
 - b. Set the resolution to **600 dpi**.
 - c. Print the document.

Is the print light?

Yes:

Go to the next step.

• **No**:

The problem is solved.

- 5. Perform the following tests:
 - a. Remove the imaging unit.

Warning—Potential Damage

Do not expose the imaging unit to direct light for more than 10 minutes. Extended exposure to light can cause print quality problems.

Warning—Potential Damage

Do not touch the photoconductor drum under the imaging unit. Doing so may affect the quality of future print jobs.

- b. Firmly shake the imaging unit to redistribute the toner.
- c. Insert the imaging unit.
- d. Turn off the printer, wait for 10 seconds, and then turn on the printer.
- e. Print the document.

Is the print light?

Yes:

Go to the next step.

• No:

The problem is solved.

- 6. Perform the following tests:
 - a. Check the status of the toner cartridge.

From the control panel, navigate to **Settings > Reports > Device > Device Statistics**.

b. From the Supply Information section of the pages printed, check the status of the toner cartridge.

Is the toner cartridge near end of life?

Yes:

Go to the next step.

• No:

Contact customer support.

- 7. Perform the following tests:
 - a. Replace the toner cartridge.
 - b. Print the document.

Is the print light?

Yes:

Contact customer support.

∘ No

Mottled print and dots



Note: Before solving the problem, print the Print Quality Test Pages. From the control panel, navigate to **Settings > Troubleshooting > Print Quality Test**

Pages. For non-touch-screen printer models, press ok to navigate through the settings.

- 1. Perform the following tests:
 - a. Check if the printer is using a genuine and supported Lexmark toner cartridge.

Note: If the cartridge is not supported, then install a supported one.

b. Print the document.

Is the print mottled?

Yes:

Go to the next step.

• No:

The problem is solved.

2. Check the printer for leaked toner contamination.

Is the printer free of leaked toner?

Yes:

Go to the next step.

∘ No:

Contact customer support.

- 3. Perform the following tests:
 - a. Check the status of the imaging unit.

From the control panel, navigate to:

Settings > Reports > Device > Device Statistics

b. From the Supply Information section of the pages printed, check the status of the imaging unit.

Is the imaging unit near end of life?

Yes:

Go to the next step.

• No:

Contact customer support.

- 4. Perform the following tests:
 - a. Replace the imaging unit.
 - b. Print the document.

Is the print mottled?

Yes:

Contact customer support.

• **No**:

The problem is solved.

Paper curl



- 1. Perform the following tests:
 - a. Check if the paper loaded is supported.

Note: If paper is not supported, then load a supported paper.

b. Print the document.

Is the paper curled?

Yes:

Go to the next step.

• No:

- 2. Perform the following tests:
 - a. Check if the printer is using a genuine and supported Lexmark toner cartridge.

Note: If the cartridge is not supported, then install a supported one.

b. Print the document.

Is the paper curled?

Yes:

Go to the next step.

∘ No'

The problem is solved.

- 3. Perform the following tests:
 - a. Adjust the guides in the tray to the correct position for the paper loaded.
 - b. Print the document.

Is the paper curled?

Yes:

Go to the next step.

• **No**:

The problem is solved.

- 4. Perform the following tests:
 - a. Depending on your operating system, specify the paper size and paper type from the Printing Preferences or Print dialog.

Notes

- Make sure that the settings match the paper loaded.
- You can also change the setting on the printer control panel. Navigate to Settings > Paper > Tray Configuration > Paper Size/Type. For

non-touch-screen printer models, press ok to navigate through the settings.

b. Print the document.

Is the paper curled?

Yes:

Go to the next step.

No:

The problem is solved.

- 5. Perform the following tests:
 - a. Remove paper, flip it over, and then reload paper.
 - b. Print the document.

Is the paper curled?

Yes:

Go to the next step.

• **No**:

- 6. Perform the following tests:
 - a. Load paper from a fresh package.

Note: Paper absorbs moisture due to high humidity. Store paper in its original wrapper until you are ready to use it.

b. Print the document.

Is the paper curled?

Yes:

Contact customer support.

• **No**:

The problem is solved.

Print crooked or skewed



Note: Before solving the problem, print the Print Quality Test Pages. From the control panel, navigate to **Settings > Troubleshooting > Print Quality Test**

Pages. For non-touch-screen printer models, press ok to navigate through the settings.

- 1. Perform the following tests:
 - a. Adjust the guides in the tray to the correct position for the paper loaded.
 - b. Print the document.

Is the print crooked or skewed?

Yes:

Go to the next step.

• **No**:

- 2. Perform the following tests:
 - a. Load paper from a fresh package.

Note: Paper absorbs moisture due to high humidity. Store paper in its original wrapper until you are ready to use it.

b. Print the document.

Is the print crooked or skewed?

Yes:

Go to the next step.

• No:

The problem is solved.

- 3. Perform the following tests:
 - a. Check if the paper loaded is supported.

Note: If paper is not supported, then load a supported paper.

b. Print the document.

Is the print crooked or skewed?

Yes:

Contact customer support.

No

The problem is solved.

- 4. Perform the following tests:
 - a. For two-sided printing, check if the paper size setting in the duplex unit is set correctly.

Note: Letter, legal, Oficio, or folio must be set to Letter.

b. Print the document.

Is the print crooked or skewed?

Yes:

Contact customer support.

∘ No:

Solid black pages



Note: Before solving the problem, print the Print Quality Test Pages. From the control panel, navigate to **Settings > Troubleshooting > Print Quality Test**

Pages. For non-touch-screen printer models, press ok to navigate through the settings.

- 1. Perform the following tests:
 - a. Check if the printer is using a genuine and supported Lexmark toner cartridge.

Note: If the toner cartridge is not supported, then install a supported one.

b. Print the document.

Is the printer printing solid black pages?

- Yes:
 - Go to the next step.
- No:

The problem is solved.

- 2. Perform the following tests:
 - a. Remove, and then insert the imaging unit.

Warning—Potential Damage

Do not expose the imaging unit to direct light for more than 10 minutes. Extended exposure to light may cause print quality problems.

Warning—Potential Damage

Do not touch the photoconductor drum under the imaging unit. Doing so may affect the quality of future print jobs.

b. Print the document.

Is the printer printing solid black pages?

∘ Yes

Go to the next step.

• **No**:

The problem is solved.

3. Check the imaging unit for signs of damage.

Note: Make sure that the photoconductor drum contact is not bent or out of place.

Is the imaging unit free from damage?

Yes:

Contact customer support.

∘ No

Go to the next step.

- 4. Perform the following tests:
 - a. Replace the imaging unit.
 - b. Print the document.

Is the printer printing solid black pages?

Yes:

Contact customer support.

∘ No

The problem is solved.

Text or images cut off



Note: Before solving the problem, print the Print Quality Test Pages. From the control panel, navigate to **Settings > Troubleshooting > Print Quality Test**

Pages. For non-touch-screen printer models, press ok to navigate through the settings.

1. Perform the following tests:

a. Check if the printer is using a genuine and supported Lexmark toner cartridge.

Note: If the toner cartridge is not supported, then install a supported one.

b. Print the document.

Are text or images cut off?

Yes:

Go to the next step.

∘ No

The problem is solved.

- 2. Perform the following tests:
 - a. Remove, and then insert the imaging unit.

Warning—Potential Damage

Do not expose the imaging unit to direct light for more than 10 minutes. Extended exposure to light may cause print quality problems.

Warning—Potential Damage

Do not touch the photoconductor drum under the imaging unit. Doing so may affect the quality of future print jobs.

b. Print the document.

Are text or images cut off?

Yes:

Go to the next step.

• **No**:

The problem is solved.

- 3. Perform the following tests:
 - a. Replace the imaging unit.
 - b. Print the document.

Are text or images cut off?

Yes:

Contact customer support.

• **No**:

Toner easily rubs off



Note: Before solving the problem, print the Print Quality Test Pages. From the control panel, navigate to **Settings > Troubleshooting > Print Quality Test**

Pages. For non-touch-screen printer models, press oK to navigate through the settings.

- 1. Perform the following tests:
 - a. Check if the printer is using a genuine and supported Lexmark toner cartridge.

Note: If the toner cartridge is not supported, then install a supported one.

b. Print the document.

Does toner easily rub off?

- Yes:
 - Go to the next step.
- No:
- The problem is solved.
- 2. Perform the following tests:
 - a. Depending on your operating system, specify the paper type from the Printing Preferences or Print dialog.

Notes

- Make sure that the setting matches the paper loaded.
- You can also change the setting on the printer control panel. Navigate to Settings > Paper > Tray Configuration > Paper Size/Type.
- b. Print the document.

Does toner easily rub off?

Yes: Contact customer support. • **No**:

The problem is solved.

Horizontal light bands



Note: Before solving the problem, print the Print Quality Test Pages. From the control panel, navigate to **Settings > Troubleshooting > Print Quality Test**

Pages. For non-touch-screen printer models, press ok to navigate through the settings.

- 1. Perform the following tests:
 - a. Check if the printer is using a genuine and supported Lexmark toner cartridge.

Note: If the cartridge is not supported, then install a supported one.

b. Print the document.

Do horizontal light bands appear on prints?

Yes:

Go to the next step.

• **No**:

The problem is solved.

- 2. Perform the following tests:
 - a. Remove, and then insert the imaging unit.

Warning—Potential Damage

Do not expose the imaging unit to direct light for more than 10 minutes. Extended exposure to light may cause print quality problems.

Warning—Potential Damage

Do not touch the photoconductor drum under the imaging unit. Doing so may affect the quality of future print jobs.

b. Print the document.

Do horizontal light bands appear on prints?

- Yes:
 - Go to the next step.
- **No**:

The problem is solved.

- 3. Perform the following tests:
 - a. Replace the imaging unit.
 - b. Print the document.

Do horizontal light bands appear on prints?

- Yes:
 - Contact customer support.
- **No**:

The problem is solved.

Vertical light bands



Note: Before solving the problem, print the Print Quality Test Pages. From the control panel, navigate to **Settings > Troubleshooting > Print Quality Test**

Pages. For non-touch-screen printer models, press oK to navigate through the settings.

- 1. Perform the following tests:
 - a. Check if the printer is using a genuine and supported Lexmark toner cartridge.

Note: If the cartridge is not supported, then install a supported one.

b. Print the document.

Do vertical light bands appear on prints?

Yes:

Go to the next step.

• **No**:

The problem is solved.

- 2. Perform the following tests:
 - a. Check the status of the toner cartridge.

From the control panel, navigate to:

Settings > Reports > Device > Device Statistics

b. From the Supply Information section of the pages printed, check the status of the toner cartridge.

Do vertical light bands appear on prints?

Yes:

Go to the next step.

• **No**:

The problem is solved.

- 3. Perform the following tests:
 - a. Replace the toner cartridge.
 - b. Print the document.

Do vertical light bands appear on prints?

Yes:

Contact customer support.

No:

The problem is solved.

Vertical white lines



Note: Before solving the problem, print the Print Quality Test Pages. From the control panel, navigate to **Settings > Troubleshooting > Print Quality Test**

Pages. For non-touch-screen printer models, press ok to navigate through the settings.

- 1. Perform the following tests:
 - a. Check if the printer is using a genuine and supported Lexmark toner cartridge.

Note: If the cartridge is not supported, then install a supported one.

b. Print the document.

Do vertical white lines appear on prints?

Yes:

Go to the next step.

• **No**:

The problem is solved.

- 2. Perform the following tests:
 - a. Depending on your operating system, specify the paper type from the Printing Preferences or Print dialog.

Notes

- Make sure that the setting matches the paper loaded.
- You can also change the setting on the printer control panel. Navigate to Settings > Paper > Tray Configuration > Paper Size/Type.
- b. Print the document.

Do vertical white lines appear on prints?

Yes:

Contact customer support.

• **No**:

Vertical dark bands



Note: Before solving the problem, print the Print Quality Test Pages. From the control panel, navigate to **Settings > Troubleshooting > Print Quality Test**

Pages. For non-touch-screen printer models, press ok to navigate through the settings.

- 1. Perform the following tests:
 - a. Check if the printer is using a genuine and supported Lexmark toner cartridge.

Note: If the toner cartridge is not supported, then install a supported one.

b. Print the document.

Do vertical dark bands appear on prints?

- Yes:
 - Go to the next step.
- No:
 - The problem is solved.
- 2. Perform the following tests:
 - a. Remove, and then insert the imaging unit.

Warning—Potential Damage

Do not expose the imaging unit to direct light for more than 10 minutes. Extended exposure to light may cause print quality problems.

Warning—Potential Damage

Do not touch the photoconductor drum under the imaging unit. Doing so may affect the quality of future print jobs.

b. Print the document.

Do vertical dark bands appear on prints?

Yes:

Go to the next step.

• **No**:

The problem is solved.

- 3. Perform the following tests:
 - a. Check if a bright light enters the right side of the printer, and move the printer if necessary.
 - b. Print the document.

Do vertical dark bands appear on prints?

Yes:

Contact customer support.

No

The problem is solved.

Vertical dark lines or streaks



Note: Before solving the problem, print the Print Quality Test Pages. From the control panel, navigate to **Settings > Troubleshooting > Print Quality Test**

Pages. For non-touch-screen printer models, press ok to navigate through the settings.

- 1. Perform the following tests:
 - a. Check if the printer is using a genuine and supported Lexmark toner cartridge.

Note: If the toner cartridge is not supported, then install a supported one.

b. Print the document.

Do vertical dark lines or streaks appear on prints?

Yes:

Go to the next step.

• No:

The problem is solved.

- 2. Perform the following tests:
 - a. Remove, and then reinstall the imaging unit.

Warning—Potential Damage

Do not expose the imaging unit to direct light for more than 10 minutes. Extended exposure to light can cause print quality problems.

Warning—Potential Damage

Do not touch the photoconductor drum under the imaging unit. Doing so may affect the quality of future print jobs.

b. Print the document.

Do vertical dark lines or streaks appear on prints?

Yes:

Go to the next step.

• No:

The problem is solved.

- 3. Perform the following tests:
 - a. Replace the imaging unit.
 - b. Print the document.

Do vertical dark lines or streaks appear on prints?

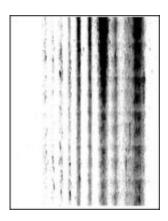
Yes:

Contact customer support.

• **No**:

The problem is solved.

Vertical dark streaks with print missing



Note: Before solving the problem, print the Print Quality Test Pages. From the control panel, navigate to **Settings > Troubleshooting > Print Quality Test**

Pages. For non-touch-screen printer models, press ok to navigate through the settings.

- 1. Perform the following tests:
 - a. Remove, and then insert the imaging unit.

Warning—Potential Damage

Do not expose the imaging unit to direct light for more than 10 minutes. Extended exposure to light may cause print quality problems.

Warning—Potential Damage

Do not touch the photoconductor drum under the imaging unit. Doing so may affect the quality of future print jobs.

b. Print the document.

Do vertical dark streaks with missing images appear on prints?

Yes:

Go to the next step.

No:

The problem is solved.

- 2. Perform the following tests:
 - a. Check if the printer is using a genuine and supported Lexmark toner cartridge.

Note: If the toner cartridge is not supported, then install a supported one.

b. Print the document.

Do vertical dark streaks with missing images appear on prints?

Yes:

Contact customer support.

• **No**:

Repeating defects



Note: Before solving the problem, print the Print Quality Test Pages. From the control panel, navigate to **Settings > Troubleshooting > Print Quality Test**

Pages. For non-touch-screen printer models, press ok to navigate through the settings.

1. Perform the following tests:

Using the Print Quality Test Pages, check if the distance between the repeating defects is equal to any of the following:

Imaging unit

- 75.40 mm (2.97 in.)
- 34.70 mm (1.37 in.)
- 23.9 mm (0.94 in.)

Toner cartridge

- 35.70 mm (1.41 in.)
- 36.80 mm (1.45 in.)

Transfer roller

44 mm (1.73 in.)

Fuser

- 78.1 mm (3.07 in.)
- 75.4 mm (2.97 in.)

Does the distance between the repeating defects match any of the measurements?

- Yes:
 - Go to the next step.
- ∘ No

Take note of the distance, and then contact customer support.

- 2. Perform the following tests:
 - a. Replace the supply item that matches the repeating defects distance.

Note: If the supply item is a transfer roller or fuser, then contact customer support.

b. Print the document.

Do the repeating defects appear?

Yes:

Contact customer support.

。 Nο

The problem is solved.

Print jobs do not print

- 1. Perform the following tests:
 - a. From the document you are trying to print, open the Print dialog, and then check if you have selected the correct printer.
 - b. Print the document.

Is the document printed?

Yes:

The problem is solved.

• No:

Go to the next step.

- 2. Perform the following tests:
 - a. Check if the printer is on.
 - b. Resolve any error messages that appear on the display.
 - c. Print the document.

Is the document printed?

Yes:

The problem is solved.

• **No**:

Go to the next step.

- 3. Perform the following tests:
 - a. Check if the ports are working and if the cables are securely connected to the computer and the printer.

For more information, see the setup documentation that came with the printer.

b. Print the document.

Is the document printed?

Yes:

The problem is solved.

No:

Go to the next step.

- 4. Perform the following tests:
 - a. Turn off the printer, wait for about 10 seconds, and then turn on the printer.
 - b. Print the document.

Is the document printed?

Yes:

The problem is solved.

。 No[·]

Go to the next step.

- 5. Perform the following tests:
 - a. Remove, and then reinstall the print driver.
 - b. Print the document.

Is the document printed?

Yes:

The problem is solved.

• **No**:

Contact customer support.

Confidential and other held documents do not print

- 1. Perform the following tests:
 - a. From the control panel, check if the documents appear in the Held Jobs list.

Note: If the documents are not listed, then print the documents using the Print and Hold options.

b. Print the documents.

Are the documents printed?

Yes:

The problem is solved.

• **No**:

Go to the next step.

2. The print job may contain a formatting error or invalid data. Delete the print job, and then send it again.

Are the documents printed?

Yes:

The problem is solved.

∘ No

Go to the next step.

- 3. Perform the following tests:
 - a. Open the Printing Preferences dialog.
 - b. From the Print and Hold tab, click **Use Print and Hold**, and then click **Keep duplicate documents**.
 - c. Enter a PIN, and then save the changes.
 - d. Send the print job.

- e. Save and name each job differently.
- f. Send the job individually.

For Windows users

- 1. Open the Printing Preferences dialog.
- 2. From the Print and Hold tab, click **Use Print and Hold**, and then click **Keep duplicate documents**.
- 3. Enter a PIN, and then save the changes.
- 4. Send the print job.

For Macintosh users

- 1. Save and name each job differently.
- 2. Send the job individually.

Are the documents printed?

Yes:

The problem is solved.

No

Go to the next step.

- 4. Perform the following tests:
 - a. Delete some held jobs to free up printer memory.
 - b. Print the documents.

Are the documents printed?

Yes:

The problem is solved.

∘ No:

Contact customer support.

Job prints from the wrong tray or on the wrong paper

- 1. Perform the following tests:
 - a. Check if you are printing on the correct paper.
 - b. Print the document.

Is the document printed on the correct paper?

Yes:

Go to the next step.

。No·

Load the correct paper size and paper type.

- 2. Perform the following tests:
 - a. Depending on your operating system, specify the paper size and paper type from the Printing Preferences or Print dialog.

Note: You can also change the settings on the printer control panel. Navigate to:

Settings > Paper > Tray Configuration > Paper Size/Type

For non-touch-screen printer models, press OK to navigate through the settings.

- b. Make sure that the settings match the paper loaded.
- c. Print the document.

Is the document printed on the correct paper?

Yes:

The problem is solved.

∘ No

Contact customer support.

Slow printing

1. Make sure that the printer cable is securely connected to the printer and to the computer, print server, or other network device.

Is the printer printing slow?

Yes:

Go to the next step.

No:

The problem is solved.

- 2. Perform the following tests:
 - a. Make sure that the printer is not in Quiet Mode.

From the control panel, navigate to:

Settings > Device > Maintenance > Config Menu > Device Operations > Quiet Mode

For non-touch-screen printer models, press OK to navigate through the settings.

b. Print the document.

Is the printer printing slow?

Yes:

Go to the next step.

• No:

The problem is solved.

3. Perform the following tests:

- a. Depending on your operating system, specify the print resolution from the Printing Preferences or Print dialog.
- b. Set the resolution to **600 dpi**.
- c. Print the document.

Is the printer printing slow?

Yes:

Go to the next step.

• **No**:

The problem is solved.

- 4. Perform the following tests:
 - a. From the control panel, navigate to:

Settings > Print > Quality > Print Resolution

For non-touch-screen printer models, press OK to navigate through the settings.

- b. Set the resolution to **600 dpi**.
- c. Print the document.

Is the printer printing slow?

Yes:

Go to the next step.

• **No**:

The problem is solved.

- 5. Perform the following tests:
 - a. Depending on your operating system, specify the paper type setting from the Printing Preferences or Print dialog.

Notes

- Make sure that the setting matches the paper loaded.
- You can also change the setting on the printer control panel. Navigate to Settings > Paper > Tray Configuration > Paper Size/Type. For

non-touch-screen printer models, press ok to navigate through the settings.

- Heavier paper prints more slowly.
- Paper narrower than letter, A4, and legal may print more slowly.
- b. Print the document.

Is the printer printing slow?

Yes:

Go to the next step.

• **No**:

The problem is solved.

- 6. Perform the following tests:
 - a. Make sure that the printer settings for texture and weight match the paper being loaded.

From the control panel, navigate to:

Settings > Paper > Media Configuration > Media Types

For non-touch-screen printer models, press OK to navigate through the settings.

Note: Rough paper textures and heavy paper weights may print more slowly.

b. Print the document.

Is the printer printing slow?

Yes:

Go to the next step.

⊳ No

The problem is solved.

7. Remove held jobs.

Is the printer printing slow?

Yes:

Go to the next step.

No:

The problem is solved.

- 8. Perform the following tests:
 - a. Make sure that the printer is not overheating.

Notes

- Allow the printer to cool down after a long print job.
- Observe the recommended ambient temperature for the printer. For more information, see Selecting a location for the printer on page 25.
- b. Print the document.

Is the printer printing slow?

Yes:

Contact customer support.

No

The problem is solved.

The printer is not responding

1. Check if the power cord is connected to the electrical outlet.



CAUTION—POTENTIAL INJURY

To avoid the risk of fire or electrical shock, connect the power cord to an appropriately rated and properly grounded electrical outlet that is near the product and easily accessible.

Is the printer responding?

Yes:

The problem is solved.

∘ No:

Go to the next step.

2. Check if the electrical outlet is turned off by a switch or breaker.

Is the electrical outlet turned off by a switch or breaker?

Yes:

Turn on the switch or reset the breaker.

∘ No

Go to the next step.

3. Check if the printer is on.

Is the printer on?

Yes:

Go to the next step.

∘ No:

Turn on the printer.

4. Check if the printer is in Sleep or Hibernate mode.

Is the printer in Sleep or Hibernate mode?

Yes:

Press the power button to wake the printer.

No:

Go to the next step.

5. Check if the cables connecting the printer and the computer are inserted to the correct ports.

Are the cables inserted to the correct ports?

Yes:

Go to the next step.

∘ No:

Insert the cables to the correct ports.

6. Install the correct print driver.

Is the printer responding?

Yes:

The problem is solved.

No

Go to the next step.

7. Turn off the printer, wait for about 10 seconds, and then turn on the printer.

Is the printer responding?

Yes:

The problem is solved.

No:

Contact customer support.

Unable to read flash drive

1. Check if the printer is not busy processing another print, copy, scan, or fax job.

Is the printer ready?

Yes:

Go to the next step.

∘ No

Wait for the printer to finish processing the other job.

2. Check if the flash drive is supported. For more information, see Supported flash drives and file types on page 72.

Is the flash drive supported?

Yes:

Go to the next step.

No:

Insert a supported flash drive.

3. Remove, and then insert the flash drive.

Does the printer recognize the flash drive?

Yes:

The problem is solved.

No

Contact customer support.

Enabling the USB port

From the control panel, navigate to **Settings > Network/Ports > USB > Enable USB Port**.

For non-touch-screen printer models, press ok to navigate through the settings.

Network connection problems

Cannot open Embedded Web Server

1. Check if the printer is on.

Is the printer on?

Yes:

Go to the next step.

• **No**:

Turn on the printer.

2. Make sure that the printer IP address is correct.

Notes

- View the IP address on the home screen.
- An IP address appears as four sets of numbers separated by periods, such as 123.123.123.

Is the printer IP address correct?

Yes:

Go to the next step.

No:

Type the correct printer IP address in the address field.

3. Perform the following tests:

Check if you are using a supported browser:

- Internet Explorer version 11 or later
- Microsoft Edge
- Safari version 6 or later
- Google Chrome™ version 32 or later
- Mozilla Firefox version 24 or later

Is your browser supported?

Yes:

Go to the next step.

• **No**:

Install a supported browser.

4. Check if the network connection is working.

Is the network connection working?

Yes:

Go to the next step.

。 Nο

Contact your administrator.

5. Make sure that the cable connections to the printer and print server are secure. For more information, see the documentation that came with the printer.

Are the cable connections secure?

Yes:

Go to the next step.

∘ No

Secure the cable connections.

6. Check if the web proxy servers are disabled.

Are the web proxy servers disabled?

Yes:

Go to the next step.

Contact your administrator.

7. Access the Embedded Web Server.

Did the Embedded Web Server open?

Yes:

The problem is solved.

• **No**:

Contact customer support.

Cannot connect the printer to the Wi-Fi network

1. Make sure that Active Adapter is set to Auto.

From the control panel, navigate to Settings > Network/Ports > Network Overview > **Active Adapter > Auto.**

For non-touch-screen printer models, press oK to navigate through the settings.



Can the printer connect to the Wi-Fi network?

Yes:

The problem is solved.

No:

Go to the next step.

2. Check if the correct Wi-Fi network is selected.

Note: Some routers may share the default SSID.

Are you connecting to the correct Wi-Fi network?

Yes:

Go to step 4.

• **No**:

Go to the next step.

3. Connect to the correct Wi-Fi network. For more information, see Connecting the printer to a Wi-Fi network on page 60.

Can the printer connect to the Wi-Fi network?

Yes:

The problem is solved.

• **No**:

Go to the next step.

4. Check the wireless security mode.

From the control panel, navigate to Settings > Network/Ports > Wireless > Wireless Security Mode.

For non-touch-screen printer models, press OK to navigate through the settings.



Is the correct wireless security mode selected?

Yes:

Go to step 6.

No:

Go to the next step.

5. Select the correct wireless security mode.

Can the printer connect to the Wi-Fi network?

Yes:

The problem is solved.

Go to the next step.

6. Make sure that you entered the correct network password.

Note: Take note of the spaces, numbers, and capitalization in the password.

Can the printer connect to the Wi-Fi network?

Yes:

The problem is solved.

Contact customer support.

Issues with supplies

Replace cartridge, printer region mismatch

To correct this problem, purchase a cartridge with the correct region that matches the printer region, or purchase a worldwide cartridge.

- The first number in the message after 42 indicates the region of the printer.
- The second number in the message after 42 indicates the region of the cartridge.

Region	Numeric code
Worldwide or Undefined region	0
North America (United States, Canada)	1

Region	Numeric code
European Economic Area, Western Europe, Nordic countries, Switzerland	2
Asia Pacific	3
Latin America	4
Rest of Europe, Middle East, Africa	5
Australia, New Zealand	6
Invalid region	9

Note: To find the region settings of the printer and toner cartridge, print the print quality test pages. From the control panel, navigate to **Settings** > **Troubleshooting** > **Print Quality Test Pages**.

Refilled regular cartridge

The printer has detected a Lexmark Regular cartridge that has been refilled with non-genuine toner by a party other than Lexmark.

Select **OK** to continue.

All printer component life indicators are designed to function with Lexmark supplies and parts and may deliver unpredictable results when using supplies or parts in your Lexmark printer that are remanufactured by parties other than Lexmark.

For more information, see the printer statement of limited warranty.

Non-Lexmark supply

The printer has detected a non-Lexmark supply or part installed in the printer.

Your Lexmark printer is designed to function best with genuine Lexmark supplies and parts. Use of third-party supplies or parts may affect the performance, reliability, or life of the printer and its imaging components.

All life indicators are designed to function with Lexmark supplies and parts and may deliver unpredictable results if third-party supplies or parts are used. Imaging component usage beyond the intended life may damage your Lexmark printer or associated components.

Warning—Potential Damage

Use of third-party supplies or parts can affect warranty coverage. Damage caused by the use of third-party supplies or parts may not be covered by the warranty.

To accept any and all of these risks and to proceed with the use of non-genuine supplies or parts in your printer, do either of the following:

For touch-screen printer models, press



twice, and then press



twice.

For non-touch-screen printer models, press **X**, press **OK**, and then hold both buttons for 15 seconds.

If you do not want to accept these risks, then remove the third-party supply or part from your printer and install a genuine Lexmark supply or part. For more information, see .Using genuine Lexmark parts and supplies on page 172

For touch-screen printer models, if the printer does not print after pressing twice, and then pressing twice, then reset the supply usage counter.

For non-touch-screen printer models, if the printer does not print after pressing **X**, pressing **OK**, and holding both buttons for 15 seconds, then reset the supply usage counter.

1. From the control panel, navigate to:

Settings > Device > Maintenance > Config Menu > Supply Usage And Counters

For non-touch-screen printer models, press OK to navigate through the settings.

- 2. Select the part or supply that you want to reset.
- 3. To clear the message, do either of the following:
 - For touch-screen printer models, press twice, and then press twice.
 - For non-touch-screen printer models, press X, press
 h, and then hold both buttons for 15 seconds.

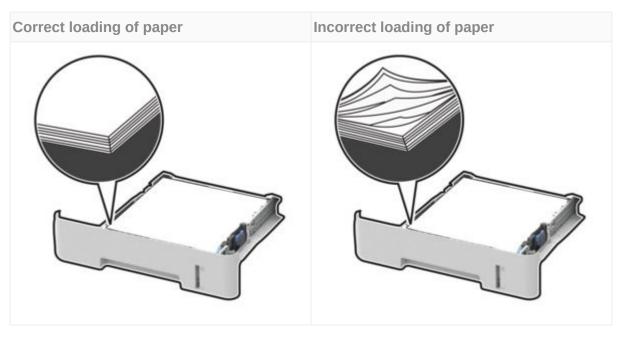
Note: If you are unable to reset the supply usage counters, then return the item to the place of purchase.

|Clearing jams

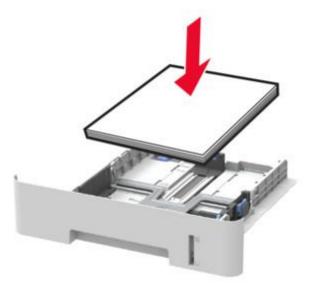
Avoiding jams

Load paper properly

Make sure that the paper lies flat in the tray.



- Do not load or remove a tray while the printer is printing.
- Do not load too much paper. Make sure that the stack height is below the maximum paper fill indicator.
- Do not slide paper into the tray. Load paper as shown in the illustration.



- Make sure that the paper guides are positioned correctly and are not pressing tightly against the paper or envelopes.
- For two-sided printing on A4-size paper, make sure that the paper size setting in the duplex unit is set to A4.
- For two-sided printing on letter-, legal-, Oficio-, or folio-size paper, make sure that the paper size setting in the duplex unit is set to Letter.
- Push the tray firmly into the printer after loading paper.

Use recommended paper

- Use only recommended paper or specialty media.
- Do not load paper that is wrinkled, creased, damp, bent, or curled.
- Flex, fan, and align the paper edges before loading.

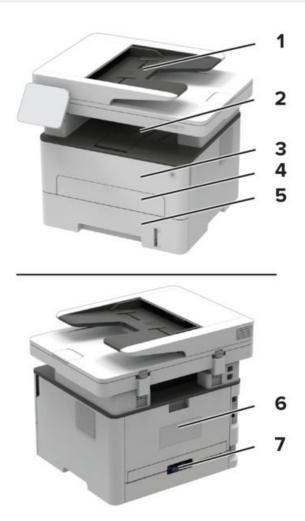


- Do not use paper that has been cut or trimmed by hand.
- Do not mix paper sizes, weights, or types in the same tray.
- Make sure that the paper size and type are set correctly on the computer or printer control panel.
- Store paper according to manufacturer recommendations.

Identifying jam locations

Notes

- When Jam Assist is set to On, the printer flushes blank pages or pages with partial prints after a jammed page has been cleared. Check your printed output for blank pages.
- When Jam Recovery is set to On or Auto, the printer reprints jammed pages.



	Jam locations
1	Automatic document feeder (ADF)
2	Standard bin
3	Front door
4	Manual feeder
5	Tray
6	Rear door
7	Duplex unit

Paper jam in the tray

1. Remove the tray.



2. Remove the jammed paper.

Note: Make sure that all paper fragments are removed.



3. Insert the tray.

Paper jam in the front door

1. Open the front door.

Warning—Potential Damage

To prevent damage from electrostatic discharge, touch any exposed metal frame of the printer before accessing or touching interior areas of the printer.



2. Remove the imaging unit.



Warning—Potential Damage

Do not expose the imaging unit to direct light for more than 10 minutes. Extended exposure to light may cause print quality problems.

Warning—Potential Damage

Do not touch the photoconductor drum. Doing so may affect the quality of future print jobs.



3. Remove the jammed paper.



CAUTION—HOT SURFACE

The inside of the printer might be hot. To reduce the risk of injury from a hot component, allow the surface to cool before touching it.

Note: Make sure that all paper fragments are removed.



4. Insert the imaging unit.



5. Close the door.

Paper jam in the rear door

1. Open the rear door.

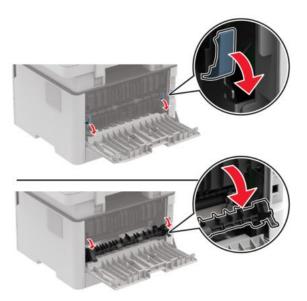


CAUTION—HOT SURFACE

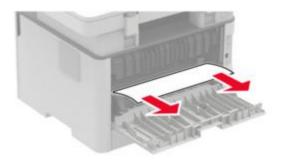
The inside of the printer might be hot. To reduce the risk of injury from a hot component, allow the surface to cool before touching it.



2. Open the fuser access door.



3. Remove the jammed paper.



- 4. Close the fuser access door.
- 5. Close the rear door.

Paper jam in the duplex unit

1. Pull out the duplex unit, and then remove the jammed paper.

Warning—Potential Damage

To prevent damage from electrostatic discharge, touch any exposed metal frame of the printer before accessing or touching interior areas of the printer.



Note: Make sure that all paper fragments are removed.

2. Insert the duplex unit.

Paper jam in the standard bin

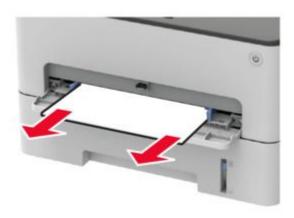
1. Raise the scanner, and then remove the jammed paper.



2. Lower the scanner.

Paper jam in the manual feeder

Remove the jammed paper.



Paper jam in the automatic document feeder

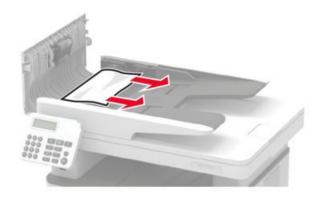
- 1. Remove all original documents from the ADF tray.
- 2. Open the ADF cover.

Warning—Potential Damage

To prevent damage from electrostatic discharge, touch any exposed metal frame of the printer before accessing or touching interior areas of the printer.



3. Remove the jammed paper.

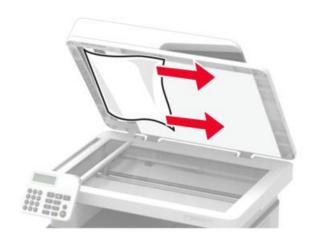


- 4. Close the ADF cover.
- 5. Open the scanner cover.



6. Remove the jammed paper.

Note: Make sure that all paper fragments are removed.



7. Close the scanner cover.

Paper feed problems

Envelope seals when printing

- 1. Perform the following tests:
 - a. Use an envelope that has been stored in a dry environment.

Note: Printing on envelopes with high moisture content can seal the flaps.

b. Send the print job.

Does the envelope seal when printing?

Yes:

Go to the next step.

∘ No:

The problem is solved.

- 2. Perform the following tests:
 - a. Make sure that paper type is set to Envelope.

From the control panel, navigate to **Settings > Paper > Tray Configuration > Paper Size/Type**.

For non-touch-screen printer models, press ok to navigate through the settings.

b. Send the print job.

Does the envelope seal when printing?

Yes:

Contact customer support.

∘ No

The problem is solved.

Collated printing does not work

- 1. Perform the following tests:
 - a. From the control panel, navigate to **Settings > Print > Layout > Collate**.

For non-touch-screen printer models, press OK to navigate through the settings.

- b. Select On [1,2,1,2,1,2].
- c. Print the document.

Is the document collated correctly?

Yes:

The problem is solved.

• **No**:

Go to the next step.

- 2. Perform the following tests:
 - a. From the document that you are trying to print, open the Print dialog, and then select **Collate**.
 - b. Print the document.

Is the document collated correctly?

Yes:

The problem is solved.

∘ No:

Go to the next step.

- 3. Perform the following tests:
 - a. Reduce the number of pages to print.
 - b. Print the document.

Are the pages collated correctly?

Yes:

The problem is solved.

No

Contact customer support.

Paper frequently jams

- 1. Perform the following tests:
 - a. Remove the tray.
 - b. Check if paper is loaded correctly.

Notes

- Make sure that the paper guides are positioned correctly.
- Make sure that the stack height is below the maximum paper fill indicator.
- Make sure to print on recommended paper size and type.
- c. Insert the tray.
- d. Print the document.

Do paper jams occur frequently?

Yes:

Go to the next step.

• No:

The problem is solved.

- 2. Perform the following tests:
 - a. From the control panel, navigate to:

Settings > Paper > Tray Configuration > Paper Size/Type

For non-touch-screen printer models, press OK to navigate through the settings.

- b. Set the correct paper size and type.
- c. Print the document.

Do paper jams occur frequently?

Yes:

Go to the next step.

• **No**:

The problem is solved.

- 3. Perform the following tests:
 - a. Load paper from a fresh package.

Note: Paper absorbs moisture due to high humidity. Store paper in its original wrapper until you are ready to use it.

b. Print the document.

Do paper jams occur frequently?

Yes:

Contact customer support.

No:

The problem is solved.

Jammed pages are not reprinted

- 1. Perform the following tests:
 - a. From the control panel, navigate to **Settings > Device > Notifications > Jam Content Recovery**.

For non-touch-screen printer models, press OK to navigate through the settings.

- b. In the Jam Recovery menu, select **On** or **Auto**.
- c. Print the document.

Are the jammed pages reprinted?

Yes:

The problem is solved.

No:

Contact customer support.

E-mailing problems

Disabling the "SMTP server not set up" error message

From the control panel, navigate to **Settings > E-mail > E-mail Setup > Disable "SMTP Server not set up" error > On**.

To prevent the error from happening again, do one or more of the following:

- Update the printer firmware. For more information, see the "Printer firmware instructions" section.
- Configure the e-mail SMTP settings. For more information, see Configuring the email SMTP settings on page 38.

Cannot send e-mails

1. Make sure that the e-mail SMTP settings are configured correctly. For more information, see Configuring the email SMTP settings on page 38.

Can you send an e-mail?

Yes:

The problem is solved.

• **No**:

Go to the next step.

2. Make sure that you are using the correct password. Depending on your e-mail service provider, use your account password, app password, or authentication password. For more information, see Configuring the email SMTP settings on page 38.

Can you send an e-mail?

Yes:

The problem is solved.

Go to the next step.

3. Make sure that the printer is connected to a network and that the network is connected to the Internet.

Can you send an e-mail?

Yes:

The problem is solved.

Contact customer support.

Faxing problems

Caller ID is not shown

Note: These instructions apply only to printers that support analog fax. For more information, see the "Setting up the printer to fax" section.

1. Enable caller ID.

From the control panel, navigate to Settings > Fax > Fax Setup > Fax Receive Settings > Admin Controls > Enable Caller ID.

For non-touch-screen printer models, press OK to navigate through the settings.



Does the caller ID appear?

Yes:

The problem is solved.

No:

Contact customer support.

Cannot set up etherFAX

- 1. Check the printer connectivity.
 - a. Print the Network Setup Page. From the control panel, navigate to Settings > ReportsNetwork > Network Setup Page.

For non-touch-screen printer models, press OK to navigate through the settings.

b. Check the network status.

Is the printer connected to the network?

Yes:

Go to step 3.

• No:

Go to the next step.

2. Make sure that the printer is connected to a network and that the network is connected to the Internet.

Can you set up etherFAX?

Yes:

The problem is solved.

• No:

Go to the next step.

3. Make sure that etherFAX is set up correctly. For more information, see Setting up the fax function using etherFAX on page 30.

Can you set up etherFAX?

Yes:

The problem is solved.

No

Go to https://www.etherfax.net/lexmark.

Cannot send or receive faxes using etherFAX

1. Make sure that the printer is connected to a network and that the network is connected to the Internet.

Can you send or receive faxes using etherFAX?

Yes:

The problem is solved.

∘ No

Go to the next step.

- 2. Perform the following tests:
 - a. From the control panel, navigate to **Settings > Fax > Fax Setup > General Fax Settings**.

For non-touch-screen printer models, press oK to navigate through the settings.

- b. Make sure that you have the correct fax number.
- c. Make sure that Fax Transport is set to etherFAX.

Can you send or receive faxes using etherFAX?

Yes:

The problem is solved.

∘ No:

Go to the next step.

3. Split large documents into smaller file sizes.

Can you send or receive faxes using etherFAX?

Yes:

The problem is solved.

∘ No.

Go to https://www.etherfax.net/lexmark.

Cannot send or receive faxes using analog fax

1. Resolve any error messages that appear on the display.

Can you send or receive a fax?

Yes:

The problem is solved.

。 Nο

Go to the next step.

- 2. Make sure that the cable connections for the following equipment are secure:
 - Telephone
 - Handset
 - Answering machine

Can you send or receive a fax?

Yes:

The problem is solved.

· No:

Go to the next step.

- 3. Check for a dial tone.
 - Call the fax number to check if it is working properly.
 - If you are using the On Hook Dial feature, then turn up the volume to check if you hear a dial tone.

Can you hear a dial tone?

Yes:

Go to step 5.

• **No**:

Go to the next step.

- 4. Check the telephone wall jack.
 - 1. Connect the analog telephone directly to the wall jack.
 - 2. Listen for a dial tone.
 - 3. If you do not hear a dial tone, then use a different telephone cable.
 - 4. If you still do not hear a dial tone, then connect the analog telephone to a different wall iack.
 - 5. If you hear a dial tone, then connect the printer to that wall jack.

Can you send or receive a fax?

Yes:

The problem is solved.

• **No**:

Go to the next step.

- 5. Check if the printer is connected to an analog phone service or to the correct digital connector.
 - If you are using an Integrated Services for Digital Network (ISDN) telephone service, then connect to an analog telephone port of an ISDN terminal adapter. For more information, contact your ISDN provider.
 - If you are using DSL, then connect to a DSL filter or router that supports analog use.
 For more information, contact your DSL provider.
 - If you are using a private branch exchange (PBX) telephone service, then make sure that you are connecting to an analog connection on the PBX. If none exists, then consider installing an analog telephone line for the fax machine.

Can you send or receive a fax?

Yes:

The problem is solved.

• **No**:

Go to the next step.

- 6. Temporarily disconnect other equipment and disable other telephone services.
 - a. Disconnect other equipment (such as answering machines, computers, modems, or telephone line splitters) between the printer and the telephone line.
 - b. Disable call waiting and voice mail. For more information, contact your telephone company.

Can you send or receive a fax?

Yes:

The problem is solved.

。 Nο

Go to the next step.

7. Scan the original document one page at a time.

- 1. Dial the fax number.
- 2. Scan the document.

Can you send or receive a fax?

Yes:

The problem is solved.

Contact customer support.

Can receive but not send faxes using analog fax

1. Load an original document properly into the ADF tray or on the scanner glass.

Can you send faxes?

Yes:

The problem is solved.

Go to the next step.

- 2. Set up the shortcut number properly.
 - Check if the shortcut number is set for the telephone number that you want to dial.
 - Dial the telephone number manually.

Can you send faxes?

Yes:

The problem is solved.

Contact customer support.

Can send but not receive faxes using analog fax

1. Make sure that the paper source is not empty.

Can you receive faxes?

Yes:

The problem is solved.

• No:

Go to the next step.

2. Check the ring count delay settings.

From the control panel, navigate to Settings > Fax > Fax Setup > Fax Receive Settings > Rings to Answer.

For non-touch-screen printer models, press OK to navigate through the settings.



Can you receive faxes?

Yes:

The problem is solved.

• No:

Go to the next step.

3. If the printer is printing blank pages, then see Blank or white pages on page 186.

Can you receive faxes?

Yes:

The problem is solved.

∘ No

Contact customer support.

Poor fax print quality

- 1. Perform the following tests:
 - a. From the control panel, navigate to:

Settings > Troubleshooting > Print Quality Test Pages

For non-touch-screen printer models, press OK to navigate through the settings.

b. Correct any print quality defects. For more information, see the "Print quality is poor" section.

Is the fax print quality satisfactory?

Yes:

The problem is solved.

No:

Go to the next step.

- 2. Perform the following tests:
 - a. From the control panel, navigate to:

Settings > Fax > Fax Setup > Fax Receive Settings > Admin Controls > Max Speed

For non-touch-screen printer models, press OK to navigate through the settings.

b. Select a lower transmission speed.

Is the fax print quality satisfactory?

Yes:

The problem is solved.

• **No**:

Contact customer support.

Missing information on the fax cover page

- 1. Perform the following tests:
 - a. Turn off the printer, wait for about 10 seconds, and then turn on the printer.

b. Send or retrieve the fax.

Is there missing information on the fax cover page?

Yes:

The problem is solved.

• **No**:

Contact customer support.

Cannot send the fax cover page from the computer

- 1. Perform the following tests:
 - a. Make sure that the print driver is updated. For more information, see Installing the printer software on page 54.
 - b. Send the fax.

Can you send the fax cover page?

Yes:

The problem is solved.

No

Go to the next step.

- 2. Perform the following tests:
 - a. From the document that you are trying to fax, open the Print dialog.
 - b. Select the printer, and then click **Properties**, **Preferences**, **Options**, or **Setup**.
 - c. Click Fax, and then clear the Always display settings prior to faxing setting.
 - d. Send the fax.

Can you send the fax cover page?

Yes:

The problem is solved.

· No

Contact customer support.

Scanning problems

Cannot scan to a computer

1. Perform a copy job.

Is the copy job successful?

Yes:

Go to step 3.

• **No**:

Go to the next step.

- 2. Perform the following tests:
 - a. Turn off the printer, wait for about 10 seconds, and then turn it back on.
 - b. Scan the document.

Can you scan the document to a computer?

Yes:

The problem is solved.

• No:

Go to the next step.

- 3. Perform the following tests:
 - a. Print the Network Setup Page. From the control panel, navigate to Settings > ReportsNetwork > Network Setup Page.
 - b. Check the network status.

Is the printer connected to the network?

Yes:

Go to step 5.

• **No**:

Go to the next step.

- 4. Perform the following tests:
 - a. Connect the printer to the network.
 - b. Scan the document.

Can you scan the document to a computer?

Yes:

The problem is solved.

• **No**:

Go to the next step.

- 5. Perform the following tests:
 - a. Make sure that the printer and the computer are connected to the same network.
 - b. Scan the document.

Can you scan the document to a computer?

Yes:

The problem is solved.

No:

Contact customer support.

Cannot scan to a network folder

- 1. Perform the following tests:
 - a. Create a network folder shortcut.
 - b. Scan a document using the shortcut. For more information, see Scanning to a network folder on page 92.

Can you scan a document and save it to a network folder?

Yes

The problem is solved.

• **No**:

Go to the next step.

2. Make sure that the network folder path and format are correct. For example, // server_hostname/foldername/path, where server_hostname is a fully qualified domain (FQDN) or IP address.

Is the network folder path and format correct?

Yes:

Go to the next step.

• **No**:

Go to step 4.

3. Make sure that you have a write access permission to the network folder.

Can you scan a document and save it to a network folder?

Yes:

The problem is solved.

• **No**:

Go to the next step.

- 4. Perform the following tests:
 - a. Open a web browser, and then type the printer IP address in the address field.

Notes

- View the printer IP address on the home screen. The IP address appears as four sets of numbers separated by periods, such as 123.123.123.123.
- If you are using a proxy server, then temporarily disable it to load the web page correctly.
- b. Click **Shortcuts**, and then select a shortcut.

Note: If you have multiple shortcut types, then select Network Folder.

c. In the Share Path field, type the network folder path.

Notes

- If your share path is \\server_hostname\\foldername\\path, then type // server_hostname/foldername/path.
- Make sure that you use forward slashes when typing the share path.
- d. From the Authentication menu, select your authentication method.

Note: If Authentication is set to "Use assigned username and password," then in the User Name and Password fields, type your credentials.

- e. Click Save.
- 1. Open a web browser, and then type the printer IP address in the address field.

Notes

- View the printer IP address on the home screen. The IP address appears as four sets of numbers separated by periods, such as 123.123.123.
- If you are using a proxy server, then temporarily disable it to load the web page correctly.
- 2. Click **Shortcuts**, and then select a shortcut.

Note: If you have multiple shortcut types, then select Network Folder.

3. In the Share Path field, type the network folder path.

Notes

- If your share path is \\server_hostname\\foldername\\path, then type // server_hostname/foldername/path.
- Make sure that you use forward slashes when typing the share path.
- 4. From the Authentication menu, select your authentication method.

Note: If Authentication is set to "Use assigned username and password," then in the User Name and Password fields, type your credentials.

Click Save.

Can you scan a document and save it to a network folder?

Yes:

The problem is solved.

• **No**:

Go to the next step.

5. Make sure that the printer and the network folder are connected to the same network.

Can you scan a document and save it to a network folder?

Yes:

The problem is solved.

• **No**:

Contact customer support.

Partial copies of document or photo

- 1. Perform the following tests:
 - a. Make sure that the document or photo is loaded facedown on the upper left corner of the scanner glass.

b. Copy the document or photo.

Is the document or photo copied correctly?

Yes

The problem is solved.

• **No**:

Go to the next step.

- 2. Perform the following tests:
 - a. Match the paper size setting and the paper loaded in the tray.
 - b. Copy the document or photo.

Is the document or photo copied correctly?

Yes:

The problem is solved.

No:

Contact customer support.

Scan job was not successful

- 1. Perform the following tests:
 - a. Make sure that the Ethernet or USB cable is securely connected to the computer and the printer.
 - b. Resend the scan job.

Is the scan job successful?

Yes:

The problem is solved.

• **No**:

Go to the next step.

- 2. Perform the following tests:
 - a. Make sure that the file name is not already used in the destination folder.
 - b. Make sure that the document or photo you want to scan is not open in another application.
 - c. Resend the scan job.

Is the scan job successful?

Yes:

The problem is solved.

• **No**:

Go to the next step.

- 3. Perform the following tests:
 - a. Make sure that the **Append time stamp** or the **Overwrite existing file** check box is selected in the destination configuration settings.
 - b. Resend the scan job.

Is the scan job successful?

Yes:

The problem is solved.

• **No**:

Contact customer support.

Poor copy quality

- 1. Perform the following tests:
 - a. Clean the scanner glass and the ADF glass with a damp, soft, lint-free cloth. If your printer has a second ADF glass inside the ADF, then also clean that glass.

For more information, see Cleaning the scanner on page 180.

- b. Make sure that the document or photo is loaded facedown on the upper left corner of the scanner glass.
- c. Copy the document or photo.

Is the copy quality satisfactory?

Yes:

The problem is solved.

No

Go to the next step.

- 2. Perform the following tests:
 - a. Check the quality of the original document or photo.
 - b. Adjust the scan quality settings.
 - c. Copy the document or photo.

Is the copy quality satisfactory?

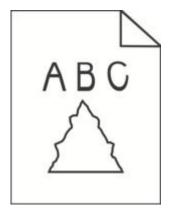
Yes:

The problem is solved.

• **No**:

Contact customer support.

Jagged image or text when scanning from the ADF



- 1. Perform the following tests:
 - a. Load 50 sheets of clean, plain paper into the ADF.

Note: The plain paper helps clean or remove dust and other coating from the ADF feed rollers.

- b. From the control panel, press
- c. Load an original document into the ADF.
- d. Scan the document.

Do jagged images or texts appear on the output?

- Yes:
 - Contact customer support.
- 。 Nο

The problem is solved.

Scanner does not close

1. Remove obstructions that keep the scanner cover open.

Did the scanner cover close correctly?

- Yes:
 - The problem is solved.
- No:

Contact customer support.

Scanning takes too long or freezes the computer

1. Close all applications that are interfering with the scan.

Does scanning take too long or freeze the computer?

- Yes:
 - Contact customer support.
- No

The problem is solved.

Scanner does not respond

- 1. Perform the following tests:
 - a. Check if the power cord is connected properly to the printer and the electrical outlet.



CAUTION—POTENTIAL INJURY

To avoid the risk of fire or electrical shock, connect the power cord to an appropriately rated and properly grounded electrical outlet that is near the product and easily accessible. b. Copy or scan the document.

Is the scanner responding?

Yes:

The problem is solved.

• **No**:

Go to the next step.

- 2. Perform the following tests:
 - a. Check if the printer is turned on.
 - b. Resolve any error messages that appear on the display.
 - c. Copy or scan the document.

Is the scanner responding?

Yes:

The problem is solved.

No

Go to the next step.

- 3. Perform the following tests:
 - a. Turn off the printer, wait for about 10 seconds, and then turn the printer on.
 - b. Copy or scan the document.

Is the scanner responding?

Yes:

The problem is solved.

No:

Contact customer support.

Adjusting scanner registration

1. From the control panel, navigate to:

Settings > Device > Maintenance > Config Menu > Scanner Configuration > Scanner Manual Registration > Print Quick Test

For non-touch-screen printer models, press OK to navigate through the settings.

- 2. Place the Print Quick Test page on the scanner glass, and then select **Flatbed Registration**.
- 3. Select Copy Quick Test.
- 4. Compare the Copy Quick Test page with the original document.

Note: If the margins of the test page are different from the original document, then adjust Left Margin and Top Margin.

5. Repeat step 3 and step 4 until the margins of the Copy Quick Test page closely match the original document.

Adjusting ADF registration

1. From the control panel, navigate to:

Settings > Device > Maintenance > Config Menu > Scanner Configuration > Scanner Manual Registration > Print Quick Test

For non-touch-screen printer models, press ok to navigate through the settings.

2. Place the Print Quick Test page on the ADF tray, and then select Front ADF Registration.

Note: To align the front ADF registration, place the test page faceup, short edge first into the ADF.

- 3. Select Copy Quick Test.
- 4. Compare the Copy Quick Test page with the original document.

If the margins of the test page are different from the original document, then adjust Horizontal Adjust and Top Margin.

5. Repeat step 3 and step 4 until the margins of the Copy Quick Test page closely match the original document.

Contacting customer support

Before contacting customer support, make sure to have the following information:

- Printer problem
- · Error message
- Printer model type and serial number

Go to https://support.lexmark.com to receive email or chat support, or browse through the library of manuals, support documentation, drivers, and other downloads. Technical support via telephone is also available. In the U.S. or Canada, call 1-800-539-6275. For other countries or regions, go to www.lexmark.com/supportdirectory.

Recycle and dispose

Recycling Lexmark products

To return Lexmark products for recycling:

- 1. Go to www.lexmark.com/recycle.
- 2. Select the product you want to recycle.

Note: Printer supplies and hardware not listed in the Lexmark Collection and Recycling Program may be recycled through your local recycling center.

Recycling Lexmark packaging

Lexmark continually strives to minimize packaging. Less packaging helps to ensure that Lexmark printers are transported in the most efficient and environmentally sensitive manner and that there is less packaging to dispose of. These efficiencies result in fewer greenhouse emissions, energy savings, and natural resource savings. Lexmark also offers recycling of packaging components in some countries or regions. For more information, go to www.lexmark.com/recycle, and then choose your country or region. Information on available packaging recycling programs is included with the information on product recycling.

Lexmark cartons are 100% recyclable where corrugated recycling facilities exist. Facilities may not exist in your area.

The foam used in Lexmark packaging is recyclable where foam recycling facilities exist. Facilities may not exist in your area.

When you return a cartridge to Lexmark, you can reuse the box that the cartridge came in. Lexmark recycles the box.

Notices

Product information

Product name:

Lexmark MB2236adw, Lexmark MB2236adwe, Lexmark MB2236i MFPs Machine type:

3400

Models:

481, 485

Edition notices

September 2023

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All other trademarks are the property of their respective owners.

Licensing notices

All licensing notices associated with this product can be viewed from the CD:\NOTICES directory of the installation software CD.

Noise emission levels

The following measurements were made in accordance with ISO 7779 and reported in conformance with ISO 9296.

Note: Some modes may not apply to your product.

1-meter average sound pressure, dBA	
Printing	One-sided: 52Two-sided: 50
Scanning	52
Copying	55
Ready	14

Values are subject to change. See www.lexmark.com for current values.

Waste from Electrical and Electronic Equipment (WEEE) directive



The WEEE logo signifies specific recycling programs and procedures for electronic products in countries of the European Union. We encourage the recycling of our products. If you have further questions about recycling options, visit the Lexmark Web site at www.lexmark.com for your local sales office phone number.

India E-Waste notice



This product including components, consumables, parts and spares complies with the "India E-Waste Rules" and prohibits use of lead, mercury, hexavalent chromium, polybrominated biphenyls or polybrominated diphenyl ethers in concentrations exceeding 0.1% by weight and 0.01% by weight for cadmium, except for the exemption set in the Rule.

Lithium-ion rechargeable battery



This product may contain a coin-cell, lithium-ion rechargeable battery, which should only be removed by a trained technician. Crossed-out wheelie bin means the product should not be discarded as unsorted waste but must be sent to separate collection facilities for recovery and recycling. In the event the battery is removed, do not dispose of the battery in your household waste. There may be separate collection systems for batteries in your local community, such as a battery-recycling drop-off location. The separate collection of waste batteries assures appropriate treatment of waste including reuse and recycling and prevents any potential negative effects on human health and environment. Please responsibly dispose of the batteries.

Product disposal

Do not dispose of the printer or supplies in the same manner as normal household waste. Consult your local authorities for disposal and recycling options.

Returning Lexmark cartridges for reuse or recycling

The Lexmark Cartridge Collection Program allows you to return used cartridges for free to Lexmark for reuse or recycling. One hundred percent of the empty cartridges returned to Lexmark are either reused or demanufactured for recycling. The boxes used to return the cartridges are also recycled.

To return Lexmark cartridges for reuse or recycling, do the following:

- 1. Go to www.lexmark.com/recycle.
- 2. Select the product that you want to recycle.

Taiwan waste dry cell batteries recycle logo notice

According to Article 15 of the Waste Disposal Act in the announcement of Taiwan EPA, the producing or the importing manufacturer is responsible for recycling, clearance, and disposal of dry cell batteries, batteries packaged with products and sold, given, and promoted with products to consumers may be labeled with the recycling mark with the remark "please recycle waste batteries" on the product package, the label, or the product manual. Enclosed please find the waste dry cell batteries recycle logo with the remark. Please give the waste dry cell batteries to a company who has the waste dry cell batteries

recycle logo and provides the recycle service in order to have the appropriate process for the waste dry cell batteries.



Taiwan RoHS information 限用物質含有情況標示

適用於印表機、雷射印表機、多功能複合機或多功能印表機。 Applies to Printer, Laser Printer, Multifunction Machine, or Multifunction Printer. 型號(型式):請參閱「注意事項」章節或「控管資訊」章節。 Type designation (Type): Please see the "Notices" section or the "Regulatory information" section.

單元	限用物質及其化學符號					
	鉛 (Pb)	汞 (Hg)	鎘 (Cd)	六價鉻 (Cr ⁺⁶)	多溴聯苯 (PBB)	多溴二苯醚 (PBDE)
電路板	_	\bigcirc	\bigcirc	\bigcirc	\bigcirc	0
電源供應器	—	\bigcirc	0	0	0	0
電源線	—	0	0	0	0	0
連接器	—	0	0	0	0	0
機械組件—軸,滾軸	—	0	0	0	0	0
機械組件一馬達	—	0	0	0	0	0
機械組件一其他	—	0	0	0	0	0
液晶/LED 顯示面板	—	\bigcirc	0	0	0	0
備考 1. "〇"條指該項限用物質之百分比含量未超出百分比含量基準值。 備考 2. ""條指該項限用物質為排除項目。						

Static sensitivity notice



This symbol identifies static-sensitive parts. Do not touch the areas near these symbols without first touching a metal surface in an area away from the symbol.

To prevent damage from electrostatic discharge when performing maintenance tasks such as clearing paper jams or replacing supplies, touch any exposed metal frame of the

printer before accessing or touching interior areas of the printer even if the symbol is not present.

ENERGY STAR

Any Lexmark product bearing the ENERGY STAR® emblem on the product or on a startup screen is certified to comply with Environmental Protection Agency (EPA) ENERGY STAR requirements as of the date of manufacture.



Temperature information

Operating temperature and relative humidity	10 to 32.2°C (50 to 90°F) and 15 to 80% RH
	15.6 to 32.2°C (60 to 90°F) and 8 to 80% RH
	Maximum wet-bulb temperature ² : 22.8°C (73°F)
	Non-condensing environment
Printer / cartridge / imaging unit long- term storage ¹	15.6 to 32.2°C (60 to 90°F) and 8 to 80% RH
	Maximum wet-bulb temperature ² : 22.8°C (73°F)
Printer / cartridge / imaging unit short-term shipping	-40 to 40°C (-40 to 104°F)

¹ Supplies shelf life is approximately 2 years. This is based on storage in a standard office environment at 22°C (72°F) and 45% humidity.

Información de la energía de México

Consumo de energía en operación:

550 Wh

Consumo de energía en modo de espera:

0.1 Wh

Cantidad de producto por unidad de energía consumida:

4.15 páginas / Wh

² Wet-bulb temperature is determined by the air temperature and the relative humidity.

Laser notice

The printer is certified in the U.S. to conform to the requirements of DHHS 21 CFR, Chapter I, Subchapter J for Class I (1) laser products, and elsewhere is certified as a Class I laser product conforming to the requirements of IEC 60825-1: 2014.

Class I laser products are not considered to be hazardous. The laser system and printer are designed so there is never any human access to laser radiation above a Class I level during normal operation, user maintenance, or prescribed service conditions. The printer has a non-serviceable printhead assembly that contains a laser with the following specifications:

Class: IIIb (3b) AlGaAs

Nominal output power (milliwatts): 15 Wavelength (nanometers): 775–800

| Power consumption

Product power consumption

The following table documents the power consumption characteristics of the product.

Note: Some modes may not apply to your product.

Mode	Description	Power consumption (Watts)
Printing	The product is generating hard-copy output from electronic inputs.	One-sided: 460Two-sided: 325
Сору	The product is generating hard-copy output from hard-copy original documents.	460
Scan	The product is scanning hard-copy documents.	N/A (MB2236adw); 9.5 (MB2236adwe, MB2236i, flash drive)
Ready	The product is waiting for a print job.	5.5 (MB2236adw); 6.0 (MB2236adwe, MB2236i)
Sleep Mode	The product is in a high-level energy-saving mode.	1.2 (MB2236adw); 1.1 (MB2236adwe, MB2236i)
Hibernate	The product is in a low-level energy-saving mode.	N/A
Off	The product is plugged into an electrical outlet, but the power switch is turned off.	0.1 (MB2236adw); 0.2 (MB2236adwe, MB2236i)

The power consumption levels listed in the previous table represent time-averaged measurements. Instantaneous power draws may be substantially higher than the average. Values are subject to change. See www.lexmark.com for current values.

Sleep Mode

This product is designed with an energy-saving mode called **Sleep Mode**. The Sleep Mode saves energy by lowering power consumption during extended periods of inactivity. The Sleep Mode is automatically engaged after this product is not used for a specified period of time, called the **Sleep Mode Timeout**.

Factory default Sleep Mode Timeout for this product (in minutes):	15
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By using the configuration menus, the Sleep Mode Timeout can be modified between 1 minute and 120 minutes. If the print speed is less than or equal to 30 pages per minute, then you can set the timeout only up to 60 minutes. Setting the Sleep Mode Timeout to a low value reduces energy consumption, but may increase the response time of the product. Setting the Sleep Mode Timeout to a high value maintains a fast response, but uses more energy.

Hibernate Mode

This product is designed with an ultra-low power operating mode called **Hibernate mode**. When operating in Hibernate Mode, all other systems and devices are powered down safely.

The Hibernate mode can be entered in any of the following methods:

- Using the Hibernate Timeout
- Using the Schedule Power modes

Factory default Hibernate Timeout for this product in all countries or regions	3 days
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The amount of time the printer waits after a job is printed before it enters Hibernate mode can be modified between one hour and one month.

Notes on EPEAT-registered imaging equipment products:

- Standby power level occurs in Hibernate or Off mode.
- The product shall automatically power down to a standby power level of ≤ 1 W. The auto standby function (Hibernate or Off) shall be enabled at product shipment.

Off mode

If this product has an off mode which still consumes a small amount of power, then to completely stop product power consumption, disconnect the power supply cord from the electrical outlet.

Total energy usage

It is sometimes helpful to estimate the total product energy usage. Since power consumption claims are provided in power units of Watts, the power consumption should be multiplied by the time the product spends in each mode in order to calculate energy usage. The total product energy usage is the sum of each mode's energy usage.

Applicability of Regulation (EU) 2019/2015 and (EU) 2019/2020

Per Commission Regulation (EU) 2019/2015 and (EU) 2019/2020, the light source contained within this product or its component is intended to be used for Image Capture or Image Projection only, and is not intended for use in other applications.

Regulatory notices for telecommunication terminal equipment

This section contains regulatory information pertaining to products that contain the analog facsimile card:

Lexmark Regulatory Type/Model Number: LEX-M15-001

Letter of conformity



Lexmark International, Inc 740 West New Circle Road Lexington, KY 40550 U.S.A. Contact: Thomas Bugbee 859-825-4432 budbee@lexmark.com

Supplier's Declaration of Conformity

Place of Issue: Lexington, KY, USA

Date of Issue: October 22, 2018

Lexmark International, Inc. located at 740 West New Circle Road, Lexington, KY 40550 in USA hereby certifies that the LEX-M15-001, bearing labeling identification number US:262CN01AM15001 complies with the Federal Communications Commission's ("FCC") Rules and Regulations 47 CFR Part 68, and the Administrative Council on Terminal Attachments ("ACTA")-adopted technical criteria TIA-968B Telecommunications – Telephone Terminal Equipment – Technical Requirements for Connection of Terminal Equipment To the Telephone Network, August 2009 and ANSI/TIA-1096-A Telecommunications Telephone Terminal Equipment Connector Requirements for Connection of Terminal Equipment to the Telephone Network March 2008.

Thomas Bugbee
Regulatory Manager

Lexmark International, Inc.
E Mail: bugbee@lexmark.com



Notice to users of the Canadian telephone network

This product meets the applicable Innovation, Science and Economic Development Canada technical specifications.

The Ringer Equivalence Number (REN) indicates the maximum number of devices allowed to be connected to a telephone interface. The termination of an interface may consist of any combination of devices subject only to the requirement that the sum of the RENs of all the devices not exceed five. The REN is located on the product label. This equipment uses CA11A telephone jacks.

Avis réservé aux utilisateurs du réseau téléphonique du Canada

Ce produit est conforme aux spécifications techniques d'Innovation, Sciences et Développement économique Canada.

Le numéro REN (ringer equivalence number : numéro d'équivalence de sonnerie) indique le nombre maximum d'appareils pouvant être connectés à l'interface téléphonique. En bout de ligne, le nombre d'appareils qui peuvent être connectés n'est pas directement limité, mais la somme des REN de ces appareils ne doit pas dépasser cinq. Le numéro REN est indiqué sur l'étiquette produit.

Cet équipement utilise des prises de téléphone CA11A.

Using this product in Switzerland

This product requires a Swiss billing tone filter (Lexmark part number 80D1877) to be installed on any line which receives metering pulses in Switzerland.

Utilisation de ce produit en Suisse

Cet appareil nécessite l'utilisation d'un filtre de tonalité de facturation suisse (n° de référence Lexmark : 80D1877) devant être installé sur toute ligne recevant des impulsions de comptage en Suisse.

Verwendung dieses Produkts in der Schweiz

Für dieses Produkt muss ein schweizerischer Billing Tone Filter zur Zählzeichenübertragung (Lexmark Teilenummer 80D1877) für jede Leitung installiert werden, über die in der Schweiz Zeitsteuertakte übertragen werden.

Uso del prodotto in Svizzera

Questo prodotto richiede un filtro toni Billing svizzero, (codice Lexmark 80D1877) da installare su tutte le linee che ricevono impulsi remoti in Svizzera.

Regulatory notices for wireless products

This section contains regulatory information that applies only to wireless models. If in doubt as to whether your model is a wireless model, then see the "Wireless support" section or go to http://support.lexmark.com.

If in doubt as to whether your model is a wireless model, go to http://support.lexmark.com.

Modular component notice

Wireless models contain the following modular component: Lexmark Regulatory Type/Model Number LEX-M08-001; FCC ID:IYLLEXM08001; IC:2376A-LEXM08001

To determine which modular components are installed in your particular product, refer to the labeling on your actual product.

Exposure to radio frequency radiation

The radiated output power of this device is far below the radio frequency exposure limits of the FCC and other regulatory agencies. A minimum separation of 20 cm (8 inches) must be maintained between the antenna and any persons for this device to satisfy the RF exposure requirements of the FCC and other regulatory agencies.

Innovation, Science and Economic Development Canada

This device complies with Innovation, Science and Economic Development Canada license-exempt RSS standards. Operation is subject to the following two conditions: (1) this device may not cause interference, and (2) this device must accept any interference, including interference that may cause undesired operation of the device.

Innovation, Sciences et Développement économique Canada

Cet appareil est conforme aux normes RSS exemptes de licence d'Innovation, Sciences et Développement économique Canada. Son fonctionnement est soumis aux deux conditions suivantes : (1) cet appareil ne doit pas causer d'interférences et (2) il doit accepter toutes les interférences, y compris les celles qui peuvent entraîner un fonctionnement indésirable.

European Community (EC) directives conformity

This product is in conformity with the protection requirements of EC Council directive 2014/53/EU on the approximation and harmonization of the laws of the Member States relating to radio equipment.

The manufacturer of this product is: Lexmark International, Inc., 740 West New Circle Road, Lexington, KY, 40550 USA. The EEA/EU authorized representative is: Lexmark International Technology Hungária Kft., 8 Lechner Ödön fasor, Millennium Tower III, 1095 Budapest HUNGARY. Email: EU-Product-Safety@lexmark.com. The EEA/EU Importer is: Lexmark International Technology S.à.r.I. 20, Route de Pré-Bois, ICC Building, Bloc A, CH-1215 Genève, Switzerland. A declaration of conformity to the requirements of the Directives is available upon request from the Authorized Representative or may be obtained at www.lexmark.com/en_us/about/regulatory-compliance/european-union-declaration-of-conformity.html.

Compliance is indicated by the CE marking:



EU and other countries statement of radio transmitter operational frequency bands and maximum RF power

This radio product transmits in the 2.4GHz (2.412–2.472GHz) band in the EU. The maximum transmitter EIRP power output, including antenna gain, is \leq 20dBm.

United Kingdom (UK) conformity

This product is in conformity with the protection requirements of the Radio Equipment Regulations 2017.

The manufacturer of this product is: Lexmark International, Inc., 740 West New Circle Road, Lexington, KY, 40550 USA. The UK Importer is: Lexmark International Ltd, Building Q1 Quantum Business Park, 60 Norden Road, Maidenhead, Berkshire, United Kingdom SL6 4AY. A declaration of conformity is available upon request from the UK Importer or may be obtained at www.lexmark.com/en_us/about/regulatory-compliance/uk-declaration-of-conformity.html.

Compliance is indicated by the UKCA marking:

UK statement of radio transmitter operational frequency bands and maximum RF power

This radio product transmits in the 2.4GHz (2.412–2.472GHz) band in the UK. The maximum transmitter EIRP power output, including antenna gain, is \leq 20dBm.

Innovation, Science and Economic Development Canada compliance statement

This Class B digital apparatus meets all requirements of the Canadian Interference-Causing Equipment Standard ICES-003.

Avis de conformité aux normes de l'Innovation, Sciences et Développement économique Canada

Cet appareil numérique de classe B est conforme aux exigences de la norme canadienne relative aux équipements pouvant causer des interférences NMB-003.

|日本の VCCI 規定

製品にこのマークが表示されている場合、次の要件を満たしています。



この装置は、クラス B 情報技術装置です。この装置は、家庭環境で使用することを目的としていますが、この装置がラジオやテレビジョン受信機に近接して使用されると、受信障害を引き起こすことがあります。

取扱説明書に従って正しい取り扱いをしてください。

VCCI-B

STATEMENT OF LIMITED WARRANTY FOR LEXMARK LASER PRINTERS, LEXMARK LED PRINTERS, AND LEXMARK MULTIFUNCTION LASER PRINTERS

Lexmark International, Inc., Lexington, KY

This limited warranty applies to the United States and Canada. For customers outside the U.S., refer to the country-specific warranty information that came with your product.

This limited warranty applies to this product only if it was originally purchased for your use, and not for resale, from Lexmark or a Lexmark Remarketer, referred to in this statement as "Remarketer."

Limited warranty

Lexmark warrants that this product:

- —Is manufactured from new parts, or new and serviceable used parts, which perform like new parts
- —Is, during normal use, free from defects in material and workmanship

If this product does not function as warranted during the warranty period, contact a Remarketer or Lexmark for repair or replacement (at Lexmark's option).

If this product is a feature or option, this statement applies only when that feature or option is used with the product for which it was intended. To obtain warranty service, you may be required to present the feature or option with the product.

If you transfer this product to another user, warranty service under the terms of this statement is available to that user for the remainder of the warranty period. You should transfer proof of original purchase and this statement to that user.

Limited warranty service

The warranty period starts on the date of original purchase as shown on the purchase receipt and ends 12 months later provided that the warranty period for any supplies and for any maintenance items included with the printer shall end earlier if it, or its original contents, are substantially used up, depleted, or consumed. Fuser Units, Transfer/ Transport Units, Paper Feed items, if any, and any other items for which a Maintenance Kit is available are substantially consumed when the printer displays a "Life Warning" or "Scheduled Maintenance" message for such item.

To obtain warranty service you may be required to present proof of original purchase. You may be required to deliver your product to the Remarketer or Lexmark, or ship it prepaid and suitably packaged to a Lexmark designated location. You are responsible for loss of, or damage to, a product in transit to the Remarketer or the Lexmark designated location.

When warranty service involves the exchange of a product or part, the item replaced becomes the property of the Remarketer or Lexmark. The replacement may be a new or repaired item.

The replacement item assumes the remaining warranty period of the original product.

Replacement is not available to you if the product you present for exchange is defaced, altered, in need of a repair not included in warranty service, damaged beyond repair, or if the product is not free of all legal obligations, restrictions, liens, and encumbrances.

As part of your warranty service and/or replacement, Lexmark may update the firmware in your printer to the latest version. Firmware updates may modify printer settings and cause counterfeit and/or unauthorized products, supplies, parts, materials (such as toners and inks), software, or interfaces to stop working. Authorized use of genuine Lexmark products will not be impacted.

Before you present this product for warranty service, remove all print cartridges, programs, data, and removable storage media (unless directed otherwise by Lexmark).

For further explanation of your warranty alternatives and the nearest Lexmark authorized servicer in your area contact Lexmark on the World Wide Web.

Remote technical support is provided for this product throughout its warranty period. For products no longer covered by a Lexmark warranty, technical support may not be available or only be available for a fee.

Extent of limited warranty

Lexmark does not warrant uninterrupted or error-free operation of any product or the durability or longevity of prints produced by any product.

Warranty service does not include repair of failures caused by:

- -Modification or unauthorized attachments
- —Accidents, misuse, abuse or use inconsistent with Lexmark user's guides, manuals, instructions or guidance
- —Unsuitable physical or operating environment
- —Maintenance by anyone other than Lexmark or a Lexmark authorized servicer
- —Operation of a product beyond the limit of its duty cycle
- —Use of printing media outside of Lexmark specifications
- —Refurbishment, repair, refilling or remanufacture by a third party of products, supplies or parts
- —Products, supplies, parts, materials (such as toners and inks), software, or interfaces not furnished by Lexmark

TO THE EXTENT PERMITTED BY APPLICABLE LAW, NEITHER LEXMARK NOR ITS THIRD PARTY SUPPLIERS OR REMARKETERS MAKE ANY OTHER WARRANTY OR CONDITION OF ANY KIND, WHETHER EXPRESS OR IMPLIED, WITH RESPECT TO THIS PRODUCT, AND SPECIFICALLY DISCLAIM THE IMPLIED WARRANTIES OR CONDITIONS OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND SATISFACTORY QUALITY. ANY WARRANTIES THAT MAY NOT BE DISCLAIMED UNDER APPLICABLE LAW ARE LIMITED IN DURATION TO THE WARRANTY PERIOD. NO WARRANTIES, EXPRESS OR IMPLIED, WILL APPLY AFTER THIS PERIOD. ALL INFORMATION, SPECIFICATIONS, PRICES, AND SERVICES ARE SUBJECT TO CHANGE AT ANY TIME WITHOUT NOTICE.

Limitation of liability

Your sole remedy under this limited warranty is set forth in this document. For any claim concerning performance or nonperformance of Lexmark or a Remarketer for this product under this limited warranty, you may recover actual damages up to the limit set forth in the following paragraph.

Lexmark's liability for actual damages from any cause whatsoever will be limited to the amount you paid for the product that caused the damages. This limitation of liability will not apply to claims by you for bodily injury or damage to real property or tangible personal property for which Lexmark is legally liable. IN NO EVENT WILL LEXMARK BE LIABLE FOR ANY LOST PROFITS, LOST SAVINGS, INCIDENTAL DAMAGE, OR OTHER ECONOMIC OR CONSEQUENTIAL DAMAGES. This is true even if you advise Lexmark or a Remarketer of the possibility of such damages. Lexmark is not liable for any claim by you based on a third party claim.

This limitation of remedies also applies to claims against any Suppliers and Remarketers of Lexmark. Lexmark's and its Suppliers' and Remarketers' limitations of remedies are not cumulative. Such Suppliers and Remarketers are intended beneficiaries of this limitation.

Additional rights

Some states do not allow limitations on how long an implied warranty lasts, or do not allow the exclusion or limitation of incidental or consequential damages, so the limitations or exclusions contained above may not apply to you.

This limited warranty gives you specific legal rights. You may also have other rights that vary from state to state.

User's Guide