

# **CS963 Printer**

User's Guide

www.lexmark.com

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# **Safety information**

## Conventions

**Note**: A *note* identifies information that could help you.

**Warning**: A *warning* identifies something that could damage the product hardware or software.

**WARNING (in full capitals)**: A *WARNING* indicates a risk of death or serious injury if not avoided.

**CAUTION**: A *caution* indicates a potentially hazardous situation that could injure you.

Different types of caution statements include:



CAUTION—POTENTIAL INJURY Indicates a risk of injury.



**CAUTION—SHOCK HAZARD** Indicates a risk of electrical shock.



CAUTION—HOT SURFACE Indicates a risk of burn if touched.



CAUTION—TIPPING HAZARD Indicates a crush hazard.



**CAUTION—PINCH HAZARD** 

Indicates a risk of being caught between moving parts.

## Product statements



#### CAUTION—POTENTIAL INJURY

To avoid the risk of fire or electrical shock, connect the power cord to an appropriately rated and properly grounded electrical outlet that is near the product and easily accessible.



#### CAUTION—POTENTIAL INJURY

To avoid the risk of fire or electrical shock, use only the power cord provided with this product or the manufacturer's authorized replacement.



#### **CAUTION—POTENTIAL INJURY**

Do not use this product with extension cords, multioutlet power strips, multioutlet extenders, or UPS devices. The power capacity of these types of accessories can be easily overloaded by a laser printer and may result in a risk of fire, property damage, or poor printer performance.



### **CAUTION—POTENTIAL INJURY**

Only a Lexmark Inline Surge Protector that is properly connected between the printer and the power cord provided with the printer may be used with this product. The use of non-Lexmark surge protection devices may result in a risk of fire, property damage, or poor printer performance.



#### **CAUTION—SHOCK HAZARD**

To avoid the risk of electrical shock, do not place or use this product near water or wet locations.



## CAUTION—SHOCK HAZARD

To avoid the risk of electrical shock, do not set up this product or make any electrical or cabling connections, such as the power cord, fax feature, or telephone, during a lightning storm.



#### **CAUTION—POTENTIAL INJURY**

Do not cut, twist, bind, crush, or place heavy objects on the power cord. Do not subject the power cord to abrasion or stress. Do not pinch the power cord between objects such as furniture and walls. If any of these things happen, a risk of fire or electrical shock results. Inspect the power cord regularly for signs of such problems. Remove the power cord from the electrical outlet before inspecting it.



### CAUTION—SHOCK HAZARD

To avoid the risk of electrical shock, make sure that all external connections (such as Ethernet and telephone system connections) are properly installed in their marked plug-in ports.



## **CAUTION—SHOCK HAZARD**

To avoid the risk of electrical shock, if you are accessing the controller board or installing optional hardware or memory devices sometime after setting up the printer, then turn the printer off, and unplug the power cord from the electrical outlet before continuing. If you have any other devices attached to the printer, then turn them off as well, and unplug any cables going into the printer.



#### CAUTION—SHOCK HAZARD

To avoid the risk of electrical shock when cleaning the exterior of the printer, unplug the power cord from the electrical outlet and disconnect all cables from the printer before proceeding.



### **CAUTION—POTENTIAL INJURY**

If the printer weight is greater than 20 kg (44 lb), then it may require two or more people to lift it safely.



#### **CAUTION—POTENTIAL INJURY**

When moving the printer, follow these guidelines to avoid personal injury or printer damage:

- · Make sure that all doors and trays are closed.
- Turn off the printer, and then unplug the power cord from the electrical outlet.
- Disconnect all cords and cables from the printer.
- If the printer has separate floor-standing optional trays or output options attached to it, then disconnect them before moving the printer.
- If the printer has a caster base, then carefully roll it to the new location. Use caution when passing over thresholds and breaks in flooring.
- If the printer does not have a caster base but is configured with optional trays or output options, then remove the output options and lift the printer off the trays. Do not try to lift the printer and any options at the same time.
- Always use the handholds on the printer to lift it.
- Any cart used to move the printer must have a surface able to support the full footprint of the printer.
- Any cart used to move the hardware options must have a surface able to support the dimensions of the options.
- Keep the printer in an upright position.
- · Avoid severe jarring movements.
- Make sure that your fingers are not under the printer when you set it down.
- Make sure that there is adequate clearance around the printer.



### **CAUTION—TIPPING HAZARD**

Installing one or more options on your printer or MFP may require a caster base, furniture, or other feature to prevent instability causing possible injury. For more information on supported configurations, see <a href="https://www.lexmark.com/multifunctionprinters">www.lexmark.com/multifunctionprinters</a>.



#### **CAUTION—TIPPING HAZARD**

To reduce the risk of equipment instability, load each tray separately. Keep all other trays closed until needed.



#### **CAUTION—HOT SURFACE**

The inside of the printer might be hot. To reduce the risk of injury from a hot component, allow the surface to cool before touching it.



#### **CAUTION—PINCH HAZARD**

To avoid the risk of a pinch injury, use caution in areas marked with this label. Pinch injuries may occur around moving parts, such as gears, doors, trays, and covers.



#### **CAUTION—POTENTIAL INJURY**

This product uses a laser. Use of controls or adjustments or performance of procedures other than those specified in the *User's Guide* may result in hazardous radiation exposure.



### **CAUTION—POTENTIAL INJURY**

The lithium battery in this product is not intended to be replaced. There is a danger of explosion if a lithium battery is incorrectly replaced. Do not recharge, disassemble, or incinerate a lithium battery. Discard used lithium batteries according to the manufacturer's instructions and local regulations.



- **INGESTION HAZARD**: This product contains a button cell or coin battery.
- **DEATH** or serious injury can occur if ingested.
- A swallowed button cell or coin battery can cause Internal Chemical Burns in as little as 2 hours.
- KEEP new and used batteries OUT OF REACH of CHILDREN.
- **Seek immediate medical attention** if a battery is suspected to be swallowed or inserted inside any part of the body.



Remove and immediately recycle or dispose of used batteries according to local regulations and keep away from children. Do not dispose of batteries in household trash or incinerate. Even used batteries may cause severe injury or death. Call a local poison control center for treatment information.

Battery type: CR6821

Nominal battery voltage: 3V

Do not force discharge, recharge, disassemble, heat above 60°C (140°F), or incinerate. Doing so may result in injury due to venting, leakage, or explosion resulting in chemical burns.

This product is designed, tested, and approved to meet strict global safety standards with the use of specific manufacturer's components. The safety features of some parts may not always be obvious. The manufacturer is not responsible for the use of other replacement parts.

Refer service or repairs, other than those described in the user documentation, to a service representative.

SAVE THESE INSTRUCTIONS.

# Learn about the printer

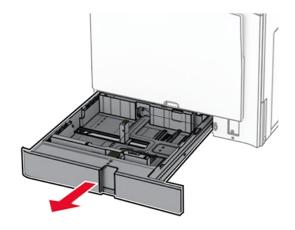
# | Finding information about the printer

| What are you looking for?   | Find it here  |
|---|---|
| Initial setup instructions  | See the setup documentation that came with the printer.   |
| <ul><li>Printer software</li><li>Print or fax driver</li><li>Printer firmware</li><li>Utility</li></ul> | Go to www.lexmark.com/downloads.  |
| Interactive User's Guide  | Go to https://support.lexmark.com.  |
| How-to videos   | Go to https://infoserve.lexmark.com/ids/idv.  |
| Help information for using the printer software.  | Help for Microsoft Windows or Macintosh operating systems—Open a printer software program or application, and then click <b>Help</b> .  Click to view context-sensitive information.                                      |
|   | <ul> <li>Notes</li> <li>Help is automatically installed with the printer software.</li> <li>Depending on the operating system, the printer software is either in the printer program folder or on the desktop.</li> </ul> |

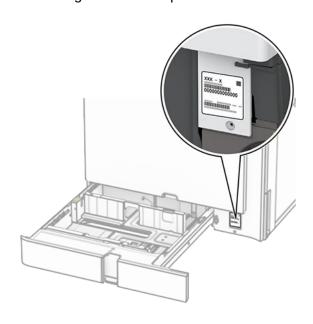
| What are you looking for?   | Find it here   |
|---|--|
| <ul> <li>Documentation</li> <li>Live chat support</li> <li>E-mail support</li> <li>Voice support</li> </ul>                             | Go to https://support.lexmark.com.   |
|   | <b>Note:</b> Select your country or region, and then select your product to view the appropriate support site.   |
|   | Support contact information for your country or region can be found on the website or on the printed warranty that came with the printer.  |
|   | Have the following information ready when you contact customer support:  |
|   | <ul><li>Place and date of purchase</li><li>Machine type and serial number</li></ul>  |
|   | For more information, see Finding the printer serial number on page 11.  |
| <ul> <li>Safety information</li> <li>Regulatory information</li> <li>Warranty information</li> <li>Environmental information</li> </ul> | <ul> <li>Warranty information varies by country or region:         <ul> <li>In the U.S.—See the Statement of Limited Warranty included with the printer, or go to https://support.lexmark.com.</li> <li>In other countries and regions—See the printed warranty that came with the printer.</li> </ul> </li> <li>Product Information Guide—See the documentation that came with the printer or go to https://support.lexmark.com.</li> </ul> |
| Information on Lexmark digital passport   | Go to https://csr.lexmark.com/digital-passport.php.  |

# | Finding the printer serial number

1. Open the tray.



2. Locate the serial number at the right side of the printer.



# |Finding the serial number of the optional trays

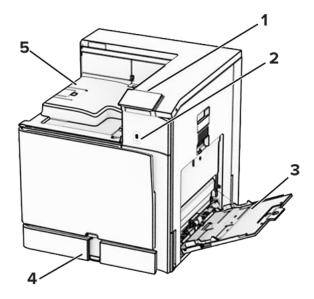
| Tray name               | Location of the serial number |  |
|-------------------------|-------------------------------|--|
| Optional 550-sheet tray | Door D                        |  |

| Tray name              | Location of the serial number |  |
|------------------------|-------------------------------|--|
| x 550-sheet tray       | Door E                        |  |
| 2000-sheet tandem tray | Door E                        |  |
| 1500-sheet tray        | Left side of the tray         |  |

# | Printer configurations

Note: Make sure to configure the printer on a flat, sturdy, and stable surface.

## **Basic model**



| 1 | Control panel           |
|---|-------------------------|
| 2 | USB port                |
| 3 | Multipurpose feeder     |
| 4 | Standard 550-sheet tray |
| 5 | Standard bin            |

## **Configured model**



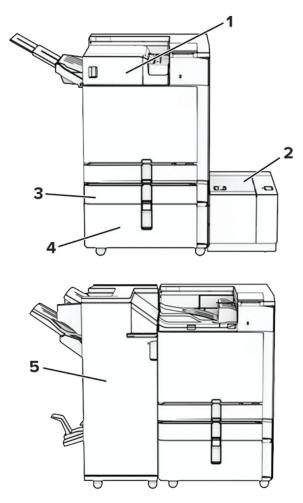
## **CAUTION—TIPPING HAZARD**

Installing one or more options on your printer or MFP may require a caster base, furniture, or other feature to prevent instability causing possible injury. For more information on supported configurations, see <a href="https://www.lexmark.com/multifunctionprinters">www.lexmark.com/multifunctionprinters</a>.



## **CAUTION—TIPPING HAZARD**

To reduce the risk of equipment instability, load each tray separately. Keep all other trays closed until needed.



| # | Hardware option                      | Alternative hardware option  |
|---|--------------------------------------|--|
| 1 | Staple finisher <sup>1</sup>         | <ul> <li>Offset stacker<sup>1</sup></li> <li>Paper transport</li> <li>Paper transport with folding option</li> </ul> |
| 2 | 1500-sheet tray <sup>2</sup>         | None   |
| 3 | Optional 550-sheet tray <sup>3</sup> | None   |
| 4 | 2000-sheet tandem tray <sup>4</sup>  | <ul> <li>2 x 550-sheet tray<sup>4</sup></li> <li>Cabinet<sup>4</sup></li> </ul>                                      |
| 5 | Booklet finisher <sup>5</sup>        | Staple, hole punch finisher <sup>5</sup>   |

- $^{1}$  Cannot be installed together with a booklet finisher or staple, hole punch finisher.
- $^2$  Must be always installed together with an optional 550-sheet tray and either of the following: 2 x 550-sheet tray or 2000-sheet tandem tray.
- <sup>3</sup> Must be always installed directly under the printer and must not be installed together with another optional 550-sheet tray.
- <sup>4</sup> Must be always installed under the optional 550-sheet tray.
- $^{5}$  Must be always installed together with an optional 550-sheet tray and one of the following: 2 x 550-sheet tray, 2000-sheet tandem tray, or cabinet.

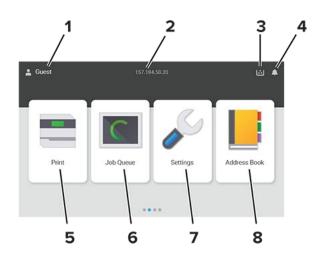
# **Using the control panel**



|   | Control panel part | Function   |
|---|--------------------|--|
| 1 | Power button       | Turn on or turn off the printer.   |
|   |                    | Note: To turn off the printer, press and hold the power button for five seconds.                               |
|   |                    | <ul> <li>Set the printer to Sleep mode.</li> <li>Wake the printer from Sleep or<br/>Hibernate mode.</li> </ul> |
| 2 | Display            | <ul><li>View the printer messages and supply status.</li><li>Set up and operate the printer.</li></ul>         |
| 3 | Indicator light    | Check the status of the printer.   |

# Home screen icons

**Note:** Your home screen may vary depending on your home screen customization settings, administrative setup, and active embedded solutions.



| # | Icon name             | Function   |
|---|-----------------------|--|
| 1 | User                  | Show if a user is logged in to the printer.  |
| 2 | Displayed information | Show a customized printer information such as the printer IP address or the date and time.   |
| 3 | Supply                | Show the status of supplies.   |
| 4 | Notification          | <ul> <li>Show a printer warning or error message whenever the printer requires intervention to continue processing.</li> <li>View more information on the printer warning or message, and on how to clear it.</li> </ul> |
| 5 | Print                 | Print photos and documents.  |

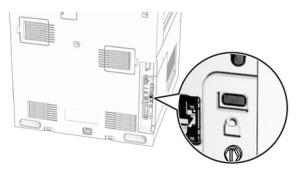
| # | Icon name    | Function                               |
|---|--------------|--|
| 6 | Job Queue    | Show all the current print jobs.       |
| 7 | Settings     | Access the printer menus.              |
| 8 | Address Book | Access, create, and organize contacts. |

# Colors of the indicator light

| Color of the indicator light | Printer status                                  |
|------------------------------|---|
| Off                          | The printer is off.                             |
| Solid blue                   | The printer is ready.                           |
| Blinking blue                | The printer is printing or processing data.     |
| Blinking red                 | The printer requires user intervention.         |
| Solid amber                  | The printer is in Sleep mode.                   |
| Blinking amber               | The printer is in Deep Sleep or Hibernate mode. |

## **Locating the security slot**

The printer is equipped with a security lock feature. Attach a security lock compatible with most laptop computers in the location shown to secure the printer in place.



## **Selecting paper**

## Paper guidelines

Use the appropriate paper to prevent jams and help ensure trouble-free printing.

- Always use new, undamaged paper.
- Before loading paper, know the recommended printable side of the paper. This information is usually indicated on the paper package.
- Do not use paper that has been cut or trimmed by hand.

- Do not mix paper sizes, types, or weights in the same tray; mixing results in jams.
- Do not use coated papers unless they are specifically designed for electrophotographic printing.

For more information, see the Paper and Specialty Media Guide.

## **Paper characteristics**

The following paper characteristics affect print quality and reliability. Consider these factors before printing on them.

## Weight

Trays can feed paper of varying weights. Paper lighter than 60 g/m<sup>2</sup> (16 lb-bond) may not be stiff enough to feed properly, and may cause jams. For more information, see the "Supported paper weights" topic.

## Curl

Curl is the tendency for paper to curl at its edges. Excessive curl can cause paper feeding problems. Curl can occur after the paper passes through the printer, where it is exposed to high temperatures. Storing paper unwrapped in hot, humid, cold, or dry conditions can contribute to paper curling before printing and can cause feeding problems.

## **Smoothness**

Paper smoothness directly affects print quality. If paper is too rough, toner cannot fuse to it properly. If paper is too smooth, it can cause paper feeding or print quality issues. We recommend the use of paper with 50 Sheffield points.

### Moisture content

The amount of moisture in paper affects both print quality and the printer ability to feed the paper correctly. Leave paper in its original wrapper until you use it. Exposure of paper to moisture changes can degrade its performance.

Before printing, store paper in its original wrapper for 24 to 48 hours. The environment in which the paper is stored must be the same as the printer. Extend the time several days if the storage or transportation environment is very different from the printer environment. Thick paper may also require a longer conditioning period.

## **Grain direction**

Grain refers to the alignment of the paper fibers in a sheet of paper. Grain is either *grain long* which runs the length of the paper, or *grain short* which runs the width of the paper. For recommended grain direction, see the "Supported paper weights" topic.

## Fiber content

Most high-quality xerographic paper is made from 100 percent chemically treated pulped wood. This content provides the paper with a high degree of stability, resulting in fewer paper feeding problems and better print quality. Paper containing fibers such as cotton can negatively affect paper handling.

## Unacceptable paper

The following paper types are not recommended for use with the printer:

- Chemically treated papers that are used to make copies without carbon paper. They are also known as carbonless papers, carbonless copy paper (CCP), or no carbon required (NCR) paper.
- Preprinted papers with chemicals that may contaminate the printer.
- Preprinted papers that can be affected by the temperature in the printer fuser.
- Preprinted papers that require a registration (the precise print location on the page) greater than ±2.3 mm (±0.09 in.). For example, optical character recognition (OCR) forms.

Sometimes, registration can be adjusted with a software app to print successfully on these forms.

- Coated papers (erasable bond), synthetic papers, or thermal papers.
- Rough-edged, rough or heavily textured surface papers, or curled papers.
- Papers that fail EN12281:2002 (European).
- Paper weighing less than 60 g/m<sup>2</sup> (16 lb).
- Multiple-part forms or documents.

## Using recycled paper

Lexmark works to reduce the environmental impact of paper by providing customers choices when it comes to printing. One way we achieve this is by testing products to ensure recycled paper may be used—specifically, papers made with 30%, 50%, and 100% post-consumer recycled content. Our expectation is that recycled papers perform as well as virgin paper in our printers. While no official standard exists for office equipment use of paper, Lexmark uses European Standard EN 12281 as a minimum properties standard. To ensure breadth of testing, test paper includes 100% recycled papers from North America, Europe, and Asia, and tests are conducted at 8–80% relative humidity. Testing includes duplex printing. Office paper using renewable, recycled, or chlorine-free content may all be used.

## Storing paper

Use these paper storage guidelines to help avoid jams and uneven print guality:

- Store paper in its original wrapper in the same environment as the printer for 24 to 48 hours before printing.
- Extend the time several days if the storage or transportation environment is very different from the printer environment. Thick paper may also require a longer conditioning period.
- For best results, store paper where the temperature is 21°C (70°F) and the relative humidity is 40 percent.

- Most label manufacturers recommend printing in a temperature range of 18–24°C (65–75°F) with relative humidity between 40 and 60 percent.
- Store paper in cartons, on a pallet or shelf, rather than on the floor.
- Store individual packages on a flat surface.
- Do not store anything on top of individual paper packages.
- Take paper out of the carton or wrapper only when you are ready to load it in the printer. The carton and wrapper help keep the paper clean, dry, and flat.

## Selecting preprinted forms and letterhead

- Use grain long paper.
- Use only forms and letterhead printed using an offset lithographic or engraved printing process.
- Avoid paper with rough or heavily textured surfaces.
- Use inks that are not affected by the resin in toner. Inks that are oxidation-set or oil-based generally meet these requirements; latex inks might not.
- Print samples on preprinted forms and letterheads considered for use before buying large quantities. This action determines whether the ink in the preprinted form or letterhead affects print quality.
- · When in doubt, contact your paper supplier.
- When printing on letterhead, load the paper in the proper orientation for your printer. For more information, see the *Paper and Specialty Media Guide*.

## Supported paper sizes

## Paper sizes supported by the basic configuration

| Paper size                           | Orientation        | Standard<br>550-sheet tray | Multipurpose feeder | Two-sided printing |
|--------------------------------------|--------------------|----------------------------|---------------------|--------------------|
| 4x6 Card                             | Short-edge<br>feed | X                          | ✓                   | X                  |
|                                      | Long-edge<br>feed  | X                          | X                   | X                  |
| A6                                   | Short-edge<br>feed | <b>√</b>                   | <b>✓</b>            | ✓                  |
| 105 x 148 mm<br>(4.13 x<br>5.83 in.) | Long-edge<br>feed  | X                          | X                   | X                  |
| <b>A5</b><br>148 x 210 mm            | Short-edge<br>feed | ✓                          | X                   | <b>√</b>           |
| (5.83 x<br>8.27 in.)                 | Long-edge<br>feed  | <b>√</b>                   | <b>√</b>            | <b>√</b>           |

| Paper size                                       | Orientation        | Standard<br>550-sheet tray | Multipurpose feeder | Two-sided printing |
|--|--------------------|----------------------------|---------------------|--------------------|
| <b>A4</b><br>210 x 297 mm                        | Short-edge<br>feed | <b>√</b>                   | X                   | <b>√</b>           |
| (8.27 x<br>11.7 in.)                             | Long-edge<br>feed  | ✓                          | <b>√</b>            | ✓                  |
| A3<br>297 x 420 mm<br>(11.69 x<br>16.54 in.)     | Short-edge<br>feed | X                          | <b>√</b>            | <b>✓</b>           |
| JIS B5   | Short-edge feed    | ✓                          | X                   | ✓                  |
| 182 x 257 mm<br>(7.17 x<br>10.1 in.)             | Long-edge<br>feed  | <b>√</b>                   | <b>√</b>            | ✓                  |
| JIS B4<br>257 x 364 mm<br>(10.12 x<br>14.33 in.) | Short-edge<br>feed | X                          | <b>√</b>            | <b>✓</b>           |
| Statement  | Short-edge feed    | ✓                          | X                   | ✓                  |
| 139.7 x<br>215.9 mm<br>(5.5 x 8.5 in.)           | Long-edge<br>feed  | <b>√</b>                   | <b>√</b>            | <b>√</b>           |
| Executive<br>184.2 x                             | Short-edge feed    | ✓                          | Х                   | ✓                  |
| 266.7 mm<br>(7.25 x<br>10.5 in.)                 | Long-edge<br>feed  | ✓                          | <b>√</b>            | <b>√</b>           |
| Letter<br>215.9 x                                | Short-edge feed    | ✓                          | X                   | ✓                  |
| 279.4 mm<br>(8.5 x 11 in.)                       | Long-edge<br>feed  | ✓                          | <b>√</b>            | ✓                  |
| Folio<br>215.9 x<br>330.2 mm<br>(8.5 x 13 in.)   | Short-edge<br>feed | <b>√</b>                   | ✓                   | <b>✓</b>           |

| Paper size   | Orientation        | Standard<br>550-sheet tray | Multipurpose feeder | Two-sided printing |
|--|--------------------|----------------------------|---------------------|--------------------|
| Oficio<br>(Mexico)<br>215.9 x<br>340.4 mm<br>(8.5 x 13.4 in.)    | Short-edge<br>feed | <b>✓</b>                   | <b>√</b>            | <b>✓</b>           |
| Legal<br>215.9 x<br>355.6 mm<br>(8.5 x 14 in.)                   | Short-edge<br>feed | <b>√</b>                   | <b>√</b>            | <b>√</b>           |
| 279.4 x<br>431.8 mm<br>(11 x 17 in.)                             | Short-edge<br>feed | X                          | <b>√</b>            | <b>✓</b>           |
| 12x18<br>304.8 x<br>457.2 mm<br>(12.0 x 18.0<br>in.)             | Short-edge<br>feed | X                          | <b>√</b>            | <b>√</b>           |
| SRA3<br>320.04 x<br>449.58 mm<br>(12.6 x<br>17.7 in.)            | Short-edge<br>feed | X                          | <b>√</b>            | <b>✓</b>           |
| Envelope<br>(Choukei #3)<br>120 x 235 mm<br>(4.75 x<br>9.25 in.) | Short-edge<br>feed | <b>√</b>                   | <b>√</b>            | X                  |
| Hagaki<br>100 x 148 mm<br>(3.94 x<br>5.83 in.)                   | Short-edge<br>feed | ✓                          | <b>√</b>            | X                  |
| B5 Envelope<br>176 x 250 mm<br>(6.93 x<br>9.84 in.)              | Short-edge<br>feed | <b>√</b>                   | <b>√</b>            | X                  |

| Paper size   | Orientation        | Standard<br>550-sheet tray | Multipurpose feeder | Two-sided printing |
|--|--------------------|----------------------------|---------------------|--------------------|
| Envelope<br>(Commercial<br>#9)<br>98.4 x<br>225.4 mm<br>(3.875 x<br>8.9 in.) | Short-edge<br>feed | <b>√</b>                   | ✓                   | X                  |
| Envelope<br>(Commercial<br>#10)<br>104.8 x<br>241.3 mm<br>(4.12 x 9.5 in.)   | Short-edge<br>feed | <b>✓</b>                   | <b>✓</b>            | X                  |
| Envelope<br>(Monarch<br>7-3/4)<br>98.4 x<br>190.5 mm<br>(3.875 x<br>7.5 in.) | Short-edge<br>feed | <b>✓</b>                   | ✓                   | X                  |
| Envelope<br>(DL)<br>110 x 220 mm<br>(4.33 x<br>8.66 in.)                     | Short-edge<br>feed | <b>✓</b>                   | <b>✓</b>            | X                  |
| Envelope<br>(ISO C4)<br>229 x 324 mm<br>(9 x 12.8 in.)                       | Short-edge<br>feed | X                          | √ <sup>1</sup>      | X                  |
| Envelope<br>(ISO C5)   | Short-edge feed    | <b>√</b>                   | <b>√</b>            | X                  |
| 162 x 229 mm<br>(6.38 x 9 in.)   | Long-edge<br>feed  | ✓                          | X                   | X                  |
| Universal  | N/A                | $\sqrt{2}$                 | √3, 4               | √5                 |

 $<sup>^{1}</sup>$  Supported only when configured from the Universal Setup menu.

 $<sup>^2</sup>$  Supports paper sizes ranging from 95 x 139.7 mm (3.74 x 5.5 in.) to 297 x 355.6 mm (11.69 x 14 in.).

## Paper sizes supported by the optional trays

| Paper size                                | Orientation        | Optional<br>550-sheet<br>tray | 2 x<br>550-sheet<br>tray | 2000-sheet<br>tandem tray | 1500-sheet<br>tray |
|---|--------------------|-------------------------------|--------------------------|---------------------------|--------------------|
| 4x6 Card                                  | Short-edge feed    | X                             | X                        | X                         | X                  |
|   | Long-edge<br>feed  | X                             | X                        | X                         | X                  |
| <b>A6</b><br>105 x                        | Short-edge<br>feed | <b>√</b>                      | ✓                        | X                         | X                  |
| 148 mm<br>(4.13 x<br>5.83 in.)            | Long-edge<br>feed  | X                             | X                        | X                         | X                  |
| <b>A5</b>                                 | Short-edge feed    | <b>√</b>                      | ✓                        | X                         | X                  |
| 210 mm<br>(5.83 x<br>8.27 in.)            | Long-edge<br>feed  | <b>√</b>                      | <b>✓</b>                 | X                         | X                  |
| <b>A4</b><br>210 x                        | Short-edge feed    | <b>√</b>                      | ✓                        | X                         | X                  |
| 297 mm<br>(8.27 x<br>11.7 in.)            | Long-edge<br>feed  | <b>√</b>                      | <b>✓</b>                 | <b>√</b>                  | ✓                  |
| 297 x<br>420 mm<br>(11.69 x<br>16.54 in.) | Short-edge<br>feed | <b>√</b>                      | <b>✓</b>                 | X                         | X                  |
| JIS B5                                    | Short-edge feed    | <b>√</b>                      | ✓                        | X                         | X                  |
| 182 x<br>257 mm<br>(7.17 x<br>10.1 in.)   | Long-edge<br>feed  | <b>√</b>                      | <b>✓</b>                 | X                         | <b>✓</b>           |

 $<sup>^3</sup>$  The maximum length of the universal paper size in the case of banner paper is 1320.8 x 52 in. Load only one sheet of banner paper at a time.

 $<sup>^4</sup>$  Supports paper sizes ranging from 95 x 139.7 mm (3.74 x 5.5 in.) to 320 x 457.2 mm (12.6 x 18 in.).

 $<sup>^5</sup>$  Supports paper sizes ranging from 105 x 139.7 mm (4.13 x 5.5 in.) to 320 x 457.2 mm (12.6 x 18 in.).

| Paper size   | Orientation        | Optional<br>550-sheet<br>tray | 2 x<br>550-sheet<br>tray | 2000-sheet<br>tandem tray | 1500-sheet<br>tray |
|--|--------------------|-------------------------------|--------------------------|---------------------------|--------------------|
| JIS B4<br>257 x<br>364 mm<br>(10.12 x<br>14.33 in.)              | Short-edge<br>feed | ✓                             | <b>✓</b>                 | X                         | X                  |
| Statement  | Short-edge feed    | <b>√</b>                      | <b>√</b>                 | X                         | X                  |
| 139.7 x<br>215.9 mm<br>(5.5 x<br>8.5 in.)                        | Long-edge<br>feed  | Х                             | X                        | X                         | X                  |
| Executive  | Short-edge feed    | <b>✓</b>                      | ✓                        | X                         | X                  |
| 184.2 x<br>266.7 mm<br>(7.25 x<br>10.5 in.)                      | Long-edge<br>feed  | <b>✓</b>                      | <b>√</b>                 | X                         | X                  |
| Letter<br>215.9 x  | Short-edge<br>feed | <b>√</b>                      | <b>√</b>                 | X                         | X                  |
| 215.9 x<br>279.4 mm<br>(8.5 x<br>11 in.)                         | Long-edge<br>feed  | <b>√</b>                      | <b>√</b>                 | <b>√</b>                  | <b>√</b>           |
| Folio<br>215.9 x<br>330.2 mm<br>(8.5 x<br>13 in.)                | Short-edge<br>feed | <b>✓</b>                      | <b>√</b>                 | X                         | X                  |
| Oficio<br>(Mexico)<br>215.9 x<br>340.4 mm<br>(8.5 x<br>13.4 in.) | Short-edge<br>feed | <b>√</b>                      | <b>√</b>                 | X                         | X                  |
| Legal<br>215.9 x<br>355.6 mm<br>(8.5 x<br>14 in.)                | Short-edge<br>feed | <b>✓</b>                      | <b>√</b>                 | X                         | X                  |

| Paper size  | Orientation        | Optional<br>550-sheet<br>tray | 2 x<br>550-sheet<br>tray | 2000-sheet<br>tandem tray | 1500-sheet tray |
|---|--------------------|-------------------------------|--------------------------|---------------------------|-----------------|
| 279.4 x<br>431.8 mm<br>(11 x 17 in.)  | Short-edge<br>feed | <b>✓</b>                      | <b>✓</b>                 | X                         | X               |
| 12x18<br>304.8 x<br>457.2 mm<br>(12 x<br>18 in.)                              | Short-edge<br>feed | <b>√</b>                      | <b>✓</b>                 | X                         | X               |
| 320.04 x<br>449.58 mm<br>(12.6 x<br>17.7 in.)                                 | Short-edge<br>feed | <b>✓</b>                      | <b>✓</b>                 | X                         | X               |
| Envelope<br>(Choukei<br>#3)<br>120 x<br>235 mm<br>(4.75 x<br>9.25 in.)        | Short-edge<br>feed | X                             | X                        | X                         | X               |
| Hagaki<br>100 x<br>148 mm<br>(3.94 x<br>5.83 in.)                             | Short-edge<br>feed | <b>✓</b>                      | <b>✓</b>                 | X                         | X               |
| B5<br>Envelope<br>176 x<br>250 mm<br>(6.93 x<br>9.84 in.)                     | Short-edge<br>feed | X                             | X                        | X                         | X               |
| Envelope<br>(Commerci<br>al #9)<br>98.4 x<br>225.4 mm<br>(3.875 x<br>8.9 in.) | Short-edge<br>feed | X                             | X                        | X                         | X               |

| Paper size                       | Orientation        | Optional<br>550-sheet<br>tray | 2 x<br>550-sheet<br>tray | 2000-sheet<br>tandem tray | 1500-sheet<br>tray |
|----------------------------------|--------------------|-------------------------------|--------------------------|---------------------------|--------------------|
| Envelope<br>(Commerci<br>al #10) | Short-edge<br>feed | X                             | X                        | X                         | X                  |
| 104.8 x<br>241.3 mm              |                    |                               |                          |                           |                    |
| (4.12 x<br>9.5 in.)              |                    |                               |                          |                           |                    |
| Envelope<br>(Monarch<br>7-3/4)   | Short-edge<br>feed | <b>√</b>                      | <b>✓</b>                 | X                         | X                  |
| 98.4 x<br>190.5 mm               |                    |                               |                          |                           |                    |
| (3.875 x<br>7.5 in.)             |                    |                               |                          |                           |                    |
| Envelope<br>(DL)                 | Short-edge feed    | ✓                             | ✓                        | X                         | X                  |
| 110 x<br>220 mm                  |                    |                               |                          |                           |                    |
| (4.33 x<br>8.66 in.)             |                    |                               |                          |                           |                    |
| Envelope<br>(ISO C4)             | Short-edge feed    | X                             | X                        | X                         | X                  |
| 229 x<br>324 mm                  |                    |                               |                          |                           |                    |
| (9 x<br>12.8 in.)                |                    |                               |                          |                           |                    |
| Envelope<br>(ISO C5)             | Short-edge<br>feed | X                             | X                        | X                         | X                  |
| 162 x<br>229 mm                  | Long-edge<br>feed  | <b>√</b>                      | <b>✓</b>                 | X                         | X                  |
| (6.38 x<br>9 in.)                |                    |                               |                          |                           |                    |
| Universal                        | N/A                | <b>√</b> *                    | <b>√</b> *               | X                         | X                  |

 $<sup>^{\</sup>star}$  Supports paper sizes ranging from 95 x 148 mm (3.74 x 5.83 in.) to 320 x 457.2 mm (12.6 x 18 in.).

## Paper sizes supported by the output bins

**Note:** Make sure that the paper transport and either of the staple, hole punch finisher or booklet finisher are installed to the printer.

| Paper size                                       | Orientation        | Paner transport ±                     | Staple, hole punc                                | h finisher                     |
|--|--------------------|---------------------------------------|--|--------------------------------|
| rapei 3ize                                       | Orientation        |                                       |  |                                |
|  |                    | Standard bin<br>(Finisher top<br>bin) | Bin 1 (Finisher<br>stapler/punch,<br>offset bin) | Bin 2 (Paper<br>transport bin) |
| 4x6 Card   | Short-edge<br>feed | ✓                                     | ✓  | <b>√</b>                       |
|  | Long-edge<br>feed  | X                                     | X  | X                              |
| <b>A6</b><br>105 x 148 mm                        | Short-edge<br>feed | ✓                                     | ✓  | <b>√</b>                       |
| (4.13 x<br>5.83 in.)                             | Long-edge<br>feed  | X                                     | X  | X                              |
| <b>A5</b><br>148 x 210 mm                        | Short-edge feed    | ✓                                     | <b>✓</b>   | ✓                              |
| (5.83 x<br>8.27 in.)                             | Long-edge<br>feed  | <b>√</b>                              | <b>√</b>   | <b>√</b>                       |
| <b>A4</b><br>210 x 297 mm                        | Short-edge<br>feed | ✓                                     | <b>✓</b>   | ✓                              |
| (8.27 x<br>11.7 in.)                             | Long-edge<br>feed  | <b>√</b>                              | <b>√</b>   | <b>√</b>                       |
| A3 297 x 420 mm (11.69 x 16.54 in.)              | Short-edge<br>feed | <b>✓</b>                              | <b>✓</b>   | <b>✓</b>                       |
| JIS B5   | Short-edge<br>feed | <b>√</b>                              | <b>√</b>   | ✓                              |
| 182 x 257 mm<br>(7.17 x<br>10.1 in.)             | Long-edge<br>feed  | <b>✓</b>                              | <b>✓</b>   | <b>√</b>                       |
| JIS B4<br>257 x 364 mm<br>(10.12 x<br>14.33 in.) | Short-edge<br>feed | <b>✓</b>                              | <b>√</b>   | <b>√</b>                       |

| Paper size  | Orientation        | Paper transport                       | Paper transport + Staple, hole punch finisher |                                |  |  |
|---|--------------------|---------------------------------------|---|--------------------------------|--|--|
|   |                    | Standard bin<br>(Finisher top<br>bin) | Bin 1 (Finisher stapler/punch, offset bin)    | Bin 2 (Paper<br>transport bin) |  |  |
| Statement   | Short-edge feed    | <b>✓</b>                              | <b>√</b>                                      | <b>√</b>                       |  |  |
| 139.7 x<br>215.9 mm<br>(5.5 x 8.5 in.)                        | Long-edge<br>feed  | <b>√</b>                              | <b>✓</b>                                      | <b>✓</b>                       |  |  |
| Executive   | Short-edge feed    | <b>√</b>                              | ✓   | ✓                              |  |  |
| 184.2 x<br>266.7 mm<br>(7.25 x<br>10.5 in.)                   | Long-edge<br>feed  | <b>✓</b>                              | <b>✓</b>                                      | <b>✓</b>                       |  |  |
| Letter  | Short-edge feed    | <b>√</b>                              | <b>√</b>                                      | ✓                              |  |  |
| 215.9 x<br>279.4 mm<br>(8.5 x 11 in.)                         | Long-edge<br>feed  | ✓                                     | <b>✓</b>                                      | <b>✓</b>                       |  |  |
| Folio<br>215.9 x<br>330.2 mm<br>(8.5 x 13 in.)                | Short-edge<br>feed | <b>√</b>                              | <b>✓</b>                                      | ✓                              |  |  |
| Oficio<br>(Mexico)<br>215.9 x<br>340.4 mm<br>(8.5 x 13.4 in.) | Short-edge<br>feed | <b>√</b>                              | <b>✓</b>                                      | <b>√</b>                       |  |  |
| Legal<br>215.9 x<br>355.6 mm<br>(8.5 x 14 in.)                | Short-edge<br>feed | <b>√</b>                              | <b>✓</b>                                      | <b>√</b>                       |  |  |
| Ledger<br>279.4 x<br>431.8 mm<br>(11 x 17 in.)                | Short-edge<br>feed | ✓                                     | ✓   | <b>√</b>                       |  |  |
| 12x18<br>304.8 x<br>457.2 mm<br>(12 x 18 in.)                 | Short-edge<br>feed | ✓                                     | <b>✓</b>                                      | <b>√</b>                       |  |  |

| Paper size   | Orientation        | Paper transport + Staple, hole punch finisher |  |                                |  |
|--|--------------------|---|--|--------------------------------|--|
|  |                    | Standard bin<br>(Finisher top<br>bin)         | Bin 1 (Finisher<br>stapler/punch,<br>offset bin) | Bin 2 (Paper<br>transport bin) |  |
| 320.04 x<br>449.58 mm<br>(12.6 x<br>17.7 in.)                                | Short-edge<br>feed | <b>✓</b>                                      | <b>√</b>   | X                              |  |
| Envelope<br>(Choukei #3)<br>120 x 235 mm<br>(4.75 x<br>9.25 in.)             | Short-edge<br>feed | X   | X  | <b>✓</b>                       |  |
| Hagaki<br>100 x 148 mm<br>(3.94 x<br>5.83 in.)                               | Short-edge<br>feed | X   | X  | <b>✓</b>                       |  |
| B5 Envelope<br>176 x 250 mm<br>(6.93 x<br>9.84 in.)                          | Short-edge<br>feed | X   | X  | <b>✓</b>                       |  |
| Envelope<br>(Commercial<br>#9)<br>98.4 x<br>225.4 mm<br>(3.875 x<br>8.9 in.) | Short-edge<br>feed | X   | X  | <b>✓</b>                       |  |
| Envelope<br>(Commercial<br>#10)<br>104.8 x<br>241.3 mm<br>(4.12 x 9.5 in.)   | Short-edge<br>feed | X   | X  | <b>✓</b>                       |  |
| Envelope<br>(Monarch<br>7-3/4)<br>98.4 x<br>190.5 mm<br>(3.875 x<br>7.5 in.) | Short-edge<br>feed | X   | X  | <b>✓</b>                       |  |

| Paper size           | Orientation        | Paper transport + Staple, hole punch finisher |  |                                |  |  |
|----------------------|--------------------|---|--|--------------------------------|--|--|
|                      |                    | Standard bin<br>(Finisher top<br>bin)         | Bin 1 (Finisher<br>stapler/punch,<br>offset bin) | Bin 2 (Paper<br>transport bin) |  |  |
| Envelope<br>(DL)     | Short-edge<br>feed | X   | Х  | <b>✓</b>                       |  |  |
| 110 x 220 mm         |                    |   |  |                                |  |  |
| (4.33 x<br>8.66 in.) |                    |   |  |                                |  |  |
| Envelope<br>(ISO C4) | Short-edge feed    | Х   | X  | <b>√</b>                       |  |  |
| 229 x 324 mm         |                    |   |  |                                |  |  |
| (9 x 12.8 in.)       |                    |   |  |                                |  |  |
| Envelope<br>(ISO C5) | Short-edge feed    | Х   | X  | <b>√</b>                       |  |  |
| 162 x 229 mm         |                    |   |  |                                |  |  |
| (6.38 x 9 in.)       |                    |   |  |                                |  |  |
| Universal            | N/A                | $\sqrt{1}$                                    | $\sqrt{1}$                                       | $\sqrt{2}$                     |  |  |

| Paper size                                    | Orientation        | Paper transport + Booklet finisher    |   |                                    |                                   |
|---|--------------------|---------------------------------------|---|------------------------------------|-----------------------------------|
|   |                    | Standard<br>bin (Finisher<br>top bin) | Bin 1<br>(Finisher<br>stapler/<br>punch,<br>offset bin) | Bin 2<br>(Finisher<br>booklet bin) | Bin 3 (Paper<br>transport<br>bin) |
| 4x6 Card                                      | Short-edge feed    | $\checkmark$                          | $\checkmark$  | X                                  | <b>√</b>                          |
|   | Long-edge<br>feed  | X                                     | Χ   | X                                  | <b>√</b>                          |
| A6<br>105 x<br>148 mm<br>(4.13 x<br>5.83 in.) | Short-edge<br>feed | ✓                                     | $\checkmark$  | X                                  | <b>√</b>                          |
|   | Long-edge<br>feed  | X                                     | X   | X                                  | X                                 |
| A5<br>148 x<br>210 mm<br>(5.83 x<br>8.27 in.) | Short-edge<br>feed | ✓                                     | <b>√</b>  | X                                  | <b>√</b>                          |
|   | Long-edge<br>feed  | <b>√</b>                              | ✓   | X                                  | ✓                                 |

| _   |                    | _                                  |   |                                    |                                   |  |
|---|--------------------|------------------------------------|---|------------------------------------|-----------------------------------|--|
| Paper size                                  | Orientation        | Paper transport + Booklet finisher |   |                                    |                                   |  |
|   |                    |                                    | Bin 1<br>(Finisher<br>stapler/<br>punch,<br>offset bin) | Bin 2<br>(Finisher<br>booklet bin) | Bin 3 (Paper<br>transport<br>bin) |  |
| 210 x<br>297 mm<br>(8.27 x<br>11.7 in.)     | Short-edge feed    | <b>√</b>                           | ✓   | ✓                                  | <b>√</b>                          |  |
|   | Long-edge<br>feed  | <b>✓</b>                           | <b>√</b>  | <b>√</b>                           | <b>√</b>                          |  |
| 297 x<br>420 mm<br>(11.69 x<br>16.54 in.)   | Short-edge<br>feed | <b>✓</b>                           | <b>√</b>  | <b>√</b>                           | <b>√</b>                          |  |
| JIS B5                                      | Short-edge feed    | ✓                                  | ✓   | ✓                                  | ✓                                 |  |
| 182 x<br>257 mm<br>(7.17 x<br>10.1 in.)     | Long-edge<br>feed  | <b>✓</b>                           | <b>√</b>  | X                                  | <b>√</b>                          |  |
| JIS B4  257 x 364 mm  (10.12 x 14.33 in.)   | Short-edge<br>feed | ✓                                  | <b>√</b>  | <b>√</b>                           | <b>√</b>                          |  |
| Statement                                   | Short-edge feed    | <b>√</b>                           | <b>√</b>  | X                                  | <b>✓</b>                          |  |
| 139.7 x<br>215.9 mm<br>(5.5 x<br>8.5 in.)   | Long-edge<br>feed  | <b>√</b>                           | <b>√</b>  | X                                  | <b>√</b>                          |  |
| Executive                                   | Short-edge feed    | <b>√</b>                           | ✓   | ×                                  | ✓                                 |  |
| 184.2 x<br>266.7 mm<br>(7.25 x<br>10.5 in.) | Long-edge<br>feed  | <b>✓</b>                           | <b>√</b>  | X                                  | <b>√</b>                          |  |
| Letter                                      | Short-edge feed    | <b>✓</b>                           | <b>✓</b>  | <b>√</b>                           | ✓                                 |  |
| 215.9 x<br>279.4 mm<br>(8.5 x<br>11 in.)    | Long-edge<br>feed  | <b>√</b>                           | <b>√</b>  | X                                  | ✓                                 |  |

| Paper size   | Orientation        | Paper transport + Booklet finisher    |   |                                    |                                   |
|--|--------------------|---------------------------------------|---|------------------------------------|-----------------------------------|
|  |                    | Standard<br>bin (Finisher<br>top bin) | Bin 1<br>(Finisher<br>stapler/<br>punch,<br>offset bin) | Bin 2<br>(Finisher<br>booklet bin) | Bin 3 (Paper<br>transport<br>bin) |
| Folio<br>215.9 x<br>330.2 mm<br>(8.5 x<br>13 in.)                | Short-edge<br>feed | <b>✓</b>                              | <b>✓</b>  | <b>√</b>                           | <b>√</b>                          |
| Oficio<br>(Mexico)<br>215.9 x<br>340.4 mm<br>(8.5 x<br>13.4 in.) | Short-edge<br>feed | <b>✓</b>                              | <b>✓</b>  | <b>✓</b>                           | <b>√</b>                          |
| 215.9 x<br>355.6 mm<br>(8.5 x<br>14 in.)                         | Short-edge<br>feed | <b>√</b>                              | <b>√</b>  | <b>√</b>                           | <b>√</b>                          |
| 279.4 x<br>431.8 mm<br>(11 x 17 in.)                             | Short-edge<br>feed | <b>✓</b>                              | <b>✓</b>  | <b>√</b>                           | <b>√</b>                          |
| 12x18<br>304.8 x<br>457.2 mm<br>(12 x<br>18 in.)                 | Short-edge<br>feed | <b>✓</b>                              | <b>✓</b>  | <b>√</b>                           | <b>√</b>                          |
| SRA3 320.04 x 449.58 mm (12.6 x 17.7 in.)                        | Short-edge<br>feed | <b>✓</b>                              | <b>✓</b>  | X                                  | <b>√</b>                          |

| Paper size   | Orientation        | Paper transpo                         | rt + Booklet fini                                       | sher                               |                                   |
|--|--------------------|---------------------------------------|---|------------------------------------|-----------------------------------|
|  |                    | Standard<br>bin (Finisher<br>top bin) | Bin 1<br>(Finisher<br>stapler/<br>punch,<br>offset bin) | Bin 2<br>(Finisher<br>booklet bin) | Bin 3 (Paper<br>transport<br>bin) |
| Envelope<br>(Choukei<br>#3)<br>120 x<br>235 mm<br>(4.75 x<br>9.25 in.)         | Short-edge<br>feed | X                                     | X   | X                                  | <b>√</b>                          |
| Hagaki<br>100 x<br>148 mm<br>(3.94 x<br>5.83 in.)                              | Short-edge<br>feed | X                                     | X   | X                                  | <b>√</b>                          |
| B5<br>Envelope<br>176 x<br>250 mm<br>(6.93 x<br>9.84 in.)                      | Short-edge<br>feed | X                                     | X   | X                                  | <b>√</b>                          |
| Envelope<br>(Commerci<br>al #9)<br>98.4 x<br>225.4 mm<br>(3.875 x<br>8.9 in.)  | Short-edge<br>feed | X                                     | X   | X                                  | <b>√</b>                          |
| Envelope<br>(Commerci<br>al #10)<br>104.8 x<br>241.3 mm<br>(4.12 x<br>9.5 in.) | Short-edge<br>feed | X                                     | X   | X                                  | <b>√</b>                          |
| Envelope<br>(Monarch<br>7-3/4)<br>98.4 x<br>190.5 mm<br>(3.875 x<br>7.5 in.)   | Short-edge<br>feed | X                                     | X   | X                                  | <b>√</b>                          |

| Paper size           | Orientation        | Paper transport + Booklet finisher    |   |                                    |                                   |
|----------------------|--------------------|---------------------------------------|---|------------------------------------|-----------------------------------|
|                      |                    | Standard<br>bin (Finisher<br>top bin) | Bin 1<br>(Finisher<br>stapler/<br>punch,<br>offset bin) | Bin 2<br>(Finisher<br>booklet bin) | Bin 3 (Paper<br>transport<br>bin) |
| Envelope<br>(DL)     | Short-edge feed    | X                                     | X   | X                                  | ✓                                 |
| 110 x<br>220 mm      |                    |                                       |   |                                    |                                   |
| (4.33 x<br>8.66 in.) |                    |                                       |   |                                    |                                   |
| Envelope<br>(ISO C4) | Short-edge<br>feed | X                                     | X   | X                                  | <b>√</b>                          |
| 229 x<br>324 mm      |                    |                                       |   |                                    |                                   |
| (9 x<br>12.8 in.)    |                    |                                       |   |                                    |                                   |
| Envelope<br>(ISO C5) | Short-edge feed    | X                                     | X   | X                                  | <b>√</b>                          |
| 162 x<br>229 mm      |                    |                                       |   |                                    |                                   |
| (6.38 x<br>9 in.)    |                    |                                       |   |                                    |                                   |
| Universal            | N/A                | $\sqrt{1}$                            | √1  | $\sqrt{3}$                         | √2                                |

 $<sup>^{1}</sup>$  Supports paper sizes ranging from 95 x 148 mm (3.74 x 5.83 in.) to 320 x 600 mm (12.6 x 23.62 in.).

**Note:** Make sure that the paper transport and either of the staple, hole punch finisher or booklet finisher are installed to the printer.

| Paper size | Orientation                        | Folding paper transport + Staple, hole punch finisher |  |                                |  |  |
|------------|------------------------------------|---|--|--------------------------------|--|--|
|            | Standard b<br>(Finisher to<br>bin) |   | Bin 1 (Finisher<br>stapler/punch,<br>offset bin) | Bin 2 (Paper<br>transport bin) |  |  |
| 4x6 Card   | Short-edge feed                    | ✓   | <b>✓</b>   | <b>✓</b>                       |  |  |

 $<sup>^2</sup>$  Supports paper sizes ranging from 95 x 148 mm (3.74 x 5.83 in.) to 299.7 x 1321 mm (11.8 x 52 in.).

 $<sup>^3</sup>$  Supports paper sizes ranging from 182 x 257 mm (7.17 x 10.12 in.) to 304.8 x 457.2 mm (12 x 18 in.).

| Paper size                                       | Orientation        | Folding paper transport + Staple, hole punch finisher |  |                                |  |
|--|--------------------|---|--|--------------------------------|--|
|  |                    | Standard bin<br>(Finisher top<br>bin)                 | Bin 1 (Finisher stapler/punch, offset bin) | Bin 2 (Paper<br>transport bin) |  |
|  | Long-edge<br>feed  | X   | X  | X                              |  |
| A6   | Short-edge feed    | <b>✓</b>  | <b>√</b>                                   | ✓                              |  |
| 105 x 148 mm<br>(4.13 x<br>5.83 in.)             | Long-edge<br>feed  | X   | Х  | X                              |  |
| A5   | Short-edge feed    | <b>√</b>  | <b>√</b>                                   | ✓                              |  |
| 148 x 210 mm<br>(5.83 x<br>8.27 in.)             | Long-edge<br>feed  | <b>✓</b>  | <b>✓</b>                                   | ✓                              |  |
| A4   | Short-edge feed    | <b>✓</b>  | <b>✓</b>                                   | <b>✓</b>                       |  |
| 210 x 297 mm<br>(8.27 x<br>11.7 in.)             | Long-edge<br>feed  | <b>✓</b>  | <b>✓</b>                                   | <b>✓</b>                       |  |
| A3<br>297 x 420 mm<br>(11.69 x<br>16.54 in.)     | Short-edge<br>feed | <b>✓</b>  | <b>✓</b>                                   | <b>√</b>                       |  |
| JIS B5   | Short-edge feed    | <b>✓</b>  | <b>√</b>                                   | ✓                              |  |
| 182 x 257 mm<br>(7.17 x<br>10.1 in.)             | Long-edge<br>feed  | <b>✓</b>  | <b>✓</b>                                   | <b>√</b>                       |  |
| JIS B4<br>257 x 364 mm<br>(10.12 x<br>14.33 in.) | Short-edge<br>feed | <b>✓</b>  | <b>✓</b>                                   | <b>√</b>                       |  |
| Statement  | Short-edge feed    | <b>√</b>  | <b>√</b>                                   | <b>√</b>                       |  |
| 139.7 x<br>215.9 mm<br>(5.5 x 8.5 in.)           | Long-edge<br>feed  | <b>✓</b>  | <b>✓</b>                                   | ✓                              |  |

| Paper size  | Orientation        | Folding paper transport + Staple, hole punch finisher |  |                                |  |  |
|---|--------------------|---|--|--------------------------------|--|--|
|   |                    | Standard bin<br>(Finisher top<br>bin)                 | Bin 1 (Finisher<br>stapler/punch,<br>offset bin) | Bin 2 (Paper<br>transport bin) |  |  |
| Executive   | Short-edge feed    | ✓   | ✓  | <b>√</b>                       |  |  |
| 184.2 x<br>266.7 mm<br>(7.25 x<br>10.5 in.)                   | Long-edge<br>feed  | <b>√</b>  | <b>✓</b>   | <b>✓</b>                       |  |  |
| Letter  | Short-edge feed    | <b>✓</b>  | ✓  | ✓                              |  |  |
| 215.9 x<br>279.4 mm<br>(8.5 x 11 in.)                         | Long-edge<br>feed  | <b>√</b>  | <b>√</b>   | <b>√</b>                       |  |  |
| Folio<br>215.9 x<br>330.2 mm<br>(8.5 x 13 in.)                | Short-edge<br>feed | <b>√</b>  | <b>✓</b>   | <b>✓</b>                       |  |  |
| Oficio<br>(Mexico)<br>215.9 x<br>340.4 mm<br>(8.5 x 13.4 in.) | Short-edge<br>feed | <b>√</b>  | <b>√</b>   | <b>√</b>                       |  |  |
| <b>Legal</b> 215.9 x 355.6 mm (8.5 x 14 in.)                  | Short-edge<br>feed | <b>√</b>  | <b>✓</b>   | <b>✓</b>                       |  |  |
| 279.4 x<br>431.8 mm<br>(11 x 17 in.)                          | Short-edge<br>feed | <b>√</b>  | <b>√</b>   | <b>✓</b>                       |  |  |
| 12x18<br>304.8 x<br>457.2 mm<br>(12 x 18 in.)                 | Short-edge<br>feed | <b>√</b>  | <b>✓</b>   | X                              |  |  |

| Paper size   | Orientation        | Folding paper transport + Staple, hole punch finisher |  |                                |  |  |
|--|--------------------|---|--|--------------------------------|--|--|
|  |                    | Standard bin<br>(Finisher top<br>bin)                 | Bin 1 (Finisher<br>stapler/punch,<br>offset bin) | Bin 2 (Paper<br>transport bin) |  |  |
| 320.04 x<br>449.58 mm<br>(12.6 x<br>17.7 in.)                                | Short-edge<br>feed | <b>✓</b>  | <b>✓</b>   | X                              |  |  |
| Envelope<br>(Choukei #3)<br>120 x 235 mm<br>(4.75 x<br>9.25 in.)             | Short-edge<br>feed | X   | X  | <b>√</b>                       |  |  |
| Hagaki<br>100 x 148 mm<br>(3.94 x<br>5.83 in.)                               | Short-edge<br>feed | X   | X  | <b>√</b>                       |  |  |
| B5 Envelope<br>176 x 250 mm<br>(6.93 x<br>9.84 in.)                          | Short-edge<br>feed | X   | X  | <b>√</b>                       |  |  |
| Envelope<br>(Commercial<br>#9)<br>98.4 x<br>225.4 mm<br>(3.875 x<br>8.9 in.) | Short-edge<br>feed | X   | X  | <b>√</b>                       |  |  |
| Envelope<br>(Commercial<br>#10)<br>104.8 x<br>241.3 mm<br>(4.12 x 9.5 in.)   | Short-edge<br>feed | X   | X  | <b>√</b>                       |  |  |

| Paper size                     | Orientation        | Folding paper transport + Staple, hole punch finisher |  |                                |  |  |
|--------------------------------|--------------------|---|--|--------------------------------|--|--|
|                                |                    | Standard bin<br>(Finisher top<br>bin)                 | Bin 1 (Finisher<br>stapler/punch,<br>offset bin) | Bin 2 (Paper<br>transport bin) |  |  |
| Envelope<br>(Monarch<br>7-3/4) | Short-edge<br>feed | X   | X  | <b>√</b>                       |  |  |
| 98.4 x<br>190.5 mm             |                    |   |  |                                |  |  |
| (3.875 x<br>7.5 in.)           |                    |   |  |                                |  |  |
| Envelope<br>(DL)               | Short-edge<br>feed | X   | X  | ✓                              |  |  |
| 110 x 220 mm                   |                    |   |  |                                |  |  |
| (4.33 x<br>8.66 in.)           |                    |   |  |                                |  |  |
| Envelope<br>(ISO C4)           | Short-edge feed    | X   | X  | $\checkmark$                   |  |  |
| 229 x 324 mm                   |                    |   |  |                                |  |  |
| (9 x 12.8 in.)                 |                    |   |  |                                |  |  |
| Envelope<br>(ISO C5)           | Short-edge feed    | X   | X  | <b>✓</b>                       |  |  |
| 162 x 229 mm                   |                    |   |  |                                |  |  |
| (6.38 x 9 in.)                 |                    |   |  |                                |  |  |
| Universal                      | N/A                | $\sqrt{1}$  | $\sqrt{1}$                                       | $\sqrt{2}$                     |  |  |

| Paper size C                                  | Orientation        | Folding paper transport + Booklet finisher |   |                                    |                                   |  |
|---|--------------------|--|---|------------------------------------|-----------------------------------|--|
|   |                    | Standard<br>bin (Finisher<br>top bin)      | Bin 1<br>(Finisher<br>stapler/<br>punch,<br>offset bin) | Bin 2<br>(Finisher<br>booklet bin) | Bin 3 (Paper<br>transport<br>bin) |  |
| 4x6 Card                                      | Short-edge<br>feed | <b>✓</b>                                   | <b>√</b>  | X                                  | <b>✓</b>                          |  |
|   | Long-edge<br>feed  | X  | X   | X                                  | X                                 |  |
| A6<br>105 x<br>148 mm<br>(4.13 x<br>5.83 in.) | Short-edge<br>feed | ✓  | <b>√</b>  | X                                  | <b>✓</b>                          |  |
|   | Long-edge<br>feed  | X  | X   | X                                  | X                                 |  |

| Paper size  | Orientation        | Folding paper transport + Booklet finisher |   |                                    |                                   |  |
|---|--------------------|--|---|------------------------------------|-----------------------------------|--|
|   |                    | Standard<br>bin (Finisher<br>top bin)      | Bin 1<br>(Finisher<br>stapler/<br>punch,<br>offset bin) | Bin 2<br>(Finisher<br>booklet bin) | Bin 3 (Paper<br>transport<br>bin) |  |
| <b>A5</b><br>148 x                                  | Short-edge feed    | ✓  | $\checkmark$  | X                                  | <b>√</b>                          |  |
| 210 mm<br>(5.83 x<br>8.27 in.)                      | Long-edge<br>feed  | <b>✓</b>                                   | <b>√</b>  | Х                                  | <b>√</b>                          |  |
| A4  | Short-edge feed    | <b>✓</b>                                   | <b>✓</b>  | <b>√</b>                           | <b>√</b>                          |  |
| 210 x<br>297 mm<br>(8.27 x<br>11.7 in.)             | Long-edge<br>feed  | <b>✓</b>                                   | <b>✓</b>  | X                                  | <b>√</b>                          |  |
| A3 297 x 420 mm (11.69 x 16.54 in.)                 | Short-edge<br>feed | <b>✓</b>                                   | <b>✓</b>  | <b>✓</b>                           | <b>√</b>                          |  |
| JIS B5  | Short-edge feed    | <b>√</b>                                   | <b>√</b>  | <b>√</b>                           | ✓                                 |  |
| 182 x<br>257 mm<br>(7.17 x<br>10.1 in.)             | Long-edge<br>feed  | <b>✓</b>                                   | <b>√</b>  | X                                  | <b>√</b>                          |  |
| JIS B4<br>257 x<br>364 mm<br>(10.12 x<br>14.33 in.) | Short-edge<br>feed | <b>✓</b>                                   | <b>✓</b>  | <b>✓</b>                           | <b>√</b>                          |  |
| Statement   | Short-edge feed    | <b>√</b>                                   | <b>√</b>  | X                                  | <b>√</b>                          |  |
| 139.7 x<br>215.9 mm<br>(5.5 x<br>8.5 in.)           | Long-edge<br>feed  | <b>✓</b>                                   | <b>√</b>  | X                                  | <b>✓</b>                          |  |
| Executive   | Short-edge feed    | <b>√</b>                                   | <b>✓</b>  | <b>✓</b>                           | <b>√</b>                          |  |
| 184.2 x<br>266.7 mm<br>(7.25 x<br>10.5 in.)         | Long-edge<br>feed  | <b>✓</b>                                   | <b>√</b>  | X                                  | <b>✓</b>                          |  |

| Donos sins  | Orientation           | Coldina nor -                         | tuononent I D   | Islant finaisless                  |                                   |
|---|-----------------------|---------------------------------------|---|------------------------------------|-----------------------------------|
| Paper size  | aper Size Orientation |                                       | transport + Boo   | okiet finisher                     |                                   |
|   |                       | Standard<br>bin (Finisher<br>top bin) | Bin 1<br>(Finisher<br>stapler/<br>punch,<br>offset bin) | Bin 2<br>(Finisher<br>booklet bin) | Bin 3 (Paper<br>transport<br>bin) |
| Letter<br>215.9 x                                 | Short-edge feed       | <b>√</b>                              | <b>√</b>  | <b>✓</b>                           | <b>√</b>                          |
| 279.4 mm<br>(8.5 x<br>11 in.)                     | Long-edge<br>feed     | <b>√</b>                              | <b>√</b>  | X                                  | <b>√</b>                          |
| Folio<br>215.9 x<br>330.2 mm<br>(8.5 x<br>13 in.) | Short-edge<br>feed    | <b>✓</b>                              | <b>✓</b>  | <b>✓</b>                           | <b>√</b>                          |
| Oficio<br>(Mexico)                                | Short-edge<br>feed    | ✓                                     | ✓   | <b>√</b>                           | <b>√</b>                          |
| 215.9 x<br>340.4 mm<br>(8.5 x<br>13.4 in.)        |                       |                                       |   |                                    |                                   |
| 215.9 x<br>355.6 mm<br>(8.5 x<br>14 in.)          | Short-edge<br>feed    | <b>✓</b>                              | <b>✓</b>  | <b>✓</b>                           | <b>✓</b>                          |
| 279.4 x<br>431.8 mm<br>(11 x 17 in.)              | Short-edge<br>feed    | <b>✓</b>                              | <b>✓</b>  | <b>✓</b>                           | <b>√</b>                          |
| 12x18<br>304.8 x<br>457.2 mm<br>(12 x<br>18 in.)  | Short-edge<br>feed    | <b>✓</b>                              | <b>✓</b>  | <b>✓</b>                           | X                                 |
| 320.04 x<br>449.58 mm<br>(12.6 x<br>17.7 in.)     | Short-edge<br>feed    | <b>✓</b>                              | <b>✓</b>  | X                                  | X                                 |

| Paper size   | Orientation        | Folding paper transport + Booklet finisher |   |                                    |                                   |  |
|--|--------------------|--|---|------------------------------------|-----------------------------------|--|
|  |                    | Standard<br>bin (Finisher<br>top bin)      | Bin 1<br>(Finisher<br>stapler/<br>punch,<br>offset bin) | Bin 2<br>(Finisher<br>booklet bin) | Bin 3 (Paper<br>transport<br>bin) |  |
| Envelope<br>(Choukei<br>#3)<br>120 x<br>235 mm<br>(4.75 x<br>9.25 in.)         | Short-edge<br>feed | X  | X   | X                                  | <b>√</b>                          |  |
| Hagaki<br>100 x<br>148 mm<br>(3.94 x<br>5.83 in.)                              | Short-edge<br>feed | X  | X   | X                                  | <b>√</b>                          |  |
| B5<br>Envelope<br>176 x<br>250 mm<br>(6.93 x<br>9.84 in.)                      | Short-edge<br>feed | X  | X   | X                                  | <b>√</b>                          |  |
| Envelope<br>(Commerci<br>al #9)<br>98.4 x<br>225.4 mm<br>(3.875 x<br>8.9 in.)  | Short-edge<br>feed | X  | X   | X                                  | <b>√</b>                          |  |
| Envelope<br>(Commerci<br>al #10)<br>104.8 x<br>241.3 mm<br>(4.12 x<br>9.5 in.) | Short-edge<br>feed | X  | X   | X                                  | <b>√</b>                          |  |
| Envelope<br>(Monarch<br>7-3/4)<br>98.4 x<br>190.5 mm<br>(3.875 x<br>7.5 in.)   | Short-edge<br>feed | X  | X   | X                                  | <b>√</b>                          |  |

| Paper size   | Orientation        | Folding paper transport + Booklet finisher |   |                                    |                                   |  |
|--|--------------------|--|---|------------------------------------|-----------------------------------|--|
|  |                    | Standard<br>bin (Finisher<br>top bin)      | Bin 1<br>(Finisher<br>stapler/<br>punch,<br>offset bin) | Bin 2<br>(Finisher<br>booklet bin) | Bin 3 (Paper<br>transport<br>bin) |  |
| Envelope<br>(DL)<br>110 x<br>220 mm                          | Short-edge<br>feed | X  | X   | X                                  | <b>√</b>                          |  |
| (4.33 x<br>8.66 in.)   |                    |  |   |                                    |                                   |  |
| Envelope<br>(ISO C4)<br>229 x<br>324 mm<br>(9 x<br>12.8 in.) | Short-edge<br>feed | X  | X   | X                                  | <b>√</b>                          |  |
| Envelope<br>(ISO C5)<br>162 x<br>229 mm<br>(6.38 x<br>9 in.) | Short-edge<br>feed | X  | X   | X                                  | <b>√</b>                          |  |
| Universal  | N/A                | $\sqrt{1}$                                 | $\sqrt{1}$  | √3                                 | $\sqrt{2}$                        |  |

 $<sup>^{1}</sup>$  Supports paper sizes ranging from 95 x 148 mm (3.74 x 5.83 in.) to 320 x 600 mm (12.6 x 23.62 in.).

#### Paper sizes supported for staple jobs

#### Paper sizes supported by the staple finisher

| Paper size | Orientation       | Single | Dual | Dual Left |
|------------|-------------------|--------|------|-----------|
| 4x6 Card   | Short-edge feed   | X      | X    | X         |
|            | Long-edge<br>feed | X      | X    | X         |

 $<sup>^2</sup>$  Supports paper sizes ranging from 95 x 148 mm (3.74 x 5.83 in.) to 297 x 1260 mm (11.69 x 49.6 in.).

 $<sup>^3</sup>$  Supports paper sizes ranging from 182 x 257 mm (7.17 x 10.12 in.) to 304.8 x 457.2 mm (12 x 18 in.).

| Paper size                                       | Orientation        | Single   | Dual     | Dual Left |
|--|--------------------|----------|----------|-----------|
| <b>A6</b><br>105 x 148 mm                        | Short-edge feed    | X        | X        | X         |
| (4.13 x<br>5.83 in.)                             | Long-edge<br>feed  | X        | X        | X         |
| <b>A5</b><br>148 x 210 mm                        | Short-edge feed    | X        | X        | X         |
| (5.83 x<br>8.27 in.)                             | Long-edge<br>feed  | X        | X        | X         |
| <b>A4</b><br>210 x 297 mm                        | Short-edge feed    | <b>√</b> | ✓        | ✓         |
| (8.27 x<br>11.7 in.)                             | Long-edge<br>feed  | <b>√</b> | <b>√</b> | <b>✓</b>  |
| A3<br>297 x 420 mm<br>(11.69 x<br>16.54 in.)     | Short-edge<br>feed | <b>√</b> | <b>√</b> | <b>✓</b>  |
| JIS B5   | Short-edge feed    | <b>✓</b> | <b>✓</b> | <b>✓</b>  |
| 182 x 257 mm<br>(7.17 x<br>10.1 in.)             | Long-edge<br>feed  | <b>√</b> | <b>√</b> | ✓         |
| JIS B4<br>257 x 364 mm<br>(10.12 x<br>14.33 in.) | Short-edge<br>feed | <b>√</b> | <b>√</b> | <b>✓</b>  |
| Statement  | Short-edge feed    | X        | X        | X         |
| 139.7 x<br>215.9 mm<br>(5.5 x 8.5 in.)           | Long-edge<br>feed  | X        | X        | X         |
| Executive  | Short-edge feed    | <b>√</b> | X        | X         |
| 184.2 x<br>266.7 mm<br>(7.25 x<br>10.5 in.)      | Long-edge<br>feed  | <b>√</b> | ✓        | <b>✓</b>  |

| Paper size   | Orientation        | Single   | Dual     | Dual Left |
|--|--------------------|----------|----------|-----------|
| Letter<br>215.9 x  | Short-edge feed    | ✓        | ✓        | Х         |
| 215.9 x<br>279.4 mm  | Long-edge<br>feed  | ✓        | <b>√</b> | X         |
| (8.5 x 11 in.)   | iceu               |          |          |           |
| Folio<br>215.9 x<br>330.2 mm<br>(8.5 x 13 in.)                   | Short-edge<br>feed | <b>√</b> | <b>✓</b> | X         |
| Oficio<br>(Mexico)<br>215.9 x<br>340.4 mm<br>(8.5 x 13.4 in.)    | Short-edge<br>feed | <b>✓</b> | <b>✓</b> | X         |
| Legal 215.9 x 355.6 mm (8.5 x 14 in.)                            | Short-edge<br>feed | <b>✓</b> | <b>√</b> | ✓         |
| Ledger  279.4 x 431.8 mm  (11 x 17 in.)                          | Short-edge<br>feed | <b>√</b> | <b>√</b> | <b>✓</b>  |
| 12x18<br>304.8 x<br>457.2 mm<br>(12 x 18 in.)                    | Short-edge feed    | X        | X        | X         |
| SRA3 320.04 x 449.58 mm (12.6 x 17.7 in.)                        | Short-edge<br>feed | X        | X        | X         |
| Envelope<br>(Choukei #3)<br>120 x 235 mm<br>(4.75 x<br>9.25 in.) | Short-edge<br>feed | X        | X        | X         |

| Paper size   | Orientation        | Single | Dual | Dual Left |
|--|--------------------|--------|------|-----------|
| Hagaki<br>100 x 148 mm<br>(3.94 x<br>5.83 in.)                               | Short-edge<br>feed | X      | X    | X         |
| B5 Envelope<br>176 x 250 mm<br>(6.93 x<br>9.84 in.)                          | Short-edge<br>feed | X      | X    | X         |
| Envelope<br>(Commercial<br>#9)<br>98.4 x<br>225.4 mm<br>(3.875 x<br>8.9 in.) | Short-edge<br>feed | X      | X    | X         |
| Envelope<br>(Commercial<br>#10)<br>104.8 x<br>241.3 mm<br>(4.12 x 9.5 in.)   | Short-edge<br>feed | X      | X    | X         |
| Envelope<br>(Monarch<br>7-3/4)<br>98.4 x<br>190.5 mm<br>(3.875 x<br>7.5 in.) | Short-edge<br>feed | X      | X    | X         |
| Envelope<br>(DL)<br>110 x 220 mm<br>(4.33 x<br>8.66 in.)                     | Short-edge<br>feed | X      | X    | X         |
| Envelope<br>(ISO C4)<br>229 x 324 mm<br>(9 x 12.8 in.)                       | Short-edge<br>feed | X      | X    | X         |

| Paper size           | Orientation     | Single | Dual | Dual Left |
|----------------------|-----------------|--------|------|-----------|
| Envelope<br>(ISO C5) | Short-edge feed | X      | Х    | X         |
| 162 x 229 mm         |                 |        |      |           |
| (6.38 x 9 in.)       |                 |        |      |           |

### Paper sizes supported by the staple, hole punch finisher

| Paper size          | Orientation     | Single   | Dual     | Dual Left |
|---------------------|-----------------|----------|----------|-----------|
| 4x6 Card            | Short-edge feed | X        | X        | X         |
|                     | Long-edge feed  | X        | X        | X         |
| A6                  | Short-edge feed | X        | X        | X         |
| 105 x 148 mm        | Long-edge feed  | X        | X        | X         |
| (4.13 x 5.83 in.)   |                 |          |          |           |
| A5                  | Short-edge feed | X        | X        | X         |
| 148 x 210 mm        | Long-edge feed  | X        | X        | X         |
| (5.83 x 8.27 in.)   |                 |          |          |           |
| A4                  | Short-edge feed | <b>✓</b> | ✓        | ✓         |
| 210 x 297 mm        | Long-edge feed  | <b>✓</b> | <b>√</b> | ✓         |
| (8.27 x 11.7 in.)   |                 |          |          |           |
| А3                  | Short-edge feed | <b>√</b> | ✓        | ✓         |
| 297 x 420 mm        |                 |          |          |           |
| (11.69 x 16.54 in.) |                 |          |          |           |
| JIS B5              | Short-edge feed | ✓        | ✓        | ✓         |
| 182 x 257 mm        | Long-edge feed  | <b>√</b> | ✓        | ✓         |
| (7.17 x 10.1 in.)   |                 |          |          |           |
| JIS B4              | Short-edge feed | <b>✓</b> | ✓        | X         |
| 257 x 364 mm        |                 |          |          |           |
| (10.12 x 14.33 in.) |                 |          |          |           |
| Statement           | Short-edge feed | X        | X        | X         |
| 139.7 x 215.9 mm    | Long-edge feed  | X        | X        | X         |
| (5.5 x 8.5 in.)     |                 |          |          |           |

| Paper size                            | Orientation     | Single       | Dual     | <b>Dual Left</b> |
|---------------------------------------|-----------------|--------------|----------|------------------|
| Executive                             | Short-edge feed | ✓            | ✓        | ✓                |
| 184.2 x 266.7 mm<br>(7.25 x 10.5 in.) | Long-edge feed  | <b>√</b>     | <b>√</b> | ✓                |
| Letter                                | Short-edge feed | <b>√</b>     | <b>√</b> | <b>√</b>         |
| 215.9 x 279.4 mm                      | Long-edge feed  | <b>√</b>     | <b>√</b> | <b>√</b>         |
| (8.5 x 11 in.)                        | Long dage lood  | v            | ·        | ·                |
| Folio                                 | Short-edge feed | ✓            | ✓        | ✓                |
| 215.9 x 330.2 mm                      |                 |              |          |                  |
| (8.5 x 13 in.)                        |                 |              |          |                  |
| Oficio (Mexico)                       | Short-edge feed | $\checkmark$ | ✓        | ✓                |
| 215.9 x 340.4 mm                      |                 |              |          |                  |
| (8.5 x 13.4 in.)                      |                 |              |          |                  |
| Legal                                 | Short-edge feed | ✓            | ✓        | ✓                |
| 215.9 x 355.6 mm                      |                 |              |          |                  |
| (8.5 x 14 in.)                        |                 |              |          |                  |
| Ledger                                | Short-edge feed | $\checkmark$ | ✓        | ✓                |
| 279.4 x 431.8 mm                      |                 |              |          |                  |
| (11 x 17 in.)                         |                 |              |          |                  |
| 12x18                                 | Short-edge feed | X            | X        | X                |
| 304.8 x 457.2 mm                      |                 |              |          |                  |
| (12 x 18 in.)                         |                 |              |          |                  |
| SRA3                                  | Short-edge feed | X            | X        | X                |
| 320.04 x<br>449.58 mm                 |                 |              |          |                  |
| (12.6 x 17.7 in.)                     |                 |              |          |                  |
| Envelope<br>(Choukei #3)              | Short-edge feed | X            | X        | X                |
| 120 x 235 mm                          |                 |              |          |                  |
| (4.75 x 9.25 in.)                     |                 |              |          |                  |
| Hagaki                                | Short-edge feed | X            | X        | X                |
| 100 x 148 mm                          |                 |              |          |                  |
| (3.94 x 5.83 in.)                     |                 |              |          |                  |

| Paper size                   | Orientation     | Single | Dual | Dual Left |
|------------------------------|-----------------|--------|------|-----------|
| B5 Envelope                  | Short-edge feed | X      | X    | X         |
| 176 x 250 mm                 |                 |        |      |           |
| (6.93 x 9.84 in.)            |                 |        |      |           |
| Envelope<br>(Commercial #9)  | Short-edge feed | X      | X    | X         |
| 98.4 x 225.4 mm              |                 |        |      |           |
| (3.875 x 8.9 in.)            |                 |        |      |           |
| Envelope<br>(Commercial #10) | Short-edge feed | X      | X    | Х         |
| 104.8 x 241.3 mm             |                 |        |      |           |
| (4.12 x 9.5 in.)             |                 |        |      |           |
| Envelope<br>(Monarch 7-3/4)  | Short-edge feed | X      | X    | X         |
| 98.4 x 190.5 mm              |                 |        |      |           |
| (3.875 x 7.5 in.)            |                 |        |      |           |
| Envelope (DL)                | Short-edge feed | X      | X    | X         |
| 110 x 220 mm                 |                 |        |      |           |
| (4.33 x 8.66 in.)            |                 |        |      |           |
| Envelope (ISO C4)            | Short-edge feed | X      | X    | X         |
| 229 x 324 mm                 |                 |        |      |           |
| (9 x 12.8 in.)               |                 |        |      |           |
| Envelope (ISO C5)            | Short-edge feed | X      | X    | X         |
| 162 x 229 mm                 |                 |        |      |           |
| (6.38 x 9 in.)               |                 |        |      |           |

#### Paper sizes supported by the booklet finisher

| Paper size                        | Orientation     | Single | Dual | <b>Dual Left</b> |
|-----------------------------------|-----------------|--------|------|------------------|
| 4x6 Card                          | Short-edge feed | X      | X    | X                |
|                                   | Long-edge feed  | X      | X    | X                |
| A6                                | Short-edge feed | X      | X    | X                |
| 105 x 148 mm<br>(4.13 x 5.83 in.) | Long-edge feed  | X      | X    | X                |

| Paper size  | Orientation     | Single       | Dual         | <b>Dual Left</b> |
|---|-----------------|--------------|--------------|------------------|
| A5  | Short-edge feed | X            | X            | X                |
| 148 x 210 mm<br>(5.83 x 8.27 in.)                       | Long-edge feed  | X            | Х            | X                |
| A4  | Short-edge feed | <b>✓</b>     | <b>√</b>     | ✓                |
| 210 x 297 mm<br>(8.27 x 11.7 in.)                       | Long-edge feed  | <b>√</b>     | <b>√</b>     | <b>√</b>         |
| A3<br>297 x 420 mm<br>(11.69 x 16.54 in.)               | Short-edge feed | <b>√</b>     | <b>√</b>     | <b>√</b>         |
| JIS B5  | Short-edge feed | <b>√</b>     | <b>√</b>     | ✓                |
| 182 x 257 mm<br>(7.17 x 10.1 in.)                       | Long-edge feed  | <b>√</b>     | <b>√</b>     | <b>√</b>         |
| JIS B4<br>257 x 364 mm<br>(10.12 x 14.33 in.)           | Short-edge feed | <b>√</b>     | <b>√</b>     | X                |
| Statement   | Short-edge feed | X            | X            | ×                |
| 139.7 x 215.9 mm<br>(5.5 x 8.5 in.)                     | Long-edge feed  | Х            | X            | X                |
| Executive   | Short-edge feed | ✓            | ✓            | <b>√</b>         |
| 184.2 x 266.7 mm<br>(7.25 x 10.5 in.)                   | Long-edge feed  | <b>√</b>     | <b>√</b>     | <b>√</b>         |
| Letter  | Short-edge feed | $\checkmark$ | $\checkmark$ | ✓                |
| 215.9 x 279.4 mm<br>(8.5 x 11 in.)                      | Long-edge feed  | <b>√</b>     | <b>√</b>     | <b>√</b>         |
| Folio<br>215.9 x 330.2 mm<br>(8.5 x 13 in.)             | Short-edge feed | <b>√</b>     | ✓            | <b>✓</b>         |
| Oficio (Mexico)<br>215.9 x 340.4 mm<br>(8.5 x 13.4 in.) | Short-edge feed | <b>√</b>     | <b>✓</b>     | <b>✓</b>         |

| Paper size   | Orientation     | Single   | Dual     | Dual Left |
|--|-----------------|----------|----------|-----------|
| <b>Legal</b> 215.9 x 355.6 mm (8.5 x 14 in.)                         | Short-edge feed | <b>✓</b> | <b>√</b> | <b>√</b>  |
| Ledger<br>279.4 x 431.8 mm<br>(11 x 17 in.)                          | Short-edge feed | <b>√</b> | <b>√</b> | <b>√</b>  |
| 12x18<br>304.8 x 457.2 mm<br>(12 x 18 in.)                           | Short-edge feed | X        | X        | X         |
| SRA3 320.04 x 449.58 mm (12.6 x 17.7 in.)                            | Short-edge feed | X        | X        | X         |
| Envelope<br>(Choukei #3)<br>120 x 235 mm<br>(4.75 x 9.25 in.)        | Short-edge feed | X        | X        | X         |
| Hagaki<br>100 x 148 mm<br>(3.94 x 5.83 in.)                          | Short-edge feed | X        | X        | X         |
| B5 Envelope<br>176 x 250 mm<br>(6.93 x 9.84 in.)                     | Short-edge feed | X        | X        | X         |
| Envelope<br>(Commercial #9)<br>98.4 x 225.4 mm<br>(3.875 x 8.9 in.)  | Short-edge feed | X        | X        | X         |
| Envelope<br>(Commercial #10)<br>104.8 x 241.3 mm<br>(4.12 x 9.5 in.) | Short-edge feed | X        | X        | X         |

| Paper size                  | Orientation     | Single | Dual | Dual Left |
|-----------------------------|-----------------|--------|------|-----------|
| Envelope<br>(Monarch 7-3/4) | Short-edge feed | X      | X    | X         |
| 98.4 x 190.5 mm             |                 |        |      |           |
| (3.875 x 7.5 in.)           |                 |        |      |           |
| Envelope (DL)               | Short-edge feed | X      | X    | X         |
| 110 x 220 mm                |                 |        |      |           |
| (4.33 x 8.66 in.)           |                 |        |      |           |
| Envelope (ISO C4)           | Short-edge feed | X      | X    | X         |
| 229 x 324 mm                |                 |        |      |           |
| (9 x 12.8 in.)              |                 |        |      |           |
| Envelope (ISO C5)           | Short-edge feed | X      | X    | X         |
| 162 x 229 mm                |                 |        |      |           |
| (6.38 x 9 in.)              |                 |        |      |           |

### Paper sizes supported for punch jobs

#### Paper sizes supported by the staple, hole punch finisher

| Paper size                        | Orientation     | Two-hole | Three-hole | Four-hole |
|-----------------------------------|-----------------|----------|------------|-----------|
| 4x6 Card                          | Short-edge feed | X        | X          | X         |
|                                   | Long-edge feed  | X        | X          | Χ         |
| A6                                | Short-edge feed | X        | X          | Χ         |
| 105 x 148 mm                      | Long-edge feed  | X        | X          | X         |
| (4.13 x 5.83 in.)                 |                 |          |            |           |
| A5                                | Short-edge feed | <b>√</b> | X          | X         |
| 148 x 210 mm<br>(5.83 x 8.27 in.) | Long-edge feed  | <b>√</b> | X          | X         |
| A4                                | Short-edge feed | <b>√</b> | Х          | Х         |
| 210 x 297 mm<br>(8.27 x 11.7 in.) | Long-edge feed  | <b>✓</b> | <b>✓</b>   | <b>✓</b>  |

| Paper size  | Orientation     | Two-hole | Three-hole | Four-hole |
|---|-----------------|----------|------------|-----------|
| A3<br>297 x 420 mm<br>(11.69 x 16.54 in.)               | Short-edge feed | <b>✓</b> | <b>√</b>   | <b>√</b>  |
| JIS B5<br>182 x 257 mm                                  | Short-edge feed | ✓        | X          | X         |
| (7.17 x 10.1 in.)                                       | Long-edge feed  | ✓        | ✓          | ✓         |
| JIS B4<br>257 x 364 mm<br>(10.12 x 14.33 in.)           | Short-edge feed | <b>✓</b> | <b>✓</b>   | <b>√</b>  |
| Statement   | Short-edge feed | <b>√</b> | X          | X         |
| 139.7 x 215.9 mm<br>(5.5 x 8.5 in.)                     | Long-edge feed  | <b>√</b> | X          | X         |
| Executive   | Short-edge feed | ✓        | X          | Χ         |
| 184.2 x 266.7 mm<br>(7.25 x 10.5 in.)                   | Long-edge feed  | ✓        | <b>√</b>   | <b>√</b>  |
| Letter  | Short-edge feed | ✓        | X          | X         |
| 215.9 x 279.4 mm<br>(8.5 x 11 in.)                      | Long-edge feed  | <b>√</b> | <b>√</b>   | <b>√</b>  |
| Folio<br>215.9 x 330.2 mm<br>(8.5 x 13 in.)             | Short-edge feed | <b>✓</b> | X          | X         |
| Oficio (Mexico)<br>215.9 x 340.4 mm<br>(8.5 x 13.4 in.) | Short-edge feed | <b>✓</b> | X          | X         |
| <b>Legal</b> 215.9 x 355.6 mm (8.5 x 14 in.)            | Short-edge feed | <b>✓</b> | X          | X         |
| Ledger<br>279.4 x 431.8 mm<br>(11 x 17 in.)             | Short-edge feed | <b>✓</b> | <b>✓</b>   | <b>√</b>  |

| Paper size   | Orientation     | Two-hole | Three-hole | Four-hole |
|--|-----------------|----------|------------|-----------|
| 12x18<br>304.8 x 457.2 mm<br>(12 x 18 in.)                           | Short-edge feed | X        | X          | X         |
| 320.04 x<br>449.58 mm<br>(12.6 x 17.7 in.)                           | Short-edge feed | X        | X          | X         |
| Envelope<br>(Choukei #3)<br>120 x 235 mm<br>(4.75 x 9.25 in.)        | Short-edge feed | X        | X          | X         |
| Hagaki<br>100 x 148 mm<br>(3.94 x 5.83 in.)                          | Short-edge feed | X        | X          | X         |
| B5 Envelope<br>176 x 250 mm<br>(6.93 x 9.84 in.)                     | Short-edge feed | X        | X          | X         |
| Envelope<br>(Commercial #9)<br>98.4 x 225.4 mm<br>(3.875 x 8.9 in.)  | Short-edge feed | X        | X          | X         |
| Envelope<br>(Commercial #10)<br>104.8 x 241.3 mm<br>(4.12 x 9.5 in.) | Short-edge feed | X        | X          | X         |
| Envelope<br>(Monarch 7-3/4)<br>98.4 x 190.5 mm<br>(3.875 x 7.5 in.)  | Short-edge feed | X        | X          | X         |
| Envelope (DL)<br>110 x 220 mm<br>(4.33 x 8.66 in.)                   | Short-edge feed | X        | X          | X         |

| Paper size        | Orientation     | Two-hole | Three-hole | Four-hole |
|-------------------|-----------------|----------|------------|-----------|
| Envelope (ISO C4) | Short-edge feed | X        | X          | Χ         |
| 229 x 324 mm      |                 |          |            |           |
| (9 x 12.8 in.)    |                 |          |            |           |
| Envelope (ISO C5) | Short-edge feed | X        | X          | X         |
| 162 x 229 mm      |                 |          |            |           |
| (6.38 x 9 in.)    |                 |          |            |           |

### Paper sizes supported by the booklet finisher

| Paper size                                    | Orientation     | Two-hole | Three-hole | Four-hole |
|---|-----------------|----------|------------|-----------|
| 4x6 Card                                      | Short-edge feed | X        | X          | Χ         |
|   | Long-edge feed  | X        | X          | X         |
| A6  | Short-edge feed | X        | X          | X         |
| 105 x 148 mm<br>(4.13 x 5.83 in.)             | Long-edge feed  | X        | X          | X         |
| A5  | Short-edge feed | <b>√</b> | X          | X         |
| 148 x 210 mm<br>(5.83 x 8.27 in.)             | Long-edge feed  | <b>✓</b> | X          | Х         |
| A4  | Short-edge feed | <b>√</b> | X          | X         |
| 210 x 297 mm<br>(8.27 x 11.7 in.)             | Long-edge feed  | <b>√</b> | <b>√</b>   | <b>√</b>  |
| A3<br>297 x 420 mm<br>(11.69 x 16.54 in.)     | Short-edge feed | <b>✓</b> | <b>✓</b>   | <b>√</b>  |
| JIS B5  | Short-edge feed | <b>√</b> | X          | X         |
| 182 x 257 mm<br>(7.17 x 10.1 in.)             | Long-edge feed  | <b>√</b> | X          | Х         |
| JIS B4<br>257 x 364 mm<br>(10.12 x 14.33 in.) | Short-edge feed | <b>√</b> | <b>✓</b>   | <b>√</b>  |

| Paper size  | Orientation     | Two-hole | Three-hole | Four-hole |
|---|-----------------|----------|------------|-----------|
| Statement   | Short-edge feed | <b>✓</b> | X          | X         |
| 139.7 x 215.9 mm<br>(5.5 x 8.5 in.)                           | Long-edge feed  | <b>√</b> | X          | X         |
| Executive   | Short-edge feed | <b>√</b> | X          | X         |
| 184.2 x 266.7 mm<br>(7.25 x 10.5 in.)                         | Long-edge feed  | <b>√</b> | ✓          | <b>√</b>  |
| Letter  | Short-edge feed | ✓        | X          | X         |
| 215.9 x 279.4 mm<br>(8.5 x 11 in.)                            | Long-edge feed  | ✓        | <b>√</b>   | <b>√</b>  |
| Folio<br>215.9 x 330.2 mm<br>(8.5 x 13 in.)                   | Short-edge feed | <b>✓</b> | X          | X         |
| Oficio (Mexico)<br>215.9 x 340.4 mm<br>(8.5 x 13.4 in.)       | Short-edge feed | <b>✓</b> | X          | X         |
| <b>Legal</b> 215.9 x 355.6 mm (8.5 x 14 in.)                  | Short-edge feed | <b>√</b> | X          | X         |
| Ledger<br>279.4 x 431.8 mm<br>(11 x 17 in.)                   | Short-edge feed | <b>✓</b> | <b>√</b>   | <b>√</b>  |
| 12x18<br>304.8 x 457.2 mm<br>(12 x 18 in.)                    | Short-edge feed | X        | X          | X         |
| SRA3 320.04 x 449.58 mm (12.6 x 17.7 in.)                     | Short-edge feed | X        | X          | X         |
| Envelope<br>(Choukei #3)<br>120 x 235 mm<br>(4.75 x 9.25 in.) | Short-edge feed | X        | X          | X         |

| Paper size   | Orientation     | Two-hole | Three-hole | Four-hole |
|--|-----------------|----------|------------|-----------|
| <b>Hagaki</b><br>100 x 148 mm<br>(3.94 x 5.83 in.)                   | Short-edge feed | X        | X          | X         |
| B5 Envelope<br>176 x 250 mm<br>(6.93 x 9.84 in.)                     | Short-edge feed | X        | X          | X         |
| Envelope<br>(Commercial #9)<br>98.4 x 225.4 mm<br>(3.875 x 8.9 in.)  | Short-edge feed | X        | X          | X         |
| Envelope<br>(Commercial #10)<br>104.8 x 241.3 mm<br>(4.12 x 9.5 in.) | Short-edge feed | X        | X          | X         |
| Envelope<br>(Monarch 7-3/4)<br>98.4 x 190.5 mm<br>(3.875 x 7.5 in.)  | Short-edge feed | X        | X          | X         |
| Envelope (DL)<br>110 x 220 mm<br>(4.33 x 8.66 in.)                   | Short-edge feed | X        | X          | X         |
| Envelope (ISO C4)<br>229 x 324 mm<br>(9 x 12.8 in.)                  | Short-edge feed | X        | X          | X         |
| Envelope (ISO C5)<br>162 x 229 mm<br>(6.38 x 9 in.)                  | Short-edge feed | X        | X          | X         |

## Paper sizes supported for fold jobs

### Paper sizes supported by the folding paper transport

| Paper size                                | Orientation        | Folding paper transport only |          |                   |          |
|---|--------------------|------------------------------|----------|-------------------|----------|
|   |                    | C-fold                       | Z-fold   | Z-fold half sheet | V-fold   |
|   |                    | Standard bin                 |          |                   |          |
| 4x6 Card                                  | Short-edge feed    | X                            | X        | X                 | X        |
|   | Long-edge<br>feed  | X                            | X        | X                 | X        |
| <b>A6</b><br>105 x                        | Short-edge feed    | X                            | X        | X                 | X        |
| 148 mm<br>(4.13 x<br>5.83 in.)            | Long-edge<br>feed  | X                            | X        | X                 | X        |
| <b>A5</b><br>148 x                        | Short-edge feed    | X                            | X        | X                 | X        |
| 210 mm<br>(5.83 x<br>8.27 in.)            | Long-edge<br>feed  | X                            | X        | X                 | X        |
| <b>A4</b><br>210 x                        | Short-edge feed    | ✓                            | <b>√</b> | <b>√</b>          | ✓        |
| 210 x<br>297 mm<br>(8.27 x<br>11.7 in.)   | Long-edge<br>feed  | X                            | Х        | Х                 | X        |
| 297 x<br>420 mm<br>(11.69 x<br>16.54 in.) | Short-edge<br>feed | ✓                            | <b>✓</b> | <b>✓</b>          | <b>✓</b> |
| JIS B5                                    | Short-edge feed    | X                            | X        | X                 | X        |
| 182 x<br>257 mm<br>(7.17 x<br>10.1 in.)   | Long-edge<br>feed  | Х                            | Х        | Х                 | X        |

| Paper size   | Orientation        | Folding pape | r transport o | nly                  |          |
|--|--------------------|--------------|---------------|----------------------|----------|
|  |                    | C-fold       | Z-fold        | Z-fold half<br>sheet | V-fold   |
|  |                    | Standard bin |               |                      |          |
| 257 x<br>364 mm<br>(10.12 x<br>14.33 in.)                        | Short-edge<br>feed | X            | X             | <b>√</b>             | <b>√</b> |
| Statement<br>139.7 x   | Short-edge feed    | X            | X             | X                    | Х        |
| 215.9 mm<br>(5.5 x<br>8.5 in.)                                   | Long-edge<br>feed  | X            | X             | X                    | X        |
| Executive<br>184.2 x   | Short-edge feed    | Χ            | X             | X                    | X        |
| 266.7 mm<br>(7.25 x<br>10.5 in.)                                 | Long-edge<br>feed  | X            | X             | X                    | X        |
| Letter<br>215.9 x  | Short-edge feed    | <b>√</b>     | ✓             | <b>√</b>             | ✓        |
| 213.9 X<br>279.4 mm<br>(8.5 x<br>11 in.)                         | Long-edge<br>feed  | X            | X             | X                    | X        |
| Folio<br>215.9 x<br>330.2 mm<br>(8.5 x<br>13 in.)                | Short-edge<br>feed | X            | X             | X                    | X        |
| Oficio<br>(Mexico)<br>215.9 x<br>340.4 mm<br>(8.5 x<br>13.4 in.) | Short-edge<br>feed | <b>√</b>     | ✓             | <b>✓</b>             | <b>✓</b> |
| 215.9 x<br>355.6 mm<br>(8.5 x<br>14 in.)                         | Short-edge<br>feed | <b>√</b>     | <b>√</b>      | <b>√</b>             | <b>√</b> |

| Paper size   | Orientation        | Folding paper transport only |          |                   |          |
|--|--------------------|------------------------------|----------|-------------------|----------|
|  |                    | C-fold                       | Z-fold   | Z-fold half sheet | V-fold   |
|  |                    | Standard bin                 |          |                   |          |
| 279.4 x<br>431.8 mm  | Short-edge<br>feed | ✓                            | <b>√</b> | <b>✓</b>          | <b>√</b> |
| (11 x 17 in.)  |                    |                              |          |                   |          |
| 304.8 x<br>457.2 mm  | Short-edge<br>feed | X                            | X        | X                 | X        |
| 18 in.)  |                    |                              |          |                   |          |
| 320.04 x<br>449.58 mm<br>(12.6 x<br>17.7 in.)                          | Short-edge<br>feed | X                            | X        | X                 | X        |
| Envelope<br>(Choukei<br>#3)<br>120 x<br>235 mm<br>(4.75 x<br>9.25 in.) | Short-edge<br>feed | X                            | X        | X                 | X        |
| Hagaki<br>100 x<br>148 mm<br>(3.94 x<br>5.83 in.)                      | Short-edge<br>feed | X                            | X        | X                 | X        |
| B5<br>Envelope<br>176 x<br>250 mm<br>(6.93 x<br>9.84 in.)              | Short-edge<br>feed | X                            | X        | X                 | X        |

| Paper size                       | Orientation        | Folding paper | transport only |                   |        |
|----------------------------------|--------------------|---------------|----------------|-------------------|--------|
|                                  |                    | C-fold        | Z-fold         | Z-fold half sheet | V-fold |
|                                  |                    | Standard bin  |                |                   |        |
| Envelope<br>(Commerci<br>al #9)  | Short-edge<br>feed | X             | X              | X                 | X      |
| 98.4 x<br>225.4 mm               |                    |               |                |                   |        |
| (3.875 x<br>8.9 in.)             |                    |               |                |                   |        |
| Envelope<br>(Commerci<br>al #10) | Short-edge<br>feed | X             | Х              | X                 | X      |
| 104.8 x<br>241.3 mm              |                    |               |                |                   |        |
| (4.12 x<br>9.5 in.)              |                    |               |                |                   |        |
| Envelope<br>(Monarch<br>7-3/4)   | Short-edge<br>feed | X             | X              | X                 | X      |
| 98.4 x<br>190.5 mm               |                    |               |                |                   |        |
| (3.875 x<br>7.5 in.)             |                    |               |                |                   |        |
| Envelope<br>(DL)                 | Short-edge<br>feed | X             | X              | X                 | X      |
| 110 x<br>220 mm                  |                    |               |                |                   |        |
| (4.33 x<br>8.66 in.)             |                    |               |                |                   |        |
| Envelope<br>(ISO C4)             | Short-edge<br>feed | X             | X              | X                 | X      |
| 229 x<br>324 mm                  |                    |               |                |                   |        |
| (9 x<br>12.8 in.)                |                    |               |                |                   |        |
| Envelope<br>(ISO C5)             | Short-edge<br>feed | X             | X              | X                 | X      |
| 162 x<br>229 mm                  |                    |               |                |                   |        |
| (6.38 x<br>9 in.)                |                    |               |                |                   |        |

#### Paper sizes supported by the paper transport and booklet finisher

| Paper size                        | Orientation     | Paper transport + E | Paper transport + Booklet finisher |  |  |
|-----------------------------------|-----------------|---------------------|------------------------------------|--|--|
|                                   |                 | V-fold multiple     | V-fold                             |  |  |
|                                   |                 | Bin 2               | Standard bin, bin 1, bin 2         |  |  |
| 4x6 Card                          | Short-edge feed | X                   | X                                  |  |  |
|                                   | Long-edge feed  | X                   | X                                  |  |  |
| A6                                | Short-edge feed | X                   | X                                  |  |  |
| 105 x 148 mm<br>(4.13 x 5.83 in.) | Long-edge feed  | X                   | X                                  |  |  |
| A5                                | Short-edge feed | X                   | X                                  |  |  |
| 148 x 210 mm<br>(5.83 x 8.27 in.) | Long-edge feed  | X                   | X                                  |  |  |
| A4                                | Short-edge feed | <b>✓</b>            | ✓                                  |  |  |
| 210 x 297 mm                      | Long-edge feed  | X                   | X                                  |  |  |
| (8.27 x 11.7 in.)                 |                 |                     |                                    |  |  |
| A3                                | Short-edge feed | ✓                   | ✓                                  |  |  |
| 297 x 420 mm                      |                 |                     |                                    |  |  |
| (11.69 x 16.54 in.)               |                 |                     |                                    |  |  |
| JIS B5                            | Short-edge feed | <b>√</b>            | <b>√</b>                           |  |  |
| 182 x 257 mm<br>(7.17 x 10.1 in.) | Long-edge feed  | X                   | X                                  |  |  |
| JIS B4                            | Short-edge feed | ✓                   | ✓                                  |  |  |
| 257 x 364 mm                      |                 |                     |                                    |  |  |
| (10.12 x 14.33 in.)               |                 |                     |                                    |  |  |
| Statement                         | Short-edge feed | X                   | X                                  |  |  |
| 139.7 x 215.9 mm                  | Long-edge feed  | X                   | X                                  |  |  |
| (5.5 x 8.5 in.)                   |                 |                     |                                    |  |  |
| Executive                         | Short-edge feed | X                   | X                                  |  |  |
| 184.2 x 266.7 mm                  | Long-edge feed  | X                   | X                                  |  |  |
| (7.25 x 10.5 in.)                 |                 |                     |                                    |  |  |

| Paper size  | Orientation     | Paper transport + Booklet finisher |                            |  |
|---|-----------------|------------------------------------|----------------------------|--|
|   |                 | V-fold multiple                    | V-fold                     |  |
|   |                 | Bin 2                              | Standard bin, bin 1, bin 2 |  |
| Letter  | Short-edge feed | $\checkmark$                       | ✓                          |  |
| 215.9 x 279.4 mm<br>(8.5 x 11 in.)                            | Long-edge feed  | X                                  | X                          |  |
| Folio<br>215.9 x 330.2 mm<br>(8.5 x 13 in.)                   | Short-edge feed | <b>√</b>                           | <b>√</b>                   |  |
| Oficio (Mexico)<br>215.9 x 340.4 mm<br>(8.5 x 13.4 in.)       | Short-edge feed | <b>✓</b>                           | <b>√</b>                   |  |
| <b>Legal</b> 215.9 x 355.6 mm (8.5 x 14 in.)                  | Short-edge feed | <b>√</b>                           | <b>√</b>                   |  |
| Ledger<br>279.4 x 431.8 mm<br>(11 x 17 in.)                   | Short-edge feed | <b>√</b>                           | <b>√</b>                   |  |
| 12x18<br>304.8 x 457.2 mm<br>(12 x 18 in.)                    | Short-edge feed | <b>√</b>                           | <b>√</b>                   |  |
| SRA3 320.04 x 449.58 mm (12.6 x 17.7 in.)                     | Short-edge feed | <b>√</b>                           | <b>√</b>                   |  |
| Envelope<br>(Choukei #3)<br>120 x 235 mm<br>(4.75 x 9.25 in.) | Short-edge feed | X                                  | X                          |  |
| <b>Hagaki</b><br>100 x 148 mm<br>(3.94 x 5.83 in.)            | Short-edge feed | X                                  | X                          |  |

| Paper size   | Orientation     | Paper transport + I | Booklet finisher           |
|--|-----------------|---------------------|----------------------------|
|  |                 | V-fold multiple     | V-fold                     |
|  |                 | Bin 2               | Standard bin, bin 1, bin 2 |
| B5 Envelope<br>176 x 250 mm<br>(6.93 x 9.84 in.)                     | Short-edge feed | X                   | X                          |
| Envelope<br>(Commercial #9)<br>98.4 x 225.4 mm<br>(3.875 x 8.9 in.)  | Short-edge feed | X                   | X                          |
| Envelope<br>(Commercial #10)<br>104.8 x 241.3 mm<br>(4.12 x 9.5 in.) | Short-edge feed | X                   | X                          |
| Envelope<br>(Monarch 7-3/4)<br>98.4 x 190.5 mm<br>(3.875 x 7.5 in.)  | Short-edge feed | X                   | X                          |
| Envelope (DL)<br>110 x 220 mm<br>(4.33 x 8.66 in.)                   | Short-edge feed | X                   | X                          |
| Envelope (ISO C4) 229 x 324 mm (9 x 12.8 in.)                        | Short-edge feed | X                   | X                          |
| Envelope (ISO C5)<br>162 x 229 mm<br>(6.38 x 9 in.)                  | Short-edge feed | X                   | X                          |

# Paper sizes supported by the folding paper transport and staple, hole punch finisher

| Paper size                                | Orientation        | Folding pa | per transport + | Staple, hole punc    | h finisher |
|---|--------------------|------------|-----------------|----------------------|------------|
|   |                    | C-fold     | Z-fold          | Z-fold half<br>sheet | V-fold     |
|   |                    | Bin 2      |                 | Standard bin         | , bin 2    |
| 4x6 Card                                  | Short-edge feed    | X          | X               | X                    | X          |
|   | Long-edge<br>feed  | X          | X               | X                    | X          |
| <b>A6</b><br>105 x                        | Short-edge feed    | X          | X               | X                    | Х          |
| 103 x<br>148 mm<br>(4.13 x<br>5.83 in.)   | Long-edge<br>feed  | X          | X               | X                    | X          |
| <b>A5</b><br>148 x                        | Short-edge feed    | X          | X               | X                    | Х          |
| 210 mm<br>(5.83 x<br>8.27 in.)            | Long-edge<br>feed  | X          | X               | X                    | X          |
| <b>A4</b><br>210 x                        | Short-edge feed    | <b>√</b>   | ✓               | <b>✓</b>             | <b>✓</b>   |
| 297 mm<br>(8.27 x<br>11.7 in.)            | Long-edge<br>feed  | X          | X               | X                    | X          |
| 297 x<br>420 mm<br>(11.69 x<br>16.54 in.) | Short-edge<br>feed | <b>✓</b>   | <b>✓</b>        | <b>✓</b>             | <b>√</b>   |
| JIS B5<br>182 x                           | Short-edge feed    | Х          | X               | X                    | X          |
| 257 mm<br>(7.17 x<br>10.1 in.)            | Long-edge<br>feed  | X          | Х               | X                    | X          |

| Paper size   | Orientation        | Folding paper transport + Staple, hole punch finisher |          |                      |          |  |
|--|--------------------|---|----------|----------------------|----------|--|
|  |                    | C-fold  | Z-fold   | Z-fold half<br>sheet | V-fold   |  |
|  |                    | Bin 2   |          | Standard bin         | , bin 2  |  |
| JIS B4<br>257 x<br>364 mm<br>(10.12 x<br>14.33 in.)              | Short-edge feed    | X   | X        | <b>✓</b>             | <b>✓</b> |  |
| Statement  | Short-edge feed    | X   | X        | X                    | X        |  |
| 139.7 x<br>215.9 mm<br>(5.5 x<br>8.5 in.)                        | Long-edge<br>feed  | X   | X        | X                    | X        |  |
| Executive  | Short-edge<br>feed | X   | X        | X                    | X        |  |
| 184.2 x<br>266.7 mm<br>(7.25 x<br>10.5 in.)                      | Long-edge<br>feed  | X   | X        | X                    | X        |  |
| 215.9 x<br>279.4 mm<br>(8.5 x<br>11 in.)                         | Short-edge feed    | <b>√</b>  | <b>√</b> | <b>✓</b>             | <b>√</b> |  |
|  | Long-edge<br>feed  | X   | X        | X                    | X        |  |
| Folio<br>215.9 x<br>330.2 mm<br>(8.5 x<br>13 in.)                | Short-edge<br>feed | X   | X        | X                    | X        |  |
| Oficio<br>(Mexico)<br>215.9 x<br>340.4 mm<br>(8.5 x<br>13.4 in.) | Short-edge<br>feed | <b>✓</b>  | ✓        | <b>✓</b>             | <b>✓</b> |  |
| Legal<br>215.9 x<br>355.6 mm<br>(8.5 x<br>14 in.)                | Short-edge<br>feed | <b>✓</b>  | <b>✓</b> | <b>✓</b>             | <b>✓</b> |  |

| Paper size   | Orientation        | Folding paper transport + Staple, hole punch finisher |          |                      |          |  |  |
|--|--------------------|---|----------|----------------------|----------|--|--|
|  |                    | C-fold  | Z-fold   | Z-fold half<br>sheet | V-fold   |  |  |
|  |                    | Bin 2   |          | Standard bin, bin 2  |          |  |  |
| 279.4 x<br>431.8 mm<br>(11 x 17 in.)                                   | Short-edge<br>feed | <b>✓</b>  | <b>✓</b> | <b>✓</b>             | <b>√</b> |  |  |
| 12x18<br>304.8 x<br>457.2 mm<br>(12 x<br>18 in.)                       | Short-edge<br>feed | X   | X        | X                    | <b>√</b> |  |  |
| SRA3 320.04 x 449.58 mm (12.6 x 17.7 in.)                              | Short-edge<br>feed | X   | X        | X                    | <b>✓</b> |  |  |
| Envelope<br>(Choukei<br>#3)<br>120 x<br>235 mm<br>(4.75 x<br>9.25 in.) | Short-edge<br>feed | X   | X        | X                    | X        |  |  |
| Hagaki<br>100 x<br>148 mm<br>(3.94 x<br>5.83 in.)                      | Short-edge<br>feed | X   | X        | X                    | X        |  |  |
| B5<br>Envelope<br>176 x<br>250 mm<br>(6.93 x<br>9.84 in.)              | Short-edge<br>feed | X   | X        | X                    | X        |  |  |

| Paper size                       | Orientation        | Folding paper transport + Staple, hole punch finisher |        |                      |        |  |  |
|----------------------------------|--------------------|---|--------|----------------------|--------|--|--|
|                                  |                    | C-fold  | Z-fold | Z-fold half<br>sheet | V-fold |  |  |
|                                  |                    | Bin 2   |        | Standard bin, bin 2  |        |  |  |
| Envelope<br>(Commerci<br>al #9)  | Short-edge<br>feed | X   | X      | X                    | X      |  |  |
| 98.4 x<br>225.4 mm               |                    |   |        |                      |        |  |  |
| (3.875 x<br>8.9 in.)             |                    |   |        |                      |        |  |  |
| Envelope<br>(Commerci<br>al #10) | Short-edge<br>feed | X   | X      | X                    | X      |  |  |
| 104.8 x<br>241.3 mm              |                    |   |        |                      |        |  |  |
| (4.12 x<br>9.5 in.)              |                    |   |        |                      |        |  |  |
| Envelope<br>(Monarch<br>7-3/4)   | Short-edge<br>feed | X   | X      | X                    | X      |  |  |
| 98.4 x<br>190.5 mm               |                    |   |        |                      |        |  |  |
| (3.875 x<br>7.5 in.)             |                    |   |        |                      |        |  |  |
| Envelope<br>(DL)                 | Short-edge<br>feed | X   | X      | X                    | X      |  |  |
| 110 x<br>220 mm                  |                    |   |        |                      |        |  |  |
| (4.33 x<br>8.66 in.)             |                    |   |        |                      |        |  |  |
| Envelope<br>(ISO C4)             | Short-edge feed    | X   | X      | X                    | X      |  |  |
| 229 x<br>324 mm                  |                    |   |        |                      |        |  |  |
| (9 x<br>12.8 in.)                |                    |   |        |                      |        |  |  |
| Envelope<br>(ISO C5)             | Short-edge feed    | X   | X      | X                    | X      |  |  |
| 162 x<br>229 mm                  |                    |   |        |                      |        |  |  |
| (6.38 x<br>9 in.)                |                    |   |        |                      |        |  |  |

# Paper sizes supported by the folding paper transport and booklet finisher

| Paper size  | Orientation        | Folding paper transport + Booklet finisher |          |                                  |                    |  |
|---|--------------------|--|----------|----------------------------------|--------------------|--|
|   |                    | C-fold                                     | Z-fold   | Z-fold<br>half<br>sheet          | V-fold<br>multiple | V-fold                                     |
|   |                    | Bin 3                                      | Bin 3    | Standard<br>bin, bin<br>1, bin 3 | Bin 2              | Standard<br>bin, bin<br>1, bin 2,<br>bin 3 |
| 4x6 Card  | Short-edge<br>feed | X  | X        | X                                | X                  | X  |
|   | Long-edge<br>feed  | X  | X        | X                                | X                  | X  |
| <b>A6</b>   | Short-edge<br>feed | X  | X        | X                                | X                  | X  |
| 105 x<br>148 mm<br>(4.13 x<br>5.83 in.)           | Long-edge<br>feed  | X  | X        | X                                | X                  | X  |
| <b>A5</b>   | Short-edge feed    | X  | X        | X                                | X                  | X  |
| 148 x<br>210 mm<br>(5.83 x<br>8.27 in.)           | Long-edge<br>feed  | X  | X        | X                                | X                  | X  |
| A4  | Short-edge<br>feed | <b>√</b>                                   | <b>√</b> | ✓                                | <b>✓</b>           | <b>√</b>                                   |
| 210 x<br>297 mm<br>(8.27 x<br>11.7 in.)           | Long-edge<br>feed  | X  | X        | X                                | X                  | X  |
| A3 297 x 420 mm (11.69 x 16.54 in.)               | Short-edge<br>feed | <b>√</b>                                   | <b>✓</b> | <b>√</b>                         | <b>✓</b>           | <b>√</b>                                   |
| JIS B5<br>182 x<br>257 mm<br>(7.17 x<br>10.1 in.) | Short-edge<br>feed | X  | X        | X                                | <b>√</b>           | <b>√</b>                                   |
|   | Long-edge<br>feed  | X  | X        | X                                | X                  | X  |

| Paper size   | Orientation        | Folding paper transport + Booklet finisher |          |                                  |                    |  |  |
|--|--------------------|--|----------|----------------------------------|--------------------|--|--|
|  |                    | C-fold                                     | Z-fold   | Z-fold<br>half<br>sheet          | V-fold<br>multiple | V-fold                                     |  |
|  |                    | Bin 3                                      | Bin 3    | Standard<br>bin, bin<br>1, bin 3 | Bin 2              | Standard<br>bin, bin<br>1, bin 2,<br>bin 3 |  |
| JIS B4<br>257 x<br>364 mm<br>(10.12 x<br>14.33 in.)              | Short-edge<br>feed | X  | X        | <b>✓</b>                         | <b>√</b>           | ✓  |  |
| Statement  | Short-edge feed    | Χ  | X        | Х                                | X                  | Х  |  |
| 139.7 x<br>215.9 mm<br>(5.5 x<br>8.5 in.)                        | Long-edge<br>feed  | X  | X        | X                                | X                  | X  |  |
| Executive  | Short-edge feed    | X  | X        | X                                | X                  | Х  |  |
| 184.2 x<br>266.7 mm<br>(7.25 x<br>10.5 in.)                      | Long-edge<br>feed  | X  | X        | X                                | X                  | X  |  |
| Letter<br>215.9 x  | Short-edge<br>feed | <b>√</b>                                   | <b>√</b> | <b>√</b>                         | <b>√</b>           | <b>√</b>                                   |  |
| 279.4 mm<br>(8.5 x 11 in.)                                       | Long-edge<br>feed  | X  | X        | X                                | X                  | X  |  |
| Folio<br>215.9 x<br>330.2 mm<br>(8.5 x<br>13 in.)                | Short-edge<br>feed | X  | X        | X                                | <b>√</b>           | <b>√</b>                                   |  |
| Oficio<br>(Mexico)<br>215.9 x<br>340.4 mm<br>(8.5 x<br>13.4 in.) | Short-edge<br>feed | <b>√</b>                                   | <b>✓</b> | <b>✓</b>                         | <b>√</b>           | <b>√</b>                                   |  |

| Paper size   | Orientation        | Folding paper transport + Booklet finisher |          |                                  |                    |  |  |
|--|--------------------|--|----------|----------------------------------|--------------------|--|--|
|  |                    | C-fold                                     | Z-fold   | Z-fold<br>half<br>sheet          | V-fold<br>multiple | V-fold                                     |  |
|  |                    | Bin 3                                      | Bin 3    | Standard<br>bin, bin<br>1, bin 3 | Bin 2              | Standard<br>bin, bin<br>1, bin 2,<br>bin 3 |  |
| Legal<br>215.9 x<br>355.6 mm<br>(8.5 x<br>14 in.)                      | Short-edge<br>feed | <b>√</b>                                   | <b>√</b> | <b>✓</b>                         | <b>√</b>           | <b>✓</b>                                   |  |
| Ledger<br>279.4 x<br>431.8 mm<br>(11 x 17 in.)                         | Short-edge<br>feed | <b>√</b>                                   | <b>√</b> | ✓                                | <b>√</b>           | <b>√</b>                                   |  |
| 12x18<br>304.8 x<br>457.2 mm<br>(12 x 18 in.)                          | Short-edge<br>feed | X  | X        | X                                | X                  | <b>√</b>                                   |  |
| SRA3 320.04 x 449.58 mm (12.6 x 17.7 in.)                              | Short-edge<br>feed | X  | X        | X                                | X                  | <b>√</b>                                   |  |
| Envelope<br>(Choukei<br>#3)<br>120 x<br>235 mm<br>(4.75 x<br>9.25 in.) | Short-edge<br>feed | X  | X        | X                                | X                  | X  |  |
| Hagaki<br>100 x<br>148 mm<br>(3.94 x<br>5.83 in.)                      | Short-edge<br>feed | X  | X        | X                                | X                  | X  |  |

| Paper size                       | Orientation        | Folding pa | aper transpo | ort + Booklet                    | finisher           |  |
|----------------------------------|--------------------|------------|--------------|----------------------------------|--------------------|--|
|                                  |                    | C-fold     | Z-fold       | Z-fold<br>half<br>sheet          | V-fold<br>multiple | V-fold                                     |
|                                  |                    | Bin 3      | Bin 3        | Standard<br>bin, bin<br>1, bin 3 | Bin 2              | Standard<br>bin, bin<br>1, bin 2,<br>bin 3 |
| B5<br>Envelope                   | Short-edge feed    | X          | X            | X                                | X                  | X  |
| 176 x<br>250 mm                  |                    |            |              |                                  |                    |  |
| (6.93 x<br>9.84 in.)             |                    |            |              |                                  |                    |  |
| Envelope<br>(Commerci<br>al #9)  | Short-edge<br>feed | X          | X            | X                                | X                  | X  |
| 98.4 x<br>225.4 mm               |                    |            |              |                                  |                    |  |
| (3.875 x<br>8.9 in.)             |                    |            |              |                                  |                    |  |
| Envelope<br>(Commerci<br>al #10) | Short-edge<br>feed | X          | X            | Х                                | X                  | X  |
| 104.8 x<br>241.3 mm              |                    |            |              |                                  |                    |  |
| (4.12 x<br>9.5 in.)              |                    |            |              |                                  |                    |  |
| Envelope<br>(Monarch<br>7-3/4)   | Short-edge<br>feed | X          | X            | Х                                | X                  | X  |
| 98.4 x<br>190.5 mm               |                    |            |              |                                  |                    |  |
| (3.875 x<br>7.5 in.)             |                    |            |              |                                  |                    |  |
| Envelope<br>(DL)                 | Short-edge feed    | X          | X            | X                                | X                  | X  |
| 110 x<br>220 mm                  |                    |            |              |                                  |                    |  |
| (4.33 x<br>8.66 in.)             |                    |            |              |                                  |                    |  |

| Paper size           | Orientation     | Folding pa | Folding paper transport + Booklet finisher |                                  |                    |  |  |
|----------------------|-----------------|------------|--|----------------------------------|--------------------|--|--|
|                      |                 | C-fold     | Z-fold                                     | Z-fold<br>half<br>sheet          | V-fold<br>multiple | V-fold                                     |  |
|                      |                 | Bin 3      | Bin 3                                      | Standard<br>bin, bin<br>1, bin 3 | Bin 2              | Standard<br>bin, bin<br>1, bin 2,<br>bin 3 |  |
| Envelope<br>(ISO C4) | Short-edge feed | X          | X  | X                                | X                  | X  |  |
| 229 x<br>324 mm      |                 |            |  |                                  |                    |  |  |
| (9 x<br>12.8 in.)    |                 |            |  |                                  |                    |  |  |
| Envelope<br>(ISO C5) | Short-edge feed | X          | X  | X                                | X                  | X  |  |
| 162 x<br>229 mm      |                 |            |  |                                  |                    |  |  |
| (6.38 x<br>9 in.)    |                 |            |  |                                  |                    |  |  |

# Paper sizes supported for offset stacking jobs

# Paper sizes supported by the offset stacker or staple finisher

| Paper size        | Orientation     | Offset stacker | Staple finisher |
|-------------------|-----------------|----------------|-----------------|
| 4x6 Card          | Short-edge feed | X              | X               |
|                   | Long-edge feed  | X              | X               |
| A6                | Short-edge feed | X              | X               |
| 105 x 148 mm      | Long-edge feed  | X              | X               |
| (4.13 x 5.83 in.) |                 |                |                 |
| A5                | Short-edge feed | ✓              | $\checkmark$    |
| 148 x 210 mm      | Long-edge feed  | ✓              | ✓               |
| (5.83 x 8.27 in.) |                 |                |                 |
| A4                | Short-edge feed | ✓              | $\checkmark$    |
| 210 x 297 mm      | Long-edge feed  | ✓              | $\checkmark$    |
| (8.27 x 11.7 in.) |                 |                |                 |

| Paper size  | Orientation     | Offset stacker | Staple finisher |
|---|-----------------|----------------|-----------------|
| A3<br>297 x 420 mm<br>(11.69 x 16.54 in.)               | Short-edge feed | ✓              | <b>✓</b>        |
| JIS B5  | Short-edge feed | <b>✓</b>       | ✓               |
| 182 x 257 mm<br>(7.17 x 10.1 in.)                       | Long-edge feed  | ✓              | ✓               |
| JIS B4<br>257 x 364 mm<br>(10.12 x 14.33 in.)           | Short-edge feed | <b>√</b>       | ✓               |
| Statement   | Short-edge feed | ✓              | X               |
| 139.7 x 215.9 mm<br>(5.5 x 8.5 in.)                     | Long-edge feed  | ✓              | X               |
| Executive   | Short-edge feed | ✓              | ✓               |
| 184.2 x 266.7 mm<br>(7.25 x 10.5 in.)                   | Long-edge feed  | ✓              | <b>√</b>        |
| Letter  | Short-edge feed | ✓              | ✓               |
| 215.9 x 279.4 mm<br>(8.5 x 11 in.)                      | Long-edge feed  | ✓              | ✓               |
| Folio<br>215.9 x 330.2 mm<br>(8.5 x 13 in.)             | Short-edge feed | <b>√</b>       | <b>√</b>        |
| Oficio (Mexico)<br>215.9 x 340.4 mm<br>(8.5 x 13.4 in.) | Short-edge feed | <b>√</b>       | <b>✓</b>        |
| <b>Legal</b> 215.9 x 355.6 mm (8.5 x 14 in.)            | Short-edge feed | <b>√</b>       | <b>√</b>        |
| Ledger<br>279.4 x 431.8 mm<br>(11 x 17 in.)             | Short-edge feed | <b>√</b>       | <b>✓</b>        |

| Paper size   | Orientation     | Offset stacker | Staple finisher |
|--|-----------------|----------------|-----------------|
| 12x18<br>304.8 x 457.2 mm<br>(12 x 18 in.)                           | Short-edge feed | X              | X               |
| 320.04 x<br>449.58 mm<br>(12.6 x 17.7 in.)                           | Short-edge feed | X              | X               |
| Envelope<br>(Choukei #3)<br>120 x 235 mm<br>(4.75 x 9.25 in.)        | Short-edge feed | <b>√</b>       | X               |
| Hagaki<br>100 x 148 mm<br>(3.94 x 5.83 in.)                          | Short-edge feed | <b>✓</b>       | X               |
| B5 Envelope<br>176 x 250 mm<br>(6.93 x 9.84 in.)                     | Short-edge feed | <b>√</b>       | X               |
| Envelope<br>(Commercial #9)<br>98.4 x 225.4 mm<br>(3.875 x 8.9 in.)  | Short-edge feed | <b>√</b>       | X               |
| Envelope<br>(Commercial #10)<br>104.8 x 241.3 mm<br>(4.12 x 9.5 in.) | Short-edge feed | <b>√</b>       | X               |
| Envelope<br>(Monarch 7-3/4)<br>98.4 x 190.5 mm<br>(3.875 x 7.5 in.)  | Short-edge feed | <b>√</b>       | X               |
| Envelope (DL)<br>110 x 220 mm<br>(4.33 x 8.66 in.)                   | Short-edge feed | <b>√</b>       | X               |

| Paper size        | Orientation     | Offset stacker | Staple finisher |
|-------------------|-----------------|----------------|-----------------|
| Envelope (ISO C4) | Short-edge feed | $\checkmark$   | X               |
| 229 x 324 mm      |                 |                |                 |
| (9 x 12.8 in.)    |                 |                |                 |
| Envelope (ISO C5) | Short-edge feed | ✓              | X               |
| 162 x 229 mm      |                 |                |                 |
| (6.38 x 9 in.)    |                 |                |                 |
| Universal         | N/A             | $\sqrt{1}$     | $\sqrt{2}$      |

 $<sup>^1</sup>$  Supports paper sizes ranging from 95 x 148 mm (3.74 x 5.83 in.) to 304.8 x 600 mm (12 x 23.62 in.).

# Paper sizes supported by finishers with a paper transport unit

| Paper size                                | Orientation     | Paper transport +<br>Staple, hole punch<br>finisher | Paper transport +<br>Booklet finisher |
|---|-----------------|---|---------------------------------------|
|   |                 | Bin 1   |                                       |
| 4x6 Card                                  | Short-edge feed | X   | X                                     |
|   | Long-edge feed  | X   | X                                     |
| A6  | Short-edge feed | X   | X                                     |
| 105 x 148 mm<br>(4.13 x 5.83 in.)         | Long-edge feed  | X   | X                                     |
| A5  | Short-edge feed | ✓   | <b>√</b>                              |
| 148 x 210 mm<br>(5.83 x 8.27 in.)         | Long-edge feed  | ✓   | ✓                                     |
| A4  | Short-edge feed | ✓   | ✓                                     |
| 210 x 297 mm<br>(8.27 x 11.7 in.)         | Long-edge feed  | <b>√</b>  | <b>✓</b>                              |
| A3<br>297 x 420 mm<br>(11.69 x 16.54 in.) | Short-edge feed | <b>√</b>  | <b>√</b>                              |

 $<sup>^2</sup>$  Supports paper sizes ranging from 148 x 148 mm (5.83 x 5.83 in.) to 297 x 419.1 mm (11.69 x 16.5 in.).

| Paper size          | Orientation     | Paper transport +<br>Staple, hole punch<br>finisher | Paper transport +<br>Booklet finisher |
|---------------------|-----------------|---|---------------------------------------|
|                     |                 | Bin 1   |                                       |
| JIS B5              | Short-edge feed | ✓   | ✓                                     |
| 182 x 257 mm        | Long-edge feed  | ✓   | ✓                                     |
| (7.17 x 10.1 in.)   |                 |   |                                       |
| JIS B4              | Short-edge feed | <b>√</b>  | ✓                                     |
| 257 x 364 mm        |                 |   |                                       |
| (10.12 x 14.33 in.) |                 |   |                                       |
| Statement           | Short-edge feed | <b>√</b>  | ✓                                     |
| 139.7 x 215.9 mm    | Long-edge feed  | ✓   | ✓                                     |
| (5.5 x 8.5 in.)     |                 |   |                                       |
| Executive           | Short-edge feed | <b>√</b>  | <b>√</b>                              |
| 184.2 x 266.7 mm    | Long-edge feed  | <b>√</b>  | ✓                                     |
| (7.25 x 10.5 in.)   |                 |   |                                       |
| Letter              | Short-edge feed | ✓   | ✓                                     |
| 215.9 x 279.4 mm    | Long-edge feed  | ✓   | ✓                                     |
| (8.5 x 11 in.)      |                 |   |                                       |
| Folio               | Short-edge feed | $\checkmark$  | <b>√</b>                              |
| 215.9 x 330.2 mm    |                 |   |                                       |
| (8.5 x 13 in.)      |                 |   |                                       |
| Oficio (Mexico)     | Short-edge feed | <b>√</b>  | ✓                                     |
| 215.9 x 340.4 mm    |                 |   |                                       |
| (8.5 x 13.4 in.)    |                 |   |                                       |
| Legal               | Short-edge feed | ✓   | ✓                                     |
| 215.9 x 355.6 mm    |                 |   |                                       |
| (8.5 x 14 in.)      |                 |   |                                       |
| Ledger              | Short-edge feed | ✓   | ✓                                     |
| 279.4 x 431.8 mm    |                 |   |                                       |
| (11 x 17 in.)       |                 |   |                                       |

| Paper size                   | Orientation     | Paper transport +<br>Staple, hole punch<br>finisher | Paper transport +<br>Booklet finisher |
|------------------------------|-----------------|---|---------------------------------------|
|                              |                 | Bin 1   |                                       |
| 12x18                        | Short-edge feed | ✓   | <b>✓</b>                              |
| 304.8 x 457.2 mm             |                 |   |                                       |
| (12 x 18 in.)                |                 |   |                                       |
| SRA3                         | Short-edge feed | X   | X                                     |
| 320.04 x<br>449.58 mm        |                 |   |                                       |
| (12.6 x 17.7 in.)            |                 |   |                                       |
| Envelope<br>(Choukei #3)     | Short-edge feed | X   | X                                     |
| 120 x 235 mm                 |                 |   |                                       |
| (4.75 x 9.25 in.)            |                 |   |                                       |
| Hagaki                       | Short-edge feed | X   | X                                     |
| 100 x 148 mm                 |                 |   |                                       |
| (3.94 x 5.83 in.)            |                 |   |                                       |
| B5 Envelope                  | Short-edge feed | X   | X                                     |
| 176 x 250 mm                 |                 |   |                                       |
| (6.93 x 9.84 in.)            |                 |   |                                       |
| Envelope<br>(Commercial #9)  | Short-edge feed | X   | X                                     |
| 98.4 x 225.4 mm              |                 |   |                                       |
| (3.875 x 8.9 in.)            |                 |   |                                       |
| Envelope<br>(Commercial #10) | Short-edge feed | X   | X                                     |
| 104.8 x 241.3 mm             |                 |   |                                       |
| (4.12 x 9.5 in.)             |                 |   |                                       |
| Envelope<br>(Monarch 7-3/4)  | Short-edge feed | X   | X                                     |
| 98.4 x 190.5 mm              |                 |   |                                       |
| (3.875 x 7.5 in.)            |                 |   |                                       |
| Envelope (DL)                | Short-edge feed | X   | X                                     |
| 110 x 220 mm                 |                 |   |                                       |
| (4.33 x 8.66 in.)            |                 |   |                                       |

| Paper size        | Orientation     | Paper transport +<br>Staple, hole punch<br>finisher | Paper transport +<br>Booklet finisher |
|-------------------|-----------------|---|---------------------------------------|
|                   |                 | Bin 1   |                                       |
| Envelope (ISO C4) | Short-edge feed | X   | X                                     |
| 229 x 324 mm      |                 |   |                                       |
| (9 x 12.8 in.)    |                 |   |                                       |
| Envelope (ISO C5) | Short-edge feed | X   | X                                     |
| 162 x 229 mm      |                 |   |                                       |
| (6.38 x 9 in.)    |                 |   |                                       |
| Universal         | N/A             | <b>√</b> *  | <b>√</b> *                            |

 $<sup>^{\</sup>star}$  Supports paper sizes ranging from 139.7 x 148 mm (5.5 x 5.83 in.) to 304.8 x 457.2 mm (12 x 18 in.).

# Paper sizes supported by finishers with a folding paper transport

| Paper size          | Orientation     | Folding paper<br>transport + Staple,<br>hole punch finisher | Folding paper<br>transport + Booklet<br>finisher |
|---------------------|-----------------|---|--|
|                     |                 | Bin 1   |  |
| 4x6 Card            | Short-edge feed | X   | X  |
|                     | Long-edge feed  | X   | X  |
| A6                  | Short-edge feed | X   | X  |
| 105 x 148 mm        | Long-edge feed  | X   | X  |
| (4.13 x 5.83 in.)   |                 |   |  |
| A5                  | Short-edge feed | ✓   | ✓  |
| 148 x 210 mm        | Long-edge feed  | ✓   | ✓  |
| (5.83 x 8.27 in.)   |                 |   |  |
| A4                  | Short-edge feed | ✓   | ✓  |
| 210 x 297 mm        | Long-edge feed  | ✓   | ✓  |
| (8.27 x 11.7 in.)   |                 |   |  |
| А3                  | Short-edge feed | ✓   | ✓  |
| 297 x 420 mm        |                 |   |  |
| (11.69 x 16.54 in.) |                 |   |  |

| Paper size                      | Orientation     | Folding paper<br>transport + Staple,<br>hole punch finisher | Folding paper<br>transport + Booklet<br>finisher |
|---------------------------------|-----------------|---|--|
| JIS B5                          | Short-edge feed | ✓ ·   | <b>✓</b>   |
| 182 x 257 mm                    | Long-edge feed  | <b>√</b>  | <b>√</b>   |
| (7.17 x 10.1 in.)               |                 |   |  |
| JIS B4                          | Short-edge feed | <b>√</b>  | <b>✓</b>   |
| 257 x 364 mm                    |                 |   |  |
| (10.12 x 14.33 in.)             |                 |   |  |
| Statement                       | Short-edge feed | $\checkmark$  | ✓  |
| 139.7 x 215.9 mm                | Long-edge feed  | ✓   | ✓  |
| (5.5 x 8.5 in.)                 |                 |   |  |
| Executive                       | Short-edge feed | <b>√</b>  | ✓  |
| 184.2 x 266.7 mm                | Long-edge feed  | $\checkmark$  | <b>√</b>   |
| (7.25 x 10.5 in.)               |                 |   |  |
| Letter                          | Short-edge feed | <b>√</b>  | ✓  |
| 215.9 x 279.4 mm                | Long-edge feed  | <b>✓</b>  | ✓  |
| (8.5 x 11 in.)                  |                 |   |  |
| Folio                           | Short-edge feed | <b>✓</b>  | <b>✓</b>   |
| 215.9 x 330.2 mm                |                 |   |  |
| (8.5 x 13 in.)  Oficio (Mexico) | Short-edge feed | <b>✓</b>  | <b>√</b>   |
| 215.9 x 340.4 mm                | Short-euge leeu | V   | V  |
| (8.5 x 13.4 in.)                |                 |   |  |
| Legal                           | Short-edge feed | <b>✓</b>  | <b>√</b>   |
| 215.9 x 355.6 mm                |                 |   |  |
| (8.5 x 14 in.)                  |                 |   |  |
| Ledger                          | Short-edge feed | <b>√</b>  | <b>✓</b>   |
| 279.4 x 431.8 mm                |                 |   |  |
| (11 x 17 in.)                   |                 |   |  |

| Paper size                   | Orientation     | Folding paper<br>transport + Staple,<br>hole punch finisher | Folding paper<br>transport + Booklet<br>finisher |  |  |
|------------------------------|-----------------|---|--|--|--|
|                              |                 | Bin 1   |  |  |  |
| 12x18                        | Short-edge feed | <b>√</b>  | $\checkmark$                                     |  |  |
| 304.8 x 457.2 mm             |                 |   |  |  |  |
| (12 x 18 in.)                |                 |   |  |  |  |
| SRA3                         | Short-edge feed | X   | X  |  |  |
| 320.04 x<br>449.58 mm        |                 |   |  |  |  |
| (12.6 x 17.7 in.)            |                 |   |  |  |  |
| Envelope<br>(Choukei #3)     | Short-edge feed | X   | X  |  |  |
| 120 x 235 mm                 |                 |   |  |  |  |
| (4.75 x 9.25 in.)            |                 |   |  |  |  |
| Hagaki                       | Short-edge feed | Х   | X  |  |  |
| 100 x 148 mm                 |                 |   |  |  |  |
| (3.94 x 5.83 in.)            |                 |   |  |  |  |
| B5 Envelope                  | Short-edge feed | X   | Х  |  |  |
| 176 x 250 mm                 |                 |   |  |  |  |
| (6.93 x 9.84 in.)            |                 |   |  |  |  |
| Envelope<br>(Commercial #9)  | Short-edge feed | X   | X  |  |  |
| 98.4 x 225.4 mm              |                 |   |  |  |  |
| (3.875 x 8.9 in.)            |                 |   |  |  |  |
| Envelope<br>(Commercial #10) | Short-edge feed | X   | X  |  |  |
| 104.8 x 241.3 mm             |                 |   |  |  |  |
| (4.12 x 9.5 in.)             |                 |   |  |  |  |
| Envelope<br>(Monarch 7-3/4)  | Short-edge feed | X   | X  |  |  |
| 98.4 x 190.5 mm              |                 |   |  |  |  |
| (3.875 x 7.5 in.)            |                 |   |  |  |  |
| Envelope (DL)                | Short-edge feed | Х   | Х  |  |  |
| 110 x 220 mm                 |                 |   |  |  |  |
| (4.33 x 8.66 in.)            |                 |   |  |  |  |

| Paper size  | Orientation     | Folding paper<br>transport + Staple,<br>hole punch finisher | Folding paper<br>transport + Booklet<br>finisher |
|---|-----------------|---|--|
|   |                 | Bin 1   |  |
| Envelope (ISO C4) 229 x 324 mm (9 x 12.8 in.)       | Short-edge feed | X   | X  |
| Envelope (ISO C5)<br>162 x 229 mm<br>(6.38 x 9 in.) | Short-edge feed | X   | X  |
| Universal   | N/A             | <b>√</b> *  | <b>√</b> *                                       |

 $<sup>^{\</sup>star}$  Supports paper sizes ranging from 139.7 x 148 mm (5.5 x 5.83 in.) to 304.8 x 457.2 mm (12 x 18 in.).

# **Supported paper weights**

| Standard or optional<br>550-sheet tray, 2 x 550-<br>sheet tray, 1500-sheet tray,<br>and 2000-sheet tandem tray | Multipurpose feeder     | Two-sided printing      |
|--|-------------------------|-------------------------|
| 60–300 g/m <sup>2</sup>  | 60–300 g/m <sup>2</sup> | 60–220 g/m <sup>2</sup> |
| (16–80-lb bond)  | (16–80-lb bond)         | (16–59-lb bond)         |

# **Supported paper types**

| Paper size     | Standard 550-sheet tray | Multipurpose feeder | Two-sided printing |
|----------------|-------------------------|---------------------|--------------------|
| Plain paper    | ✓                       | ✓                   | ✓                  |
| Card stock     | ✓                       | ✓                   | ✓                  |
| Transparencies | Х                       | х                   | x                  |
| Recycled       | ✓                       | ✓                   | ✓                  |
| Glossy         | ✓                       | ✓                   | ✓                  |
| Heavy glossy   | ✓                       | ✓                   | ✓                  |
| Labels         | ✓                       | ✓                   | X                  |
| Vinyl labels   | ✓                       | ✓                   | X                  |
| Bond           | ✓                       | ✓                   | ✓                  |
| Envelope       | ✓                       | ✓                   | x                  |

| Paper size         | Standard 550-sheet tray | Multipurpose feeder | Two-sided printing |
|--------------------|-------------------------|---------------------|--------------------|
| Rough envelope     | ✓                       | ✓                   | x                  |
| Letterhead         | ✓                       | ✓                   | ✓                  |
| Preprinted         | ✓                       | ✓                   | ✓                  |
| Colored paper      | ✓                       | ✓                   | ✓                  |
| Light paper        | ✓                       | ✓                   | ✓                  |
| Heavy paper        | ✓                       | ✓                   | ✓                  |
| Rough cotton       | ✓                       | ✓                   | ✓                  |
| <b>Custom type</b> | ✓                       | ✓                   | ✓                  |

| Paper size         | Optional 550-<br>sheet tray | 2 x 550-sheet<br>tray | 2000-sheet<br>tandem tray | 1500-sheet tray |
|--------------------|-----------------------------|-----------------------|---------------------------|-----------------|
| Plain paper        | <b>√</b>                    | ✓                     | ✓                         | ✓               |
| Card stock         | <b>√</b>                    | ✓                     | <b>√</b>                  | ✓               |
| Transparenci<br>es | Х                           | Х                     | X                         | X               |
| Recycled           | <b>√</b>                    | ✓                     | ✓                         | ✓               |
| Glossy             | ✓                           | ✓                     | ✓                         | ✓               |
| Heavy glossy       | ✓                           | ✓                     | ✓                         | ✓               |
| Labels             | ✓                           | ✓                     | x                         | Х               |
| Vinyl labels       | ✓                           | ✓                     | x                         | X               |
| Bond               | ✓                           | ✓                     | $\checkmark$              | ✓               |
| Envelope           | ✓                           | ✓                     | ×                         | X               |
| Rough<br>envelope  | ✓                           | ✓                     | X                         | Х               |
| Letterhead         | ✓                           | ✓                     | ✓                         | ✓               |
| Preprinted         | ✓                           | ✓                     | ✓                         | ✓               |
| Colored<br>paper   | ✓                           | ✓                     | ✓                         | ✓               |
| Light paper        | ✓                           | ✓                     | ✓                         | ✓               |
| Heavy paper        | ✓                           | ✓                     | <b>✓</b>                  | ✓               |
| Rough cotton       | ✓                           | ✓                     | ✓                         | ✓               |
| Custom type        | $\checkmark$                | $\checkmark$          | <b>✓</b>                  | ✓               |

| Paper size Paper transport + staple, h punch finisher |  |   | ole, hole                             | Paper tran                                | sport + boo   | klet finishe                          | r                                     |
|---|--|---|---------------------------------------|---|---|---------------------------------------|---------------------------------------|
|   | Standar<br>d bin<br>(finisher<br>top bin | Bin 1<br>(staple,<br>hole<br>punch<br>finisher,<br>offset<br>bin) | Bin 2<br>(paper<br>transpor<br>t bin) | Standar<br>d bin<br>(finisher<br>top bin) | Bin 1<br>(staple,<br>hole<br>punch<br>finisher,<br>offset<br>bin) | Bin 2<br>(finisher<br>booklet<br>bin) | Bin 3<br>(paper<br>transpor<br>t bin) |
| Plain<br>paper  | <b>√</b>                                 | <b>√</b>  | <b>√</b>                              | <b>√</b>                                  | <b>√</b>  | <b>√</b> *                            | <b>√</b>                              |
| Card<br>stock   | <b>√</b>                                 | <b>√</b>  | <b>√</b>                              | <b>√</b>                                  | <b>√</b>  | X                                     | <b>√</b>                              |
| Recycl<br>ed  | <b>√</b>                                 | <b>√</b>  | <b>√</b>                              | <b>√</b>                                  | <b>√</b>  | <b>√</b> *                            | <b>√</b>                              |
| Glossy  | ✓  | <b>√</b>  | <b>√</b>                              | <b>√</b>                                  | <b>√</b>  | <b>√</b> *                            | ✓                                     |
| Heavy<br>glossy                                       | $\checkmark$                             | <b>√</b>  | <b>√</b>                              | <b>√</b>                                  | <b>√</b>  | Х                                     | ✓                                     |
| Labels  | ✓  | ✓   | ✓                                     | ✓   | ✓   | х                                     | х                                     |
| Vinyl<br>labels                                       | <b>√</b>                                 | <b>√</b>  | <b>√</b>                              | <b>√</b>                                  | <b>√</b>  | X                                     | Х                                     |
| Bond  | ✓  | ✓   | ✓                                     | ✓   | ✓   | <b>√</b> *                            | ✓                                     |
| Envelo<br>pe  | Х  | Х   | <b>√</b>                              | Х   | Х   | Х                                     | <b>✓</b>                              |
| Rough<br>envelo<br>pe                                 | X  | X   | <b>√</b>                              | Х   | X   | Х                                     | <b>√</b>                              |
| Letterh<br>ead  | <b>√</b>                                 | <b>√</b>  | <b>√</b>                              | <b>√</b>                                  | <b>√</b>  | <b>√</b> *                            | <b>√</b>                              |
| Prepri<br>nted  | <b>√</b>                                 | <b>√</b>  | <b>√</b>                              | <b>√</b>                                  | <b>√</b>  | <b>√</b> *                            | <b>√</b>                              |
| Colore<br>d<br>paper                                  | <b>✓</b>                                 | <b>✓</b>  | <b>√</b>                              | <b>√</b>                                  | <b>✓</b>  | <b>✓</b> *                            | <b>√</b>                              |
| Light<br>paper  | <b>√</b>                                 | <b>√</b>  | <b>√</b>                              | <b>√</b>                                  | <b>√</b>  | <b>√</b> *                            | <b>√</b>                              |
| Heavy<br>paper  | <b>√</b>                                 | <b>√</b>  | <b>√</b>                              | <b>√</b>                                  | <b>√</b>  | Х                                     | Х                                     |
| Rough cotton  | ✓  | <b>√</b>  | <b>√</b>                              | <b>√</b>                                  | <b>√</b>  | Х                                     | х                                     |
| Custo<br>m type                                       | <b>√</b>                                 | <b>√</b>  | <b>√</b>                              | <b>√</b>                                  | ✓   | <b>√</b> *                            | <b>√</b>                              |

 $<sup>^{\</sup>star}$  The maximum length of the universal paper size in the case of banner paper is 1320.8 x 52 in. Load only one sheet of banner paper at a time.

| Paper Paper Transport with folding option + staple, hole punch finisher |  |   |                                       | Paper transport with folding option + booklet finisher |   |                                       |                                       |
|---|--|---|---------------------------------------|--|---|---------------------------------------|---------------------------------------|
|   | Standar<br>d bin<br>(finisher<br>top bin | Bin 1<br>(staple,<br>hole<br>punch<br>finisher,<br>offset<br>bin) | Bin 2<br>(paper<br>transpor<br>t bin) | Standar<br>d bin<br>(finisher<br>top bin)              | Bin 1<br>(staple,<br>hole<br>punch<br>finisher,<br>offset<br>bin) | Bin 2<br>(finisher<br>booklet<br>bin) | Bin 3<br>(paper<br>transpor<br>t bin) |
| Plain<br>paper  | <b>√</b>                                 | <b>√</b>  | ✓                                     | <b>√</b>   | <b>√</b>  | <b>√</b>                              | <b>√</b>                              |
| Card<br>stock   | <b>√</b>                                 | <b>√</b>  | <b>√</b>                              | <b>√</b>   | <b>√</b>  | Х                                     | <b>√</b>                              |
| Recycl<br>ed  | <b>√</b>                                 | <b>√</b>  | <b>√</b>                              | <b>√</b>   | <b>√</b>  | <b>√</b>                              | <b>√</b>                              |
| Glossy  | ✓  | ✓   | ✓                                     | ✓  | ✓   | ✓                                     | ✓                                     |
| Heavy<br>glossy   | ✓  | <b>√</b>  | <b>√</b>                              | <b>√</b>   | <b>√</b>  | Х                                     | <b>√</b>                              |
| Labels  | ✓  | ✓   | ✓                                     | ✓  | ✓   | х                                     | ✓                                     |
| Vinyl<br>labels   | <b>√</b>                                 | <b>√</b>  | <b>√</b>                              | <b>√</b>   | <b>√</b>  | х                                     | <b>√</b>                              |
| Bond  | ✓  | ✓   | ✓                                     | ✓  | ✓   | ✓                                     | ✓                                     |
| Envelo<br>pe  | Х  | Х   | ✓                                     | Х  | Х   | Х                                     | <b>√</b>                              |
| Rough<br>envelo<br>pe   | Х  | х   | <b>✓</b>                              | Х  | X   | Х                                     | <b>√</b>                              |
| Letterh<br>ead  | <b>√</b>                                 | <b>√</b>  | <b>√</b>                              | <b>√</b>   | <b>√</b>  | х                                     | <b>√</b>                              |
| Prepri<br>nted  | <b>√</b>                                 | <b>√</b>  | ✓                                     | <b>√</b>   | <b>√</b>  | Х                                     | <b>√</b>                              |
| Colore<br>d<br>paper  | <b>√</b>                                 | <b>√</b>  | <b>√</b>                              | <b>√</b>   | <b>√</b>  | <b>√</b>                              | <b>√</b>                              |
| Light<br>paper  | <b>√</b>                                 | <b>√</b>  | <b>√</b>                              | <b>√</b>   | <b>√</b>  | ✓                                     | <b>√</b>                              |
| Heavy<br>paper  | <b>√</b>                                 | <b>√</b>  | <b>√</b>                              | <b>√</b>   | <b>√</b>  | х                                     | х                                     |
| Rough cotton  | <b>√</b>                                 | <b>√</b>  | <b>√</b>                              | <b>√</b>   | <b>√</b>  | х                                     | Х                                     |
| Custo<br>m type   | <b>√</b>                                 | <b>√</b>  | <b>√</b>                              | <b>√</b>   | <b>√</b>  | <b>√</b> *                            | <b>√</b>                              |

 $<sup>^{\</sup>star}$  The maximum length of the universal paper size in the case of banner paper is 1320.8 x 52 in. Load only one sheet of banner paper at a time.

| Paper size     | Paper transport with folding option only | Offset stacker | Staple finisher |
|----------------|--|----------------|-----------------|
| Plain paper    | ✓  | ✓              | ✓               |
| Card stock     | ✓  | ✓              | ✓               |
| Recycled       | ✓  | ✓              | ✓               |
| Glossy         | ✓  | ✓              | ✓               |
| Heavy glossy   | ✓  | ✓              | ✓               |
| Labels         | ✓  | ✓              | ✓               |
| Vinyl labels   | ✓  | ✓              | ✓               |
| Bond           | ✓  | ✓              | ✓               |
| Envelope       | ✓  | ✓              | ✓               |
| Rough envelope | ✓  | ✓              | ✓               |
| Letterhead     | ✓  | ✓              | ✓               |
| Preprinted     | ✓  | ✓              | ✓               |
| Colored paper  | ✓  | ✓              | ✓               |
| Light paper    | ✓  | $\checkmark$   | ✓               |
| Heavy paper    | ✓  | $\checkmark$   | ✓               |
| Rough cotton   | ✓  | $\checkmark$   | ✓               |
| Custom type    | ✓  | ✓              | ✓               |

| Paper<br>size           | Finisher | )             | Finisher stapler bin (bin 1) |          |          |               |          |          |
|-------------------------|----------|---------------|------------------------------|----------|----------|---------------|----------|----------|
| 3126                    | Offset   | Hole<br>punch | Staple                       | Fold     | Offset   | Hole<br>punch | Staple   | Fold     |
| Plain<br>paper          | Х        | <b>√</b>      | Х                            | <b>√</b> | <b>√</b> | <b>√</b>      | <b>√</b> | <b>√</b> |
| Card<br>stock           | Х        | Х             | х                            | х        | <b>√</b> | х             | х        | х        |
| Trans<br>paren<br>cies  | Х        | Х             | Х                            | Х        | Х        | Х             | х        | Х        |
| Recy<br>cled            | X        | <b>√</b>      | х                            | <b>√</b> | <b>√</b> | <b>√</b>      | <b>√</b> | <b>√</b> |
| Gloss<br>y              | X        | <b>√</b>      | х                            | <b>√</b> | <b>√</b> | <b>√</b>      | <b>√</b> | <b>√</b> |
| Heav<br>y<br>gloss<br>y | X        | X             | Х                            | X        | <b>√</b> | Х             | Х        | X        |

| Paper<br>size           | Finisher | top bin (sta  | andard bir | n)       | Finisher | Finisher stapler bin (bin 1) |          |          |  |
|-------------------------|----------|---------------|------------|----------|----------|------------------------------|----------|----------|--|
| 3126                    | Offset   | Hole<br>punch | Staple     | Fold     | Offset   | Hole<br>punch                | Staple   | Fold     |  |
| Label<br>s              | Х        | Х             | Х          | х        | ✓        | Х                            | X        | Х        |  |
| Vinyl<br>label<br>s     | Х        | Х             | Х          | х        | <b>√</b> | Х                            | Х        | Х        |  |
| Bond                    | х        | ✓             | Х          | <b>√</b> | ✓        | ✓                            | <b>√</b> | ✓        |  |
| Letter<br>head          | Х        | ✓             | х          | ✓        | ✓        | <b>✓</b>                     | ✓        | ✓        |  |
| Prepr<br>inted          | x        | <b>√</b>      | х          | <b>√</b> | ✓        | <b>√</b>                     | ✓        | <b>√</b> |  |
| Color<br>ed<br>paper    | Х        | <b>√</b>      | Х          | ✓        | ✓        | <b>√</b>                     | ✓        | ✓        |  |
| Light<br>paper          | x        | <b>√</b>      | х          | ✓        | ✓        | <b>√</b>                     | ✓        | <b>√</b> |  |
| Heav<br>y<br>paper      | Х        | х             | х          | х        | <b>√</b> | Х                            | х        | Х        |  |
| Roug<br>h<br>cotto<br>n | X        | <b>√</b>      | Х          | Х        | <b>√</b> | <b>√</b>                     | X        | Х        |  |
| Cust<br>om<br>type      | Х        | <b>√</b>      | х          | ✓        | <b>√</b> | <b>√</b>                     | <b>√</b> | <b>√</b> |  |

# Additional printer features and support

# **Supported applications**

• Display Customization

# Supported flash drives and file types

### Flash drives

- Flash drives that support USB 2.0 or lower.
- Flash drives that support a New Technology File System (NTFS) or the File Allocation Table (FAT32) file system.

# File types

| Documents  | Images  |
|--|---|
| <ul> <li>PDF (version 1.7 or earlier)</li> <li>Microsoft file formats (DOC, DOCX, XLS, XLSX, PPT, PPTX)</li> </ul> | <ul> <li>JPEG or JPG</li> <li>TIFF or TIF</li> <li>GIF</li> <li>BMP</li> <li>PNG</li> <li>PCX</li> <li>DCX</li> </ul> |

# **Available internal options**

- Intelligent storage drive (ISD)
  - Fonts
    - Simplified Chinese
    - Traditional Chinese
    - Japanese
    - Korean
    - Arabic
  - Mass storage
- Hard disk
- · Licensed features
  - IPDS
  - Bar Code
- Lexmark™ Internal solutions port (ISP)
  - RS-232C Serial Card
  - MarkNet™ N8230 Fiber Ethernet 100BASE-FX(LC), 1000BASE-SX(LC)

**Note:** An ISD or a hard disk is required to activate Forms Merge and some IPDS features.

# Set up, install, and configure

# **Selecting a location for the printer**

- · Leave enough room to open trays, covers, and doors and to install hardware options.
- Set up the printer near an electrical outlet.



### **CAUTION—POTENTIAL INJURY**

To avoid the risk of fire or electrical shock, connect the power cord to an appropriately rated and properly grounded electrical outlet that is near the product and easily accessible.



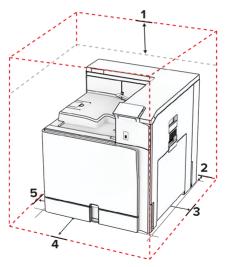
### CAUTION—SHOCK HAZARD

To avoid the risk of electrical shock, do not place or use this product near water or wet locations.

- Make sure that airflow in the room meets the latest revision of the ASHRAE 62 standard or the CEN Technical Committee 156 standard.
- Provide a flat, sturdy, and stable surface.
- Keep the printer:
  - · Clean, dry, and free of dust.
  - Away from stray staples and paper clips.
  - Away from the direct airflow of air conditioners, heaters, or ventilators.
  - Free from direct sunlight and humidity extremes.
- Observe the recommended temperatures and avoid fluctuations:

| Ambient temperature | 10 to 32.2°C (50 to 90°F)   |
|---------------------|-----------------------------|
| Storage temperature | 15.6 to 32.2°C (60 to 90°F) |

• Allow the following recommended amount of space around the printer for proper ventilation:



| 1 | Тор        | 305 mm (12 in.)  |
|---|------------|------------------|
| 2 | Rear       | 203 mm (8 in.)   |
| 3 | Right side | 574 mm (22.6 in) |
| 4 | Front      | 338 mm (13.3 in) |
| 5 | Left side  | 152 mm (6 in)    |

# Printer ports



### **CAUTION—SHOCK HAZARD**

To avoid the risk of electrical shock, do not set up this product or make any electrical or cabling connections, such as the power cord, fax feature, or telephone, during a lightning storm.



### **CAUTION—POTENTIAL INJURY**

To avoid the risk of fire or electrical shock, connect the power cord to an appropriately rated and properly grounded electrical outlet that is near the product and easily accessible.

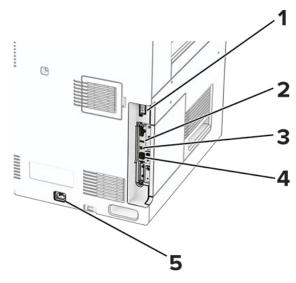


### **CAUTION—POTENTIAL INJURY**

To avoid the risk of fire or electrical shock, use only the power cord provided with this product or the manufacturer's authorized replacement.

### Warning—Potential Damage

To avoid loss of data or printer malfunction, do not touch the USB cable, any wireless network adapter, or the printer in the areas shown while actively printing.



|   | Printer port            | Function  |
|---|-------------------------|---|
| 1 | Finisher or option port | Connect the printer to a finisher or an option.               |
| 2 | USB port                | Attach a keyboard or any compatible option.                   |
| 3 | USB printer port        | Connect the printer to a computer.                            |
| 4 | Ethernet port           | Connect the printer to a network.                             |
| 5 | Power cord socket       | Connect the printer to a properly grounded electrical outlet. |

# Configuring apps and solutions

# **Using Display Customization**

**Note:** Make sure that the **Screen Saver**, **Slideshow**, and **Wallpaper** settings are enabled from the Embedded Web Server. Navigate to **Apps > Display Customization > Configure**.

### Managing screen saver and slide show images

1. In the **Screen Saver** and **Slideshow Images** section, add, edit, or delete an image.

### **Notes**

- You can add up to 10 images.
- When enabled, the status icons appear on the screen saver only when there are errors, warnings, or cloud-based notifications.

2. Apply the changes.

### Changing the wallpaper image

- 1. From the control panel, select **Change Wallpaper**.
- 2. Select an image to use.
- 3. Apply the changes.

### Running a slide show from a flash drive

- 1. Insert a flash drive into the front USB port.
- 2. From the control panel, select **Slideshow**.

**Note:** You can remove the flash drive after the slide show starts, but the images are not stored in the printer. If the slide show stops, then insert the flash drive again to view the images.

# **Configuring bookmarks**

### Creating bookmarks

Open a web browser, and then type the printer IP address in the address field.

### Notes

- View the printer IP address on the printer home screen. The IP address appears as four sets of numbers separated by periods, such as 123.123.123.
- If you are using a proxy server, then temporarily disable it to load the web page correctly.
- 2. Click **Bookmarks > Add Bookmark**, and then type a bookmark name.
- 3. Select an **Address** protocol type, and then do one of the following:
  - For HTTP and HTTPS, type the URL that you want to bookmark.
  - For HTTPS, make sure to use the host name instead of the IP address. For example, type myWebsite.com/sample.pdf instead of typing 123.123.123.123/sample.pdf. Make sure that the host name also matches the Common Name (CN) value in the server certificate. For more information on obtaining the CN value in the server certificate, see the help information for your web browser.
  - For FTP, type the FTP address. For example, myServer/myDirectory. Enter the FTP port number. Port 21 is the default port for sending commands.
  - For SMB, type the network folder address. For example, myServer/myShare/ myFile.pdf. Type the network domain name.
  - If necessary, select the **Authentication** type for FTP and SMB.

To limit access to the bookmark, enter a PIN.

**Note:** The application supports the following file types: PDF, JPEG, and TIFF. Other file types such as DOCX and XLSX are supported in some printer models.

4. Click Save.

### **Creating folders**

1. Open a web browser, and then type the printer IP address in the address field.

### **Notes**

- View the printer IP address on the printer home screen. The IP address appears as four sets of numbers separated by periods, such as 123.123.123.
- If you are using a proxy server, then temporarily disable it to load the web page correctly.
- 2. Click **Bookmarks > Add Folder**, and then type a folder name.

Note: To limit access to the folder, enter a PIN.

3. Click Save.

# **Configuring Address Book**

### **Adding contacts**

1. Open a web browser, and then type the printer IP address in the address field.

### **Notes**

- View the printer IP address on the printer home screen. The IP address appears as four sets of numbers separated by periods, such as 123.123.123.
- If you are using a proxy server, then temporarily disable it to load the web page correctly.
- 2. Click Address Book, and then click Add Contact.
- 3. If necessary, specify a login method to allow application access.
- 4. Click Save.

### **Adding groups**

1. Open a web browser, and then type the printer IP address in the address field.

### **Notes**

- View the printer IP address on the printer home screen. The IP address appears as four sets of numbers separated by periods, such as 123.123.123.
- If you are using a proxy server, then temporarily disable it to load the web page correctly.
- 2. Click Address Book, and then click Add Contact.

**Note:** You can assign one or more contacts to the group.

3. Click Save.

# Setting up and using the accessibility features

# **Activating Voice Guidance**

### From the home screen

- 1. In one motion and using one finger, slowly swipe left then up on the display until you hear a voice message.
- 2. Using two fingers, select **OK**.

Note: If the gesture does not work, then apply more pressure.

### From the keyboard

- 1. Press and hold the **5** key until you hear a voice message.
- 2. Press **Tab** to navigate the focus cursor to the OK button, and then press **Enter**.

### **Notes**

- When Voice Guidance is activated, always use two fingers to select any item on the display.
- · Voice Guidance has limited language support.

# **Deactivating Voice Guidance**

- 1. In one motion and using one finger, slowly swipe left then up on the display until you hear a voice message.
- 2. Using two fingers, do either of the following:
  - Select Voice Guidance, and then select OK.

• Select Cancel.

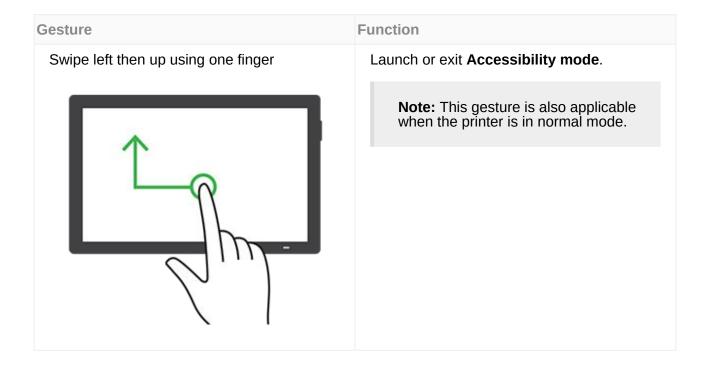
**Note:** If the gesture does not work, then apply more pressure.

Pressing the power button or putting the printer in Sleep or Hibernate mode also deactivates Voice Guidance.

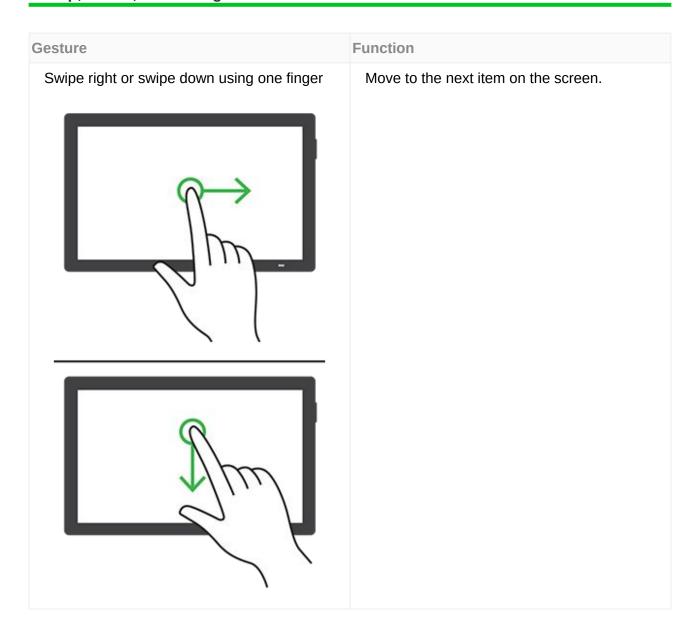
# **Navigating the screen using gestures**

### **Notes**

- Most of the gestures are applicable only when Voice Guidance is activated.
- Use a physical keyboard to type characters and adjust certain settings.

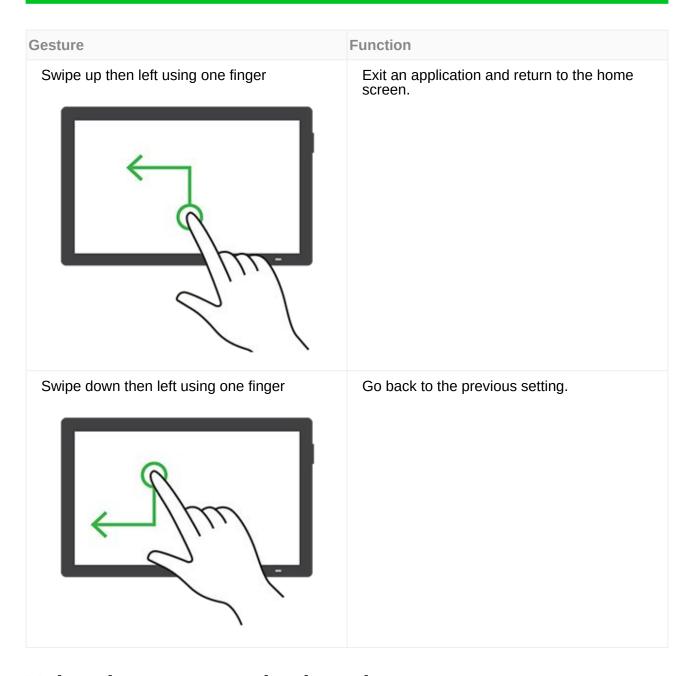


# Gesture **Function** Double-tap using one finger Select an option or item on the screen. Double-tap the home icon using two fingers Deactivate the **Accessibility mode**. Triple-tap using one finger Zoom in or zoom out text and images. **Note:** Enable **Magnification mode** to use the zoom feature.



# Gesture **Function** Swipe left or swipe up using one finger Move to the previous item on the screen. Swipe up then down using one finger Move to the first item on the screen.

# Gesture **Function** Access parts of the zoomed image that are beyond the limit of the screen. Pan **Notes** · Use two fingers to drag a zoomed image. • Enable Magnification mode to use the pan gesture. Swipe up then right using one finger Increase the volume. **Note:** This gesture is also applicable when the printer is in normal mode. Swipe down then right using one finger Decrease the volume. **Note:** This gesture is also applicable when the printer is in normal mode.



# Using the on-screen keyboard

When the on-screen keyboard appears, do one or more of the following:

- Touch a key to announce and type the character in the field.
- Drag a finger across different characters to announce and type the character in the field.
- Touch a text box using two fingers to announce the characters in the field.
- Touch **Backspace** to delete characters.

# **Enabling Magnification mode**

1. In one motion and using one finger, slowly swipe left then up on the display until you hear a voice message.

**Note:** For printer models without built-in speakers, use headphones to hear the message.

2. Using two fingers, do the following:

**Note:** If the gesture does not work, then apply more pressure.

- a. Touch Magnification mode.
- b. Touch OK.

**Note:** If the gesture does not work, then apply more pressure.

For more information on navigating a magnified screen, see Navigating the screen using gestures on page 96.

# **Adjusting the Voice Guidance speech rate**

- 1. From the control panel, navigate to Settings > Device > Accessibility > Speech Rate.
- 2. Select the speech rate.

# Adjusting the default headphone volume

- 1. From the control panel, navigate to Settings > Device > Accessibility.
- 2. Adjust the headphone volume.

**Note:** The volume resets to the default value after the user exits Accessibility mode or when the printer wakes from **Sleep** or **Hibernate** mode.

# Adjusting the default internal speaker volume

- 1. From the control panel, swipe right to the control center.
- 2. Adjust the volume.

### **Notes**

- If **Quiet Mode** is enabled, then the audible alerts are turned off. This setting also slows the printer performance.
- The volume resets to the default value after the user exits the Accessibility mode or when the printer wakes from **Sleep** or **Hibernate** mode.

# Enabling spoken passwords or personal identification numbers

- From the control panel, navigate to Settings > Device > Accessibility > Speak Passwords/ PINs.
- 2. Enable the setting.

# Loading paper and specialty media

# Setting the paper size and type

- 1. From the control panel, navigate to **Settings > Paper > Tray Configuration > Paper Size/ Type**.
- 2. Select a paper source.
- 3. Set the paper size and type.

# **Configuring Universal paper settings**

The **Universal Setup** menu lets you set the width and height of a paper size that is not preset in the printer.

- 1. From the control panel, navigate to **Settings > Paper > Media Configuration > Universal Setup**.
- 2. Select **All Input Trays**, and then configure the settings for the paper size that you want to customize.

# **Loading the 550-sheet tray**

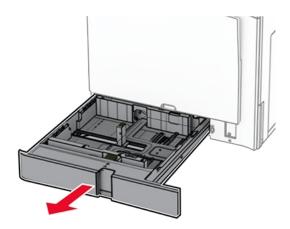


### **CAUTION—TIPPING HAZARD**

To reduce the risk of equipment instability, load each tray separately. Keep all other trays closed until needed.

1. Open the tray.

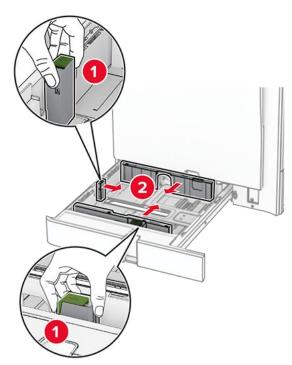
Note: To avoid jams, do not open trays while the printer is busy.



2. Adjust the guides to match the size of the paper that you are loading.

### **Notes**

- $\circ~$  Use the indicators on the bottom of the tray to position the guides.
- Prepunched paper is supported only in the standard 550-sheet tray.
- A3-size paper is supported only in the optional 550-sheet tray.



3. Flex, fan, and align the paper edges before loading.



4. Load the paper stack with the printable side faceup.

### **Notes**

- Do not slide paper into the tray.
- Make sure that the stack height is below the maximum fill line. Overfilling may cause paper jams.

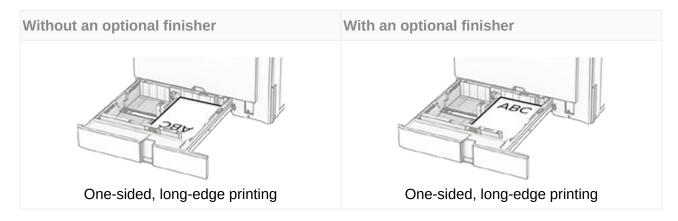


### 5. Insert the tray.

If necessary, set the paper size and paper type to match the paper loaded in the tray.

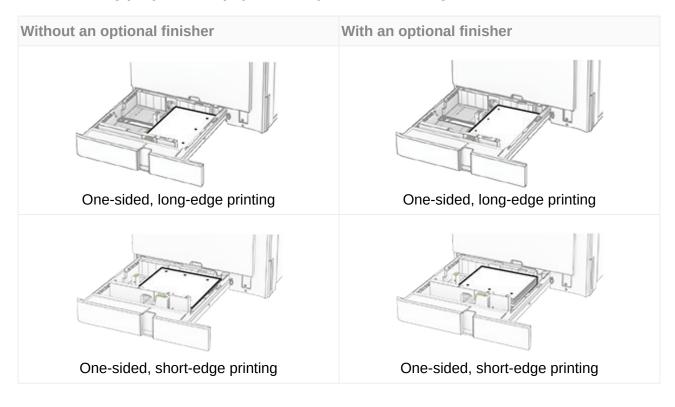
**Note:** When a finisher is installed, the pages are rotated to 180° when printed.

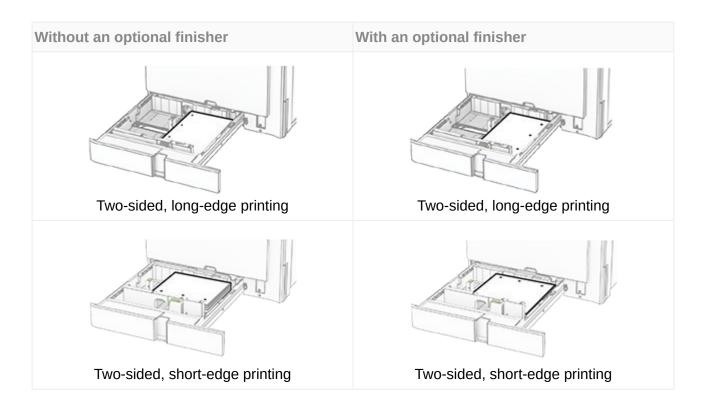
### When loading letterhead, do any of the following:



| Without an optional finisher   | With an optional finisher      |
|--------------------------------|--------------------------------|
|                                |                                |
| One-sided, short-edge printing | One-sided, short-edge printing |
| ABC                            |                                |
| Two-sided, long-edge printing  | Two-sided, long-edge printing  |
|                                |                                |
| Two-sided, short-edge printing | Two-sided, short-edge printing |

### When loading prepunched paper, do any of the following:





# **Loading the 2000-sheet tandem tray**

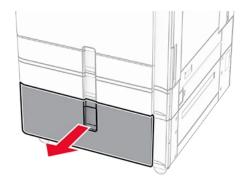


### **CAUTION—TIPPING HAZARD**

To reduce the risk of equipment instability, load each tray separately. Keep all other trays closed until needed.

1. Open the tray.

**Note:** To avoid jams, do not pull out trays while the printer is busy.



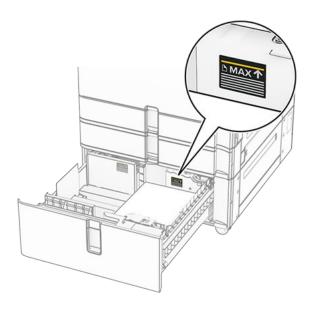
2. Flex, fan, and align the paper edges before loading.



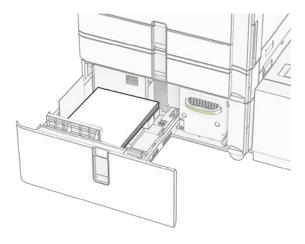
3. Load the paper stack to the right tray insert with the printable side faceup.

### **Notes**

- Do not slide paper into the tray.
- Make sure that the stack height is below the maximum fill line. Overfilling may cause paper jams.



- 4. Insert the right tray insert into the printer.
- 5. Load the paper stack to the left tray insert with the printable side faceup.

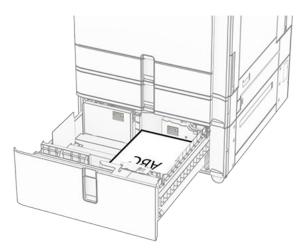


6. Insert the tray.

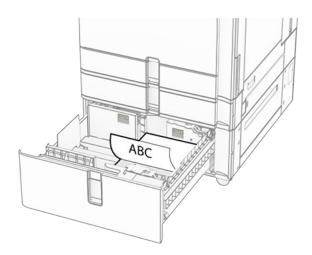
If necessary, set the paper size and type to match the paper loaded in the tray.

**Note:** When a finisher is installed, the pages are rotated to 180° when printed.

When loading letterhead for one-sided printing, load it faceup with the header toward the front of the tray.



When loading letterhead for two-sided printing, load it facedown with the header toward the front of the tray.



# **Loading the 1500-sheet tray**

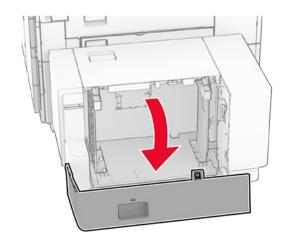


#### **CAUTION—TIPPING HAZARD**

To reduce the risk of equipment instability, load each tray separately. Keep all other trays closed until needed.

1. Open door K.

Note: To avoid jams, do not open trays while the printer is busy.



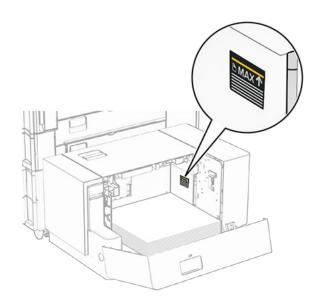
2. Flex, fan, and align the paper edges before loading.



3. Load the paper stack with the printable side facedown.

#### **Notes**

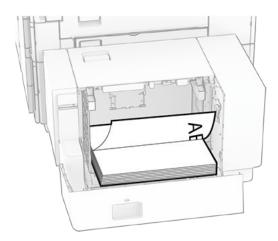
- Do not slide paper into the tray.
- Make sure that the stack height is below the maximum fill line. Overfilling may cause paper jams.



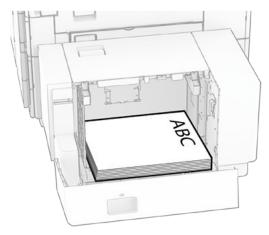
4. Close door K.

If necessary, set the paper size and type to match the paper loaded in the tray.

When loading letterhead for one-sided printing, load it facedown with the header toward the rear of the printer.

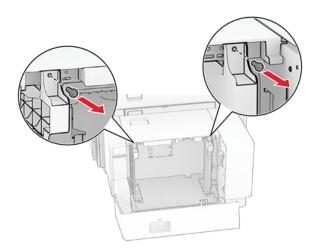


When loading letterhead for two-sided printing, load it faceup with the header toward the rear of the printer.

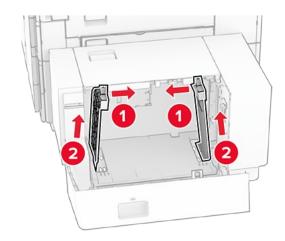


When loading a different paper size, make sure to adjust the guides. Do the following:

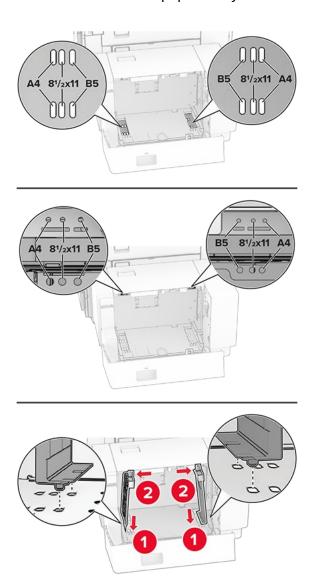
1. Using a flat-head screwdriver, remove the screws from the paper guides.



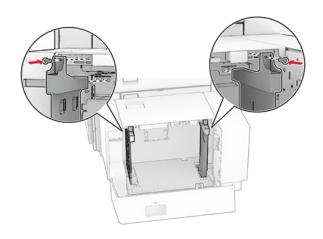
2. Remove the paper guides.



3. Align the paper guides to match the size of the paper that you are loading.

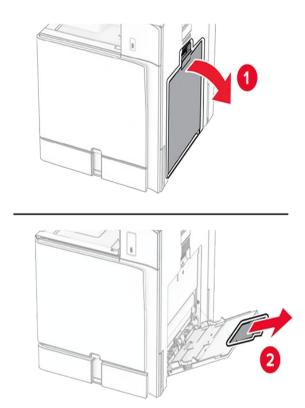


4. Install the screws on the paper guides.

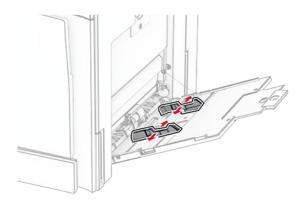


# **Loading the multipurpose feeder**

1. Open the multipurpose feeder.



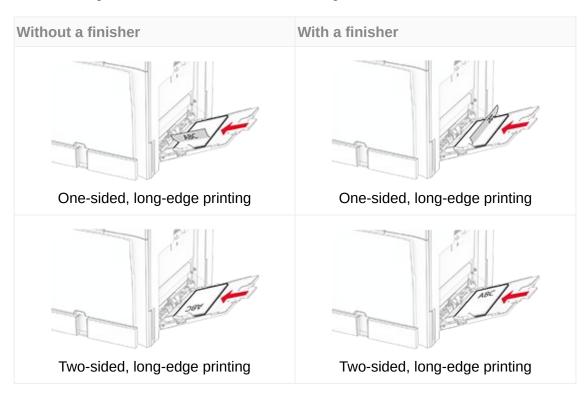
2. Adjust the side guides to match the size of the paper that you are loading.



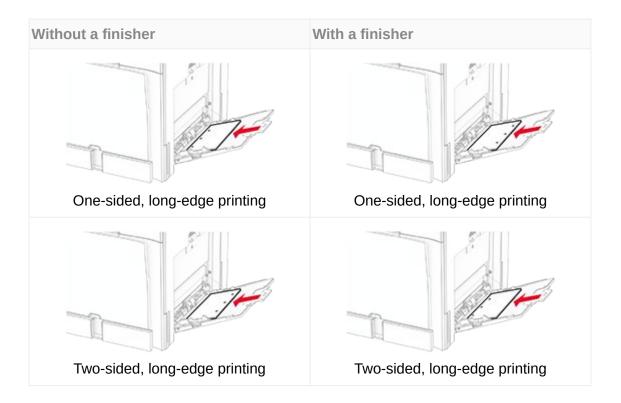
3. Flex, fan, and align the paper edges before loading.



- 4. Load the paper.
  - When loading letterhead, do either of the following:

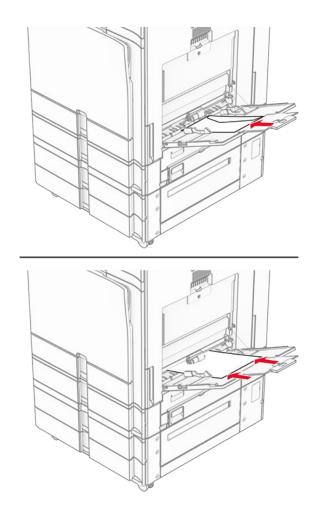


• When loading prepunched paper, do either of the following:



### For envelopes

Load envelope with the flap faceup toward the rear of the printer. Load European envelope with the flap faceup entering the multipurpose feeder first.



**Note:** When a finisher is installed, the pages are rotated to 180° when printed.

# **Linking trays**

1. Open a web browser, and then type the printer IP address in the address field.

#### **Notes**

- View the printer IP address on the printer home screen. The IP address appears as four sets of numbers separated by periods, such as 123.123.123.
- If you are using a proxy server, then temporarily disable it to load the web page correctly.
- 2. Click **Settings** > **Paper** > **Tray Configuration**.
- 3. Set the same paper size and paper type for the trays that you are linking.

**Note:** Make sure to load the linked trays with the same paper orientation.

- 4. Save the settings.
- 5. Click Settings > Device > Maintenance > Configuration Menu > Tray Configuration.
- 6. Set Tray Linking to Automatic.
- 7. Save the settings.

To unlink the trays, make sure that no trays have the same paper size and paper type settings.

### Warning—Potential Damage

The temperature of the fuser varies according to the specified paper type. To avoid printing issues, match the paper type setting in the printer with the paper loaded in the tray.

# Installing and updating software, drivers, and firmware

# Installing the printer software

#### **Notes**

- The print driver is included in the software installer package.
- For Macintosh computers with macOS version 10.7 or later, you do not need to install the driver to print on an AirPrint-certified printer. If you want custom printing features, then download the print driver.
- 1. Go to the drivers and downloads page.
- 2. Type the printer model, and then click **Find Drivers & Downloads**.
- 3. In the **Recommended Driver** section, click the file.
- 4. Click Start Download.

**Note:** You can save the file either to your computer or flash drive.

5. After downloading the software, locate, and then run the executable file (.exe).

# Adding printers to a computer

Before you begin, do one of the following:

- Connect the printer and the computer to the same network. For more information on connecting the printer to a network, see Connecting the printer to a Wi-Fi network on page 269.
- Connect the computer to the printer. For more information, see Connecting a computer to the printer on page 272.

 Connect the printer to the computer using a USB cable. For more information, see Printer ports on page 91.

Note: The USB cable is sold separately.

#### For Windows users

1. Install the print driver on the computer.

**Note:** For more information, see Installing the printer software on page 117.

- 2. Open **Printers & scanners**, and then click **Add a printer or scanner**.
- 3. Depending on your printer connection, do one of the following:
  - Select a printer from the list, and then click **Add device**.
  - Click **Show Wi-Fi Direct printers**, select a printer, and then click **Add device**.
  - Click The printer that I want isn't listed or Add a new device manually, and then from the Add Printer window, do the following:
    - 1. Select Add a printer using an IP address or hostname, and then click Next.
    - 2. In the Device type field, select **TCP/IP Device**.
    - 3. In the Hostname or IP address field, type the printer IP address, and then click **Next**.

#### **Notes**

- View the printer IP address on the printer home screen. The IP address appears as four sets of numbers separated by periods, such as 123.123.123.123.
- If you are using a proxy server, then temporarily disable it to load the web page correctly.
- 4. Select a print driver, and then click **Next**.
- 5. Select **Use the driver that is currently installed (recommended)**, and then click **Next**.
- 6. Type a printer name, and then click **Next**.
- 7. Click Finish.

#### For Macintosh users

- 1. Open Printers & Scanners.
- 2. Click **Add Printer, Scanner, or Fax**, and then select a printer.
- 3. From the Add Printer menu, select a print driver.

#### **Notes**

- To use the Macintosh print driver, select either **AirPrint** or **Secure AirPrint**.
- If you want custom printing features, then select the Lexmark print driver. To install the driver, see Installing the printer software on page 117.

4. Add the printer.

# **Exporting a configuration file**

1. Open a web browser, and then type the printer IP address in the address field.

#### **Notes**

- View the printer IP address on the printer home screen. The IP address appears as four sets of numbers separated by periods, such as 123.123.123.
- If you are using a proxy server, then temporarily disable it to load the web page correctly.
- 2. From the Embedded Web Server, click **Export Configuration**.
- 3. Select a configuration to export.

**Note:** Depending on the configuration that you selected, the files are either exported in a ZIP or CSV format.

# Importing a configuration file

1. Open a web browser, and then type the printer IP address in the address field.

#### **Notes**

- View the printer IP address on the printer home screen. The IP address appears as four sets of numbers separated by periods, such as 123.123.123.
- If you are using a proxy server, then temporarily disable it to load the web page correctly.
- 2. From the Embedded Web Server, click Import Configuration.
- 3. Browse to the location that the file is saved.

Note: The files are either saved in a ZIP or CSV format.

4. Click Import.

# Adding available options in the print driver

#### For Windows users

- 1. Open the printers folder.
- 2. Select the printer that you want to update, and then do either of the following:
  - For Windows 7 or later, select Printer properties.
  - For earlier versions, select **Properties**.
- 3. Navigate to the **Configuration** tab, and then select **Update Now Ask Printer**.
- 4. Apply the changes.

### For Macintosh users

- 1. Open Printers & Scanners.
- 2. Click Add Printer, Scanner, or Fax, and then select a printer.
- 3. Choose a print driver.
- 4. Apply the changes.

### **Printer firmware instructions**

# **Checking the printer firmware version**

### **Using the Embedded Web Server**

**Note:** Make sure that the printer is connected to the network.

1. Open a web browser, and then type the printer IP address in the address field.

#### **Notes**

- The IP address appears as four sets of numbers separated by periods. For example, 123.123.123.123.
- If you are using a proxy server, then temporarily disable it to load the web page correctly.
- 2. Click Reports > Device > Device Information.
- 3. Look for Base.

**Note:** The firmware version appears as sets of letters and numbers separated by periods. For example, ABCDE.123.123.

### Using the control panel

- 1. Navigate to **Settings > Device > About this printer**.
- 2. Look for Firmware Version.

**Note:** The firmware version appears as sets of letters and numbers separated by periods. For example, ABCDE.123.123.

## Downloading the printer firmware

- 1. Go to the drivers and downloads page.
- 2. Type the printer model, and then click **Find Drivers & Downloads**.
- 3. In the **Recommended Firmware** section, click the ZIP file.
- 4. Accept the End-User License Agreement, and then start the download.

**Note:** You can save the file either to your computer or flash drive.

5. After downloading the firmware, extract the ZIP file, and then locate the firmware flash file (.fls).

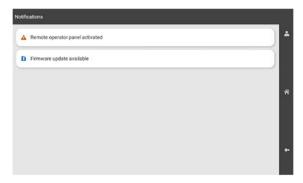
## **Updating firmware**

# Updating the firmware using the control panel

#### Using the notification center

**Note:** This method is applicable only in some printer models.

1. From the home screen, navigate to the notification center, and then select **Firmware update** available.



2. Select Install now.



The printer restarts automatically after the update.

#### **Using the Settings menu**

- 1. From the control panel, navigate to **Settings** > **Device**.
- 2. Depending on your printer model, select **Update firmware** or **Firmware Update**.
- 3. Depending on your printer model, select Check for updates or Check for updates now.

If an update is available, then select **Install now**.

The printer restarts automatically after the update.

### **Updating the firmware using the Embedded Web Server**

#### **Notes**

- Before you begin, make sure that you have downloaded the firmware and saved it
  on your computer or flash drive. For more information, see Downloading the printer
  firmware on page 121.
- Make sure that the printer is connected to the network.

#### Using the update button

1. Open a web browser, and then type the printer IP address in the address field.

#### **Notes**

- The IP address appears as four sets of numbers separated by periods. For example, 123.123.123.123.
- If you are using a proxy server, then temporarily disable it to load the web page correctly.
- 2. Click Device.
- 3. Scroll down, and then click **Firmware Update**.

4. Depending on your printer model, click **Check for updates** or **Check for updates now**.

If an update is available, then click **Install now**.

The printer restarts automatically after the update.

#### Using the firmware flash file (.fls)

1. Open a web browser, and then type the printer IP address in the address field.

#### **Notes**

- The IP address appears as four sets of numbers separated by periods. For example, 123.123.123.123.
- If you are using a proxy server, then temporarily disable it to load the web page correctly.
- 2. Click Device.
- 3. Scroll down, and then click Firmware Update.
- 4. In the Update Firmware from File section, click Browse.
- 5. Search, and then select the .fls file.
- 6. Click Upload.

The printer restarts automatically after the update.

## Updating the firmware using a flash drive

#### **Notes**

- Before you begin, make sure that you have downloaded the firmware and saved it on your computer or flash drive. For more information, see <u>Downloading the printer</u> firmware on page 121.
- The flash drive is formatted to FAT32.
- 1. Insert the flash drive into the front USB port of the printer.

The flash drive contents appear automatically on the printer display. If the files do not appear, then select **USB Drive** on the home screen.

- 2. Search, and then select the .fls file.
- 3. Select Update Code.

The printer restarts automatically after the update.

# Installing hardware options

# **Installing the optional 550-sheet tray**

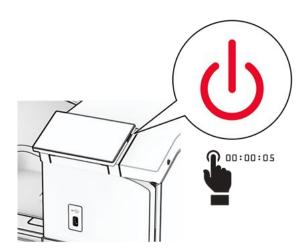


#### CAUTION—SHOCK HAZARD

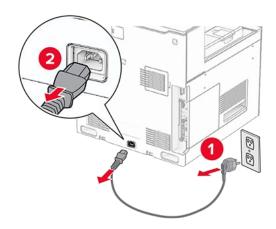
To avoid the risk of electrical shock, if you are accessing the controller board or installing optional hardware or memory devices sometime after setting up the printer, then turn the printer off, and unplug the power cord from the electrical outlet before continuing. If you have any other devices attached to the printer, then turn them off as well, and unplug any cables going into the printer.

#### **Notes**

- This option must be always installed directly under the printer and must not be installed together with another optional 550-sheet tray.
- · This task requires a flat-head screwdriver.
- 1. Turn off the printer.



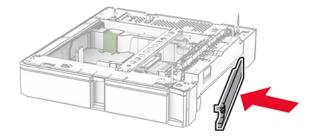
2. Unplug the power cord from the electrical outlet, and then from the printer.



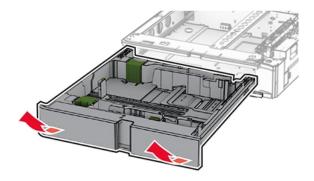
3. Unpack the optional 550-sheet tray.

**Note:** To avoid damaging the tray, make sure to hold the front and rear sides when lifting it.

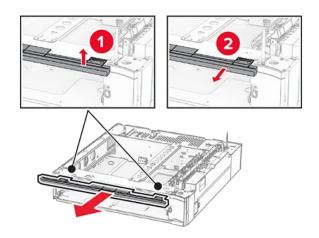
4. Attach the right tray cover.



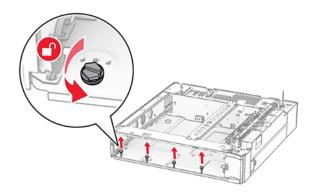
5. Pull out the 550-sheet tray insert.



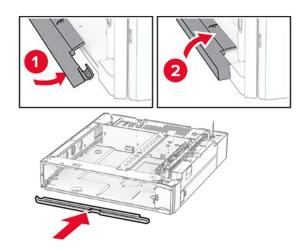
6. Remove the upper tray cover.



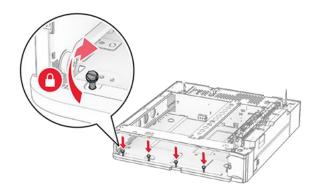
### 7. Remove the screws.



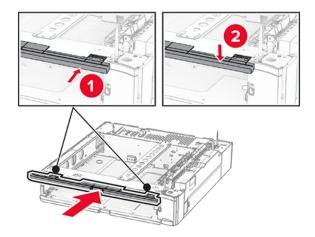
# 8. Attach the lower tray cover.



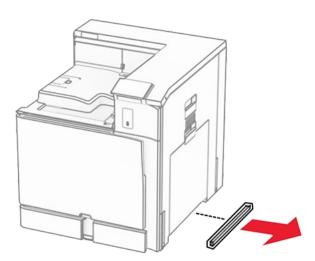
### 9. Install the screws.



10. Attach the upper tray cover.



- 11. Insert the 550-sheet tray insert.
- 12. Remove the cover under the right side of the printer.

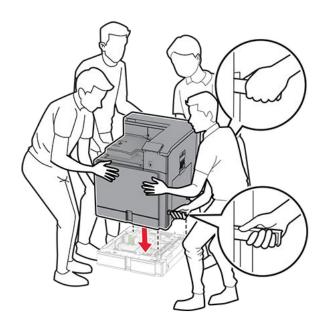


13. Align the printer with the 550-sheet tray, and then lower it into place.

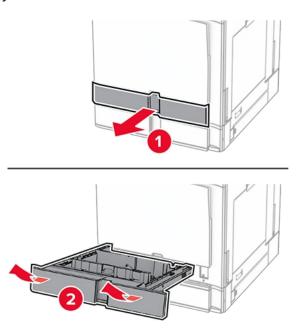


### **CAUTION—POTENTIAL INJURY**

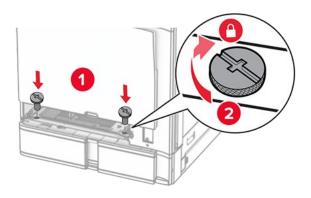
If the printer weight is greater than 20 kg (44 lb), then it may require two or more people to lift it safely.



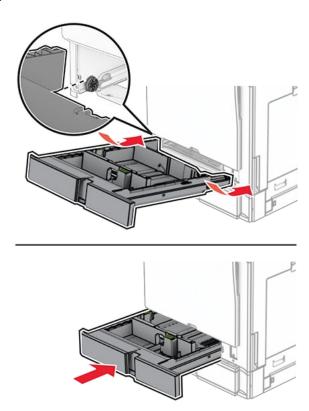
14. Pull out the standard tray insert.



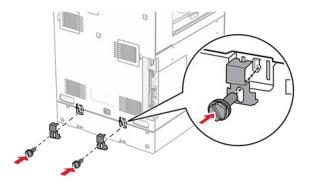
15. Secure the 550-sheet tray to the printer.



16. Insert the standard tray insert.



17. Secure the rear part of the 550-sheet tray to the printer.



18. Connect one end of the power cord to the printer, and then the other end to the electrical outlet.



#### **CAUTION—POTENTIAL INJURY**

To avoid the risk of fire or electrical shock, connect the power cord to an appropriately rated and properly grounded electrical outlet that is near the product and easily accessible.

#### 19. Turn on the printer.

Add the tray in the print driver to make it available for print jobs. For more information, see Adding available options in the print driver on page 120.

# Installing the 2 x 550-sheet tray



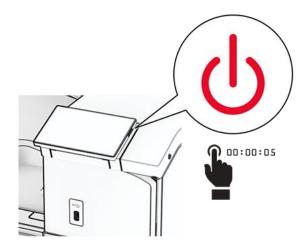
#### **CAUTION—SHOCK HAZARD**

To avoid the risk of electrical shock, if you are accessing the controller board or installing optional hardware or memory devices sometime after setting up the printer, then turn the printer off, and unplug the power cord from the electrical outlet before continuing. If you have any other devices attached to the printer, then turn them off as well, and unplug any cables going into the printer.

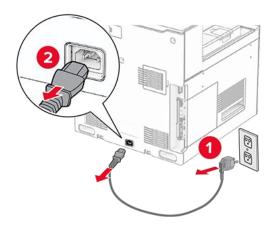
#### **Notes**

- This option must be installed together with an optional 550-sheet tray. Place the option at the bottom of the configuration.
- If a 550-sheet tray is already installed, uninstall the tray, remove the tray side cover, remove the lower tray cover, and then place the tray on top of this option.
- · This task requires a flat-head screwdriver.

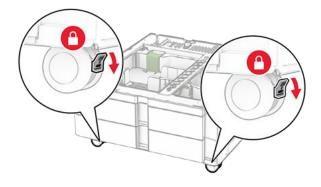
#### 1. Turn off the printer.



2. Unplug the power cord from the electrical outlet, and then from the printer.

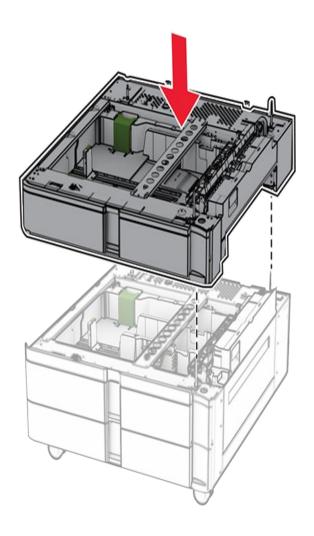


- 3. Unpack the 2 x 550-sheet tray.
- 4. Lock the caster to keep the 2 x 550-sheet tray from moving.

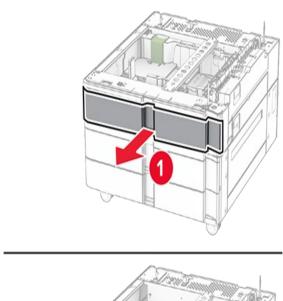


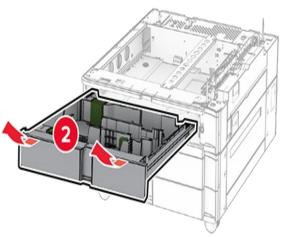
5. Align the 550-sheet tray with the 2 x 550-sheet tray, and then lower it into place.

**Note:** To avoid damaging the tray, make sure to hold the front and rear sides when lifting it.

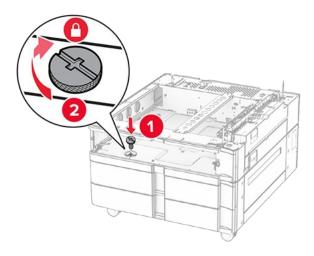


6. Pull out the 550-sheet tray insert.

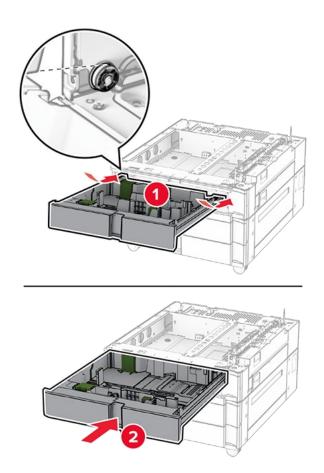




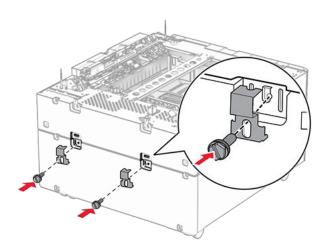
7. Secure the 550-sheet tray to the 2 x 550-sheet tray.



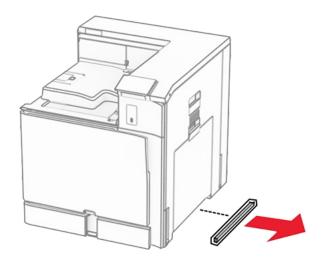
8. Insert the 550-sheet tray insert.



9. Secure the rear part of the 550-sheet tray to the 2 x 550-sheet tray.



10. Remove the cover under the right side of the printer.



11. Align the printer with the optional trays, and then lower it into place.

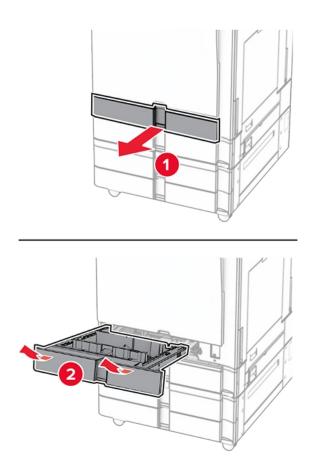


### **CAUTION—POTENTIAL INJURY**

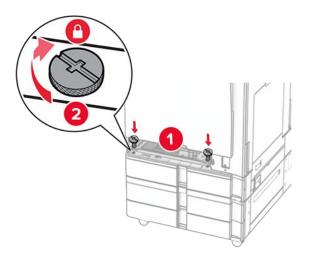
If the printer weight is greater than 20 kg (44 lb), then it may require two or more people to lift it safely.



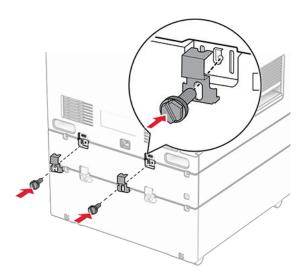
12. Pull out the standard tray insert.



13. Secure the 550-sheet tray to the printer.



- 14. Insert the standard tray insert.
- 15. Secure the rear part of the 550-sheet tray to the printer.



16. Connect one end of the power cord to the printer, and then the other end to the electrical outlet.



#### **CAUTION—POTENTIAL INJURY**

To avoid the risk of fire or electrical shock, connect the power cord to an appropriately rated and properly grounded electrical outlet that is near the product and easily accessible.

17. Turn on the printer.

Add the tray in the print driver to make it available for print jobs. For more information, see Adding available options in the print driver on page 120.

# Installing the 2000-sheet tandem tray

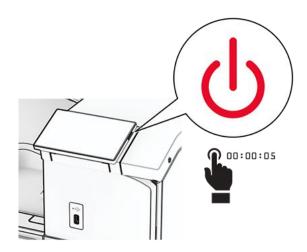


#### **CAUTION—SHOCK HAZARD**

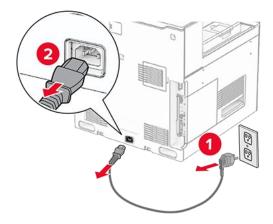
To avoid the risk of electrical shock, if you are accessing the controller board or installing optional hardware or memory devices sometime after setting up the printer, then turn the printer off, and unplug the power cord from the electrical outlet before continuing. If you have any other devices attached to the printer, then turn them off as well, and unplug any cables going into the printer.

#### **Notes**

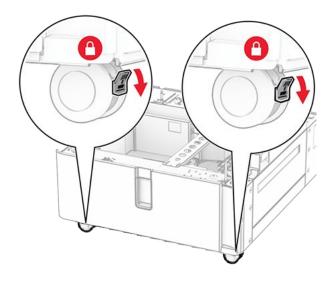
- This option must be installed together with an optional 550-sheet tray. Place this option at the bottom of the configuration.
- If a 550-sheet tray is already installed, uninstall the tray, remove the tray side cover, remove the lower tray cover, and then place the tray on top of this option.
- This task requires a flat-head screwdriver.
- 1. Turn off the printer.



2. Unplug the power cord from the electrical outlet, and then from the printer.

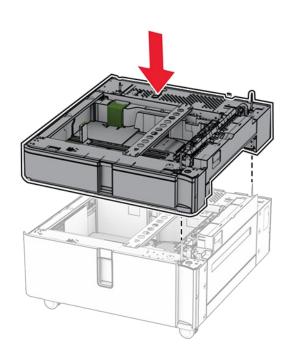


- 3. Unpack the tandem tray, and then remove all the packing material.
- 4. Lock the caster to keep the tandem tray from moving.

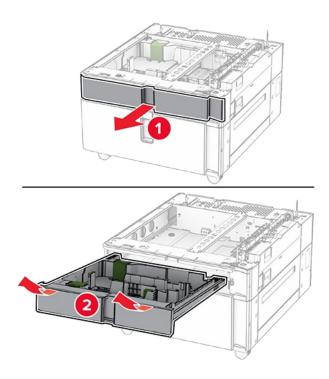


5. Align the 550-sheet tray with the tandem tray, and then lower it into place.

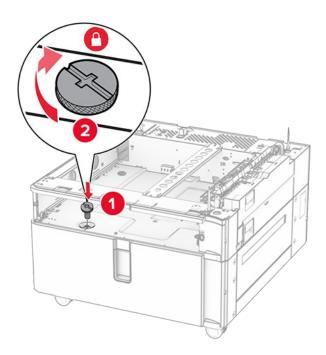
**Note:** To avoid damaging the tray, make sure to hold the front and rear sides when lifting it.



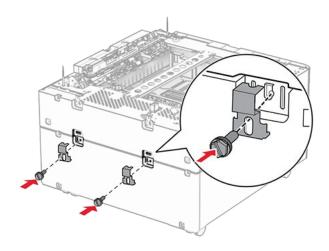
6. Pull out the 550-sheet tray insert.



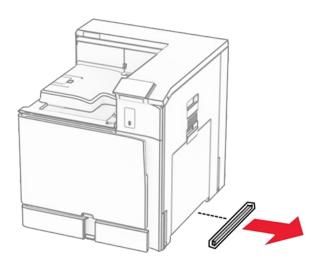
7. Secure the 550-sheet tray to the tandem tray.



- 8. Insert the tray insert.
- 9. Secure the rear part of the 550-sheet tray to the tandem tray.



10. Remove the cover under the right side of the printer.

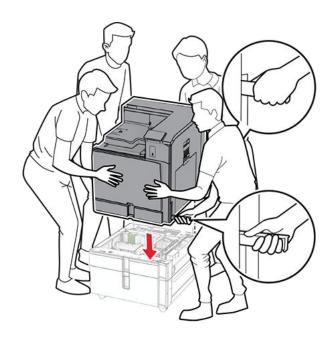


11. Align the printer with the optional trays, and then lower it into place.

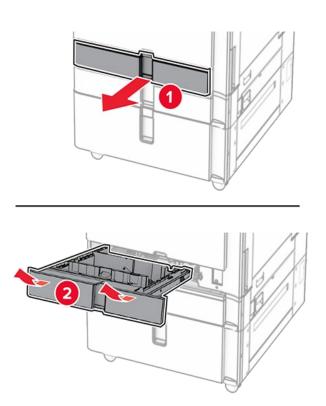


### **CAUTION—POTENTIAL INJURY**

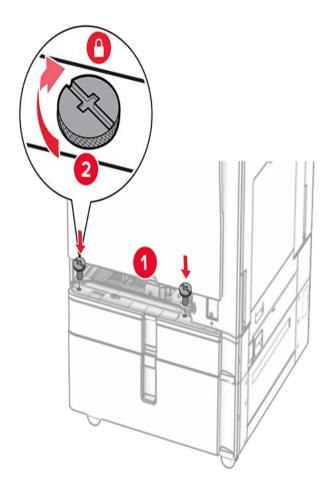
If the printer weight is greater than 20 kg (44 lb), then it may require two or more people to lift it safely.



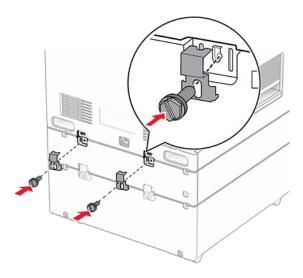
### 12. Pull out the standard tray.



13. Secure the 550-sheet tray to the printer.



- 14. Insert the tray.
- 15. Secure the rear part of the 550-sheet tray to the printer.



16. Connect one end of the power cord to the printer, and then the other end to the electrical outlet.



#### CAUTION—POTENTIAL INJURY

To avoid the risk of fire or electrical shock, connect the power cord to an appropriately rated and properly grounded electrical outlet that is near the product and easily accessible.

17. Turn on the printer.

Add the tray in the print driver to make it available for print jobs. For more information, see Adding available options in the print driver on page 120.

# Installing the cabinet

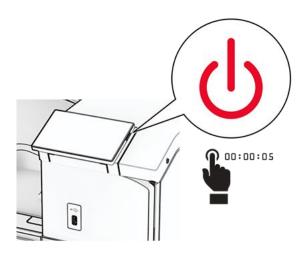


#### **CAUTION—SHOCK HAZARD**

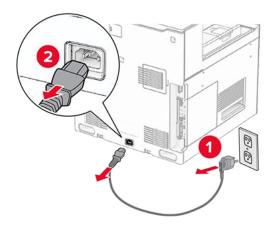
To avoid the risk of electrical shock, if you are accessing the controller board or installing optional hardware or memory devices sometime after setting up the printer, then turn the printer off, and unplug the power cord from the electrical outlet before continuing. If you have any other devices attached to the printer, then turn them off as well, and unplug any cables going into the printer.

#### **Notes**

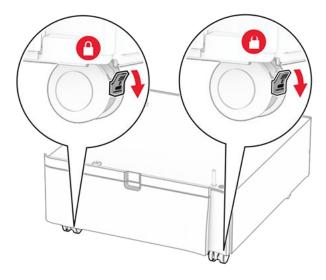
- This option must be installed together with a 550-sheet tray. Place this option at the bottom of the configuration.
- If a 550-sheet tray is already installed, then uninstall the tray, remove the lower tray cover and place it on top of this option.
- · This task requires a flat-head screwdriver.
- 1. Unpack, and then assemble the cabinet.
- 2. Turn off the printer.



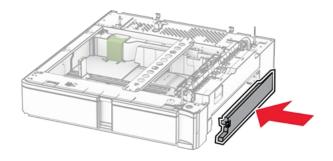
3. Unplug the power cord from the electrical outlet, and then from the printer.



4. Lock the caster to keep the cabinet from moving.

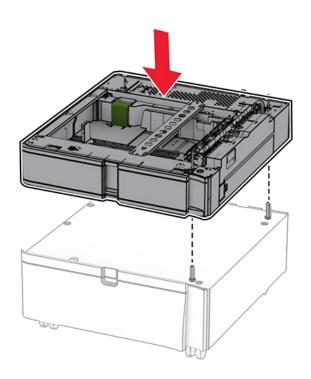


5. Attach the side cover of the 550-sheet tray.

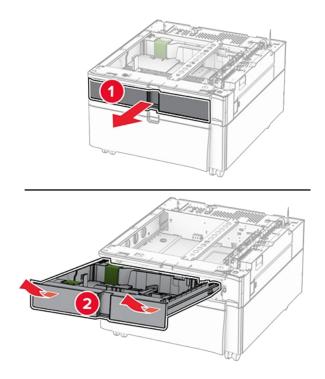


6. Align the tray with the cabinet, and then lower it into place.

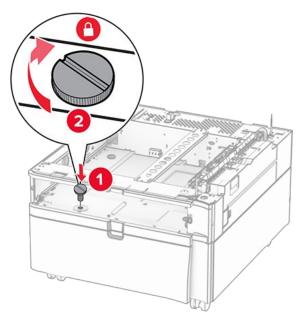
**Note:** To avoid damaging the tray, make sure to hold the front and rear sides when lifting it.



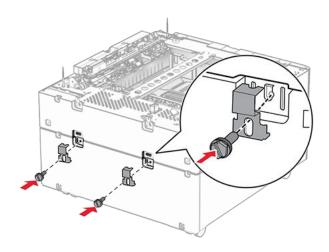
7. Pull out the tray insert.



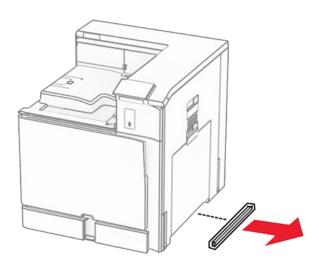
8. Secure the tray to the cabinet.



- 9. Insert the tray insert.
- 10. Secure the rear part of the tray to the cabinet.



11. Remove the cover under the right side of the printer.

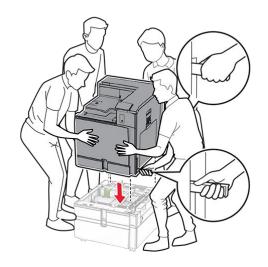


12. Align the printer with the cabinet and the tray, and then lower it into place.

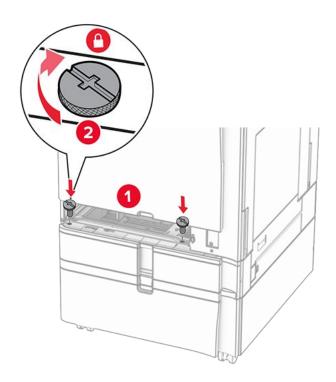


## **CAUTION—POTENTIAL INJURY**

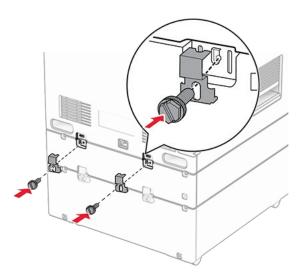
If the printer weight is greater than 20 kg (44 lb), then it may require two or more people to lift it safely.



- 13. Pull out the standard tray insert.
- 14. Secure the 550-sheet tray to the printer.



- 15. Insert the standard tray insert.
- 16. Secure the rear part of the 550-sheet tray to the printer.



17. Connect one end of the power cord to the printer, and then the other end to the electrical outlet.



## **CAUTION—POTENTIAL INJURY**

To avoid the risk of fire or electrical shock, connect the power cord to an appropriately rated and properly grounded electrical outlet that is near the product and easily accessible.

18. Turn on the printer.

# Installing the 1500-sheet tray

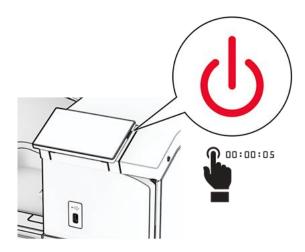


#### CAUTION—SHOCK HAZARD

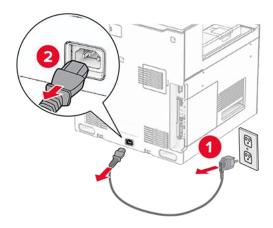
To avoid the risk of electrical shock, if you are accessing the controller board or installing optional hardware or memory devices sometime after setting up the printer, then turn the printer off, and unplug the power cord from the electrical outlet before continuing. If you have any other devices attached to the printer, then turn them off as well, and unplug any cables going into the printer.

### **Notes**

- Before installing this option, make sure that an optional 550-sheet tray and either of the 2 x 500-sheet tray or 2000-sheet tandem tray are already installed.
- This task requires a flat-head screwdriver.
- 1. Turn off the printer.

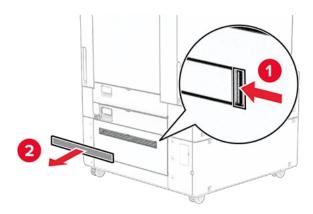


2. Unplug the power cord from the electrical outlet, and then from the printer.



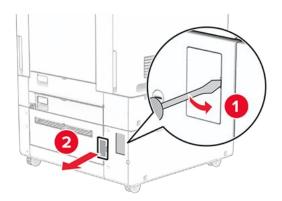
3. Remove the connection cover.

**Note:** Do not throw away the cover.



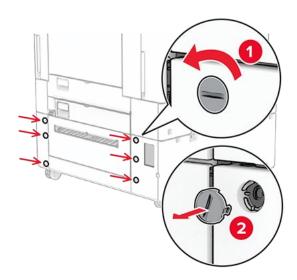
4. Remove the port cover.

**Note:** Do not throw away the cover.

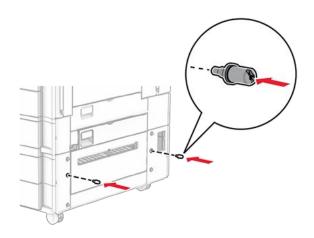


5. Remove the screw caps from the printer.

**Note:** Do not throw away the screw caps.

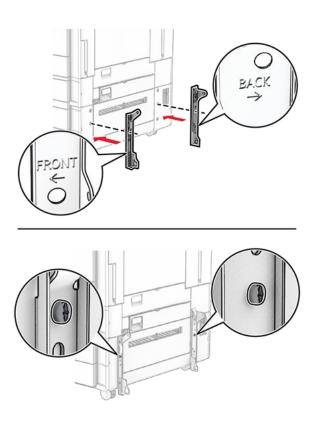


- 6. Unpack the 1500-sheet tray.
- 7. Install the screws for the mounting bracket.

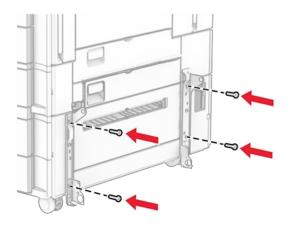


8. Attach the mounting bracket to the printer.

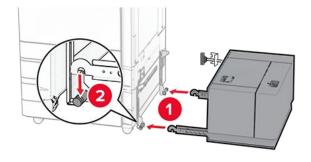
Note: Use the mounting bracket and screws that came with the 1500-sheet tray.



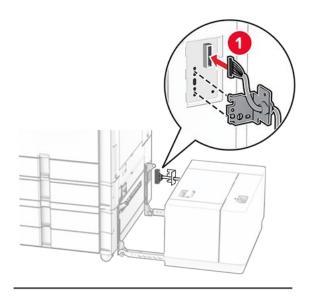
9. Install the remaining screws.

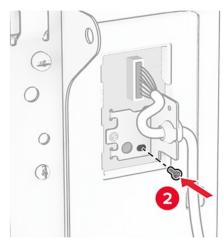


10. Install the 1500-sheet tray.

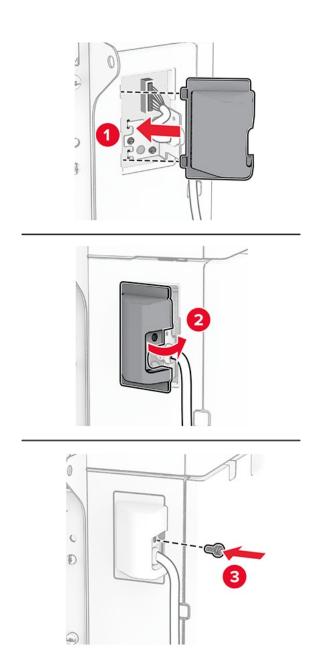


11. Connect the tray cable to the printer.

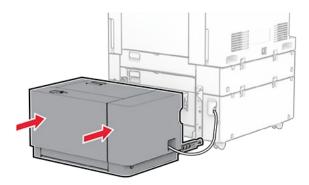




12. Attach the tray cable cover.



13. Slide the 1500-sheet tray toward the printer.



14. Connect one end of the printer power cord to the printer, and then the other end to the electrical outlet.



#### CAUTION—POTENTIAL INJURY

To avoid the risk of fire or electrical shock, connect the power cord to an appropriately rated and properly grounded electrical outlet that is near the product and easily accessible.

15. Turn on the printer.

Add the tray in the print driver to make it available for print jobs. For more information, see Adding available options in the print driver on page 120.

# Installing the staple finisher

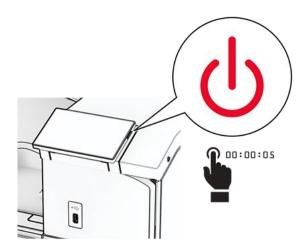


### CAUTION—SHOCK HAZARD

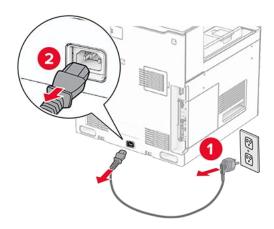
To avoid the risk of electrical shock, if you are accessing the controller board or installing optional hardware or memory devices sometime after setting up the printer, then turn the printer off, and unplug the power cord from the electrical outlet before continuing. If you have any other devices attached to the printer, then turn them off as well, and unplug any cables going into the printer.

Note: This task requires a flat-head screwdriver.

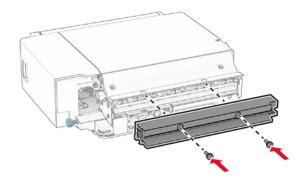
1. Turn off the printer.



2. Unplug the power cord from the electrical outlet, and then from the printer.

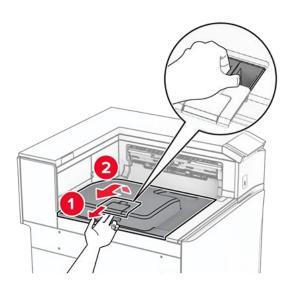


- 3. Unpack the staple finisher, and then remove all the packing material.
- 4. Install the feed guide.



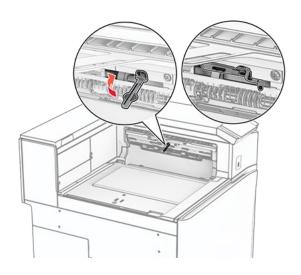
5. Remove the standard bin.

**Note:** Do not throw away the bin.



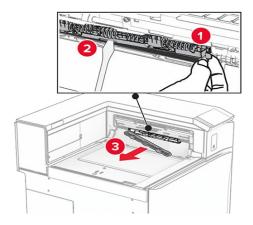
6. Before installing the option, place the exit bin flag into the closed position.

**Note:** When the option is removed, place the exit bin flag into the open position.

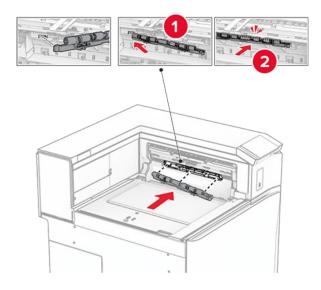


7. Remove the backup roller.

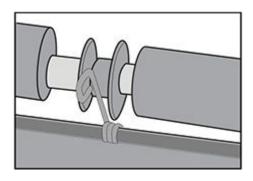
**Note:** Do not throw away the roller.



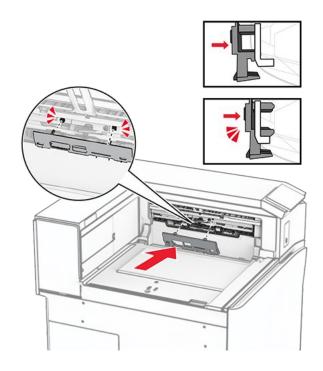
8. Insert the feed roller that came with the staple finisher until it clicks into place.



**Note:** Make sure that the metal spring is in front of the feed roller.

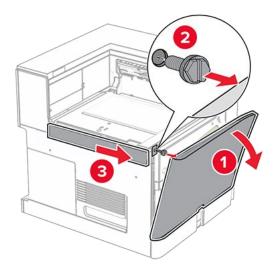


9. Attach the roller cover until it clicks into place.



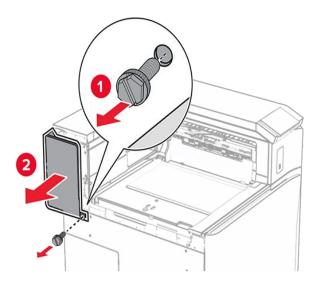
10. Open the front door, and then remove the cover on the left side of the printer.

**Note:** Do not throw away the screw and cover.



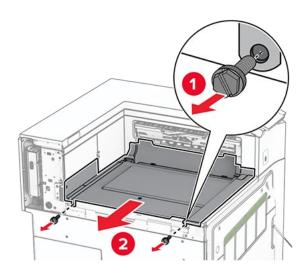
11. Remove the left rear cover.

Note: Do not throw away the screw and cover.

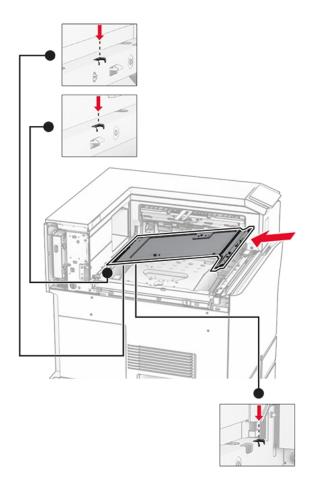


12. Remove the inner bin cover.

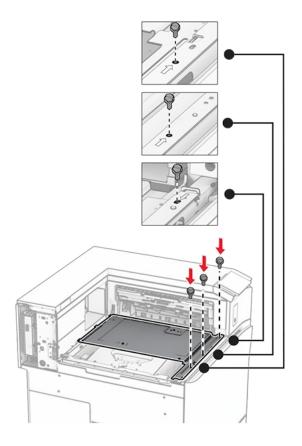
**Note:** Do not throw away the cover.



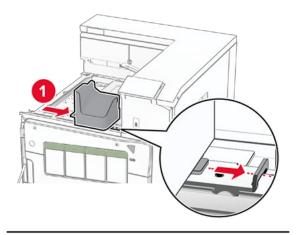
13. Align, and then insert the inner bin cover that came with the staple finisher.

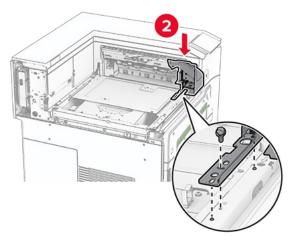


## 14. Install the screws to the inner bin cover.

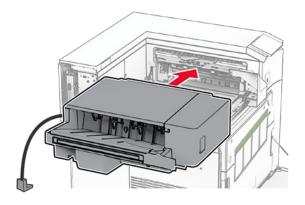


15. Attach the staple finisher slider.



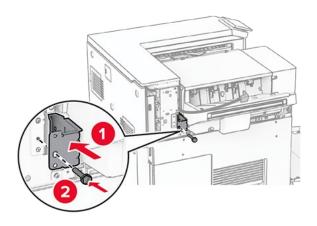


16. Insert the staple finisher.

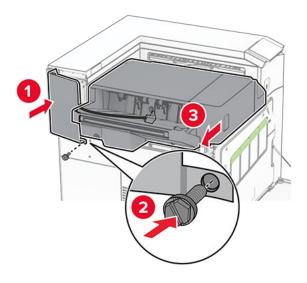


17. Install the mounting bracket to secure the finisher to the printer.

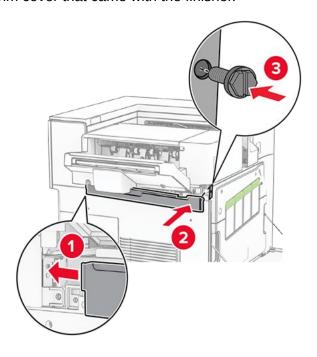
Note: Use the screw that came with the finisher.



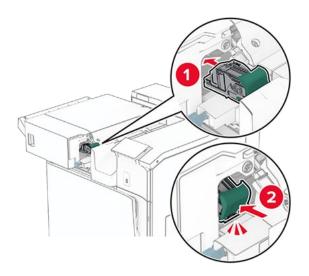
18. Attach the left rear cover, and then slide the staple finisher to the left.



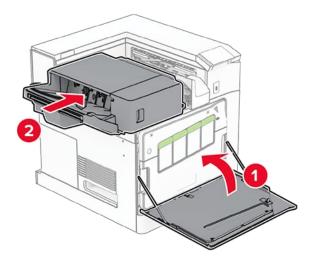
19. Attach the left upper trim cover that came with the finisher.



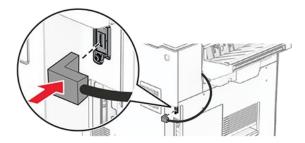
20. Insert the staple cartridge into the finisher until it clicks into place.



21. Close the front door, and then slide the finisher toward the printer.



22. Connect the option cable to the printer.



23. Connect one end of the printer power cord to the printer, and then the other end to the electrical outlet.



#### **CAUTION—POTENTIAL INJURY**

To avoid the risk of fire or electrical shock, connect the power cord to an appropriately rated and properly grounded electrical outlet that is near the product and easily accessible.

24. Turn on the printer.

Add the finisher in the print driver to make it available for print jobs. For more information, see Adding available options in the print driver on page 120.

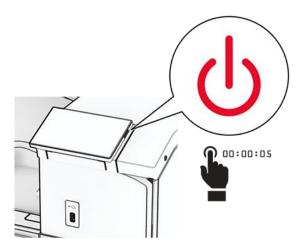
# Installing the offset stacker



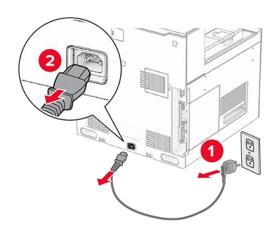
### **CAUTION—SHOCK HAZARD**

To avoid the risk of electrical shock, if you are accessing the controller board or installing optional hardware or memory devices sometime after setting up the printer, then turn the printer off, and unplug the power cord from the electrical outlet before continuing. If you have any other devices attached to the printer, then turn them off as well, and unplug any cables going into the printer.

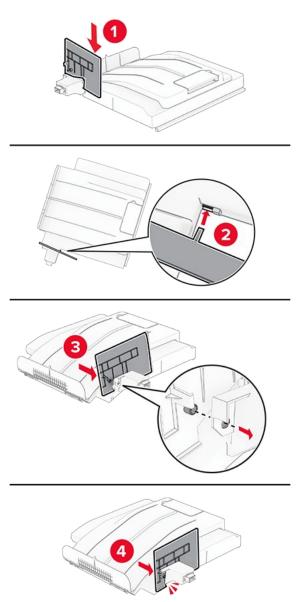
1. Turn off the printer.



2. Unplug the power cord from the electrical outlet, and then from the printer.

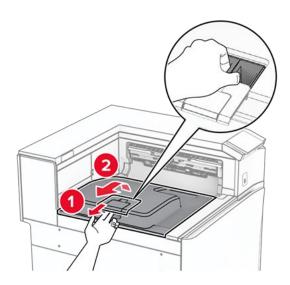


- 3. Unpack the offset stacker, and then remove all the packing material.
- 4. Attach the inner rear cover to the offset stacker.



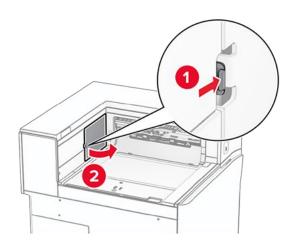
5. Remove the standard bin.

**Note:** Do not throw away the bin.

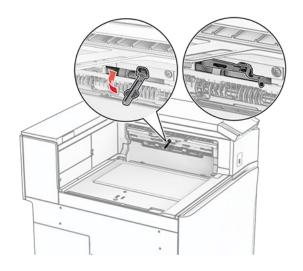


6. Remove the paper transport connector cover.

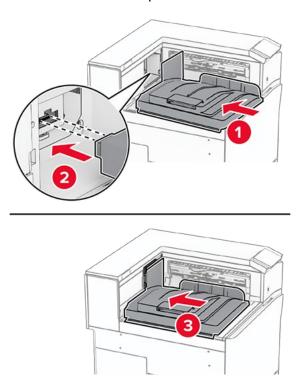
Note: Do not throw away the cover.



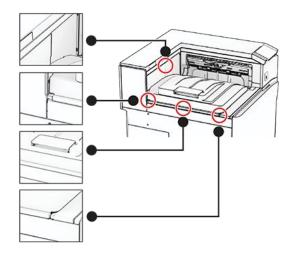
7. Before installing the option, place the exit bin flag into the closed position.



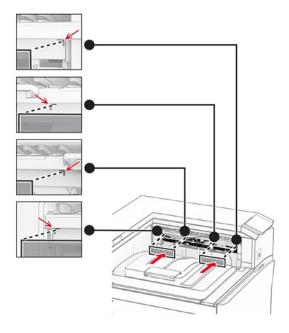
8. Align, and then install the offset stacker to the printer.



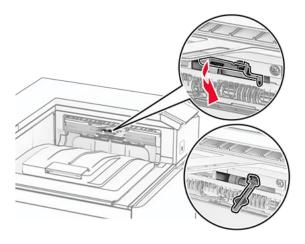
**Note:** Make sure that the parts are securely attached and aligned to the printer.



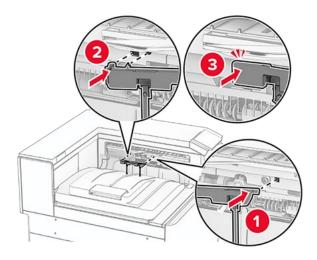
9. Attach the protective strips of the offset stacker to the printer.



10. Place the exit bin flag into the open position.



11. Attach the bin flag cover until it clicks into place.



12. Connect one end of the printer power cord to the printer, and then the other end to the electrical outlet.



#### CAUTION—POTENTIAL INJURY

To avoid the risk of fire or electrical shock, connect the power cord to an appropriately rated and properly grounded electrical outlet that is near the product and easily accessible.

13. Turn on the printer.

Add the offset stacker in the print driver to make it available for print jobs. For more information, see Adding available options in the print driver on page 120.

# Installing the folding paper transport



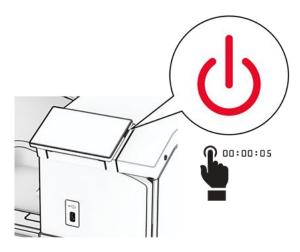
### **CAUTION—SHOCK HAZARD**

To avoid the risk of electrical shock, if you are accessing the controller board or installing optional hardware or memory devices sometime after setting up the printer, then turn the printer off, and unplug the power cord from the electrical outlet before continuing. If you have any other devices attached to the printer, then turn them off as well, and unplug any cables going into the printer.

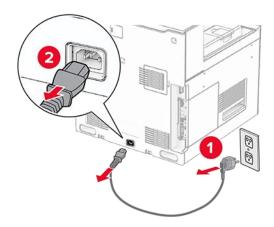
#### **Notes**

- This option can also be installed together with a staple, hole punch finisher or booklet finisher.
- This task requires a flat-head screwdriver.

1. Turn off the printer.

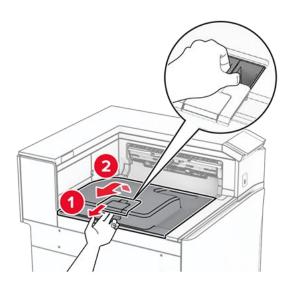


2. Unplug the power cord from the electrical outlet, and then from the printer.



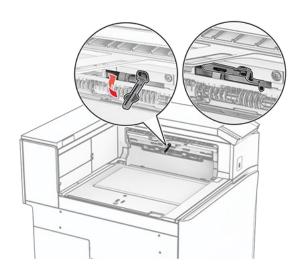
- 3. Unpack the folding paper transport, and then remove all the packing material.
- 4. Remove the standard bin.

**Note:** Do not throw away the bin.



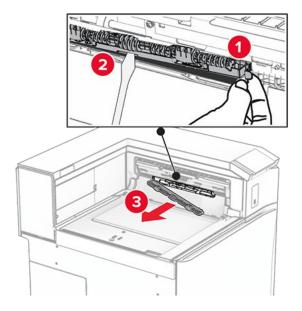
5. Before installing the option, place the exit bin flag into the closed position.

**Note:** When the option is removed, place the exit bin flag into the open position.

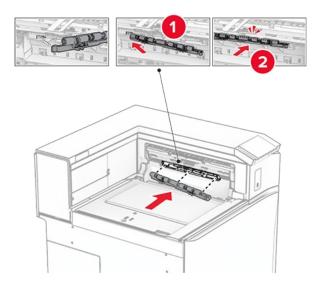


6. Remove the backup roller.

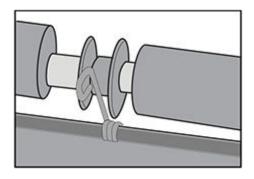
**Note:** Do not throw away the roller.



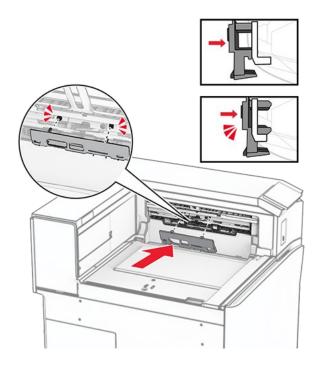
7. Insert the feed roller that came with the option until it clicks into place.



**Note:** Make sure that the metal spring is in front of the feed roller.

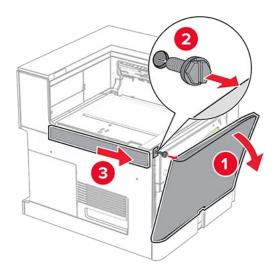


8. Attach the roller cover until it clicks into place.



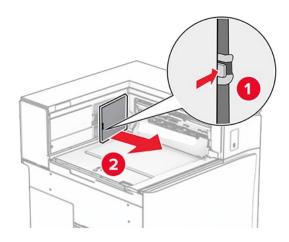
9. Open the front door, and then remove the cover on the left side of the printer.

**Note:** Do not throw away the screw and cover.



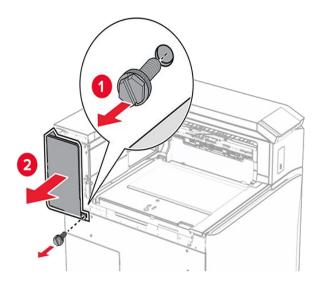
- 10. Close the front door.
- 11. Remove the paper transport connector cover.

**Note:** Do not throw away the cover.



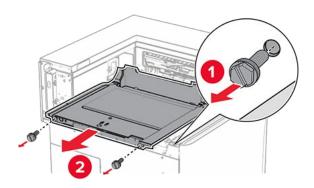
12. Remove the left rear cover.

**Note:** Do not throw away the screw and cover.

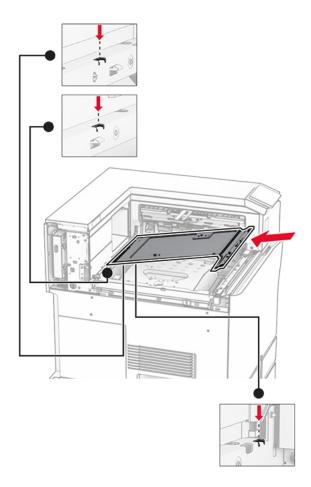


13. Remove the inner bin cover.

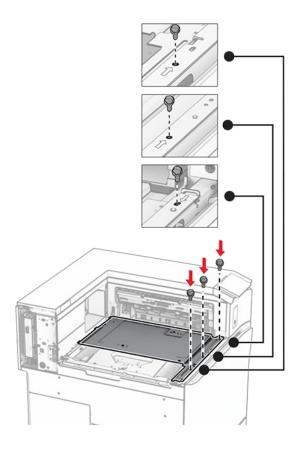
Note: Do not throw away the screw and cover.



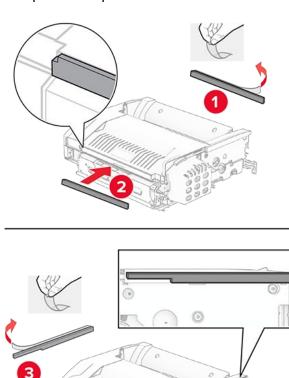
14. Align, and then insert the inner bin cover that came with the option.



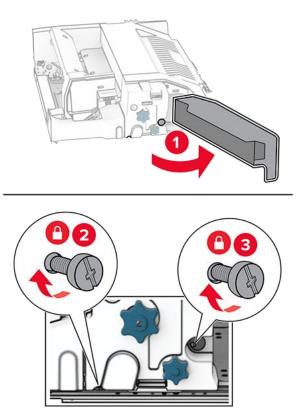
## 15. Install the screws to the inner bin cover.



16. Attach the pieces of foam tape to the option.

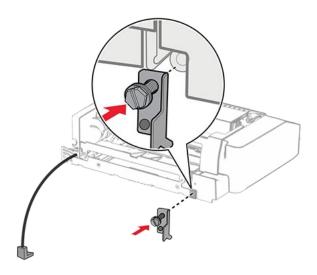


17. Open door F, and then tighten the screws.



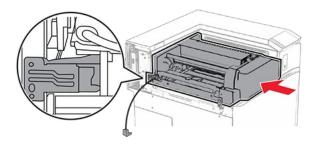
18. Close door F.

19. Attach the metal bracket to the option.

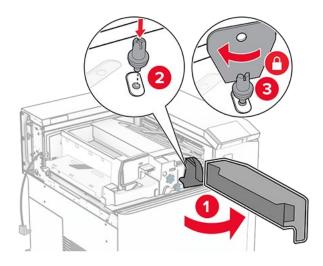


20. Insert the option.

**Note:** Make sure that the metal bracket is in front of the printer.

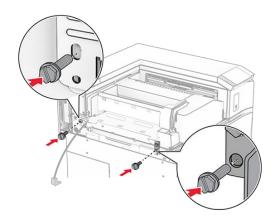


21. Open door F, and then using the screwdriver that came with the option, install the screw.

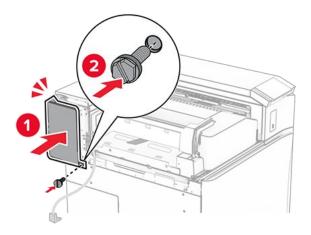


22. Close door F.

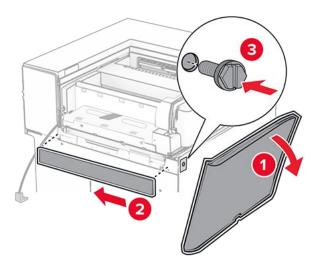
23. Install the screws into the option.



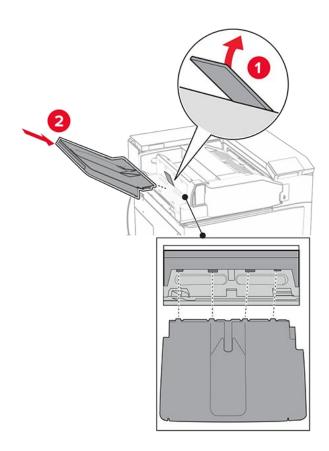
24. Attach the left rear cover.



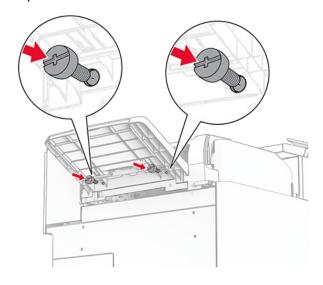
25. Open the front door, and then attach the cover to the left side of the printer.



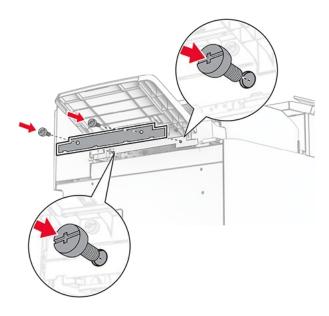
- 26. Close the front door.
- 27. Raise the bin flap, and then align and attach the option bin.



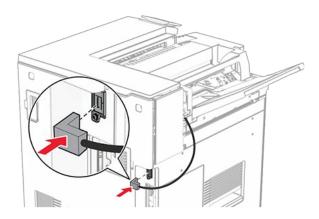
28. Install the screws to the option bin.



29. Attach the trim cover.



30. Connect the option cable to the printer.



31. Connect one end of the power cord to the printer, and then the other end to the electrical outlet.



# **CAUTION—POTENTIAL INJURY**

To avoid the risk of fire or electrical shock, connect the power cord to an appropriately rated and properly grounded electrical outlet that is near the product and easily accessible.

32. Turn on the printer.

# Installing the staple, hole punch finisher and paper transport unit

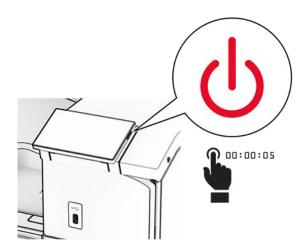


### **CAUTION—SHOCK HAZARD**

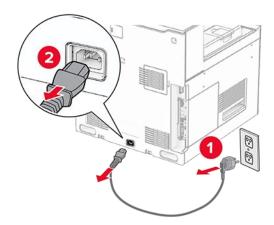
To avoid the risk of electrical shock, if you are accessing the controller board or installing optional hardware or memory devices sometime after setting up the printer, then turn the printer off, and unplug the power cord from the electrical outlet before continuing. If you have any other devices attached to the printer, then turn them off as well, and unplug any cables going into the printer.

**Note:** This task requires a flat-head screwdriver.

1. Turn off the printer.

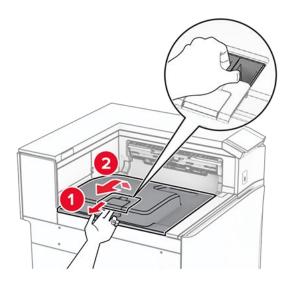


2. Unplug the power cord from the electrical outlet, and then from the printer.



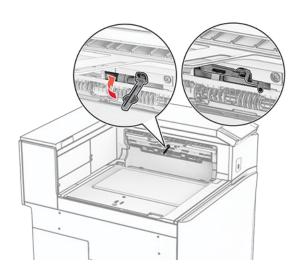
- 3. Unpack the paper transport unit.
- 4. Remove the standard bin.

**Note:** Do not throw away the bin.



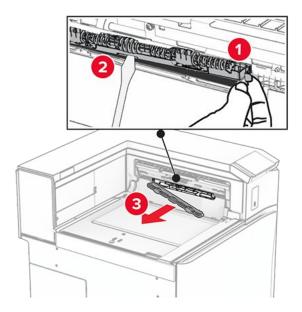
5. Before installing the option, place the exit bin flag into the closed position.

Note: When the option is removed, place the exit bin flag into the open position.

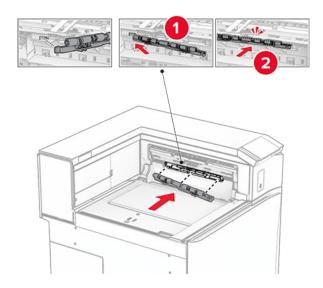


6. Remove the backup roller.

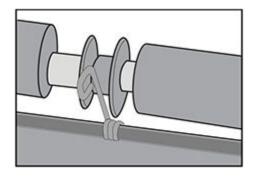
**Note:** Do not throw away the roller.



7. Insert the feed roller that came with the paper transport unit until it clicks into place.



**Note:** Make sure that the metal spring is in front of the feed roller.

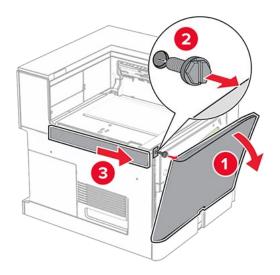


8. Attach the cover until it clicks into place.



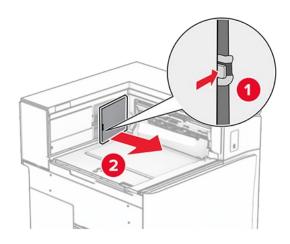
9. Open the front door, and then remove the cover on the left side of the printer.

**Note:** Do not throw away the screw and cover.



- 10. Close the front door.
- 11. Remove the paper transport connector cover.

**Note:** Do not throw away the cover.

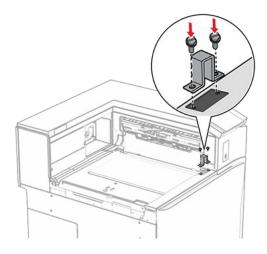


### 12. Remove the cover.

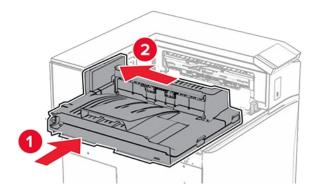
**Note:** Do not throw away the cover.



# 13. Attach the metal bracket.



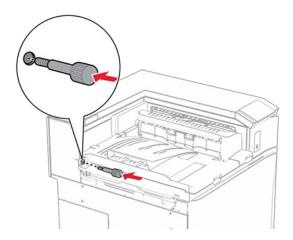
14. Insert the paper transport unit.



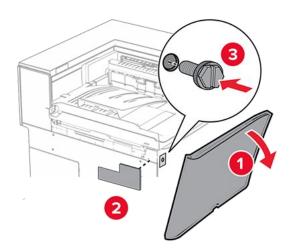
15. Open handle G, and then install the screw into the front of the paper transport unit.



- 16. Close handle G.
- 17. Install the screw into the rear of the paper transport unit.



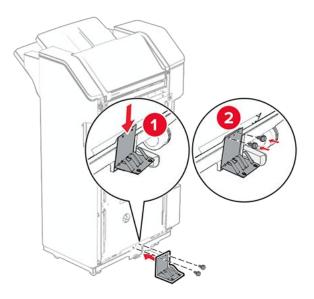
18. Open the front door, and then attach the cover that came with the paper transport unit to the left side of the printer.



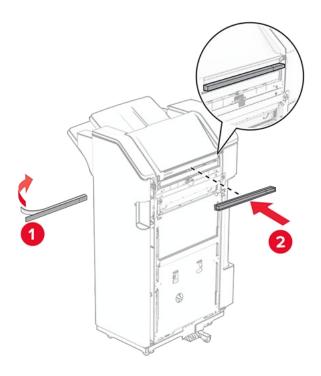
- 19. Close the front door.
- 20. Unpack the staple, hole punch finisher.
- 21. Install the stabilizer.



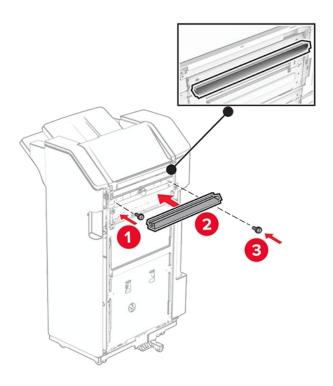
- 22. Remove the pieces of tape around the finisher.
- 23. Attach the bracket to the finisher.



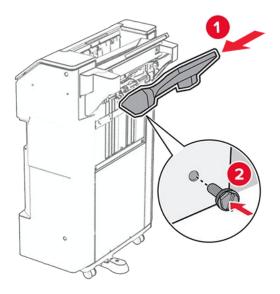
24. Attach the foam tape to the finisher.



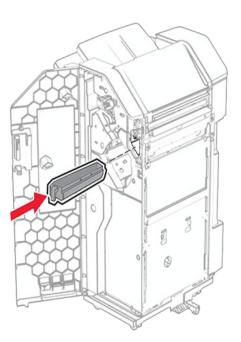
# 25. Attach the feed guide to the finisher.



26. Attach the bin to the finisher.



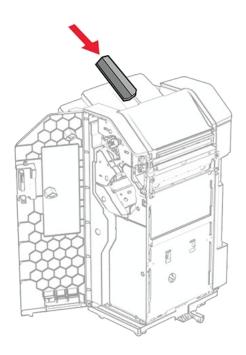
27. Open the finisher door, and then insert the hole punch box.



28. Place the bin extender into the finisher bin.

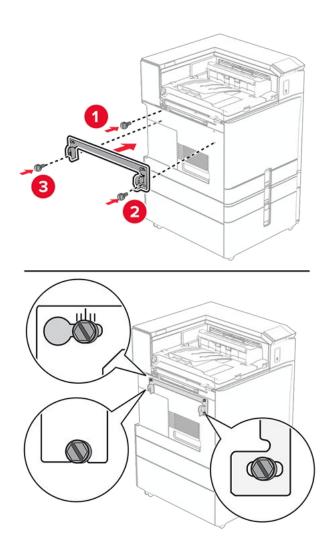
### **Notes**

- The bin extender is used for A3-size paper or longer and in high humidity conditions to help in stacking the paper.
- The bin capacity is reduced when the bin extender is used.

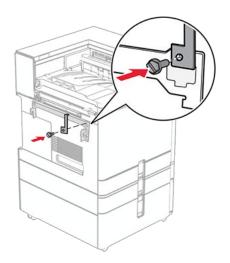


- 29. Close the finisher door.
- 30. Attach the mounting bracket to the printer.

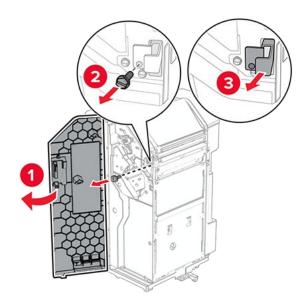
**Note:** Make sure that the screws are aligned to the markers on the mounting bracket.



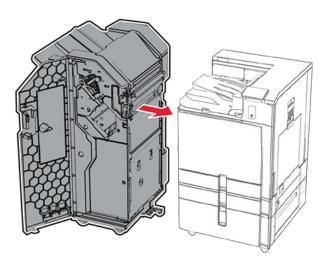
31. Attach the metal bracket that came with the paper transport unit to the printer.



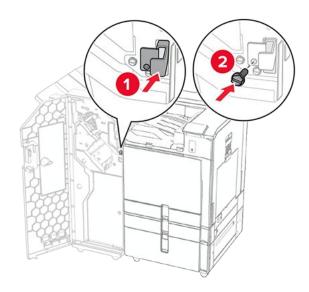
32. Open the finisher door, remove the screw, and then pull the finisher lock.



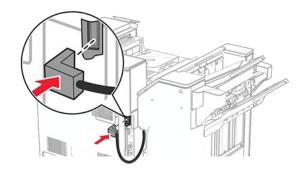
33. Attach the finisher to the printer.



34. Lock the finisher to the printer, and then install the screw.



35. Connect the finisher cable to the printer.



36. Connect one end of the power cord to the printer, and then the other end to the electrical outlet.



### **CAUTION—POTENTIAL INJURY**

To avoid the risk of fire or electrical shock, connect the power cord to an appropriately rated and properly grounded electrical outlet that is near the product and easily accessible.

37. Turn on the printer.

# Installing the staple, hole punch finisher and folding paper transport

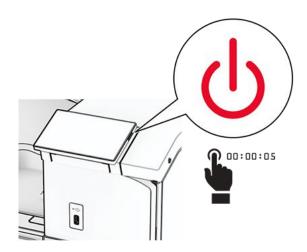
# 4

### **CAUTION—SHOCK HAZARD**

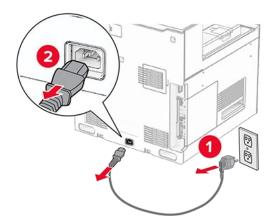
To avoid the risk of electrical shock, if you are accessing the controller board or installing optional hardware or memory devices sometime after setting up the printer, then turn the printer off, and unplug the power cord from the electrical outlet before continuing. If you have any other devices attached to the printer, then turn them off as well, and unplug any cables going into the printer.

**Note:** This task requires a flat-head screwdriver.

1. Turn off the printer.

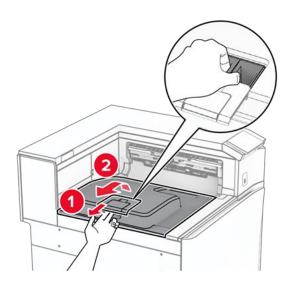


2. Unplug the power cord from the electrical outlet, and then from the printer.



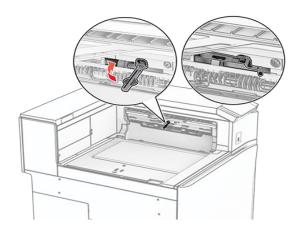
- 3. Unpack the folding paper transport, and then remove all the packing material.
- 4. Remove the standard bin.

**Note:** Do not throw away the bin.



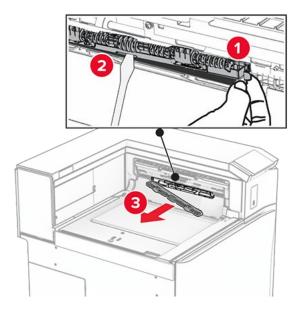
5. Before installing the option, place the exit bin flag into the closed position.

Note: When the option is removed, place the exit bin flag into the open position.

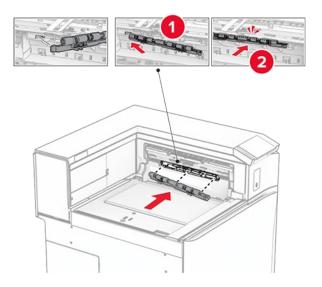


6. Remove the backup roller.

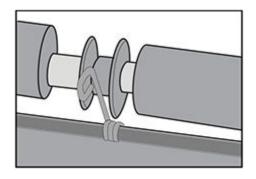
**Note:** Do not throw away the roller.



7. Insert the feed roller that came with the option until it clicks into place.



**Note:** Make sure that the metal spring is in front of the feed roller.

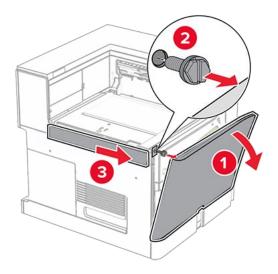


8. Attach the cover until it clicks into place.



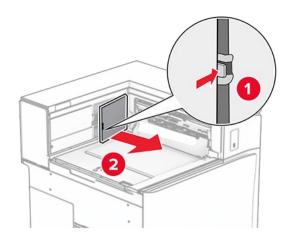
9. Open the front door, and then remove the cover on the left side of the printer.

**Note:** Do not throw away the screw and cover.



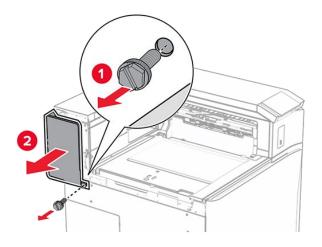
- 10. Close the front door.
- 11. Remove the paper transport connector cover.

**Note:** Do not throw away the cover.



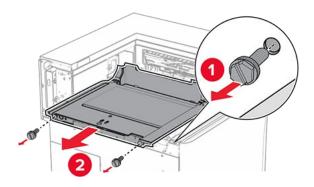
12. Remove the left rear cover.

**Note:** Do not throw away the screw and cover.

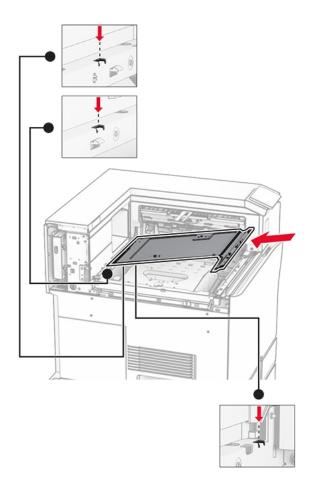


13. Remove the inner bin cover.

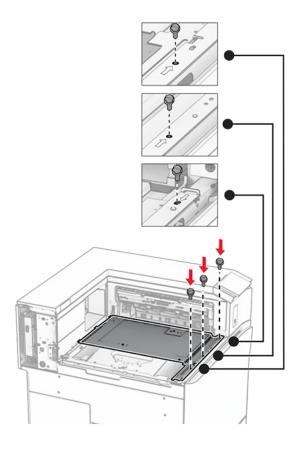
Note: Do not throw away the screw and cover.



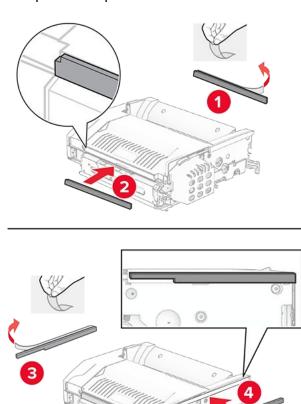
14. Align, and then insert the inner bin cover that came with the folding paper transport.



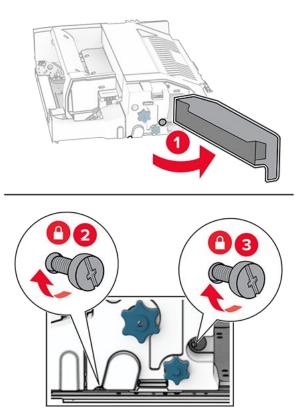
# 15. Install the screws to the inner bin cover.



16. Attach the pieces of foam tape to the option.

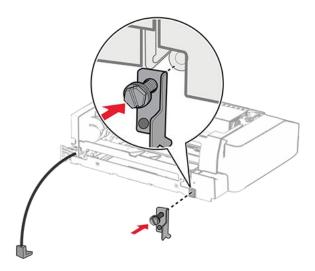


17. Open door F, and then tighten the screws.



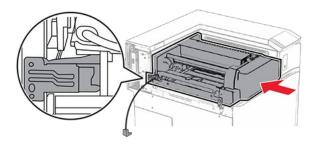
18. Close door F.

19. Attach the bracket to the option.

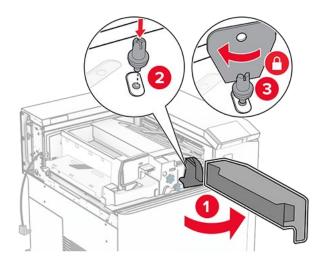


20. Insert the option.

**Note:** Make sure that the metal bracket is in front of the printer.

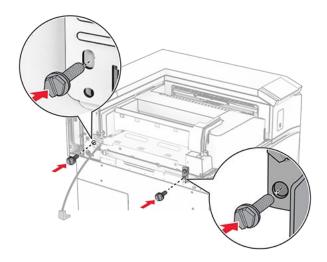


21. Open door F, and then using the screwdriver that came with the option, install the screw.

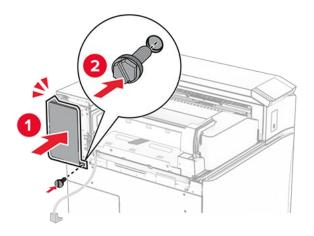


22. Close door F.

23. Install the screws into the option.



24. Attach the left rear cover.

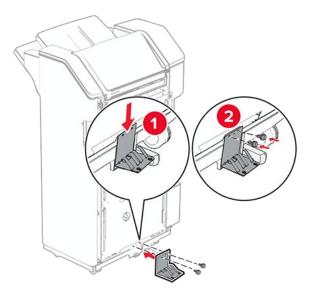


- 25. Unpack the staple, hole punch finisher.
- 26. Install the stabilizer.

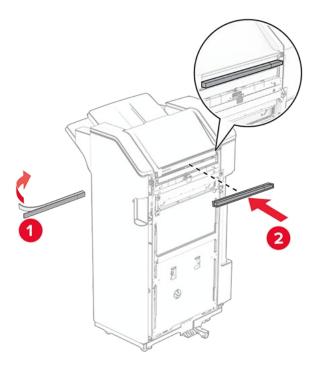


27. Remove the pieces of tape around the finisher.

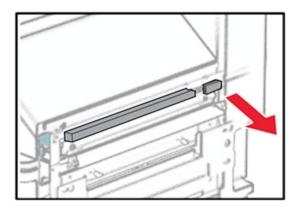
# 28. Attach the bracket to the finisher.



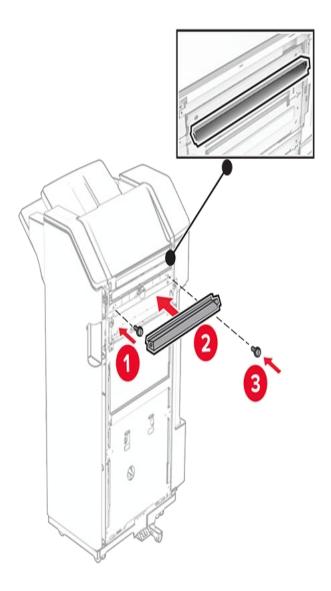
# 29. Attach the foam tape to the finisher.



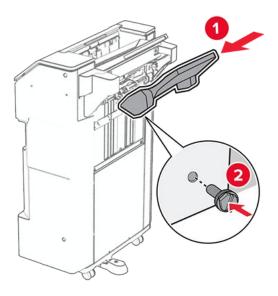
Note: Remove the small portion of foam on the right side of the finisher.



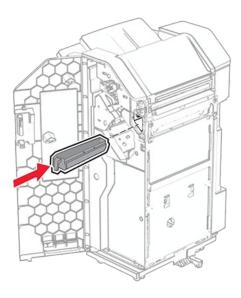
30. Attach the feed guide to the finisher.



31. Attach the bin to the finisher.



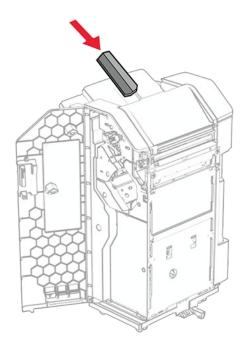
32. Open the finisher door, and then insert the hole punch box.



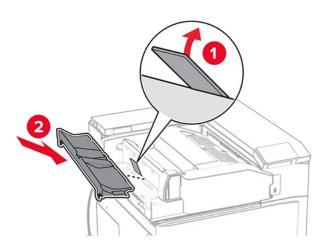
33. Place the bin extender into the finisher bin.

### **Notes**

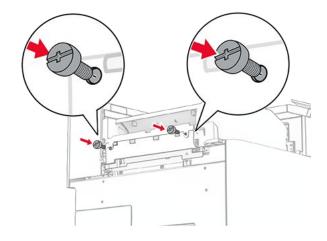
- The bin extender is used for A3-size paper or longer and in high humidity conditions to help in stacking the paper.
- The bin capacity is reduced when the bin extender is used.



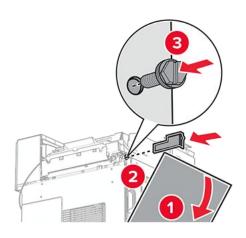
- 34. Close the finisher door.
- 35. Raise the bin flap, and then align and attach the cover to the option.



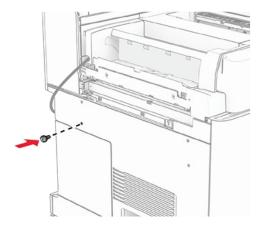
36. Install the screws.



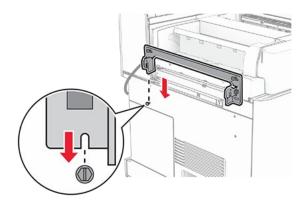
37. Open the front door, and then attach the trim cover that came with the option.



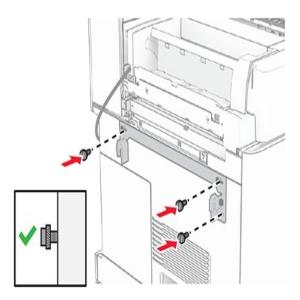
38. Loosely attach a screw to the printer.



39. Align the mounting bracket to the screw.

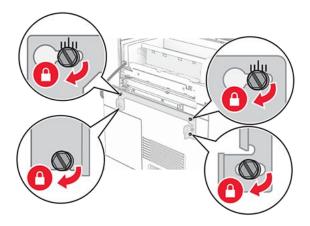


40. Loosely attach screws into the mounting bracket.

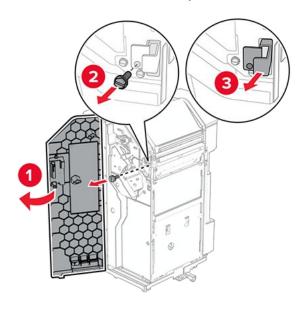


41. Tighten the screws to secure the mounting bracket onto the printer.

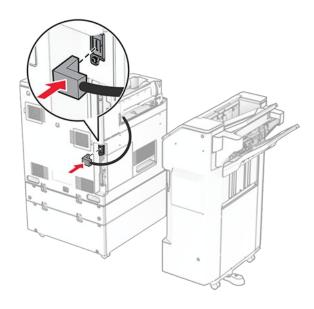
**Note:** Make sure that the screws are aligned to the markers on the mounting bracket.



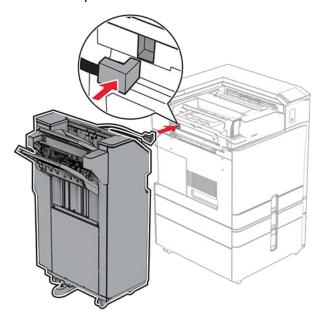
42. Open the finisher door, remove the screw, and then pull the finisher lock.



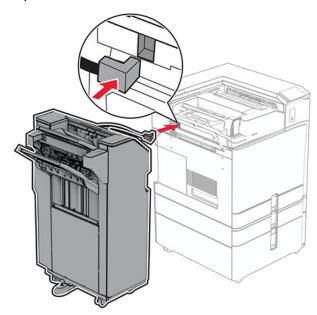
43. Connect the option cable to the printer.



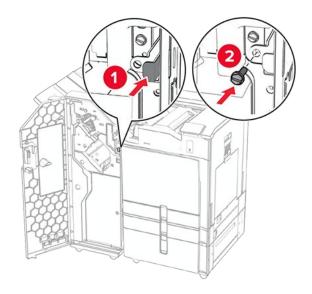
44. Connect the finisher cable to the option.



45. Attach the finisher to the printer.



46. Lock the finisher to the printer, and then install the screw.



- 47. Close the finisher door.
- 48. Connect one end of the power cord to the printer, and then the other end to the electrical outlet.



#### CAUTION—POTENTIAL INJURY

To avoid the risk of fire or electrical shock, connect the power cord to an appropriately rated and properly grounded electrical outlet that is near the product and easily accessible.

49. Turn on the printer.

# Installing the booklet finisher and paper transport unit

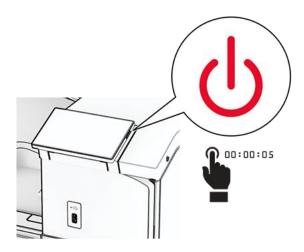


### CAUTION—SHOCK HAZARD

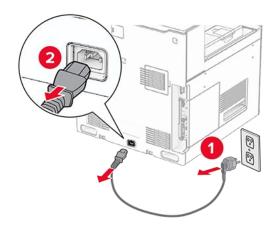
To avoid the risk of electrical shock, if you are accessing the controller board or installing optional hardware or memory devices sometime after setting up the printer, then turn the printer off, and unplug the power cord from the electrical outlet before continuing. If you have any other devices attached to the printer, then turn them off as well, and unplug any cables going into the printer.

**Note:** This task requires a flat-head screwdriver.

1. Turn off the printer.

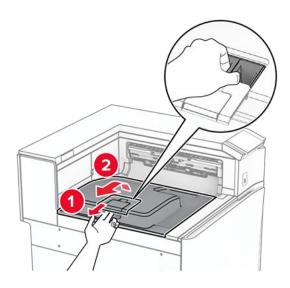


2. Unplug the power cord from the electrical outlet, and then from the printer.



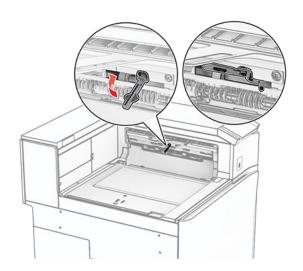
- 3. Unpack the paper transport unit.
- 4. Remove the standard bin.

Note: Do not throw away the bin.



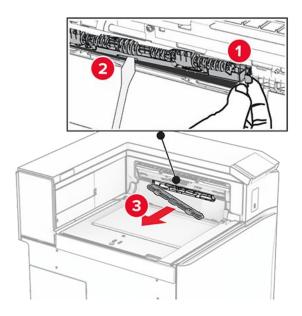
5. Before installing the option, place the exit bin flag into the closed position.

**Note:** When the option is removed, place the exit bin flag into the open position.

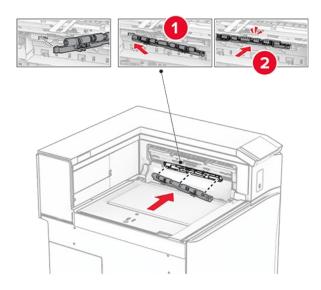


6. Remove the backup roller.

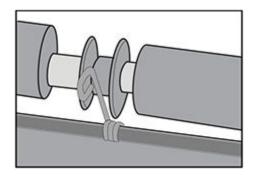
**Note:** Do not throw away the roller.



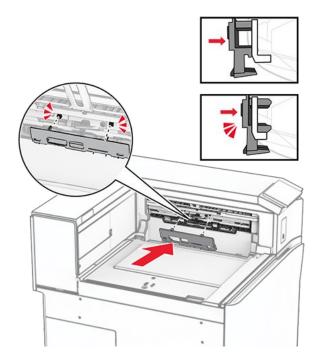
7. Insert the feed roller that came with the paper transport unit until it clicks into place.



**Note:** Make sure that the metal spring is in front of the feed roller.

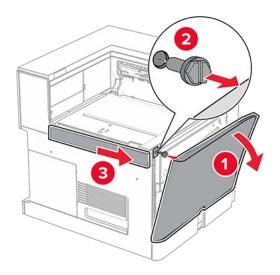


8. Attach the roller cover until it clicks into place.



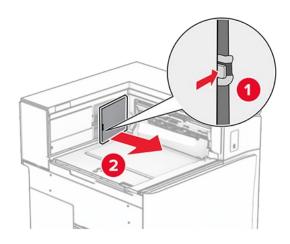
9. Open the front door, and then remove the cover on the left side of the printer.

**Note:** Do not throw away the screw and cover.



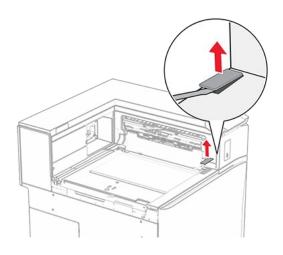
- 10. Close the front door.
- 11. Remove the paper transport connector cover.

**Note:** Do not throw away the cover.

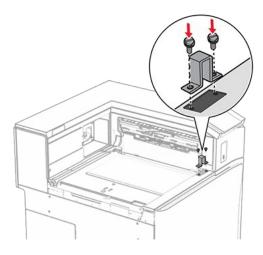


### 12. Remove the cover.

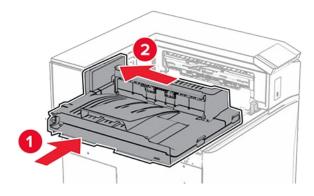
**Note:** Do not throw away the cover.



# 13. Attach the metal bracket.



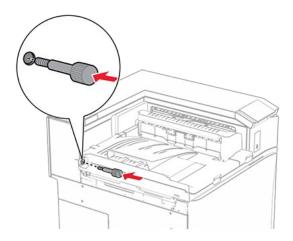
14. Insert the paper transport unit.



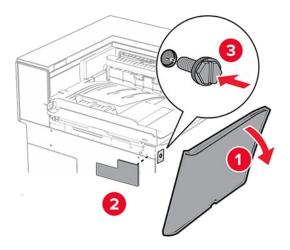
15. Open handle G, and then install the screw into the front of the paper transport unit.



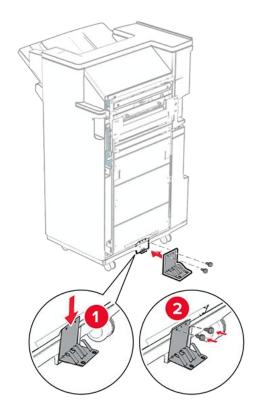
- 16. Close handle G.
- 17. Install the screw into the rear of the paper transport unit.



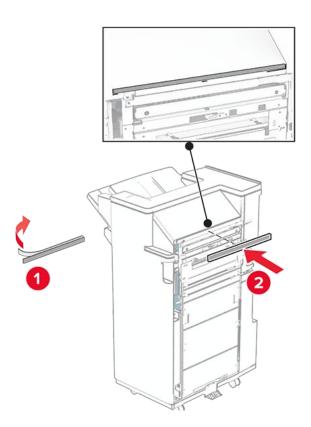
18. Open the front door, and then attach the cover that came with the paper transport unit to the left side of the printer.



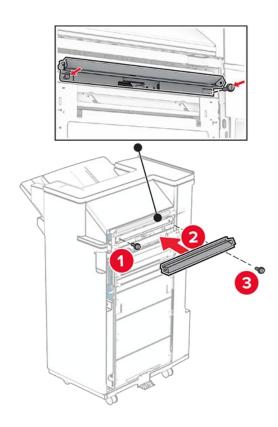
- 19. Close the front door.
- 20. Unpack the booklet finisher, and then remove all the packing material.
- 21. Attach the bracket to the finisher.



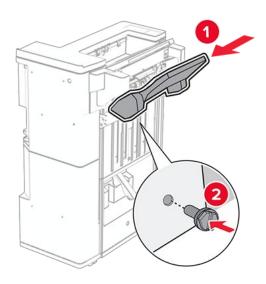
# 22. Attach the foam tape to the finisher.



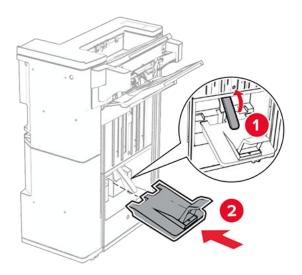
23. Attach the feed guide to the finisher.



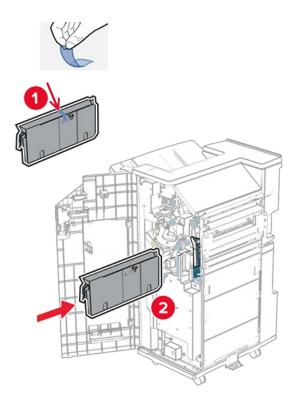
24. Attach the upper bin to the finisher.



25. Raise the bin flap, and then attach the lower bin to the finisher.



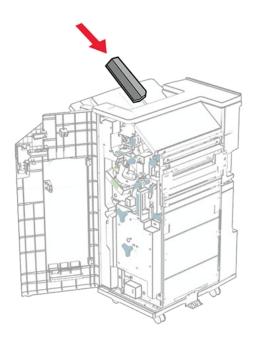
- 26. Open the finisher door.
- 27. Remove the packing material from the hole punch box, and then insert it into the finisher.



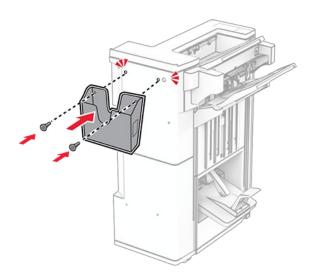
28. Place the bin extender on the finisher bin.

### **Notes**

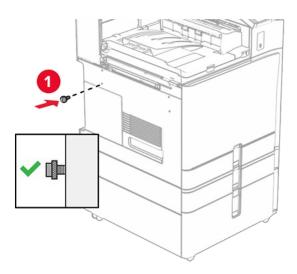
- The bin extender is used for A3-size paper or longer and in high humidity conditions to help in stacking the paper.
- The bin capacity is reduced when the bin extender is used.



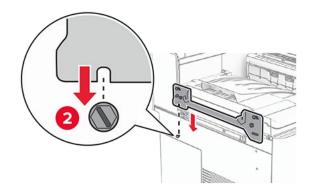
29. Attach the basket to the rear of the finisher.



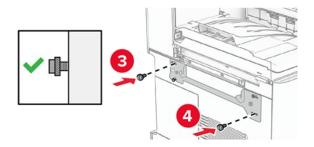
- 30. Close the finisher door.
- 31. Loosely attach a screw to the printer.



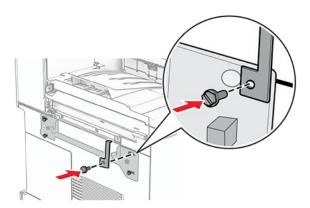
32. Align the mounting bracket to the screw.



33. Loosely attach screws to the mounting bracket.

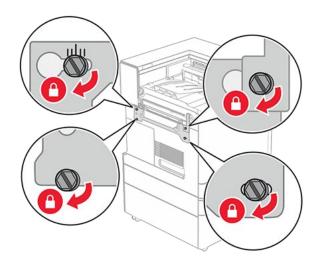


34. Attach the bracket that came with the paper transport unit to the printer.

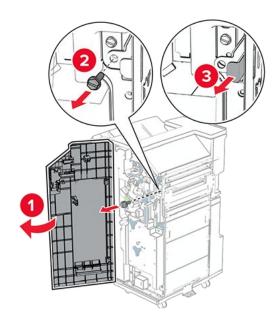


35. Tighten the screws to secure the mounting bracket onto the printer.

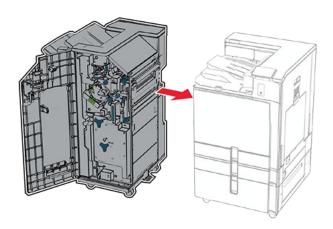
**Note:** Make sure that the screws are aligned to the markers on the mounting bracket.



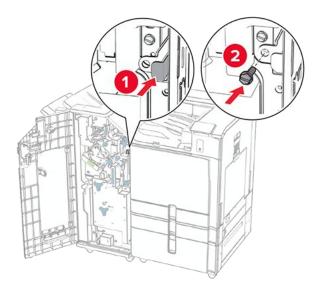
36. Open the finisher door, remove the screw, and then pull the finisher lock.



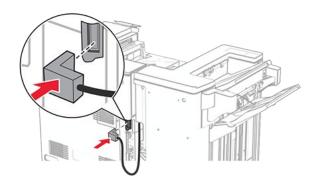
37. Attach the finisher to the printer.



38. Lock the finisher to the printer, and then install the screw.



- 39. Close the finisher door.
- 40. Connect the finisher cable to the printer.



41. Connect one end of the power cord to the printer, and then the other end to the electrical outlet.



## **CAUTION—POTENTIAL INJURY**

To avoid the risk of fire or electrical shock, connect the power cord to an appropriately rated and properly grounded electrical outlet that is near the product and easily accessible.

42. Turn on the printer.

# Installing the booklet finisher and folding paper transport

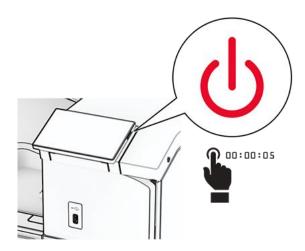


### **CAUTION—SHOCK HAZARD**

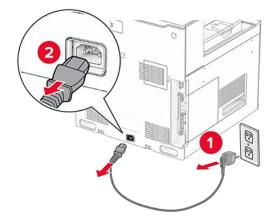
To avoid the risk of electrical shock, if you are accessing the controller board or installing optional hardware or memory devices sometime after setting up the printer, then turn the printer off, and unplug the power cord from the electrical outlet before continuing. If you have any other devices attached to the printer, then turn them off as well, and unplug any cables going into the printer.

**Note:** This task requires a flat-head screwdriver.

1. Turn off the printer.

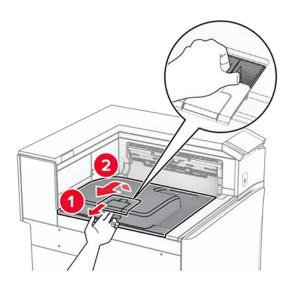


2. Unplug the power cord from the electrical outlet, and then from the printer.



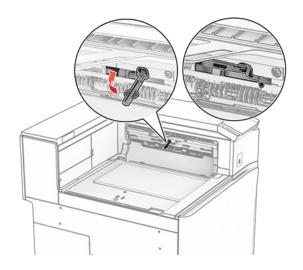
- 3. Unpack the folding paper transport.
- 4. Remove the standard bin.

**Note:** Do not throw away the bin.



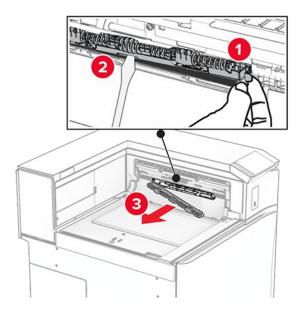
5. Before installing the option, place the exit bin flag into the closed position.

Note: When the option is removed, place the exit bin flag into the open position.

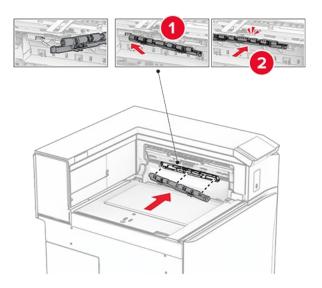


6. Remove the backup roller.

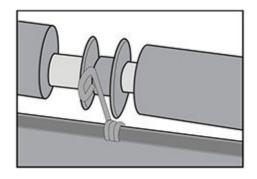
**Note:** Do not throw away the roller.



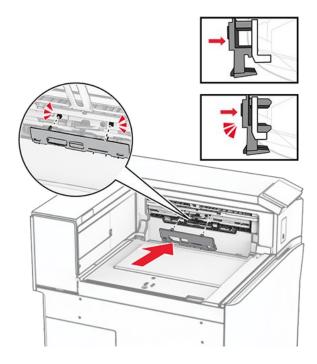
7. Insert the feed roller that came with the option until it clicks into place.



**Note:** Make sure that the metal spring is in front of the feed roller.

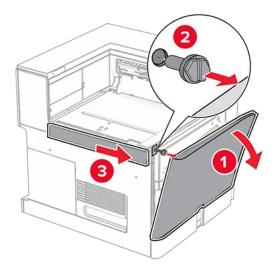


8. Attach the roller cover until it clicks into place.



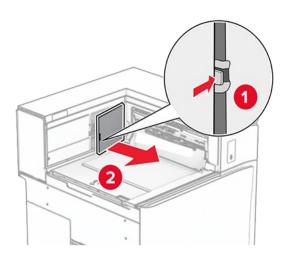
9. Open the front door, and then remove the cover on the left side of the printer.

**Note:** Do not throw away the screw and cover.



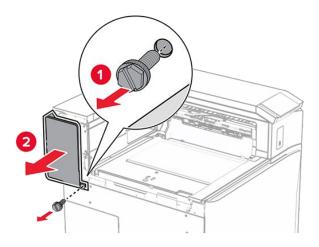
- 10. Close the front door.
- 11. Remove the paper transport connector cover.

**Note:** Do not throw away the cover.



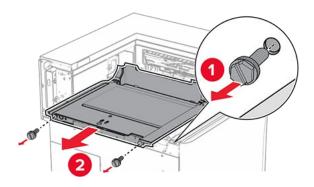
12. Remove the left rear cover.

**Note:** Do not throw away the screw and cover.

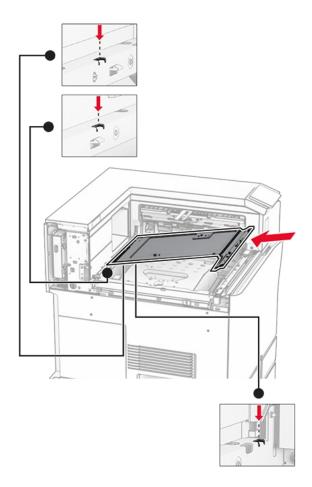


13. Remove the inner bin cover.

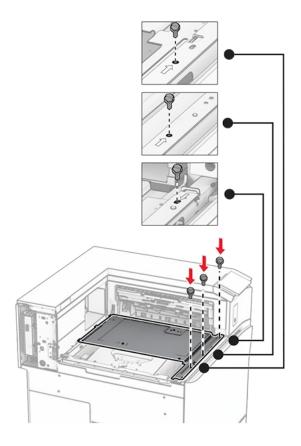
Note: Do not throw away the screw and cover.



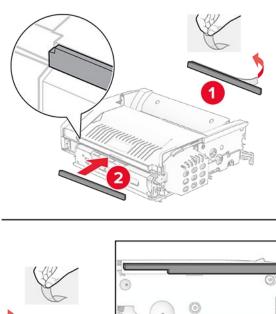
14. Align, and then insert the inner bin cover that came with the option.

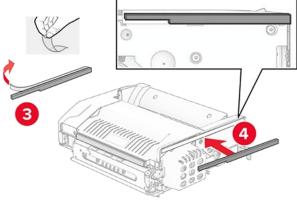


# 15. Install the screws to the inner bin cover.

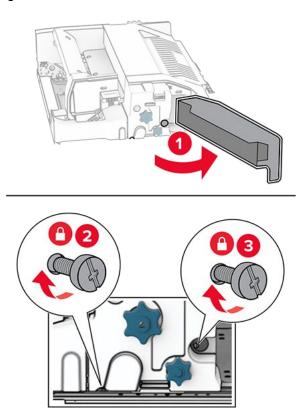


16. Attach the pieces of foam tape to the option.



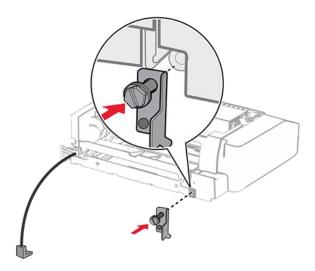


17. Open door F, and then tighten the screws.



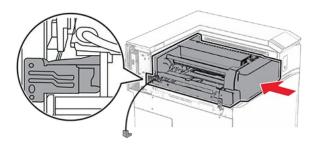
18. Close door F.

19. Attach the bracket to the option.

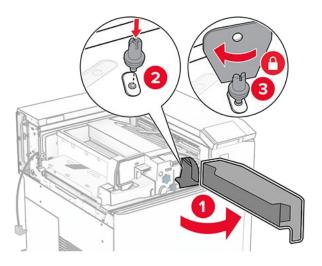


20. Insert the option.

**Note:** Make sure that the metal bracket is in front of the printer.

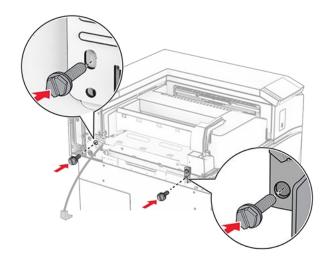


21. Open door F, and then using the screwdriver that came with the option, install the screw.

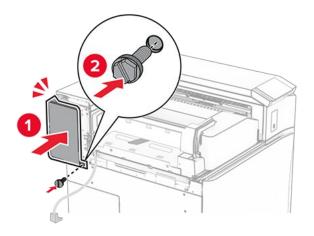


22. Close door F.

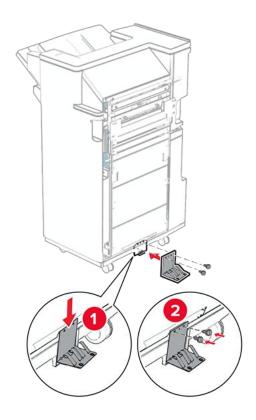
# 23. Install the screws into the option.



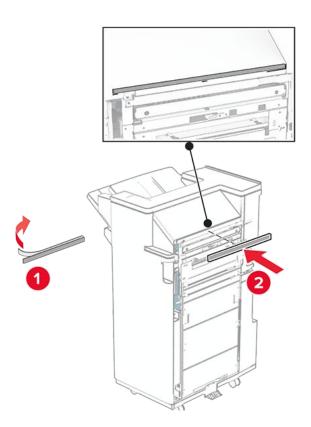
### 24. Attach the left rear cover.



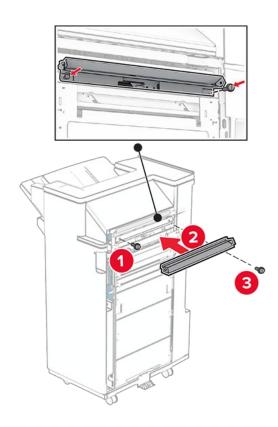
- 25. Unpack the booklet finisher, and then remove all the packing material.
- 26. Attach the bracket to the finisher.



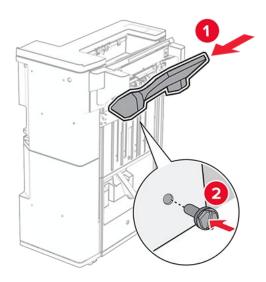
# 27. Attach the foam tape to the finisher.



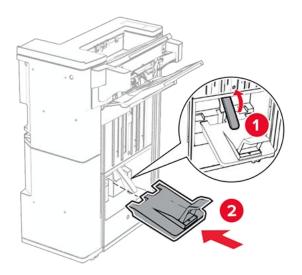
28. Attach the feed guide to the finisher.



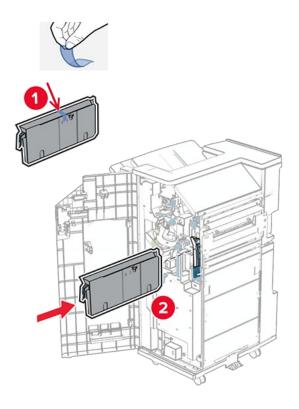
29. Attach the upper bin to the finisher.



30. Raise the bin flap, and then attach the lower bin to the finisher.



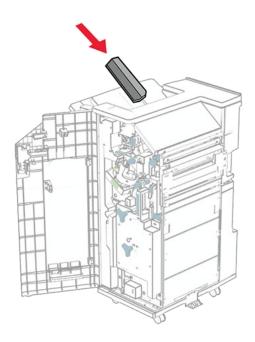
- 31. Open the finisher door.
- 32. Remove the packing material from the hole punch box, and then insert it into the finisher.



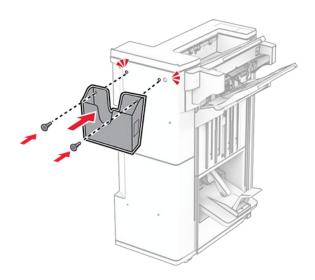
33. Place the bin extender on the finisher bin.

### **Notes**

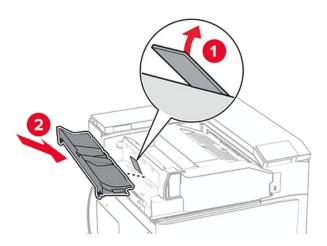
- The bin extender is used for A3-size paper or longer and in high humidity conditions to help in stacking the paper.
- The bin capacity is reduced when the bin extender is used.



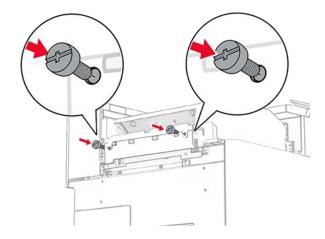
34. Attach the basket to the rear of the finisher.



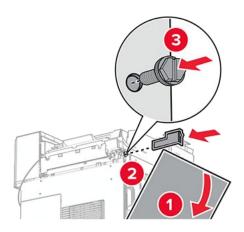
- 35. Close the finisher door.
- 36. Raise the bin flap, and then align and attach the cover to the option.



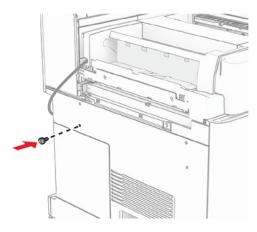
37. Install the screws.



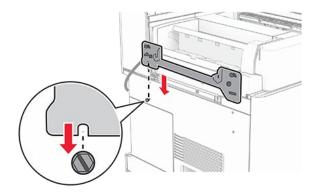
38. Open the front door, and then attach the trim cover that came with the option.



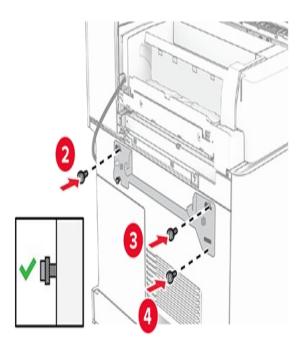
39. Loosely attach a screw to the printer.



40. Align the mounting bracket to the screw.

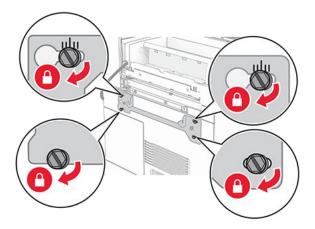


41. Loosely attach screws into the mounting bracket.

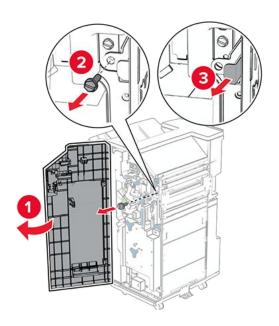


42. Tighten the screws to secure the mounting bracket onto the printer.

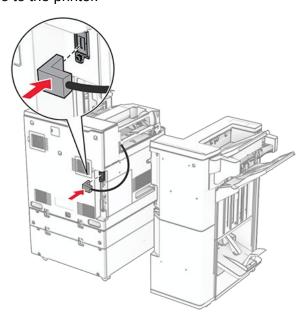
**Note:** Make sure that the screws are aligned to the markers on the mounting bracket.



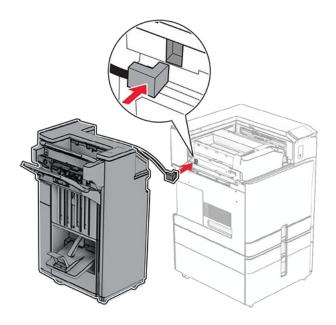
43. Open the finisher door, remove the screw, and then pull the finisher lock.



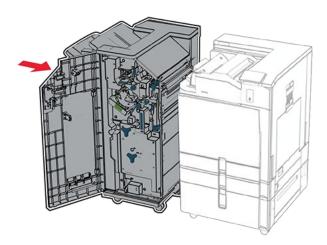
44. Connect the option cable to the printer.



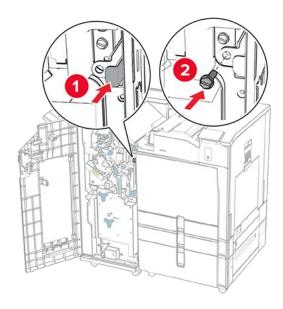
45. Connect the finisher cable to the option.



46. Attach the finisher to the printer.



47. Lock the finisher to the printer, and then install the screw.



- 48. Close the finisher door.
- 49. Connect one end of the power cord to the printer, and then the other end to the electrical outlet.



#### CAUTION—POTENTIAL INJURY

To avoid the risk of fire or electrical shock, connect the power cord to an appropriately rated and properly grounded electrical outlet that is near the product and easily accessible.

50. Turn on the printer.

## Installing the intelligent storage drive

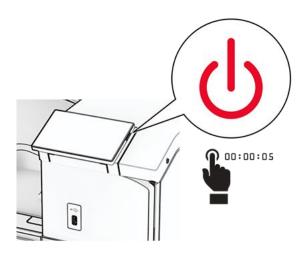


#### **CAUTION—SHOCK HAZARD**

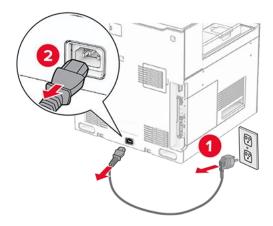
To avoid the risk of electrical shock, if you are accessing the controller board or installing optional hardware or memory devices sometime after setting up the printer, then turn the printer off, and unplug the power cord from the electrical outlet before continuing. If you have any other devices attached to the printer, then turn them off as well, and unplug any cables going into the printer.

Note: This task requires a flat-head screwdriver.

1. Turn off the printer.



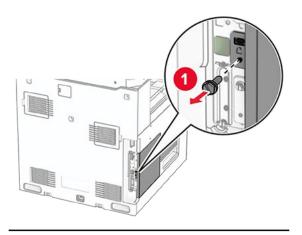
2. Unplug the power cord from the electrical outlet, and then from the printer.

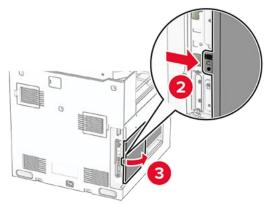


3. Open the controller board access cover.

### Warning—Potential Damage

Controller board electronic components are easily damaged by static electricity. Touch a metal surface on the printer before touching any controller board components or connectors.



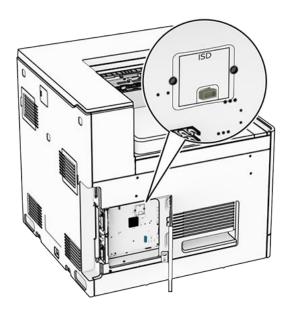


4. Unpack the intelligent storage drive (ISD).

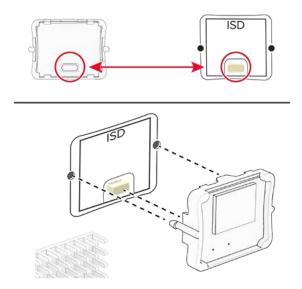
### **Warning—Potential Damage**

Avoid touching the connection points along the edge of the storage drive.

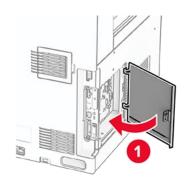
5. Locate the ISD connector.

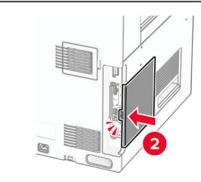


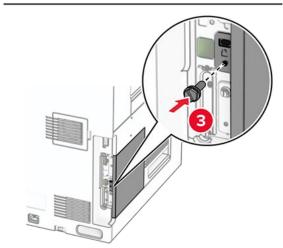
6. Insert the ISD to its connector.



7. Close the controller board access cover.







8. Connect one end of the power cord to the printer, and then the other end to the electrical outlet.



#### **CAUTION—POTENTIAL INJURY**

To avoid the risk of fire or electrical shock, connect the power cord to an appropriately rated and properly grounded electrical outlet that is near the product and easily accessible.

9. Turn on the printer.

### Installing an internal solutions port

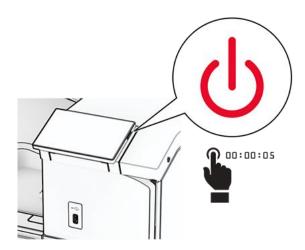


### CAUTION—SHOCK HAZARD

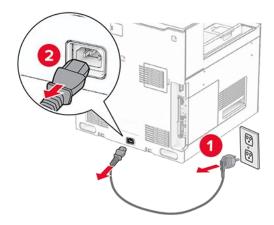
To avoid the risk of electrical shock, if you are accessing the controller board or installing optional hardware or memory devices sometime after setting up the printer, then turn the printer off, and unplug the power cord from the electrical outlet before continuing. If you have any other devices attached to the printer, then turn them off as well, and unplug any cables going into the printer.

Note: This task requires a flat-head screwdriver.

1. Turn off the printer.



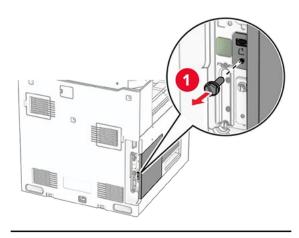
2. Unplug the power cord from the electrical outlet, and then from the printer.

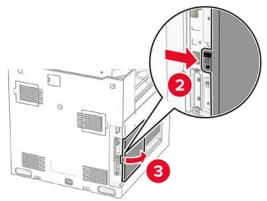


3. Open the controller board access cover.

### Warning—Potential Damage

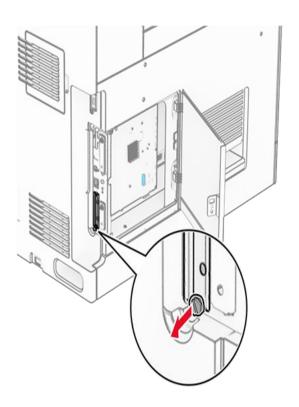
Controller board electronic components are easily damaged by static electricity. Touch a metal surface on the printer before touching any controller board electronic components or connectors.



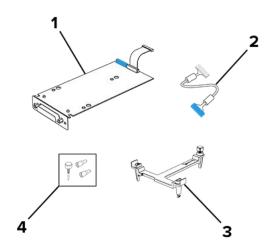


4. Remove the internal solutions port (ISP) cover.

**Note:** Do not throw away the screw and cover.

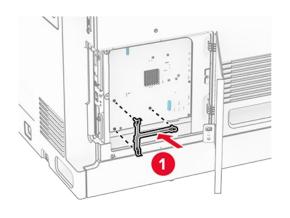


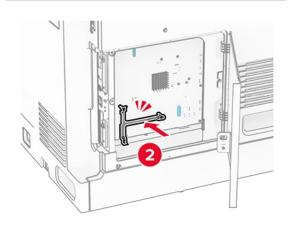
### 5. Unpack the ISP kit.



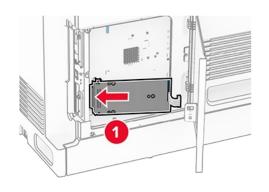
| 1 | ISP                |
|---|--------------------|
| 2 | ISP extended cable |
| 3 | Mounting bracket   |
| 4 | Thumbscrews        |

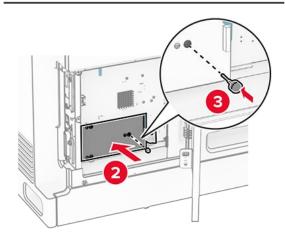
6. Attach the mounting bracket to the controller board until it clicks into place.

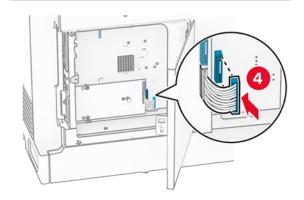




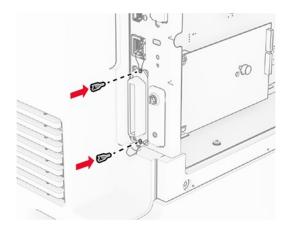
7. Attach the ISP to the mounting bracket, and then connect the ISP extended cable to its connector on the controller board.



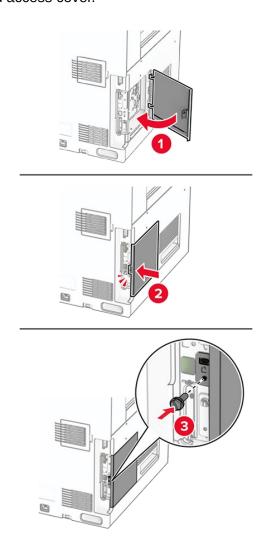




### 8. Secure the ISP to the printer.



9. Close the controller board access cover.



10. Connect one end of the power cord to the printer, and then the other end to the electrical outlet.



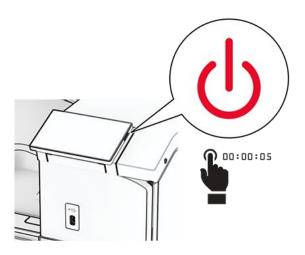
#### **CAUTION—POTENTIAL INJURY**

To avoid the risk of fire or electrical shock, connect the power cord to an appropriately rated and properly grounded electrical outlet that is near the product and easily accessible.

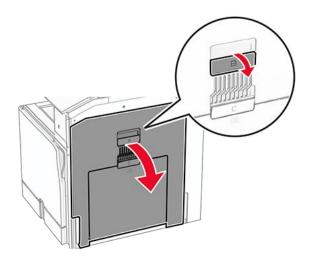
11. Turn on the printer.

### Installing the card reader

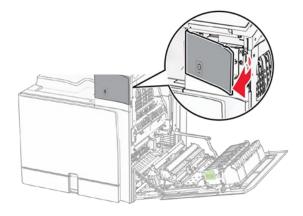
1. Turn off the printer.



### 2. Open door B.

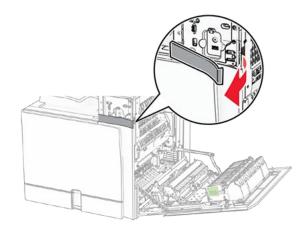


3. Open the front USB port cover.

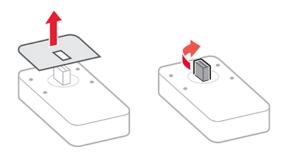


4. Remove the lower cover of the front USB port.

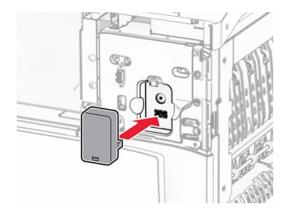
**Note:** If your printer does not have this part, then proceed to the next step.



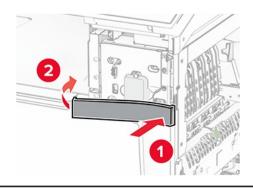
5. Remove the protective cover from the card reader.



6. Insert the card reader.

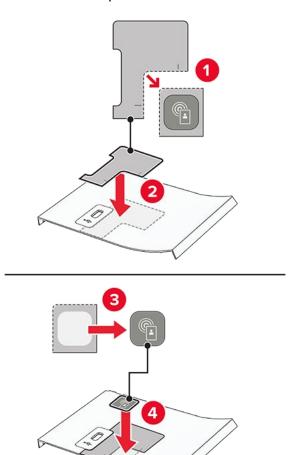


7. Attach the lower cover until it clicks into place.

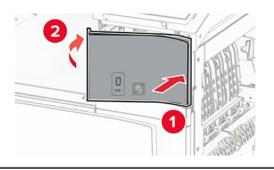




8. Attach the sticker guide to the front USB port cover.

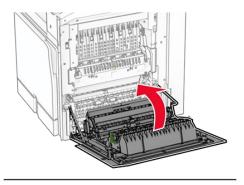


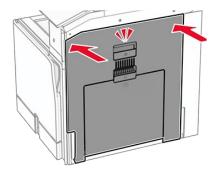
9. Attach the front USB port cover until it clicks into place.





### 10. Close door B until it clicks into place.





### 11. Turn on the printer.

# Changing the printer port settings after installing an internal solutions port

#### **Notes**

- If the printer has a static IP address, then do not change the configuration.
- If the computers are configured to use the network name instead of an IP address, then do not change the configuration.
- If you are adding a wireless internal solutions port (ISP) to a printer previously configured for an Ethernet connection, then disconnect the printer from the Ethernet network.

#### For Windows users

- 1. Open the printers folder.
- 2. From the shortcut menu of the printer with the new ISP, open the printer properties.
- 3. Configure the port from the list.
- 4. Update the IP address.
- 5. Apply the changes.

#### For Macintosh users

- From System Preferences in the Apple menu, navigate to the list of printers, and then select + > IP.
- 2. Type the IP address in the address field.
- 3. Apply the changes.

# Networking

### Connecting the printer to a Wi-Fi network

Before you begin, make sure that:

- Active Adapter is set to Auto. From the control panel, navigate to Settings > Network/
   Ports > Network Overview > Active Adapter.
- The Ethernet cable is not connected to the printer.

#### Using the control panel

- 1. From the control panel, navigate to Settings > Network/Ports > Wireless > Setup On Printer Panel > Choose Network.
- 2. Select a Wi-Fi network, and then type the network password.

**Note:** For printers with built-in Wi-Fi capability, a prompt for setting up the Wi-Fi network appears during initial setup.

# Connecting the printer to a wireless network using Wi-Fi Protected Setup (WPS)

Before you begin, make sure that:

- The access point (wireless router) is WPS-certified or WPS-compatible. For more information, see the documentation that came with your access point.
- A wireless network adapter is installed in your printer. For more information, see the instructions that came with the adapter.
- Active Adapter is set to Auto. From the control panel, navigate to Settings > Network/ Ports > Network Overview > Active Adapter.

#### **Using the Push Button method**

- 1. From the control panel, navigate to Settings > Network/Ports > Wireless > Wi-Fi Protected Setup > Start Push Button Method.
- 2. Follow the instructions on the display.

#### Using the personal identification number (PIN) method

- From the control panel, navigate to Settings > Network/Ports > Wireless > Wi-Fi Protected Setup > Start PIN Method.
- 2. Copy the eight-digit WPS PIN.
- 3. Open a web browser, and then type the IP address of your access point in the address field.

#### Notes

- To know the IP address, see the documentation that came with your access point.
- If you are using a proxy server, then temporarily disable it to load the web page correctly.
- 4. Access the WPS settings. For more information, see the documentation that came with your access point.
- 5. Enter the eight-digit PIN, and then save the changes.

### **Configuring Wi-Fi Direct**

Wi-Fi Direct® enables Wi-Fi devices to connect directly to each other without using an access point (wireless router).

- 1. From the control panel, navigate to **Settings** > **Network/Ports** > **Wi-Fi Direct**.
- 2. Configure the settings.
  - **Enable Wi-Fi Direct**—Enables the printer to broadcast its own Wi-Fi Direct network.
  - Wi-Fi Direct Name—Assigns a name for the Wi-Fi Direct network.
  - **Wi-Fi Direct Password**—Assigns the password for negotiating the wireless security when using the peer-to-peer connection.
  - Show Password on Setup Page—Shows the password on the Network Setup Page.
  - Preferred Channel Number—Assigns the preferred channel of the Wi-Fi Direct network.

- Group Owner IP Address—Assigns the IP address of the group owner.
- Auto-Accept Push Button Requests—Lets the printer accept connection requests automatically.

**Note:** Accepting push-button requests automatically is not secured.

#### **Notes**

- By default, the Wi-Fi Direct network password is not visible on the printer display. To show the password, enable the password peek icon. From the control panel, navigate to Settings > Security > Miscellaneous > Enable Password/PIN Reveal.
- To know the password of the Wi-Fi Direct network without showing it on the printer display, print the Network Setup Page. From the control panel, navigate to Settings > Reports > Network > Network Setup Page.

### Connecting a mobile device to the printer

Before connecting your mobile device, make sure that Wi-Fi Direct has been configured. For more information, see Configuring Wi-Fi Direct on page 270.

### **Using Wi-Fi Direct**

**Note:** These instructions apply only to mobile devices running on the Android™ platform.

- 1. From the mobile device, go to the **Settings** menu.
- 2. Enable **Wi-Fi**, and then tap
- 3. Select Wi-Fi Direct.
- 4. Select the printer Wi-Fi Direct name.
- 5. Confirm the connection on the printer control panel.

### **Using Wi-Fi**

- 1. From the mobile device, go to the **Settings** menu.
- 2. Tap Wi-Fi, and then select the printer Wi-Fi Direct name.

**Note:** The string DIRECT-xy (where x and y are two random characters) is added before the Wi-Fi Direct name.

3. Enter the Wi-Fi Direct password.

### Connecting a computer to the printer

Before connecting your computer, make sure that Wi-Fi Direct has been configured. For more information, see Configuring Wi-Fi Direct on page 270.

#### For Windows users

- 1. Open **Printers & scanners**, and then click **Add a printer or scanner**.
- 2. Click **Show Wi-Fi Direct printers**, and then select the printer Wi-Fi Direct name.
- 3. From the printer display, take note of the eight-digit PIN of the printer.
- 4. Enter the PIN on the computer.

**Note:** If the print driver is not already installed, then Windows downloads the appropriate driver.

#### For Macintosh users

1. Click the wireless icon, and then select the printer Wi-Fi Direct name.

**Note:** The string DIRECT-xy (where x and y are two random characters) is added before the Wi-Fi Direct name.

2. Type the Wi-Fi Direct password.

### **Deactivating the Wi-Fi network**

- 1. From the control panel, navigate to Settings > Network/Ports > Network Overview > Active Adapter > Standard Network.
- 2. Select **Yes** to restart the printer.

### Checking the printer connectivity

- 1. From the control panel, navigate to Settings > Reports > Network > Network Setup Page.
- 2. Check the first section of the page, and confirm that the status is connected.

If the status is not connected, then the LAN drop may be inactive or the network cable may be malfunctioning. Contact your administrator for assistance.

# **Setting up serial printing (Windows only)**

- 1. Set the parameters in the printer.
  - a. From the control panel, navigate to the menu for the port settings.
  - b. Locate the menu for the serial port settings, and then adjust the settings, if necessary.
  - c. Apply the changes.
- 2. From your computer, open the printers folder, and then select your printer.
- 3. Open the printer properties, and then select the COM port from the list.
- 4. Set the COM port parameters in Device Manager.

#### **Notes**

- Serial printing reduces printing speed.
- Make sure that the serial cable is connected to the serial port on your printer.

# Secure the printer

# Erasing printer memory

To erase volatile memory or buffered data in your printer, turn off the printer. To erase nonvolatile memory, device and network settings, security settings, and embedded solutions, do the following:

- 1. From the control panel, navigate to **Settings > Device > Maintenance > Out of Service Erase**.
- 2. Select Sanitize all information on nonvolatile memory, and then select ERASE.
- 3. Select Start initial setup wizard or Leave printer offline, and then select Next.
- 4. Start the process.

**Note:** This process also destroys the encryption key that is used to protect user data. Destroying the encryption key makes the data irrecoverable.

## Erasing printer storage drive

- 1. From the control panel, navigate to **Settings > Device > Maintenance > Out of Service Erase**.
- 2. Depending on the storage drive that is installed on your printer, do either of the following:
  - For hard disk, select **Sanitize all information on hard disk**, select **ERASE**, and then select a method to erase data.

**Note:** The process to sanitize the hard disk can take from several minutes to more than an hour, making the printer unavailable for other tasks.

 For hard disk, select Sanitize all information on hard disk, select OK, and then select a method to erase data.

**Note:** The process to sanitize the hard disk can take from several minutes to more than an hour, making the printer unavailable for other tasks.

- For intelligent storage drive, select Erase Intelligent Storage Drive, and then select ERASE.
- For intelligent storage drive, select Erase Intelligent Storage Drive, and then select
   OK.

# Restoring factory default settings

 From the control panel, navigate to Settings > Device > Restore Factory Defaults. Select Restore Settings.

- 2. From the control panel, navigate to Settings > Device > Restore Factory Defaults.
- 3. Select the settings that you want to restore, and then select **RESTORERestore**.

# Statement of Volatility

| Type of memory                  | Description  |
|---------------------------------|--|
| Volatile memory                 | The printer uses standard random access memory (RAM) to buffer temporarily user data during simple print and copy jobs.  |
| Nonvolatile memory              | The printer may use two forms of nonvolatile memory: EEPROM and NAND (flash memory). Both types store the operating system, printer settings, and network information. They also store scanner and bookmark settings and embedded solutions. |
| Hard disk storage drive         | Some printers may have a hard disk drive installed. The printer hard disk is designed for printer-specific functionality. The hard disk lets the printer retain buffered user data from complex print jobs, form data, and font data.        |
| Intelligent storage drive (ISD) | Some printers may have an ISD installed. ISD uses nonvolatile flash memory to store user data from complex print jobs, form data, and font data.   |

Erase the content of any installed printer memory in the following circumstances:

- The printer is decommissioned.
- The printer hard disk or ISD is replaced.
- The printer is moved to a different department or location.
- The printer is serviced by someone from outside your organization.
- The printer is removed from your premises for service.
- The printer is sold to another organization.

**Note:** To dispose a storage drive, follow the policies and procedures of your organization.

### **Print**

# Printing from a computer

#### For Windows users

If you are printing from a Microsoft app, such as Word or PowerPoint, then do the following:

1. Click File > Print.

**Note:** You can also press the **CTRL** and **P** keys to open the Print dialog.

2. In the **Printer** menu, select a printer, and then click **Printer Properties**.

**Note:** The Printing Preferences dialog appears which contains the settings to perform print jobs.

#### If you are printing from Adobe Acrobat™, then do the following:

1. Click File > Menu > Print.

**Note:** You can also press the **CTRL** and **P** keys to open the Print dialog.

2. In the **Printer** menu, select a printer, and then click **Properties**.

**Note:** The Printing Preferences dialog appears which contains the settings to perform print jobs.

#### If you are printing from a web browser, then do the following:

1. Click the **Settings** menu (three dots), and then click **Print**.

**Note:** You can also press the **CTRL** and **P** keys to open the Print dialog.

- 2. Select More settings, scroll down, and then click Print using system dialogue.
- 3. In the **Select Printer** menu, select a printer, and then click **Preferences.**

**Note:** The Printing Preferences dialog appears which contains the settings to perform print jobs.

#### For Macintosh users

1. With a document open, click File > Print.

**Note:** You can also press the **Command** and **P** keys to open the Print dialog which contains the settings to perform print jobs.

## Printing from a mobile device

### Printing from a mobile device using Lexmark Print

Lexmark™ Print is a mobile printing solution for mobile devices running on Android™ platform version 6.0 or later. It lets you send documents and images to network-connected printers and print management servers.

#### **Notes**

- Make sure that you download the Lexmark Print app from the Google Play™ store and enable it in the mobile device.
- Make sure that the printer and mobile device are connected to the same network.
- 1. From your mobile device, select a document from the file manager.
- 2. Send or share the document to Lexmark Print.

**Note:** Some third-party apps may not support the send or share feature. For more information, see the documentation that came with the app.

3. Select a printer.

If necessary, adjust the settings.

4. Print the document.

# Printing from a mobile device using Mopria™ Print Service

Mopria Print Service is a mobile printing solution for mobile devices running on Android™ version 5.0 or later. It lets you print directly to any Mopria™ certified printer.

**Note:** Make sure that you download Mopria Print Service from the Google Play™ store and enable it on your mobile device.

- 1. From your mobile device, launch a compatible application or select a document from the file manager.
- 2. Tap **▮ > Print**.
- 3. Select a printer, and then adjust the settings, if necessary.

### Printing from a mobile device using AirPrint

The AirPrint software feature is a mobile printing solution that lets you print directly from Apple devices to an AirPrint-certified printer.

#### **Notes**

- Make sure that the Apple device and the printer are connected to the same network.
   If the network has multiple wireless hubs, then make sure that both devices are connected to the same subnet.
- This application is supported only in some Apple devices.
- 1. From your mobile device, select a document from your file manager or launch a compatible application.
- 2. Tap 🗂 > **Print**.
- 3. Select a printer, and then adjust the settings, if necessary.
- 4. Print the document.

### Printing from a mobile device using Wi-Fi Direct®

Wi-Fi Direct® is a printing service that lets you print to any Wi-Fi Direct-ready printer.

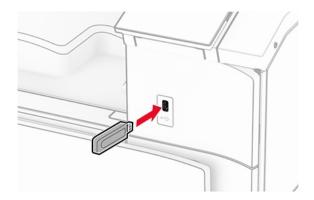
**Note:** Make sure that the mobile device is connected to the printer wireless network. For more information, see Connecting a mobile device to the printer on page 271.

- 1. From your mobile device, launch a compatible application or select a document from your file manager.
- 2. Depending on your mobile device, do one of the following:
  - Tap > Print.
     Tap > Print.
     Tap > Print.
- 3. Select a printer, and then adjust the settings, if necessary.
- 4. Print the document.

# Printing from a flash drive

1. Insert the flash drive.

For more information on supported flash drives, see Supported flash drives and file types on page 88.



#### **Notes**

- If you insert the flash drive when an error message appears, then the printer ignores the flash drive.
- If you insert the flash drive while the printer is processing other print jobs, then Busy appears on the display.
- 2. From the control panel, select **Print**.
- Select USB Drive, and then select the document that you want to print.If necessary, configure the settings.
- 4. Print the document.

#### Warning—Potential Damage

To avoid loss of data or printer malfunction, do not touch the flash drive or the printer in the area shown while actively printing, reading, or writing from the memory device.



# Configuring confidential jobs

- 1. From the control panel, navigate to **Settings > Security > Confidential Print Setup**.
- 2. Configure the settings.

| Setting                     | Description  |  |
|-----------------------------|--|--|
| Max Invalid PIN             | Set the limit for entering an invalid PIN.   |  |
|                             | <b>Note:</b> When the limit is reached, the print jobs for that username are deleted.  |  |
| Confidential Job Expiration | Set an individual expiration time for each held job before it is automatically deleted from the printer memory, hard disk, or intelligent storage drive. |  |
|                             | Note: A held job is either Confidential, Repeat, Reserve, or Verify.   |  |
| Repeat Job Expiration       | Set the expiration time for print jobs that you want to repeat.  |  |
| Verify Job Expiration       | Set the expiration time for printing a copy of a job for you to check its quality before printing the remaining copies.                                  |  |
| Reserve Job Expiration      | Set the expiration time for jobs that you want to store in the printer for printing later.   |  |
| Require All Jobs to be Held | Set the printer to hold all print jobs.  |  |
| Keep duplicate documents    | Set the printer to keep all documents with the same file name.   |  |

# Printing confidential and other held jobs

**Note:** Held jobs may get deleted before they expire or without any intervention if memory resources become low. If your printer supports a storage drive, then install a hard disk or an intelligent storage drive to increase its storage for held jobs.

#### For Windows users

- 1. With a document open, click **File > Print**.
- 2. Select a printer, and then click **Properties**, **Preferences**, **Options**, or **Setup**.

- 3. Click Print and Hold.
- 4. Click **Use Print and Hold**, and then assign a username.
- 5. Select from any of the following print job types:
  - **Confidential print**—The printer asks for a personal identification number before letting you print the job.
  - Verify print—The printer prints one copy and holds the remaining copies that you
    requested from the driver in printer memory.
  - **Reserve print**—The printer stores the job in memory so that you can print the job later.
  - **Repeat print**—The printer prints all requested copies of the job and stores the job in memory so you can print additional copies later.
- 6. Click OK.
- 7. Click Print.
- 8. From the printer control panel, release the print job.
  - a. Select Print.
  - b. Select **Held jobs**, and then select your username.

**Note:** For confidential print jobs, select **Confidential**, enter the PIN, and then select **OK**.

c. Select the print job, and then select **Print**.

#### For Macintosh users

- 1. With a document open, choose **File > Print**.
- 2. Select a printer.
- 3. From the **Print Job Security** drop-down menu, enable **Print with PIN**, and then enter a four-digit PIN.
- 4. Click Print.
- 5. From the printer control panel, release the print job.
  - a. Select **Held jobs**, and then select the computer name.
  - b. Select **Confidential**, and then enter the PIN.
  - c. Select the print job, and then select **Print**.

### Printing a font sample list

- 1. From the control panel, navigate to **Settings > Reports > Print > Print Fonts**.
- 2. Select the type of font.

## Printing a directory list

- 1. From the control panel, navigate to **Settings > Reports > Print**.
- 2. Select Print Directory.

# Placing separator sheets in print jobs

- 1. With a document open, click **File > Print**.
- 2. Select a printer, and then click **Properties**, **Preferences**, **Options**, or **Setup**.
- 3. Click Paper/Finishing.
- 4. In the Separator sheets menu, select a setting.
- 5. Click **OK**, and then click **Print**.

# Canceling a print job

- 1. From the control panel, select Job Queue.
- 2. Select Print, and then select a job to cancel.

**Note:** If a document is already printing, then select **Cancel job** in the lower-right corner of the display to stop printing.

# **Adjusting toner darkness**

- 1. From the control panel, navigate to **Settings > Print > Quality**.
- 2. Adjust the setting for **Toner Darkness**.

# **Printer menus**

# |Menu map

| Device        |  |   |
|---------------|--|---|
| Device        | <ul> <li>Preferences</li> <li>Eco-Mode</li> <li>Remote Operator Panel</li> <li>Notifications</li> <li>Power Management</li> <li>Share Data with Lexmark</li> </ul> | <ul> <li>Accessibility</li> <li>Restore Factory Defaults</li> <li>Maintenance</li> <li>Update Firmware</li> <li>About this Printer</li> </ul>                             |
| Print         | <ul> <li>Layout</li> <li>Finishing <sup>1</sup></li> <li>Setup</li> <li>Quality</li> <li>Job Accounting</li> </ul>   | <ul><li>PDF</li><li>PostScript</li><li>PCL</li><li>Image</li></ul>  |
| Paper         | <ul><li>Tray Configuration</li><li>Media Configuration</li></ul>   | • Bin Configuration <sup>1</sup>  |
| USB Drive     | Flash Drive Print  |   |
| Network/Ports | <ul> <li>Network Overview</li> <li>Wireless</li> <li>Wi-Fi Direct</li> <li>Mobile Services</li></ul>   | <ul> <li>IPSec</li> <li>802.1x</li> <li>LPD Configuration</li> <li>HTTP/FTP Settings</li> <li>ThinPrint</li> <li>USB</li> <li>Restrict external network access</li> </ul> |
| Security      | <ul> <li>Login Methods</li> <li>Schedule USB     Devices</li> <li>Security Audit Log</li> <li>Login Restrictions</li> </ul>  | <ul> <li>Confidential Print<br/>Setup</li> <li>Encryption</li> <li>Erase Temporary<br/>Data Files</li> <li>Solutions LDAP<br/>Settings</li> <li>Miscellaneous</li> </ul>  |

| Cloud Services           | Cloud Services Enrollment                           |   |
|--------------------------|---|---|
| Reports                  | <ul><li>Menu Settings Page</li><li>Device</li></ul> | <ul><li> Print</li><li> Network</li></ul> |
| Troubleshooting          | Print Quality Test Pages                            |   |
| Forms Merge <sup>2</sup> | Forms Merge   |   |

<sup>&</sup>lt;sup>1</sup> Appears only when a finisher is installed.

# Device

## **Preferences**

| Menu item         | Submenu item  | Settings                       | Description  |
|-------------------|---------------|--------------------------------|--|
| Display Language  | N/A           | [List of languages]            | Set the language of<br>the text that<br>appears on the<br>display.                           |
| Country/Region    | N/A           | [List of countries or regions] | Identify the country or region where the printer is configured to operate.                   |
| Run initial setup | N/A           | Off*<br>On                     | Run the setup<br>wizard.   |
| Keyboard          | Keyboard Type | [List of languages]            | Select a language as a keyboard type.  |
|                   |               |                                | Note: All the Keyboard Type values may not appear or may require special hardware to appear. |

<sup>&</sup>lt;sup>2</sup> Appears only when a storage drive is installed.

| Menu item               | Submenu item               | Settings                         | Description |
|-------------------------|----------------------------|----------------------------------|-------------|
| Date and Time Configure | Current Date and Time      | Configure the printer date and   |             |
|                         | Manually Set Date and Time | time and network time protocol.  |             |
|                         |                            | Date Format (MM-DD-YYYY*)        |             |
|                         |                            | Time Format (12 hour A.M./P.M.*) |             |
|                         |                            | Time Zone                        |             |
|                         |                            | DST (GMT) Offset                 |             |
|                         |                            | DST Start                        |             |
|                         |                            | DST End                          |             |
|                         |                            | DST Offset                       |             |

| Menu item | Submenu item          | Settings  | Description  |
|-----------|-----------------------|---|--|
|           | Network Time Protocol | Enable NTP (On*) NTP Server Enable Authentication (None*) Key ID Password | Notes  MM-DD-YYYY is the U.S. factory default setting. DD-MM-YYYY is the international factory default setting. UTC (GMT) Offset, DST Start, DST End, and DST Offset appear only when Time Zone is set to (UTC+user) Custom. Key ID and Password appear only when Enable Authentication is set to MD5 key. |

| Menu item                   | Submenu item    | Settings                   | Description   |
|-----------------------------|-----------------|----------------------------|---|
| Paper Sizes                 | N/A             | U.S.*<br>Metric            | Specify the unit of measurement for paper sizes.  |
|                             |                 |                            | Note: The country or region selected in the initial setup wizard determines the initial paper size setting.                         |
| Screen Brightness           | N/A             | <b>20–100</b> % (100*)     | Adjust the brightness of the display.   |
| Flash Drive<br>Access       | N/A             | Disabled<br>Enabled*       | Enable access to the flash drive function of the printer.   |
| Allow Background<br>Removal | N/A             | Off<br>On*                 | Specify whether background removal is allowed.  |
| Device Sounds               | Mute All Sounds | Off*<br>On                 | Configure the sound settings of the printer.  |
|                             | Button Feedback | Off<br>On*                 |   |
|                             | Volume          | <b>0–10</b> (5*)           |   |
|                             | Alarm Control   | Off                        |   |
|                             |                 | Single*                    |   |
|                             |                 | Continuous                 |   |
|                             | Cartridge Alarm | Off                        |   |
|                             |                 | Single*                    |   |
| - ·                         | 21/2            | Continuous                 |   |
| Screen Timeout              | N/A             | <b>5–300 seconds</b> (60*) | Set the idle time in seconds before the display shows the home screen, or before the printer logs out a user account automatically. |

**Note:** An asterisk (\*) next to a value indicates the factory default setting.

### **Eco-Mode**

| Menu item | Submenu item   | Settings   | Description   |
|-----------|----------------|--|---|
| Print     | Sides          | 1-Sided<br>2-Sided*  | Specify whether to print on one side or both sides of the paper.                              |
|           | Pages per Side | Off*  2 pages per side  3 pages per side  4 pages per side  6 pages per side  9 pages per side  12 pages per side  16 pages per side | Specify the number of pages to print on one side of a sheet of paper.                         |
|           | Toner Darkness | 1–5 (4*)   | Determine the lightness or darkness of text images.   |
|           | Color Saver    | Off*<br>On   | Set the printer to reduce the amount of toner that it uses when printing graphics and images. |

Note: An asterisk (\*) next to a value indicates the factory default setting.

# **Remote Operator Panel**

**Note:** An asterisk (\*) next to a value indicates the factory default setting.

| Menu item                  | Settings           | Description   |
|----------------------------|--------------------|---|
| External VNC<br>Connection | Don't Allow* Allow | Connect an external Virtual Network Computing (VNC) client to the remote control panel. |

| Menu item              | Settings                                | Description   |
|------------------------|---|---|
| Authentication<br>Type | None* Standard Authentication           | Set the authentication type when accessing the VNC client server.                           |
| VNC Password           | C Password The setting is user-defined. | Specify the password to connect to the VNC client server.                                   |
|                        |   | Note: This menu item appears only if Authentication Type is set to Standard Authentication. |
|                        |   |   |

### **Notifications**

| Menu item     | Submenu item             | Settings                               | Description  |
|---------------|--------------------------|--|--|
| Alarm Control | N/A                      | Off Single* Continuous                 | Set the number of times that the alarm sounds when the printer requires user intervention. |
| Supplies      | Show Supply<br>Estimates | Show estimates*  Do not show estimates | Show the estimated status of the supplies.   |
|               | Cartridge Alarm          | Off Single* Continuous                 | Set the number of times that the alarm sounds when the toner cartridge is low.             |
|               | Staple Alarm             | Off* Single Continuous                 | Set the number of times that the alarm sounds when the staple cartridge is empty.          |
|               |                          |  | Note: This menu item appears only when a staple finisher is installed.                     |

| Menu item          | Submenu item                                | Settings                     | Description   |
|--------------------|---|------------------------------|---|
|                    | Hole Punch Alarm                            | Off* Single Continuous       | Set the number of times that the alarm sounds when the hole punch container is full or missing.  Note: This menu item |
|                    |   |                              | appears only when a staple, hole punch finisher is installed.   |
| Email Alerts Setup | Primary SMTP<br>Gateway                     | The setting is user-defined. | Type the IP address or host name of the primary SMTP server.  |
|                    | Primary SMTP<br>Gateway Port                | <b>1–65535</b> (25*)         | Enter the port number of the primary SMTP server.   |
|                    | Secondary SMTP<br>Gateway                   | The setting is user-defined. | Type the IP address or host name of the secondary SMTP server.  |
|                    | Secondary SMTP<br>Gateway Port              | <b>1–65535</b> (25*)         | Enter the server port number of the secondary SMTP server.  |
|                    | SMTP Timeout                                | <b>5–30 seconds</b> (30*)    | Specify the time that the SMTP server waits before it stops trying to send an email.                                  |
|                    | Reply Address                               | The setting is user-defined. | Specify a reply address in the email.   |
|                    | Always use SMTP<br>default Reply<br>Address | On<br>Off*                   | Always use the default reply address in the SMTP server.  |
|                    | Use SSL/TLS                                 | Disabled* Negotiate Required | Send an email using an encrypted link.  |

| Menu item | Submenu item                   | Settings   | Description   |
|-----------|--------------------------------|------------|---|
|           | Require Trusted<br>Certificate | On*<br>Off | Require a trusted certificate when accessing the SMTP server. |

| Menu item          | Submenu item                                  | Settings  | Description   |
|--------------------|---|---|---|
| Email Alerts Setup | SMTP Server<br>Authentication                 | No authentication required*  Login/Plain  NTLM  CRAM-MD5  Digest-MD5  Kerberos 5                                    | Set the authentication type for the SMTP server.                              |
|                    | Device-Initiated<br>Email                     | None* Use Device SMTP Credentials   | Set whether credentials are required for device-initiated emails.             |
|                    | User-Initiated<br>Email                       | None* Use Device SMTP Credentials Use Session User ID & Password Use Session Email address and Password Prompt user | Set whether credentials are required for user-initiated emails.               |
|                    | Use Active<br>Directory Device<br>Credentials | On<br>Off*  | Enable user credentials and group designations to connect to the SMTP server. |
|                    | Device Userid                                 | The setting is user-defined.  | Specify the user ID to log in to the SMTP server.                             |
|                    | Device Password                               | The setting is user-defined.  | Specify the password to log in to the SMTP server.                            |

| Menu item        | Submenu item                                 | Settings                     | Description   |
|------------------|--|------------------------------|---|
|                  | Kerberos 5<br>REALM                          | The setting is user-defined. | Specify the realm for the Kerberos 5 authentication protocol.   |
|                  | NTLM Domain                                  | The setting is user-defined. | Specify the domain name for the NTLM security protocol.   |
|                  | Disable "SMTP<br>server not set up"<br>error | On<br>Off*                   | Disable an error message about the SMTP server setup.   |
|                  | Setup Email Lists<br>and Alerts              | The setting is user-defined. | Specify the email addresses and enable the email alert.   |
|                  |  |                              | Note: This menu item appears only in the Embedded Web Server.   |
| Error Prevention | Auto Continue                                | Off On* Auto Continue Time   | Let the printer continue processing or printing a job automatically after clearing certain attendance conditions. |
|                  |  |                              | Note: When set to On, the default setting is 5 seconds.   |
|                  | Auto Reboot                                  | Reboot when idle             | Set the printer to restart when an  |
|                  |  | Reboot always*               | error occurs.   |
|                  | Max Auto Reboots                             | 1–20 (2*)                    | Set the number of   |
|                  |  | ,                            | automatic reboots<br>that the printer can<br>perform.   |

| Menu item               | Submenu item                 | Settings                                | Description  |
|-------------------------|------------------------------|---|--|
|                         | Auto Reboot<br>Window        | <b>1–525600</b> (720*)                  | Set the number of seconds before the printer performs an automatic reboot.     |
|                         | Auto Reboot<br>Counter       | The setting is a read-only information. | Show the number of automatic reboots that the printer has performed.           |
|                         | Reset Auto<br>Reboot Counter | Reset                                   | Reset the counter for automatic reboots.                                       |
|                         | Display Short<br>Paper Error | On<br>Auto-clear*                       | Set the printer to show a message when a short paper error occurs.             |
|                         |                              |   | Note: Short paper refers to the size of the paper loaded.                      |
|                         | Page Protect                 | Off*<br>On                              | Set the printer to process the entire page into the memory before printing it. |
| Jam Content<br>Recovery | Jam Recovery                 | Off<br>On<br>Auto*                      | Set the printer to reprint jammed pages.                                       |

## **Power Management**

| Menu item             | Submenu item             | Settings                         | Description  |
|-----------------------|--------------------------|----------------------------------|--|
| Sleep Mode<br>Profile | Print from Sleep<br>Mode | Stay awake after printing        | Set the printer to stay awake or enter <b>Sleep Mode</b> after |
|                       |                          | Enter Sleep Mode after printing* | printing.  |

| Menu item               | Submenu item                    | Settings  | Description  |
|-------------------------|---------------------------------|---|--|
|                         | Touch to Wake from Deep Sleep   | Off<br>On*  | Wake the printer from <b>Deep Sleep Mode</b> .   |
| Timeouts                | Sleep Mode                      | <b>1–114 minutes</b> (15*)  | Set the idle time<br>before the printer<br>begins operating in<br><b>Sleep Mode</b> .            |
|                         | Hibernate Timeout               | Disabled  1 hour  2 hours  3 hours  6 hours  1 day  2 days  3 days*  1 week  2 weeks  1 month | Set the time before the printer turns off.   |
|                         | Hibernate Timeout on Connection | Hibernate<br>Do Not Hibernate*  | Set <b>Hibernate Timeout</b> to turn off the printer while an active Ethernet connection exists. |
| Schedule Power<br>Modes | Schedules                       | Add New<br>Schedule   | Schedule the printer when to enter <b>Sleep Mode</b> or <b>Hibernate</b> mode.                   |

#### **Share Data with Lexmark**

| Menu item                  | Settings   | Description  |
|----------------------------|------------|--|
| Share Data with<br>Lexmark | Yes<br>No* | Send printer usage and performance information to Lexmark. |

| Menu item               | Settings             | Description   |
|-------------------------|----------------------|---|
| Share Data Send<br>Time | Start Time Stop Time | Select the time window for data collection and transmission.                            |
|                         | ·                    | Note: Share Data Send Time appears only when you select Yes in Share Data with Lexmark. |

## **Accessibility**

| Menu item   | Settings                           | Description   |
|---|------------------------------------|---|
| Duplicate Key<br>Strike Interval                          | <b>0.00</b> to <b>5.00</b> (0.00*) | Set the interval in seconds during which the printer ignores duplicate key presses on an attached keyboard.                                 |
| Key Repeat Initial<br>Delay                               | <b>0.25</b> to <b>5.00</b> (1.00*) | Set the initial length of delay in seconds before a repeating key starts repeating.   |
| Key Repeat Rate   | <b>0.5</b> to <b>30.0</b> (30.0*)  | Set the number of presses per second for a repeating key.   |
| Prolong Screen<br>Timeout                                 | Off*<br>On                         | Let the user remain in the same location and reset the <b>Screen Timeout</b> timer when it expires instead of returning to the home screen. |
| Headphone<br>Volume                                       | <b>1</b> to <b>10</b> (5*)         | Adjust the headphone volume.  |
| Enable Voice<br>Guidance When<br>Headphone is<br>Attached | Off*<br>On                         | Enable Voice Guidance when headphones are inserted into the headphone jack.   |
| Speak Passwords/<br>PINs                                  | Off*<br>On                         | Set the printer to read out loud passwords or personal identification numbers.  |

| Menu item   | Settings         | Description                         |
|-------------|------------------|-------------------------------------|
| Speech Rate | Very Slow        | Set the Voice Guidance speech rate. |
|             | Slow             |                                     |
|             | Normal*          |                                     |
|             | Fast             |                                     |
|             | Faster           |                                     |
|             | <b>Very Fast</b> |                                     |
|             | Rapid            |                                     |
|             | Very Rapid       |                                     |
|             | Fastest          |                                     |

## **Restore Factory Defaults**

| Menu item        | Settings                                      | Description                                   |
|------------------|---|---|
| Restore Settings | Restore all settings Restore printer settings | Restore the printer factory default settings. |
|                  | Restore network settings                      |   |
|                  | Restore app settings                          |   |

### Maintenance

### **Configuration Menu**

| Menu item             | Submenu item | Settings                  | Description  |
|-----------------------|--------------|---------------------------|--|
| USB<br>Configuration  | USB PnP      | 1*<br>2                   | Change the USB driver mode of the printer to improve its compatibility with a personal computer. |
|                       | USB Speed    | Full<br>Auto*             | Set the USB port to<br>run at full speed<br>and disable its<br>high-speed<br>capabilities.       |
| Tray<br>Configuration | Size Sensing | Tray [x] Sensing<br>(On*) | Set the tray to sense automatically the paper size loaded into it.                               |

| Menu item | Submenu item                | Settings                                    | Description  |
|-----------|-----------------------------|---|--|
|           | Tray Linking                | Automatic*<br>Off                           | Set the printer to link the trays that have the same paper type and paper size settings.                     |
|           | Show Tray Insert<br>Message | Off Only for unknown sizes* Always          | Display a message that lets the user change the paper size and paper type settings after inserting the tray. |
|           | Paper Prompts               | Auto*  Multipurpose Feeder  Manual Paper    | Set the paper source that the user fills when a prompt to load paper appears.                                |
|           |                             |   | Note: For Multipurpose Feeder to appear, in the Paper menu, set Configure MP to Cassette.                    |
|           | Envelope Prompts            | Auto*  Multipurpose Feeder  Manual Envelope | Set the paper source that the user fills when a prompt to load envelope appears.                             |
|           |                             |   | Note: For Multipurpose Feeder to appear, in the Paper menu, set Configure MP to Cassette.                    |
|           | Action for<br>Prompts       | Prompt user* Continue Use current           | Set the printer to resolve paper- or envelope-related change prompts.  |
|           | Multiple Universal<br>Sizes | Off*<br>On                                  | Set the tray to support multiple universal paper sizes.  |

| Menu item                    | Submenu item                           | Settings   | Description  |
|------------------------------|--|--|--|
| Reports                      | N/A                                    | Menu Settings<br>Page<br>Event Log<br>Event Log<br>Summary | Print reports about printer menu settings, status, and event logs. |
| Supply Usage And<br>Counters | Clear Supply<br>Usage History          | Start  | Reset the supply usage history to the factory shipped level.       |
|                              | ITM Reset                              | Start  | Reset the counter  |
|                              | Reset Black<br>Cartridge Counter       | Start  | after installing a<br>new supply item or<br>maintenance kit.       |
|                              | Reset Cyan<br>Cartridge Counter        | Start  |  |
|                              | Reset Magenta<br>Cartridge Counter     | Start  |  |
|                              | Reset Yellow<br>Cartridge Counter      | Start  |  |
|                              | Reset Black<br>Imaging Unit<br>Counter | Start  |  |
|                              | Reset Color<br>Imaging Kit<br>Counter  | Start  |  |
|                              | Reset MPF Roller<br>Kit Counter        | Start  |  |
|                              | Reset 1500 Sheet<br>Roller Kit Counter | Start  |  |
|                              | Reset Roller Kit<br>Counter            | Start  |  |
|                              | Tiered Coverage<br>Ranges              | Tiered Coverage<br>Metrics (Show*)                         | Show the Tiered<br>Coverage Billing<br>section on the              |
|                              |  | Tiered Coverage<br>Ranges                                  | Device Statistics report.  |
|                              | Large Media<br>Adjustments             | Off*<br>On   | Enable two-click page accounting for large paper.                  |
| Printer<br>Emulations        | PPDS Emulation                         | Off*<br>On   | Set the printer to recognize and use the PPDS data stream.         |

| Menu item              | Submenu item         | Settings                                   | Description   |
|------------------------|----------------------|--|---|
|                        | PS Emulation         | Off<br>On*                                 | Set the printer to recognize and use the PS data stream.  |
|                        | Enable<br>Formsmerge | Off*<br>On                                 | Activate Forms Merge.  Note: A user flash memory must be installed.   |
|                        | Enable Prescribe     | Off*<br>On                                 | Activate the PRESCRIBE printer language.  |
|                        | Emulator Security    | Page Timeout (60*)                         | Set the page timeout during emulation.  |
|                        |                      | Reset Emulator<br>After Job (Off*)         | Reset the emulator after a print job.   |
|                        |                      | Disable Printer<br>Message Access<br>(On*) | Determine whether<br>the emulator can<br>access the initial<br>printer setup or not.  |
| Print<br>Configuration | Black Only Mode      | Off*<br>On                                 | Print jobs in grayscale.  |
|                        | Color Trapping       | Off<br>1<br>2*<br>3<br>4<br>5              | Enhance the printed output to compensate for misregistration in the printer.  |
|                        | Font Sharpening      | 0-150 (24*)                                | Set a text point-size value below which the high-frequency screens are used when printing font data.  For example, if the value is 24, then all fonts sized 24 points or less use the high-frequency screens. |

| Menu item         | Submenu item            | Settings   | Description   |
|-------------------|-------------------------|------------|---|
|                   | Use Native ISD<br>Fonts | On*<br>Off | Let the user choose whether to use the free fonts that are in the intelligent storage drive (ISD).  Note: This menu item appears only when an ISD is installed.   |
| Device Operations | Quiet Mode              | Off* On    | Adjust the amount of noise that the printer produces.  Note: Enabling this setting slows down the overall performance of the printer.   |
|                   | Safe Mode               | Off* On    | Set the printer to operate in a special mode where it offers as much functionality as possible despite known issues.  For example, when set to <b>On</b> and the duplex motor is nonfunctional, one-sided printing is performed even if a job is set to two-sided printing. |
|                   |                         |            | Note: Enabling this setting allows printing only from the multipurpose feeder.  |

| Menu item                | Submenu item                                | Settings  | Description   |
|--------------------------|---|---|---|
|                          | Clear Custom<br>Status                      | Start   | Erase user-defined strings for the <b>Default</b> or <b>Alternate</b> custom messages.                                  |
|                          | Clear all<br>remotely-installed<br>messages | Start   | Erase messages that were remotely installed.  |
|                          | Automatically<br>Display Error<br>Screens   | Off<br>On*  | Show existing error messages on the display after the printer remains inactive on the home screen for a length of time. |
|                          | Service<br>Nonvolatile<br>Memory            | Encryption Status   | Show the encryption status of the storage drive.  |
|                          |   | Encrypt Service<br>Nonvolatile<br>Memory  | Enable mirror encryption manually.  |
| Toner patch sensor setup | Calibration<br>frequency<br>preference      | Disabled Fewest adjustments Fewer adjustments Normal* Better accuracy Best accuracy | Set the printer to put down the correct amount of toner to maintain color consistency.                                  |
|                          | Full calibration                            | Start   | Run the full color calibration.   |
|                          | TPS information<br>Page                     | Print TPS<br>Information Page   | Print a diagnostic page that contains information on toner patch sensor calibration.                                    |
| App Configuration        | LES Applications                            | Off<br>On*  | Enable Lexmark<br>Embedded<br>Solutions (LES)<br>applications.  |

#### **Out of Service Erase**

| Menu item               | Submenu item                                   | Settings   | Description  |
|-------------------------|--|--|--|
| Out of Service<br>Erase | Memory Last<br>Sanitized                       | The setting is a read-only information.  | Show when the printer memory was last erased.                    |
|                         | Hard Disk Last<br>Sanitized                    | The setting is a read-only information.  | Show when hard disk was last erased.                             |
|                         |  |  | Note: This menu item appears only when a hard disk is installed. |
|                         | ISD last erased                                | The setting is a read-only information.  | Show when the intelligent storage drive (ISD) was last erased.   |
|                         |  |  | Note: This menu item appears only when an ISD is installed.      |
|                         | Sanitize all information on nonvolatile memory | Erase all printer<br>and network<br>settings<br>Erase all apps and<br>app settings | Clear all information on nonvolatile memory.                     |
|                         | Sanitize all information on hard disk          | Erase downloads<br>(Erases all<br>macros, fonts,<br>PFOs, etc.)                    | Clear all information on the hard disk.                          |
|                         |  | Erase buffered<br>jobs<br>Erase Held Jobs  | Note: This menu item appears only when a hard disk is installed. |

| Menu item | Submenu item                       | Settings                                     | Description   |
|-----------|------------------------------------|--|---|
|           | Erase Intelligent<br>Storage Drive | Cryptographically erase all user data on ISD | Clear all information on the ISD.                           |
|           |                                    |  | Note: This menu item appears only when an ISD is installed. |

# **Update firmware**

| Menu item              | Settings                                | Description  |
|------------------------|---|--|
| <b>Current Version</b> | The setting is a read-only information. | Show the current firmware version installed on the printer.  |
| Check for updates now  | Install now<br>Install later            | Check for firmware updates.                                  |
| Auto check for updates | On<br>Off*                              | Set the printer to check for firmware updates automatically. |

### **About this Printer**

| Menu item                               | Description   |
|---|---|
| Asset Tag                               | Specify the identity of the printer.                |
| Printer's Location                      | Specify the printer location.                       |
| Contact                                 | Specify the contact information for the printer.    |
| Firmware Version                        | Show the firmware version installed on the printer. |
| Engine                                  | Show the engine number of the printer.              |
| Serial Number                           | Show the serial number of the printer.              |
| <b>Export Configuration File to USB</b> | Export the configuration file to a flash drive.     |
| Export Compressed Logs to USB           | Export the compressed log files to a flash drive.   |
| Send Logs                               | Send printer log information to Lexmark.            |

# Print

### Layout

| Menu item                 | Settings   | Description   |
|---------------------------|--|---|
| Sides                     | 1-Sided<br>2-Sided*  | Specify whether to print on one side or both sides of the paper.  |
| Flip Style                | Long Edge* Short Edge  | Determine which side of the paper is bound when performing two-sided printing.                            |
| Blank Pages               | Print  Do Not Print*   | Print blank pages that are included in a print job.   |
| Collate                   | Off (1,1,1,2,2,2)<br>On (1,2,1,2,1,2)*   | Keep the pages of a print job stacked in sequence, particularly when printing multiple copies of the job. |
| Separator Sheets          | None*  Between Copies  Between Jobs  Between Pages   | Insert blank separator sheets when printing.  |
| Separator Sheet<br>Source | Tray [x] (1*) Multipurpose Feeder  | Specify the paper source for the separator sheet.   |
| Pages per Side            | Off*  2 pages per side  3 pages per side  4 pages per side  6 pages per side  9 pages per side  12 pages per side  16 pages per side | Print multiple page images on one side of a sheet of paper.   |

| Menu item                     | Settings  | Description  |
|-------------------------------|---|--|
| Pages per Side<br>Ordering    | Horizontal*  Reverse Horizontal  Vertical  Reverse Vertical | Specify the positioning of multiple page images when using the <b>Pages per Side</b> menu. |
| Pages per Side<br>Orientation | Auto*  Landscape  Portrait                                  | Specify the orientation of multiple page images when using the <b>Pages per Side</b> menu. |
| Pages per Side<br>Border      | None*<br>Solid  | Print a border around each page image when using the <b>Pages per Side</b> menu.           |
| Copies                        | <b>1</b> to <b>9999</b> (1*)                                | Specify the number of copies for each print job.   |
| Print Area                    | Normal*  Fit to page  Whole Page                            | Set the printable area on a sheet of paper.  |

## **Finishing**

| Menu item  | Settings  | Description   |
|------------|---|---|
| Staple Job | Off*  | Specify the staple position for all print jobs.                               |
|            | <ul><li>1 staple, top left corner</li><li>2 staples, left</li></ul> | <b>Note:</b> This menu item appears only when a staple finisher is installed. |
|            | 1 staple, top right corner  |   |
|            | 2 staples, top  |   |
|            | 1 staple, bottom left corner  |   |
|            | 2 staples, bottom   |   |
|            | 1 staple, bottom right corner                                       |   |
|            | 2 staples, right  |   |

| Menu item       | Settings                | Description   |
|-----------------|-------------------------|---|
| Staple Test     | Start                   | Determine whether the staple finisher is functioning properly.  Note: This menu item appears only when a staple finisher is installed.  |
| Hole Punch      | Off*<br>On              | Punch holes along the edge of the printed output.  Note: This menu item appears only when a staple, hole punch finisher is installed.   |
| Hole Punch Mode | 2 holes 3 holes 4 holes | Notes  • 3 holes is the U.S. factory default setting. 4 holes is the international factory default setting.  • This menu item appears only when a staple, hole punch finisher or booklet finisher is installed. |

| Menu item    | Settings | Description  |
|--------------|----------|--|
| Offset Pages |          | Offset the output of each print job or each copy of a print job.  Notes  • Between Copies offsets each copy of a print job if Collate is set to On [1,2,1,2,1,2]. If Collate is set to Off [1,1,1,2,2,2], then each set of |
|              |          | printed pages is offset, such as all pages designated as 1 and all pages designated as 2.  • Between Jobs sets the same offset position for the entire print job regardless of the number of copies printed.               |

## Setup

| PCL Emulation PS Emulation* | Set the printer language.   |  |
|-----------------------------|---|--|
| PS Emulation*               |   |  |
|                             | Note: Setting a printer language default does not prevent a software program from sending print jobs that use another printer language. |  |
| Ob Waiting Off* On          | Preserve print jobs requiring supplies so that jobs not requiring the missing supplies can print.                                       |  |
|                             | Note: This menu item appears only when a storage drive is installed.  |  |
|                             |   |  |

| Settings              | Description   |
|-----------------------|---|
| <b>0–255</b> (30*)    | Set the time in seconds that<br>the printer waits for user<br>intervention before it holds<br>jobs that require unavailable<br>resources. |
|                       | Note: This menu item appears only when a storage drive is installed.  |
| RAM*<br>Flash<br>Disk | Specify where to save all permanent resources that have been downloaded to the printer.   |
|                       | Note: This menu item appears only when a storage drive is installed.  |
|                       | 0-255 (30*)  RAM* Flash   |

| Menu item     | Settings | Description  |
|---------------|----------|--|
| Printer Usage |          | Determine if the retraction hardware disengages or engages the color developer units during printing.  Notes  • When set to  Max Yield,  the color  developer  units are  disengaged  when not  needed. This  setting  increases  component  life but can  create  pauses. |
|               |          | • When set to Max Speed, the color developer units remain engaged regardless of whether a job contains mono or color content. This setting can shorten color component life.   |

| Menu item               | Settings             | Description   |
|-------------------------|----------------------|---|
| Low-Speed Printer Usage | Max Yield* Max Speed | Determine if the retraction hardware disengages or engages the color developer units during printing at low speed.  |
|                         |                      | Note: This setting only changes printer behavior when the print engine is running at a 25 pages-per-minute process speed. It has no effect when the print engine is running at faster process speeds. |

| Menu item     | Settings   | Description  |
|---------------|------------|--|
| Resource Save | Off*<br>On | Determine what the printer does with downloaded resources when it receives a job that requires more than the available memory.   |
|               |            | • When set to Off, the printer retains downloaded resources only until memory is needed. Resources associated with the inactive printer language are deleted. • When set to On, the printer preserves all the permanent downloaded resources across all language switches. When necessary, the printer shows memory full messages instead of deleting permanent resources. |

| Menu item                                     | Settings                                  | Description   |
|---|---|---|
| Print All Order                               | Alphabetical*  Newest First  Oldest First | Specify the order when you choose to print all held and confidential jobs.  |
| Automatic Deletion of<br>Suspended Print Jobs | Off*<br>On                                | Set the printer to cancel automatically the queued print jobs that are interrupted by errors such as paper jams and missing supplies. |

## Quality

| Menu item           | Submenu item | Settings                     | Description  |
|---------------------|--------------|------------------------------|--|
| Print Mode          | N/A          | Black and<br>White<br>Color* | Set how the printer generates color content.   |
| Print<br>Resolution | N/A          | 4800 CQ*<br>1200 dpi         | Set the resolution for the printed output.  Note: 4800 CQ provides high-quality output at maximum speed. |
| Toner<br>Darkness   | N/A          | 1 to 5 (4*)                  | Determine the lightness or darkness of text images.  |
| Halftone            | N/A          | Normal*<br>Detail            | Enhance the printed output to have smoother lines with sharper edges.                                    |
| Color<br>Saver      |              |                              | Reduce the amount of toner used to print graphics and images.  |
|                     |              |                              | Note: When set to On, this setting overrides the value of the Toner Darkness setting.                    |
|                     |              |                              |  |

| Menu item           | Submenu item  | Settings   | Description   |
|---------------------|---------------|--|---|
| RGB<br>Brightness   | N/A           | -6 to 6 (0*)                                     | Adjust the brightness of every RGB and gray object on the page.  Note: This setting does not affect files where CMYK color specifications are used.                                   |
| RGB<br>Contrast     | N/A           | <b>0</b> to <b>5</b> (0*)                        | Adjust the contrast of every RGB and gray object on the page.  Note: This setting does not affect files where CMYK color specifications are used.                                     |
| RGB<br>Saturation   | N/A           | <b>0</b> to <b>5</b> (0*)                        | Preserve the black and white values while adjusting the color values of every object on the page.  Note: This setting does not affect files where CMYK color specifications are used. |
| Advanced<br>Imaging | Color Balance | Cyan (0*)  Magenta (0*)  Yellow (0*)  Black (0*) | Adjust the amount of toner that is used for each color.   |
|                     |               | Reset<br>Defaults                                | Reset all color settings to their default values.   |

| Menu item | Submenu item               | Settings  | Description  |
|-----------|----------------------------|---|--|
|           | Color Correction Off Auto* | Modify the color settings that are used to print documents. |  |
|           |                            | Manual  | Notes  |
|           |                            |   | <ul> <li>Off—Sets the printer to receive the color correction from the software.</li> <li>Auto—Sets the printer to apply different color profiles to each object on the printed page.</li> <li>Manual—Allows the customization of the RGB or CMYK color conversions applied to each object on the printed page.</li> </ul> |
|           | Color Samples              | Print Color<br>Samples                                      | Print sample pages for each of the RGB and CMYK color conversion tables that are used in the printer.  |
|           | Color Adjust               | Color<br>Adjust   | Calibrate the printer to adjust color variations in the printed output.  |
|           | Spot Color<br>Replacement  | Set<br>Custom<br>CMYK                                       | Assign specific CMYK values to 20 named spot colors.   |

# **Job Accounting**

| Menu item                | Settings | Description   |
|--------------------------|----------|---|
| Job Accounting           | Off*     | Set the printer to create a log of the print jobs that it receives. |
|                          | On       | jobs that it receives.  |
| Accounting Log Frequency | Daily    | Specify how often the printer creates a log file.                   |
| Frequency                | Weekly   | ille.   |
|                          | Monthly* |   |

| Menu item                         | Settings   | Description  |
|-----------------------------------|--|--|
| Log Action at End<br>of Frequency | None* Email Current Log Email & Delete Current Log Post Current Log Post & Delete Current Log  | Specify how the printer responds when the frequency threshold expires.  Note: The value defined in Accounting Log Frequency determines when this action is triggered.                  |
| Log Near Full<br>Level            | On* (5MB) Off  | Specify the maximum size of the log file before the printer executes the <b>Log Action</b> at <b>Near Full</b> .  Note: This menu item appears only when a storage drive is installed. |
| Log Action at Near<br>Full        | None* Email Current Log Email & Delete Current Log Email & Delete Oldest Log Post Current Log Post & Delete Current Log Post & Delete Current Log Delete Current Log Delete Current Log Delete All But Current Delete All Logs | Specify how the printer responds when a storage drive is nearly full.  Note: The value defined in Log Near Full Level determines when this action is triggered.                        |

| Menu item                     | Settings   | Description   |
|-------------------------------|--|---|
| Log Action at Full            | None* Email & Delete Current Log Email & Delete Oldest Log Post & Delete Current Log Post & Delete Oldest Log Delete Current Log Delete Current Log Delete All But Current Delete All Logs | Specify how the printer responds when a storage drive usage reaches the maximum limit (100MB).        |
| URL to Post Log               | The setting is user-<br>defined.   | Specify where the printer posts job accounting logs.  |
| Email Address to<br>Send Logs | The setting is user-<br>defined.   | Specify the email address to which the printer sends job accounting logs.                             |
| Log File Prefix               | The setting is user-<br>defined.   | Specify the prefix for the log files.   |
|                               |  | <b>Note:</b> The current host name defined in the TCP/IP menu is used as the default log file prefix. |

#### **PDF**

| Menu item       | Settings             | Description  |
|-----------------|----------------------|--|
| Scale To Fit    | Off*<br>On           | Scale the page content to fit the selected paper size. |
| Annotations     | Print  Do Not Print* | Specify whether to print annotations in the PDF.       |
| Print PDF Error | Off<br>On*           | Enable the printing of PDF error.                      |

## **PostScript**

| Menu item               | Settings     | Description  |
|-------------------------|--------------|--|
| Print PS Error          | Off*<br>On   | Print a page that describes the PostScript® emulation error.   |
|                         |              | <b>Note:</b> When an error occurs, processing of the job stops, the printer prints an error message, and the rest of the print job is flushed. |
| Minimum Line<br>Width   | 1 to 30 (2*) | Set the minimum stroke width.  |
|                         |              | <b>Note:</b> Jobs printed in 1200 dpi use the value directly.  |
| Lock PS Startup<br>Mode | Off          | Disable the SysStart file.   |
| On*                     |              | <b>Note:</b> Enabling the SysStart file exposes your printer or network to a security risk.  |
| Image Smoothing         | Off*<br>On   | Enhance the contrast and sharpness of low-resolution images.   |
|                         |              | <b>Note:</b> This setting has no effect on images with a resolution of 300 dpi or higher.  |
|                         |              |  |

| Menu item     | Settings             | Description   |
|---------------|----------------------|---|
| Font Priority | Resident* Flash/Disk | Notes  • Resident—Sets the printer to search its memory for the requested font before searching the storage drive. • Flash/Disk—Sets the printer to search the storage drive for the requested font before searching the printer memory. • This menu item appears only when a storage drive is installed. |
| Wait Timeout  | Off<br>On*           | Enable the printer to wait for more data before canceling a print job.  Note: When set to On, 40 seconds is the factory default setting.  |

### **PCL**

| Menu item              | Settings                                    | Description  |
|------------------------|---|--|
| Menu item  Font Source | Resident* Disk Download Flash Font Card All | Select the source which contains the default font selection.  Notes  Disk— appears only and if a non-defective, non-read/  |
|                        |   | write protected hard disk that contains fonts is installed.  • Download— appears only if downloaded fonts exist in the printer memory. • Flash— appears only if a non-defective, non-read/ write protected flash memory that contains fonts is installed. • Font Card— appears only if a valid font card is installed or an intelligent storage drive is configured. |
| Font Name              | [List of available fonts] (Courier*)        | Select a font from the specified font source.  |

| Menu item   | Settings   | Description  |
|-------------|--|--|
| Symbol Set  | [List of available symbol sets] ( <b>10U PC-8</b> *)   | Note: A symbol set is a set of alphabetic and numeric characters, punctuation, and special symbols. Symbol sets support the different languages or specific programs such as math symbols for scientific text. |
| Pitch       | <b>0.08–100.00</b> (10.00*)                            | Specify the pitch for fixed or monospaced fonts.  Note: This menu item refers to the number of fixed-space characters in a horizontal inch of type.  |
| Orientation | Portrait* Landscape Reverse Portrait Reverse Landscape | Specify the orientation of text and graphics on the page.  |

| Menu item                  | Settings                           | Description   |
|----------------------------|------------------------------------|---|
| Lines per Page             | 1–255                              | Specify the number of lines of text for each page printed through the PCL® data stream.  Notes  This menu item activates vertical escapement that causes the selected number of requested lines to print between the default margins of |
|                            |                                    | the page.  • 60 is the U.S. factory default setting. 64 is the international factory default setting.   |
| PCL5 Minimum Line<br>Width | 1-30 (2*)                          | Set the initial minimum stroke width value of any job printed in 1200 dpi   |
| PCLXL Minimum Line Width   | 1–30 (2*) through the application. | through the applicable  |
| A4 Width                   | 198 mm*<br>203 mm                  | Set the width of the logical page on A4-size paper.  Note: Logical page is the space on the physical page where data is printed.  |

| Menu item        | Settings  | Description   |
|------------------|---|---|
| Auto CR after LF | On<br>Off*  | Set the printer to perform a carriage return after a line feed control command.  Note: Carriage return is a mechanism that commands the printer to move the position of the cursor to the first position on the same line.  |
| Auto LF after CR | On<br>Off*  | Set the printer to perform a line feed after a carriage return control command.   |
| Tray Renumber    | Assign MP Feeder Assign Tray [x] Assign Manual Paper Assign Manual Envelope | Configure the printer to work with a different print driver or custom application that uses a different set of source assignments to request a given paper source.  Choose from the following options:  Off*—The printer uses the factory default paper source assignments.  None—The paper source ignores the Select Paper Feed command.  0–199—Select a numeric value to assign a custom value to a paper source. |
|                  | View Factory Defaults   | Show the factory default value assigned for each paper source.  |
|                  | Restore Defaults  | Restore the tray renumber values to their factory defaults.   |
| Print Timeout    | Off<br>On* (90)   | Set the printer to end a print job after it has been idle for the specified amount of time.   |

### **Image**

**Note:** An asterisk (\*) next to a value indicates the factory default setting.

| Menu item        | Settings  | Description  |  |
|------------------|---|--|--|
| Auto Fit On Off* |   | Select the best available paper size and orientation setting for an image.  Note: When set to On, this menu item overrides the scaling and orientation settings for the image. |  |
| Invert           | Off*<br>On  | Invert bitonal monochrome images.  Note: This menu item does not apply to GIF or JPEG image formats.   |  |
| Scaling          | Best Fit* Anchor Top Left Anchor Center Fit Height/Width Fit Height Fit Width | Adjust the image to fit the printable area.  Note: When Auto Fit is set to On, Scaling is automatically set to Best Fit.   |  |
| Orientation      | Portrait*  Landscape  Reverse Portrait  Reverse  Landscape                    | Specify the orientation of text and graphics on the page.  |  |

## Paper

## **Tray Configuration**

| Menu item          | Submenu item   | Settings   | Description  |
|--------------------|--|--|--|
| Default<br>Source  | N/A  | Tray [x] (1*)  Multipurpo se Feeder  Manual Paper  Manual Envelope | Set the default paper source for all print jobs.   |
| Paper<br>Size/Type | Tray [x]  Multipurpose Feeder  Manual Paper  Manual Envelope | Size<br>Type   | Specify the paper size or paper type loaded in each paper source.  |
| Substitute<br>Size | N/A  | Off Statement/A5 Letter/A4 11 x 17/A3 All Listed*                  | Set the printer to substitute a specified paper size if the requested size is not loaded in any paper source.  Notes  Off—Prompts the user to load the required paper size. All Listed—Allows all available substitutions. |

| Menu item       | Submenu item | Settings            | Description  |
|-----------------|--------------|---------------------|--|
| Configure<br>MP | N/A          | Cassette*<br>Manual | Determine the behavior of the multipurpose feeder.   |
|                 |              | First               | Cassette—     Configures the multipurpose feeder as the automatic paper source.     Manual—Sets the multipurpose feeder only for manual-feed print jobs.     First—Configures the multipurpose feeder as the primary paper source. |

# **Media Configuration**

| Menu item        | Submenu item    | Settings              | Description   |
|------------------|-----------------|-----------------------|---|
| Units of Measure | N/A             | Inches<br>Millimeters | Specify the unit of measurement for the universal paper.  |
|                  |                 |                       | Note: Inches is the U.S. factory default setting. Millimeters is the international factory default setting. |
| Universal Setup  | All Input Trays | Portrait Width        | Set the portrait width of the universal paper.  |
|                  |                 | Portrait Height       | Set the portrait<br>height of the<br>universal paper.   |

| Menu item        | Submenu item                    | Settings                                       | Description   |
|------------------|---------------------------------|--|---|
|                  | Feed Direction<br>(Short Edge*) |  | Set the printer to pick paper from the short edge or long edge direction.   |
|                  |                                 |  | Note: Long<br>Edge<br>appears<br>only when<br>the longest<br>edge is<br>shorter<br>than the<br>maximum<br>width<br>supported. |
| Media Type Setup | [List of paper types]           | Texture Weight Loading Orientation Send to Bin | Specify the texture, weight, and orientation of the paper.  |

Note: An asterisk (\*) next to a value indicates the factory default setting.

## **Bin Configuration**

| Menu item  | Settings      | Description                                |
|------------|---------------|--|
| Output Bin | Standard Bin* | Specify the output bin for the print jobs. |
|            | Bin [x]       |  |

| Menu item           | Settings                                    | Description  |
|---------------------|---|--|
| Configure Bins      | Mailbox* Link Link Optional Type Assignment | Notes  Mailbox—Allows the standard bin and any optional bin to be selected individually. Link—Allows all output bins to be linked together as though they were one large bin. Link Optional—Treats all optional bins as one large output bin. Type Assignment—Assigns each paper type a bin or a linked bin set. |
| Custom Bin<br>Names | Standard Bin Bin [x]                        | Assign a name for each bin.  |

# **USB** Drive

## **Flash Drive Print**

| Menu item        | Settings  | Description   |
|------------------|---|---|
| Number of Copies | 1 to 9999 (1*)  | Set the number of copies in a print job.  |
| Paper Source     | Tray [x] (1*)  Multipurpose Feeder  Manual Paper  Manual Envelope | Set the paper source for the print job.   |
| Color            | Off<br>On*  | Print the flash drive file in color.  |
| Collate          | Off [1,1,1,2,2,2]<br>On [1,2,1,2,1,2]*                            | Keep the pages of a print job stacked in sequence, particularly when printing multiple copies of the job. |

| Menu item    | Settings  | Description  |
|--------------|---|--|
| Sides        | 1-Sided*<br>2-Sided   | Specify whether to print on one side or both sides of the paper.   |
| Staple       | Off*  1 staple, top left corner  2 staples, left  1 staple, top right corner  2 staples, top  1 staple, bottom left corner  2 staples, bottom 1 staple, bottom right corner  2 staples, right | Specify the staple position for all print jobs.  Note: Staple appears only when a staple finisher is installed.  |
| Hole Punch   | Off* 2 holes 3 holes 4 holes  | Note: This menu item appears only when a staple, hole punch finisher or booklet finisher is installed.   |
| Offset Pages | None* Between Copies Between Jobs   | Notes  • Between Copies—Offsets each copy of a print job if Collate is set to On [1,2,1,2,1,2]. If Collate is set to Off [1,1,1,2,2,2], then each set of printed pages is offset, such as all pages designated as 1 and all pages designated as 2. • Between Jobs—Sets the same offset position for the entire print job regardless of the number of copies printed. |

| B. 4 14                       | 0 - 441   | Description  |
|-------------------------------|---|--|
| Menu item                     | Settings  | Description  |
| Flip Style                    | Long Edge* Short Edge   | Determine which side of the paper is bound when performing two-sided printing.             |
| Pages per Side                | Off*  2 pages per side  3 pages per side  4 pages per side  6 pages per side  9 pages per side  12 pages per side | Print multiple page images on one side of a sheet of paper.                                |
| Pages per Side<br>Ordering    | 16 pages per side  Horizontal*  Reverse Horizontal  Reverse Vertical  Vertical                                    | Specify the positioning of multiple page images when using the <b>Pages per Side</b> menu. |
| Pages per Side<br>Orientation | Auto* Landscape Portrait  | Specify the orientation of multiple page images when using the <b>Pages per Side</b> menu. |
| Pages per Side<br>Border      | None*<br>Solid  | Print a border around each page image when using the <b>Pages per Side</b> menu.           |
| Separator Sheets              | Off* Between Copies Between Jobs Between Pages  | Insert blank separator sheets when printing.   |
| Separator Sheet<br>Source     | Tray [x] (1*)<br>Multipurpose<br>Feeder   | Specify the paper source for the separator sheet.  |
| Blank Pages                   | Do Not Print* Print   | Print blank pages in a print job.  |

# |Network/Ports

## **Network Overview**

| Menu item                         | Settings                                | Description  |
|-----------------------------------|---|--|
| Active Adapter                    | Auto* Standard Network Wireless         | Specify the type of the network connection.  Note: Wireless is available only in printers connected to a wireless network. |
| Network Status                    | The setting is a read-only information. | Show the connectivity status of the printer network.   |
| Display Network Status on Printer | Off<br>On*                              | Show the network status on the display.  |
| Speed, Duplex                     | The setting is a read-only information. | Show the speed of the currently active network card.   |
| IPv4                              | The setting is a read-only information. | Show the IPv4 address.   |
| All IPv6 Addresses                | The setting is a read-only information. | Show all the IPv6 addresses.   |
| Reset Print Server                | Start                                   | Reset all active network connections to the printer.  Note: This setting removes all network configuration settings.       |
| Network Job Timeout               | Off On* (90 seconds)                    | Set the time before the printer cancels a network print job.   |
| Banner Page                       | Off*<br>On                              | Print a banner page.   |
| Enable Network<br>Connections     | Off<br>On*                              | Enable the printer to connect to a network.  |

#### **Printer menus**

| Menu item   | Settings | Description                                 |
|-------------|----------|---|
| Enable LLDP | Off*     | Show the network status on the home screen. |
|             | On       | and marine concern                          |

Note: An asterisk (\*) next to a value indicates the factory default setting.

## Wireless

**Note:** This menu is available only in printers connected to a Wi-Fi network or printers that have a wireless network adapter.

| Menu item                 | Submenu item         | Settings   | Description  |
|---------------------------|----------------------|--|--|
| Setup On Printer<br>Panel | Choose Network       | [List of available wireless networks]  | Determine the wireless network that the printer connects to. |
|                           | Add Wi-Fi<br>Network | Network Name  Network Mode (Infrastructure*)  Wireless Security Mode (Disabled*) | Manually enter a network name and network type.              |

#### **Printer menus**

| Menu item                | Submenu item | Settings                    | Description  |
|--------------------------|--------------|-----------------------------|--|
| Wi-Fi Protected<br>Setup | N/A          | Start Push Button<br>Method | Establish a Wi-Fi<br>network and enable<br>network security. |
|                          |              | Start PIN Method            | Helwork Security.  |

| Menu item | Submenu item | Settings | Description   |
|-----------|--------------|----------|---|
| Menu item | Submenu item | Settings | Notes  • Start Push- Button Method connects the printer to a Wi-Fi network when buttons |
|           |              |          | on both the printer and the access point (wireless router) are pressed within a given   |

| Menu item     | Submenu item | Settings                                     | Description   |
|---------------|--------------|--|---|
|               |              |  | • Start PIN Method connects the printer to a Wi-Fi network when a PIN on the printer is entered into the wireless settings of the access point. |
| Network Mode  | N/A          | BSS Type<br>Infrastructure*                  | Specify the network mode.   |
| Compatibility | N/A          | 802.11b/g/n<br>(2.4GHz)*<br>802.11a/b/g/n/ac | Specify the standard for the Wi-Fi network.   |
|               |              | (2.4GHz/5ĞHz)<br>802.11a/n/ac<br>(5GHz)      | Note: 802.11a/b/ g/n/ac (2.4GHz/ 5GHz) and 802.11a/n/ ac (5GHz) appear only when a Wi-Fi option is installed.                                   |

| Menu item                 | Submenu item | Settings  | Description   |
|---------------------------|--------------|---|---|
| Wireless Security<br>Mode | N/A          | Disabled* WPA2/WPA- Personal WPA2-Personal WPA3/WPA- Personal WPA3-Personal 802.1x - RADIUS | Set the security mode for connecting the printer to Wi-Fi devices.  |
| WPA2/WPA<br>Personal      | N/A          | AES   | Enable Wi-Fi security through Wi-Fi Protected Access (WPA).  Note: This menu item appears only when the Wireless Security Mode is set to WPA2/ WPA- Personal. |
| Set PSK                   | N/A          | The setting is user-<br>defined.  | Set the password for a secure Wi-Fi connection.   |
| WPA2-Personal             | N/A          | AES   | Enable Wi-Fi security through WPA2.  Note: This menu item appears only when the Wireless Security Mode is set to WPA2-Personal.                               |

| Menu item                 | Submenu item             | Settings                         | Description  |
|---------------------------|--------------------------|----------------------------------|--|
| 802.1x Encryption<br>Mode | N/A                      | WPA+<br>WPA2*                    | Enable Wi-Fi<br>security through the<br>802.1x standard.   |
|                           |                          |                                  | • This menu item appears only when the Wireless Security Mode is set to 802.1x - RADIUS. • 802.1x - RADIUS. • 802.1x - RADIUS can be configured only from the Embedded Web Server. |
| IPv4                      | Enable DHCP              | On*<br>Off                       | Enable and configure the IPv4 settings in the printer.   |
|                           | Set Static IP<br>Address | IP Address<br>Netmask<br>Gateway |  |
| IPv6                      | Enable IPv6              | On*<br>Off                       | Enable and configure the IPv6 settings in the printer.   |
|                           | Enable DHCPv6            | On<br>Off*                       | printer.   |

| Menu item       | Submenu item                           | Settings                     | Description  |
|-----------------|--|------------------------------|--|
|                 | Stateless Address<br>Autoconfiguration | On*<br>Off                   |  |
|                 | DNS Server<br>Address                  | The setting is user-defined. |  |
|                 | Manually<br>Assigned IPv6<br>Address   | The setting is user-defined. |  |
|                 | Manually<br>Assigned IPv6<br>Router    | The setting is user-defined. |  |
|                 | Address Prefix                         | The setting is user-defined. |  |
|                 | All IPv6<br>Addresses                  | The setting is user-defined. |  |
|                 | All IPv6 Router<br>Addresses           | The setting is user-defined. |  |
| Network Address | N/A                                    | UAA<br>LAA                   | View the network addresses.  |
| PCL SmartSwitch | N/A                                    | Off<br>On*                   | Set the printer to switch automatically to PCL emulation when a print job requires it, regardless of the default printer language.                         |
|                 |  |                              | Note: If PCL SmartSwitch is set to Off, then the printer does not examine incoming data and uses the default printer language specified in the Setup menu. |

| Menu item      | Submenu item | Settings   | Description   |
|----------------|--------------|------------|---|
| PS SmartSwitch | N/A          | Off<br>On* | Set the printer to switch automatically to PS emulation when a print job requires it, regardless of the default printer language.  Note: If PS SmartSwitch is set to Offoff, then the printer does not examine incoming data and uses the default printer language specified in the Setup menu. |
| Job Buffering  | N/A          | On<br>Off* | Temporarily store print jobs in the storage drive before printing.  Note: This menu item appears only when a storage device is installed.   |

| Menu item     | Submenu item | Settings           | Description  |
|---------------|--------------|--------------------|--|
| Mac Binary PS | N/A          | Auto*<br>On<br>Off | Set the printer to process Macintosh binary PostScript emulation print jobs.                                     |
|               |              |                    | • On processes raw binary PostScript emulation print jobs. • Off filters print jobs using the standard protocol. |

## **Wi-Fi Direct**

| Menu item                   | Settings                     | Description  |
|-----------------------------|------------------------------|--|
| Enable Wi-Fi<br>Direct      | On<br>Off*                   | Set the printer to connect directly to Wi-Fi devices.                      |
| Wi-Fi Direct Name           | The setting is user-defined. | Specify the name of the Wi-Fi Direct network.                              |
| Wi-Fi Direct<br>Password    | The setting is user-defined. | Set the password to authenticate and validate users on a Wi-Fi connection. |
| Show Password on Setup Page | Off<br>On*                   | Show the Wi-Fi Direct Password on the Network Setup Page.                  |
| Preferred Channel<br>Number | 1 to 11<br>Auto*             | Set the preferred channel of the Wi-Fi network.                            |

| Menu item                           | Settings                     | Description  |
|-------------------------------------|------------------------------|--|
| Group Owner IP<br>Address           | The setting is user-defined. | Specify the IP address of the group owner.                   |
| Auto-Accept Push<br>Button Requests | Off*<br>On                   | Accept requests to connect to the network automatically.     |
|                                     |                              | <b>Note:</b> Accepting clients automatically is not secured. |
|                                     |                              |  |

## **Mobile Services Management**

| Menu item               | Settings   | Description   |
|-------------------------|------------|---|
| Enable IPP Print        | On*<br>Off | Enable a network printer to print jobs using Internet Printing Protocol (IPP).                      |
| Enable IPP Over USB     | On*<br>Off | Enable a USB printer to print jobs using IPP.  Note: IPP is normally designed for network printers. |
| Enable Mopria Discovery | On*<br>Off | Enable mobile devices to discover a Mopria <sup>™</sup> certified printer.                          |

Note: An asterisk (\*) next to a value indicates the factory default setting.

## **Ethernet**

| Menu item     | Submenu item             | Settings                                | Description                                   |
|---------------|--------------------------|---|---|
| Network Speed | N/A                      | The setting is a read-only information. | Show the speed of the active network adapter. |
| IPv4          | Enable DHCP              | On*<br>Off                              | Configure the IPv4 settings.                  |
|               | Set Static IP<br>Address | IP Address<br>Netmask<br>Gateway        | <b>Note:</b> The settings are user-defined.   |

| Menu item       | Submenu item                           | Settings                                | Description                  |
|-----------------|--|---|------------------------------|
| IPv6            | Enable IPv6                            | On*                                     | Configure the IPv6 settings. |
|                 |  | Off                                     | settings.                    |
|                 | Enable DHCPv6                          | Off*                                    |                              |
|                 |  | On                                      |                              |
|                 | Stateless Address<br>Autoconfiguration | On*                                     |                              |
|                 | Autocomiguration                       | Off                                     |                              |
|                 | DNS Server<br>Address                  | The setting is user-defined.            |                              |
|                 | Manually<br>Assigned IPv6<br>Address   | The setting is user-<br>defined.        |                              |
|                 | Manually<br>Assigned IPv6<br>Router    | The setting is user-<br>defined.        |                              |
|                 | Address Prefix                         | <b>0–128</b> (64*)                      |                              |
|                 | All IPv6<br>Addresses                  | The setting is a read-only information. |                              |
|                 | All IPv6 Router<br>Addresses           | The setting is a read-only information. |                              |
| Network Address | N/A                                    | UAA                                     | Specify the network address. |
|                 |  | LAA                                     | auuress.                     |

| Menu item       | Submenu item               | Settings   | Description  |
|-----------------|----------------------------|------------|--|
| PCL SmartSwitch | N/A                        | Off<br>On* | Set the printer to switch automatically to PCL emulation when a print job requires it, regardless of the default printer language.                 |
|                 |                            |            | Note: When this setting is disabled, the printer does not examine incoming data and uses the default printer language specified in the Setup menu. |
| PS SmartSwitch  | PS SmartSwitch N/A Off On* |            | Set the printer to switch automatically to PostScript emulation when a print job requires it, regardless of the default printer language.          |
|                 |                            |            | Note: When this setting is disabled, the printer does not examine incoming data and uses the default printer language specified in the Setup menu. |

| Menu item     | Submenu item | Settings           | Description  |
|---------------|--------------|--------------------|--|
| Job Buffering | N/A          | Off* On            | Temporarily store jobs on the storage drive before printing.  Note: This menu item appears only when a storage drive is installed.   |
| Mac Binary PS | N/A          | Auto*<br>Off<br>On | Set the printer to process Macintosh binary PostScript emulation print jobs.   |
|               |              |                    | • Auto processes print jobs from computers using either Windows or Macintosh operating systems. • Off filters PostScript emulation print jobs using the standard protocol. |

| Menu item                    | Submenu item | Settings | Description                            |
|------------------------------|--------------|----------|--|
| Energy Efficient<br>Ethernet | N/A          | On       | Reduce power consumption when          |
|                              |              | Off      | the printer does not receive data from |
|                              |              | Auto*    | the Ethernet network.                  |

Note: An asterisk (\*) next to a value indicates the factory default setting.

## TCP/IP

- This menu appears only in network printers or printers attached to print servers.
- An asterisk (\*) next to a value indicates the factory default setting.

| Menu item                                    | Settings                     | Description  |
|--|------------------------------|--|
| Set Hostname                                 | The setting is user-defined. | Set the current TCP/IP host name.  |
| Domain Name                                  | The setting is user-defined. | Set the domain name.   |
| Allow DHCP/<br>BOOTP to update<br>NTP server | On*<br>Off                   | Allow the Dynamic Host Configuration Protocol (DHCP) and BOOTstrap Protocol (BOOTP) clients to update the NTP settings of the printer. |
| Zero<br>Configuration<br>Name                | The setting is user-defined. | Specify a service name for the zero configuration network.   |
| Enable Auto IP                               | Off<br>On*                   | Assign an IP address automatically.  |
| DNS Server<br>Address                        | The setting is user-defined. | Specify the current Domain Name System (DNS) server address.   |
| Backup DNS<br>Server Address                 | The setting is user-defined. | Specify the backup DNS server addresses.   |
| Backup DNS<br>Server Address 2               |                              |  |
| Backup DNS<br>Server Address 3               |                              |  |
| Domain Search<br>Order                       | The setting is user-defined. | Specify a list of domain names to locate the printer and its resources that reside in different domains on the network.                |

| Menu item                         | Settings  | Description   |  |
|-----------------------------------|---|---|--|
| Enable DDNS                       | Off*<br>On  | Update the Dynamic DNS settings.  |  |
| DDNS TTL                          | The setting is user-defined.  | Specify the current DDNS settings.  |  |
| Default TTL                       | user-defined.   |   |  |
| DDNS Refresh<br>Time              |   |   |  |
| Enable mDNS                       | Off<br>On*  | Update the multicast DNS settings.  |  |
| WINS Server<br>Address            | The setting is user-defined.  | Specify a server address for Windows Internet Name Service (WINS).  |  |
| Enable BOOTP                      | Off*<br>On  | Allow the BOOTP to assign a printer IP address.   |  |
| Restricted Server<br>List         | The setting is user-defined.  | Specify the IP addresses that are allowed to communicate with the printer over TCP/IP.  |  |
|                                   |   | <ul> <li>Use a comma to separate each IP address.</li> <li>You can add up to 50 IP addresses.</li> </ul>                        |  |
| Restricted Server<br>List Options | Block All Ports*  Block Printing Only  Block Printing and HTTP Only | Specify the access option for IP addresses that are not in the list.  |  |
| MTU                               | 256 to 1500<br>Ethernet (1500*)                                     | Specify a maximum transmission unit (MTU) parameter for the TCP connections.  |  |
| Raw Print Port                    | <b>1</b> to <b>65535</b> (9100*)                                    | Specify a raw port number for printers connected on a network.  |  |
| Outbound Traffic<br>Maximum Speed | Off*<br>On  | Set the maximum transfer rate of the printer.  Note: When enabled, the option for this setting is 100–1000000 Kilobits/ second. |  |

| Menu item                  | Settings                 | Description  |
|----------------------------|--------------------------|--|
| TLS Support                | Enable TLSv1.0<br>(Off*) | Enable the Transport Layer Security protocol.                            |
|                            | Enable TLSv1.1<br>(Off*) |  |
|                            | Enable TLSv1.2<br>(On*)  |  |
| SSL Cipher List            | The setting is user-     | Specify the cipher algorithms to use for the SSL or the TLS connections. |
| TLSv1.3 SSL<br>Cipher List | ueilileu.                | 33L OF THE TES CONNECTIONS.  |

## **SNMP**

- This menu appears only in network printers or printers attached to print servers.
- An asterisk (\*) next to a value indicates the factory default setting.

| Menu item              | Submenu Item                  | Settings                     | Description   |
|------------------------|-------------------------------|------------------------------|---|
| SNMP<br>Versions 1 and | Enabled                       | Off                          | Configure Simple Network<br>Management Protocol             |
| 2c                     |                               | On*                          | (SNMP) versions 1 and 2c to install print drivers and       |
|                        | Allow SNMP<br>Set             | Off                          | applications.   |
|                        | Jet                           | On*                          |   |
|                        | Enable PPM<br>MIB             | Off                          |   |
|                        | IVIID                         | On*                          |   |
|                        | SNMP<br>Community             | The setting is user-defined. |   |
| SNMP Version           | Enabled                       | Off                          | Enable the SNMP version 3 to install and update the printer |
| J                      |                               | On*                          | security.   |
|                        | Context Name                  | The setting is user-defined. | Enter the context name.                                     |
|                        | Set Read/Write<br>Credentials | Username                     | Enter the read and write credentials for SNMP version       |
|                        | Cieuciiliais                  | Authentication<br>Password   | 3.  |
|                        |                               | Privacy<br>Password          |   |

| Menu item | Submenu Item                       | Settings  | Description   |
|-----------|------------------------------------|---|---|
|           | Set Read-only<br>Credentials       | Username Authentication Password Privacy Password                                 | Enter the read-only credentials for SNMP version 3. |
|           | Authentication<br>Hash             | MD5<br>SHA1*  | Set the applicable authentication hash.             |
|           | Minimum<br>Authentication<br>Level | No Authentication, No Privacy Authentication, No Privacy Authentication, Privacy* | Set the applicable minimum authentication level.    |
|           | Privacy<br>Algorithm               | DES<br>AES-128*   | Set the applicable privacy algorithm.               |

## **IPSec**

**Note:** This menu appears only in network printers or printers that are attached to print servers.

| Menu item          | Settings                         | Description   |
|--------------------|----------------------------------|---|
| Enable IPSec       | Off*<br>On                       | Enable Internet Protocol Security (IPSec).                        |
| Base Configuration | guration Default*  Compatibility | Set the IPSec base configuration.                                 |
|                    | Secure                           | Note: This menu item appears only when Enable IPSec is set to On. |
|                    |                                  |   |

| Menu item                             | Settings   | Description  |
|---------------------------------------|--|--|
| DH (Diffie-Hellman) Group<br>Proposal | modp2048 (14)* modp3072 (15) modp4096 (16) modp6144 (17) | Note: This menu item appears only when Base Configuration is set to Compatibility.                             |
| Proposed Encryption<br>Method         | 3DES<br>AES*   | Note: This menu item appears only when Base Configuration is set to Compatibility.                             |
| Proposed Authentication<br>Method     | SHA1<br>SHA256*<br>SHA512                                | Note: This menu item appears only when Base Configuration is set to Compatibility.                             |
| IKE SA Lifetime (Hours)               | 1<br>2<br>4<br>8<br>24*                                  | Specify the IKE SA expiry period.  Note: This menu item appears only when Base Configuration is set to Secure. |

| Menu item                                      | Settings                  | Description  |
|--|---------------------------|--|
| IPSec SA Lifetime (Hours)                      | 1<br>2<br>4<br>8<br>24*   | Specify the IPSec SA expiry period.  Note: This menu item appears only when Base Configuration is set to Secure. |
| IPSec Device Certificate                       | default*                  | Specify an IPSec certificate.  Note: This menu item appears only when Enable IPSec is set to On.                 |
| Pre-Shared Key<br>Authenticated<br>Connections | Host [x]                  | Configure the authenticated connections of the printer.  |
| Certificate Authenticated<br>Connections       | Host [x] Address[/subnet] | Note: These menu items appear only when Enable IPSec is set to On.   |

Note: An asterisk (\*) next to a value indicates the factory default setting.

### 802.1x

- This menu appears only in network printers or printers attached to print servers.
- An asterisk (\*) next to a value indicates the factory default setting.

| Menu item                | Submenu Items        | Settings                     | Description   |
|--------------------------|----------------------|------------------------------|---|
| Active                   | N/A                  | Off*<br>On                   | Let the printer join networks that require authentication before allowing access. |
| 802.1x<br>Authentication | Device Login<br>Name | The setting is user-defined. | Specify the unique login name.  |

| Menu item                   | Submenu Items                  | Settings                     | Description   |
|-----------------------------|--------------------------------|------------------------------|---|
|                             | Device Login<br>Password       | The setting is user-defined. | Specify the unique password.  |
|                             | Validate Server<br>Certificate | On*<br>Off                   | Enable this option to require verification of the security certificate on the authenticating server.  |
|                             | Enable Event<br>Logging        | On<br>Off*                   | Enable the printer to record connection logs.   |
|                             | 802.1x Device<br>Certificate   | default*                     | Select the digital certificate that you want to use.  |
|                             |                                |                              | Note: If only one certificate is installed, then default is the only option that appears.   |
| Authentication<br>Mechanism | EAP - MD5                      | On*<br>Off                   | Enable the Extensible<br>Authentication Protocol (EAP)<br>MD5 framework.  |
|                             | EAP -<br>MSCHAPv2              | On*<br>Off                   | Enable the EAP Microsoft<br>Challenge Handshake<br>Authentication Protocol<br>(MSCHAP) version 2<br>authentication method.  |
|                             | LEAP                           | On*<br>Off                   | Enable Lightweight Extensible<br>Authentication Protocol<br>(LEAP), a modified version of<br>MSCHAP.  |
|                             | PEAP                           | On*<br>Off                   | Enable Protected Extensible<br>Authentication Protocol<br>(PEAP), a method that<br>provides more secure<br>authentication for 802.11<br>WLANs. PEAP supports<br>802.1x port access control. |
|                             | EAP - TLS                      | On*<br>Off                   | Enable EAP Transport Layer<br>Security (TLS), a protocol in<br>which the client and server<br>authenticate each other using<br>digital certificates.  |
|                             | EAP - TTLS                     | On*<br>Off                   | Enable EAP tunneled Transport Layer Security (TLS), a protocol similar to EAP_TLS except that only the server has a certificate to authenticate itself to the client first.                 |

| Menu item | Submenu Items                    | Settings       | Description  |
|-----------|----------------------------------|----------------|--|
|           | TTLS<br>Authentication<br>Method | CHAP<br>MSCHAP | Select which EAP TTLS method to use for your device. |
|           |                                  | MSCHAPv2* PAP  |  |

# **LPD Configuration**

- This menu appears only in network printers or printers attached to print servers.
- An asterisk (\*) next to a value indicates the factory default setting.

| Menu item            | Settings                     | Description  |
|----------------------|------------------------------|--|
| LPD Timeout          | 0 to 665535<br>seconds (90*) | Set the timeout value to stop the Line Printer Daemon (LPD) server from waiting indefinitely for hung or invalid print jobs.                     |
| LPD Banner Page      | Off*                         | Print a banner page for all LPD print jobs.  |
|                      | On                           | Note: A banner page is the first page of a print job used as a separator of print jobs and to identify the originator of the print job request.  |
| LPD Trailer Page     | r Page Off*                  | Print a trailer page for all LPD print jobs.   |
|                      | On                           | <b>Note:</b> A trailer page is the last page of a print job.   |
| LPD Carriage         | Off*                         | Enable carriage return conversion.   |
| Return<br>Conversion | turn                         |  |
|                      |                              | <b>Note:</b> Carriage return is a mechanism that commands the printer to move the position of the cursor to the first position on the same line. |
|                      |                              |  |

# **HTTP/FTP Settings**

| Menu item         | Submenu Item             | Settings  | Description   |
|-------------------|--------------------------|---|---|
| Proxy             | HTPP Proxy IP<br>Address | The setting is user-defined.                          | Configure the HTTP server settings.                               |
|                   | HTTP Default IP<br>Port  | The setting is user-defined.                          | Configure the HTTP default IP port address.                       |
|                   |                          |   | <b>Note:</b> The factory default port for HTTP is 80.             |
|                   | FTP Proxy IP<br>Address  | The setting is user-defined.                          | Configure the FTP settings.                                       |
|                   | FTP Default IP<br>Port   | The setting is user-defined.                          | Configure the FTP default IP port address.                        |
|                   |                          | <b>Note:</b> The factory default port for HTTP is 21. |   |
|                   | Authentication           | None<br>Auto*   | Specify the authentication credentials.                           |
|                   |                          | Basic   |   |
|                   |                          | Digest<br>NTLM  |   |
|                   | Username                 | The setting is user-defined.                          | Specify the unique username.                                      |
|                   | Password                 | The setting is user-defined.                          | Specify the unique password.                                      |
|                   | Local Domains            | The setting is user-defined.                          | Specify domain names for HTTP and FTP servers.                    |
| Other<br>Settings | Enable HTTP<br>Server    | On*<br>Off  | Access the Embedded Web Server to monitor and manage the printer. |

| Menu item | Submenu Item                      | Settings                      | Description  |
|-----------|-----------------------------------|-------------------------------|--|
|           | Enable HTPPS                      | On*<br>Off                    | Enable Hypertext Transfer Protocol Secure (HTTPS) to encrypt data transferring to and from the print server. |
|           | Force HTTPS<br>Connections        | On<br>Off*                    | Force the printer to use HTTPS connections.  |
|           | Enable FTP/TFTP                   | On*<br>Off                    | Send files using FTP/TFTP.   |
|           | HTTPS Device<br>Certificate       | default*                      | View the HTTP device certificate used on the printer.  |
|           | Timeout for HTTP/<br>FTP Requests | 1 to<br>299 secon<br>ds (30*) | Specify the amount of time before the server connection stops.   |
|           | Retries for HTTP/<br>FTP Requests | 1 to<br>299 secon<br>ds (3*)  | Set the number of retries to connect to the HTTP/FTP server.   |

## **ThinPrint**

| Menu item            | Settings                 | Description  |
|----------------------|--------------------------|--|
| Enable ThinPrint     | Off*                     | Print using ThinPrint.                                     |
|                      | On                       |  |
| Port Number          | <b>4000–4999</b> (4000*) | Set the port number for the ThinPrint server.              |
| Bandwidth (bits/sec) | <b>100–1000000</b> (0*)  | Set the speed to transmit data in a ThinPrint environment. |
| Packet Size (kbytes) | 0-64000 (0*)             | Set the packet size for data transmission.                 |

**Note:** An asterisk (\*) next to a value indicates the factory default setting.

## **USB**

| Menu item       | Settings     | Description   |
|-----------------|--------------|---|
| PCL SmartSwitch | Off<br>On*   | Set the printer to switch to PCL emulation when a print job received through a USB port requires it, regardless of the default printer language.  Note: When this setting is disabled, the printer does not examine incoming data and uses the default printer language specified in the Setup menu.        |
| PS SmartSwitch  | Off<br>On*   | Set the printer to switch to PostScript emulation when a print job received through a USB port requires it, regardless of the default printer language.  Note: When this setting is disabled, the printer does not examine incoming data and uses the default printer language specified in the Setup menu. |
| Job Buffering   | Off*<br>On   | Temporarily store jobs on the storage drive before printing.  Note: This menu item appears only when a storage drive is installed.  |
| Mac Binary PS   | Auto* On Off | Set the printer to process Macintosh binary PostScript emulation print jobs.  Notes  • Auto—Processes print jobs from computers using either Windows or Macintosh operating systems.  • Off—Filters PostScript emulation print jobs using the standard protocol.  |
| Enable USB Port | Off<br>On*   | Enable the front and rear USB ports.  |

## **Restrict external network access**

| Menu item                        | Settings                     | Description   |
|----------------------------------|------------------------------|---|
| Restrict external network access | Off*<br>On                   | Restrict access to network sites.                                 |
| External network address         | The setting is user-defined. | Specify the network addresses with restricted access.             |
| Email address for notification   | The setting is user-defined. | Specify an email address to send a notification of logged events. |
| Ping frequency                   | <b>1–300</b> (10*)           | Specify the network query interval in seconds.                    |
| Subject<br>Message               | The setting is user-defined. | Specify the subject and message of the notification email.        |

# Security

# **Login Methods**

# **Manage Permissions**

| Menu item            | Settings   | Description   |
|----------------------|--|---|
| Function Access      | Access Address Book in Apps  Modify Address Book  Manage Shortcuts  Create Profiles  Manage Bookmarks  Flash Drive Print  Flash Drive Color Printing  Held Jobs Access  Use Profiles  Cancel Jobs at the Device  Change Language  Internet Printing Protocol (IPP)  B/W Print  Color Print | Specify the printer functions that the user can access.  Note: Some menu items appear only when a storage drive is installed. |
| Administrative Menus | Security Menu Network/Ports Menu Paper Menu Reports Menu Function Configuration Menus Supplies Menu Option Card Menu SE Menu Device Menu   | Control access to the printer menu settings.  |

| Menu item         | Settings  | Description  |
|-------------------|---|--|
| Device Management | Remote Management Firmware Updates Apps Configuration | Specify the <b>Device Management</b> functions that the user can access. |
|                   | Embedded Web Server<br>Access                         |  |
|                   | Import / Export All Settings Out of Service Erase     |  |
|                   | Cloud Services<br>Enrollment                          |  |
| Apps              | New Apps<br>Slideshow                                 | Control access to the printer apps.                                      |
|                   | Change Wallpaper<br>Screen Saver                      |  |

### **Local Accounts**

| Menu item                            | Submenu Item                                  | Settings                     | Description   |
|--------------------------------------|---|------------------------------|---|
| Manage<br>Groups/<br>Permissio<br>ns | Add Group                                     | The setting is user-defined. | Specify the groups that have access to printer functions, administrative menus, printer management options, and apps. |
|                                      | All Users                                     | Import<br>Access<br>Controls | Import access controls from accounts enrolled in the printer.   |
| Add User                             | Username/<br>Password<br>Username<br>Password | The setting is user-defined. | Add a user and specify the login method to the printer.   |

## **Default Login Methods**

Note: This menu appears only when the Local Accounts menu is configured.

| Menu item     | Settings                                      | Description   |
|---------------|---|---|
| Control Panel | Username/<br>Password<br>Username<br>Password | Specify the default login method to access the control panel. |
| Browser       | Username/<br>Password<br>Username<br>Password | Specify the default login method to access the browser.       |

## **Schedule USB Devices**

| Menu item | Submenu items       | Settings         | Description                            |
|-----------|---------------------|------------------|--|
| Schedules | Add New<br>Schedule | Save<br>Schedule | Schedule access to the front USB port. |
|           |                     | Action           |  |
|           |                     | Day(s)           |  |
|           |                     | Time             |  |

# **Security Audit Log**

| Menu item            | Settings                     | Description   |
|----------------------|------------------------------|---|
| Enable Audit         | Off*<br>On                   | Set the printer to record the events in the secure audit log and remote syslog.           |
| Enable Remote Syslog | Off*<br>On                   | Set the printer to send audit logs to a remote server.                                    |
| Remote Syslog Server | The setting is user-defined. | Specify the remote syslog server.   |
| Remote Syslog Port   | <b>1–65535</b> (514*)        | Specify the port over which the printer sends logged events to a remote server.           |
| Remote Syslog Method | Normal UDP* Stunnel          | Identify the protocol that the printer uses to transmit logged events to a remote server. |

| lenu item              | Settings  | Description   |  |
|------------------------|---|---|--|
| Remote Syslog Facility | 0 - Kernel Messages                             | Specify a Facility value that the printer uses when sending log events to the remote syslog server. |  |
|                        | 1 - User-Level Messages                         |   |  |
|                        | 2 - Mail System                                 |   |  |
|                        | 3 - System Daemons                              |   |  |
|                        | 4 - Security/Authorization<br>Messages*         |   |  |
|                        | 5 - Messages Generated<br>Internally by Syslogs |   |  |
|                        | 6 - Line Printer<br>Subsystem                   |   |  |
|                        | 7 - Network News<br>Subsystem                   |   |  |
|                        | 8 - UUCP Subsystem                              |   |  |
|                        | 9 - Clock Daemon                                |   |  |
|                        | 10 - Security/<br>Authorization Messages        |   |  |
|                        | 11 - FTP Daemon                                 |   |  |
|                        | 12 - NTP Subsystem                              |   |  |
|                        | 13 - Log Audit                                  |   |  |
|                        | 14 - Log Alert                                  |   |  |
|                        | 15 - Clock Daemon                               |   |  |
|                        | 16 - Local Use 0 (local0)                       |   |  |
|                        | 17- Local Use 1 (local1)                        |   |  |
|                        | 18 - Local Use 2 (local2)                       |   |  |
|                        | 19 - Local Use 3 (local3)                       |   |  |
|                        | 20 - Local Use 4 (local4)                       |   |  |
|                        | 21 - Local Use 5 (local5)                       |   |  |
|                        | 22 - Local Use 6 (local6)                       |   |  |
|                        | 23 - Local Use 7 (local7)                       |   |  |

| Menu item                           | Settings  | Description  |
|-------------------------------------|---|--|
| Severity of Events to Log           | <ul> <li>0 - Emergency</li> <li>1 - Alert</li> <li>2 - Critical</li> <li>3 - Error</li> <li>4 - Warning*</li> <li>5 - Notice</li> <li>6 - Informational</li> <li>7 - Debug</li> </ul> | Specify the severity value of each event.  |
| Remote Syslog<br>Non-Logged Events  | Off*<br>On  | Set the printer to send any applicable events.   |
| Admin's Email Address               | The setting is user-defined.  | Specify the email address of the printer administrator that are notified of certain log events.                  |
| Email Log Cleared Alert             | Off*<br>On  | Set the printer to send an email to the administrator every time a log is deleted.                               |
| Email Log Wrapped Alert             | Off*<br>On  | Set the printer to send the administrator an email when log entries are wrapping.                                |
| Log Full Behaviorr                  | Wrap Over Oldest Entries* Email Log Then Delete All Entries   | Determine how the printer resolves log storage issues when the log fills its allotted memory.                    |
| Email % Full Alert                  | Off*<br>On  | Set the printer to send the administrator an email when the log fills its allotted memory.                       |
| % Full Alert Level                  | <b>1–99</b> (90*)   | Determine if the space occupied by the log equals or exceeds the value of the full alert level.                  |
| Email Log Exported Alert            | Off*<br>On  | Send an email notification to the administrator when a log is exported.  |
| Email Log Settings<br>Changed Alert | Off*<br>On  | Set the printer to send an email to the administrator when the value of the <b>Enable Audit</b> menu is changed. |

| Menu item              | Settings                                | Description  |
|------------------------|---|--|
| Log Line Endings       | LF (\n)* CR (\r) CRLF (\r\n)            | Determine how the printer handles line endings in the log file, depending on the operating system that the file is parsed or viewed. |
| Digitally Sign Exports | Off*                                    | Set the printer to sign exported security logs automatically.  |
| Clear Log              | The setting is user-defined.            | Delete all audit logs.   |
| Export Log             | Syslog (RFC 5424) Syslog (RFC 3164) CSV | Export logs from the printer or flash drive.   |

**Note:** An asterisk (\*) next to a value indicates the factory default setting.

### **Login Restrictions**

Note: An asterisk (\*) next to a value indicates the factory default setting.

| Menu item            | Settings                             | Description  |
|----------------------|--------------------------------------|--|
| Login failures       | <b>1</b> to <b>10</b> (3*)           | Specify the number of failed login attempts before the user is locked out.   |
| Failure time frame   | 1 to 60 minutes (5*)                 | Specify the time frame that failed login attempts are allowed before the user is locked out.                                       |
| Lockout time         | <b>1</b> to <b>60 minutes</b> (5*)   | Specify the amount of time where no logins are allowed.  |
| Web Login<br>Timeout | <b>1</b> to <b>120 minutes</b> (10*) | Specify the amount of time that a remote interface such as a web page can remain idle before the user is logged off automatically. |

### **Confidential Print Setup**

Note: An asterisk (\*) next to a value indicates the factory default setting.

| Menu item                   | Settings  | Description  |
|-----------------------------|---|--|
| Max Invalid PIN             | 2 to 10   | Note: When the limit is reached, the print jobs for that username are deleted.   |
| Confidential Job Expiration | Off* 1 Hour 4 Hours 24 Hours 72 Hours 1 Week      | Notes  • The types of held jobs are Confidential, Repeat, Reserve, and Verify. • If the expiration time setting is changed while confidential print jobs reside on the printer memory or hard disk, then the expiration time for those print jobs does not change to the new default value. • If the printer is turned off, then all confidential jobs held in the printer memory are deleted. |
| Repeat Job<br>Expiration    | Off*  1 Hour  4 Hours  24 Hours  72 Hours  1 Week | Set the expiration time for print jobs that you want to repeat.  |
| Verify Job<br>Expiration    | Off*  1 Hour  4 Hours  24 Hours  72 Hours  1 Week | Set the expiration time for printing a copy of a job for you to check its quality before printing the remaining copies.  |

| Menu item                      | Settings                                     | Description  |
|--------------------------------|--|--|
| Reserve Job<br>Expiration      | Off* 1 Hour 4 Hours 24 Hours 72 Hours 1 Week | Set the expiration time for jobs that you want to store in the printer for printing later. |
| Require All Jobs<br>to be Held | Off*<br>On                                   | Set the printer to hold all print jobs.  |
| Keep duplicate documents       | Off*<br>On                                   | Set the printer to keep all documents with the same file name.                             |

# **Encryption**

| Menu item                    | Settings   | Description   |
|------------------------------|--|---|
| Internal Storage             | The setting is a read-only information.              | Show the encryption status of the internal storage.                     |
| Hard Disk                    | The setting is a read-only                           | Show the encryption status of the hard disk.                            |
|                              | information.   | <b>Note:</b> This menu item appears only when a hard disk is installed. |
| Intelligent Storage<br>Drive | gent Storage The setting is a read-only information. | Show the encryption status of the intelligent storage drive (ISD).      |
|                              |  | <b>Note:</b> This menu item appears only when an ISD is installed.      |
|                              |  |   |

## **Erase Temporary Data Files**

Note: An asterisk (\*) next to a value indicates the factory default setting.

| Menu item                | Settings                   | Description   |
|--------------------------|----------------------------|---|
| Stored in onboard memory | Off*<br>On                 | Set the printer to erase all the data of a job from its memory after the job is finished.                           |
| Stored on hard<br>disk   | 1 Pass Erase* 3 Pass Erase | Specify the method that the printer uses to erase all the data of a job from the hard disafter the job is finished. |
| 7 Pass E                 | 7 Pass Erase               | <b>Note:</b> This menu item appears only when a hard disk is installed.   |
|                          |                            |   |

## **Solutions LDAP Settings**

Note: An asterisk (\*) next to a value indicates the factory default setting.

| Menu item                        | Settings   | Description  |
|----------------------------------|------------|--|
| Follow LDAP<br>Referrals         | Off*<br>On | Search the different servers in the domain for the logged-in user account. |
| LDAP Certificate<br>Verification | Yes<br>No* | Enable verification of LDAP certificates.                                  |

### Miscellaneous

| Menu item                         | Settings                    | Description  |
|-----------------------------------|-----------------------------|--|
| Protected Features                | Atures Show* Hide           | Show all the features that Function Access Control (FAC) protects regardless of the security permission that the user has. |
|                                   |                             | Note: Hide displays only FAC-protected features that the user has access.  |
| Print Permission                  | Off*<br>On                  | Require the user to log in before printing.  |
| Default Print Permission<br>Login | Username/Password* Username | Set the default login for <b>Print Permission</b> .  |

| Menu item   | Settings                         | Description  |
|---|----------------------------------|--|
| Security Reset Jumper   | Enable "Guest" access* No Effect | Notes  • Enable  "Guest"  access gives  anyone  access to all  aspects of the  printer.  • No Effect  may make  access to the  printer  impossible  when the  required  security  information is  unavailable. |
| Use Intelligent Storage Drive for User Data  Minimum Password | Off On* 0-32 (0*)                | Enable the intelligent storage drive to store user data.  Note: This menu item is disabled when a hard disk is installed.  |
| Minimum Password<br>Length                                    | 0-32 (0*)                        | Specify the minimum password length that is used for internal accounts such as Password and Username/Password accounts.  |
| Enable Password/PIN<br>Reveal                                 | Off<br>On*                       | Show the password or personal identification number.   |

| Menu item   | Settings  | Description  |
|---|---|--|
| Allow Encryption of Service Nonvolatile Memory On | Enable the encryption of service nonvolatile memory in your device. |  |
|   |   | Note: This setting is available if Encrypt Service Nonvolatile Memory is disabled. |

Note: An asterisk (\*) next to a value indicates the factory default setting.

## **Cloud Services**

### **Cloud Services Enrollment**

| Menu item  | Settings                                | Description  |
|--|---|--|
| View More Information                            | The setting is a read-only information. | View more information on the usage of Lexmark Cloud Services.              |
| Enable communication with Lexmark Cloud Services | Off*<br>On                              | Enable the printer to communicate with Lexmark Cloud Services.             |
| View Current Status                              | The setting is a read-only information. | View the connection status between the printer and Lexmark Cloud Services. |

**Note:** An asterisk (\*) next to a value indicates the factory default setting.

## Reports

## **Menu Settings Page**

| Menu item          | Description                                     |
|--------------------|---|
| Menu Settings Page | Print a report that contains the printer menus. |

## **Device**

| Menu item          | Description   |
|--------------------|---|
| Device Information | Print a report that contains information about the printer.                               |
| Device Statistics  | Print a report about supply status, paper count, job information, and more.               |
| Profiles List      | Print a list of profiles that are stored in the printer.                                  |
| Asset Report       | Print a diagnostic tool for print problems.   |
|                    | <b>Note:</b> To avoid clipping the content, print the report on letter- or A4-size paper. |
|                    |   |

## **Print**

| Menu item       | Settings                         | Description  |
|-----------------|----------------------------------|--|
| Print Fonts     | PCL Fonts PS Fonts               | Print samples and information about the fonts that are available in each printer language.   |
| Print Demo      | Demo Page                        | Print a diagnostic tool for print problems.  |
|                 |                                  | <ul> <li>Notes</li> <li>To avoid clipping the content, print the report on letter- or A4-size paper.</li> <li>This menu item appears only when the printer has a demo page installed.</li> </ul> |
| Print Directory | The setting is user-<br>defined. | Print a report that shows the resources that are stored in the flash drive or hard disk.   |

### **Network**

| Menu item                      | Description  |
|--------------------------------|--|
| Network Setup Page             | Print a page that shows the configured network and wireless settings on the printer.                 |
|                                | <b>Note:</b> This menu item appears only in network printers or printers connected to print servers. |
| Wi-Fi Direct Connected Clients | Print a page that shows the list of devices that are connected to the printer using Wi-Fi Direct.    |
|                                | <b>Note:</b> This menu item appears only when <b>Enable Wi-Fi Direct</b> is set to <b>On</b> .       |
|                                |  |

# **Troubleshooting**

| Menu item                | Description   |
|--------------------------|---|
| Print Quality Test Pages | Print sample pages to identify and correct print quality defects. |

# |Forms Merge

### **Notes**

- This menu item appears only when a storage drive is installed.
- An asterisk (\*) next to a value indicates the factory default setting.

| Menu item  | Submenu item | Settings             | Description                                    |
|------------|--------------|----------------------|--|
| Merge Mode | N/A          | Print*  Data Capture | Specify the mode of operation for Forms Merge. |
|            |              | Disabled             |  |

| Menu item                         | Submenu item          | Settings  | Description   |
|-----------------------------------|-----------------------|---|---|
| Data Capture<br>Target            | N/A                   | Flash*  | Set the target destination where the captured data is forwarded.  Note: This menu item appears only when Merge Mode is set to Data Capture. |
| Print Port and<br>Filter Settings | Network Port          | On*<br>Off  | Enable Forms Merge to process all data that are sent to the network port.   |
|                                   | Network Filter        | Disabled* NULL OFIS OFIS+NULL OFIS+AS400 AS400 PCL ZPL ZPLF | Specify the network filter for all data that are sent to the printer.   |
|                                   | USB Port              | On*<br>Off  | Enable Forms Merge to process all data that are sent to the USB port.   |
|                                   | USB Filter            | Disabled* NULL OFIS OFIS+NULL OFIS+AS400 AS400 PCL ZPL ZPLF | Specify the USB filter for all data that are sent to the printer.   |
|                                   | Local Port<br>Timeout | <b>1</b> to <b>100</b> (10*)                                | Specify the timeout value for Forms Merge jobs that are sent to the local port.   |

| Menu item     | Submenu item        | Settings   | Description   |
|---------------|---------------------|------------|---|
| Miscellaneous | Print All Forms     | Start      | Print all form sets that are stored in the intelligent storage drive or hard disk.  |
|               | Error Page<br>Print | On*<br>Off | Enable printing of an error page when an error is encountered in a Forms Merge job. |

# | Printing the Menu Settings Page

- 1. From the control panel, navigate to **Settings > Reports**.
- 2. Select Menu Settings Page.

## Maintain the printer

### Checking the status of parts and supplies



- 1. From the upper-right corner of the control panel, select
- 2. View the status of the printer parts and supplies.

Note: You can also select



to check notifications that require user intervention.

## Configuring supply notifications

1. Open a web browser, and then type the printer IP address in the address field.

#### **Notes**

- View the printer IP address on the printer home screen. The IP address appears as four sets of numbers separated by periods, such as 123.123.123.
- If you are using a proxy server, then temporarily disable it to load the web page correctly.
- 2. Click Settings > Device > Notifications.
- 3. Click Custom Supply Notifications.
- 4. Select a notification for each supply item.
- 5. Apply the changes.

### Setting up email alerts

Open a web browser, and then type the printer IP address in the address field.

#### **Notes**

- View the printer IP address on the printer home screen. The IP address appears as four sets of numbers separated by periods, such as 123.123.123.
- If you are using a proxy server, then temporarily disable it to load the web page correctly.
- 2. Click Settings > Device > Notifications.
- 3. Click **Email Alert Setup**, and then configure the settings.

**Note:** For more information on SMTP settings, contact your email provider.

- 4. Apply the changes.
- 5. Click **Setup Email Lists and Alerts**, and then configure the settings.
- 6. Apply the changes.

### Generating reports and logs

- 1. From the control panel, navigate to **Settings > Reports**.
- 2. Select the report or log that you want to print.
  - Menu Settings Page—Show the current printer preferences, settings, and configurations.
  - Device

**Device Information**—Show the printer serial number, installed solutions, and fax. **Device Statistics**—Show supply status, total printed sheets, and printer job information.

**Profiles List**—Show a list of profiles or shortcuts that are stored in the printer. **Asset Report**—Show the report containing printer asset information, such as serial number and model name.

Print

**Print Fonts**—Show the fonts that are available in each printer language.

**Print Demo**—Show the demo files that are available in the firmware, the flash option, and the disk option.

**Print Directory**—Show the resources that are stored on the flash drive, hard disk, or intelligent storage drive (ISD).

**Note:** The report appears only when a flash drive, a printer hard disk, or an ISD is installed.

#### Network

**Network Setup Page**—Show the configured network and wireless settings on the printer.

**Note:** This report appears only in network printers and printers connected to print servers.

**Wi-Fi Direct Connected Clients**—Show the list of devices that are connected to the printer using Wi-Fi Direct.

**Note:** This report appears only when **Enable Wi-Fi Direct** is set to **On**.

### Ordering parts and supplies

### **Contact information and precaution**

To order supplies in the U.S., contact Lexmark at 1-800-539-6275 for information about Lexmark authorized supplies dealers in your area. In other countries or regions, go to <a href="https://www.lexmark.com">www.lexmark.com</a> or contact the place where you purchased the printer.

**Note:** All life estimates for printer supplies assume printing on letter- or A4-size plain paper.

### Warning—Potential Damage

Failure to maintain optimum printer performance, or to replace parts and supplies, may cause damage to your printer.

### **Using genuine Lexmark parts and supplies**

Your Lexmark printer is designed to function best with genuine Lexmark parts and supplies. Use of third-party supplies or parts may affect the performance, reliability, or life of the printer and its imaging components. It can also affect warranty coverage. Damage caused by the use of third-party parts and supplies is not covered by the warranty. All life indicators are designed to function with Lexmark parts and supplies, and may deliver unpredictable results if third-party parts and supplies are used. Imaging component usage beyond the intended life may damage your Lexmark printer or its associated components.

#### Warning—Potential Damage

Supplies and parts without Return Program agreement terms may be reset and remanufactured. However, the manufacturer's warranty does not cover any damage caused by non-genuine supplies or parts. Resetting counters on the supply or part without proper remanufacturing can cause damage to your printer. After resetting the supply or part counter, your printer may display an error indicating the presence of the reset item.

### Ordering a toner cartridge

#### **Notes**

- The estimated cartridge yield is based on the ISO/IEC 19798 standard.
- Extremely low print coverage for extended periods of time may negatively affect actual yield.

### **Return Program toner cartridges**

| Item    | United<br>States,<br>Canada,<br>Australia,<br>and New<br>Zealand | European<br>Union,<br>European<br>Economic<br>Area,<br>Iceland,<br>Liechtenstei<br>n, Norway,<br>Switzerland | Rest of Asia<br>Pacific | Latin<br>America,<br>Puerto Rico,<br>and Mexico | Rest of Europe, Middle East, Africa, Central Eastern Europe, Commonwe alth of Independent States |
|---------|--|--|-------------------------|---|--|
| Cyan    | 77L10C0  | 77L20C0  | 77L30C0                 | 77L40C0   | 77L50C0  |
| Magenta | 77L10M0  | 77L20M0  | 77L30M0                 | 77L40M0   | 77L50M0  |
| Yellow  | 77L10Y0  | 77L20Y0  | 77L30Y0                 | 77L40Y0   | 77L50Y0  |
| Black   | 77L10K0  | 77L20K0  | 77L30K0                 | 77L40K0   | 77L50K0  |

For more information on countries in each region, go to www.lexmark.com/regions.

### **High Yield Return Program toner cartridges**

| Item    | United<br>States,<br>Canada,<br>Australia,<br>and New<br>Zealand | European<br>Union,<br>European<br>Economic<br>Area,<br>Iceland,<br>Liechtenstei<br>n, Norway,<br>Switzerland | Rest of Asia<br>Pacific | Latin<br>America,<br>Puerto Rico,<br>and Mexico | Rest of Europe, Middle East, Africa, Central Eastern Europe, Commonwe alth of Independent States |
|---------|--|--|-------------------------|---|--|
| Cyan    | 77L1HC0  | 77L2HC0  | 77L3HC0                 | 77L4HC0   | 77L5HC0  |
| Magenta | 77L1HM0  | 77L2HM0  | 77L3HM0                 | 77L4HM0   | 77L5HM0  |
| Yellow  | 77L1HY0  | 77L2HY0  | 77L3HY0                 | 77L4HY0   | 77L5HY0  |
| Black   | 77L1HK0  | 77L2HK0  | 77L3HK0                 | 77L4HK0   | 77L5HK0  |

For more information on countries in each region, go to www.lexmark.com/regions.

### **High Yield Regular toner cartridges**

| Item    | Worldwide |
|---------|-----------|
| Cyan    | 77L0H20   |
| Magenta | 77L0H30   |
| Yellow  | 77L0H40   |

### Maintain the printer

| Item  | Worldwide |
|-------|-----------|
| Black | 77L0H10   |

For more information on countries in each region, go to www.lexmark.com/regions.

### Ordering a black imaging unit

| Item                              | Part number |
|-----------------------------------|-------------|
| Return Program black imaging unit | 77L0ZK0     |
| Black imaging unit                | 77L0Z10     |

## Ordering a color imaging kit

| Item                             | Part number |
|----------------------------------|-------------|
| Return Program color imaging kit | 77L0ZV0     |
| Color imaging kit                | 77L0Z50     |

### Ordering the waste toner bottle

| Item               | Part number |
|--------------------|-------------|
| Waste toner bottle | 77L0W00     |

### Ordering a staple cartridge

| Item                                   | Part number |
|--|-------------|
| Staple cartridge (4-pack) <sup>1</sup> | 20L7500     |
| Staple cartridge (3-pack) <sup>2</sup> | 25A0013     |

 $<sup>^{\</sup>mathrm{1}}$  Available only for the booklet maker.

### Ordering a maintenance kit

Match the maintenance kit to the printer voltage.

<sup>&</sup>lt;sup>2</sup> Available only for the booklet finisher, staple finisher, and staple, hole punch finisher.

#### **Notes**

- Using certain types of paper may require more frequent replacement of the maintenance kit.
- The maintenance kit includes a fuser and pick tires. These parts may be individually ordered and replaced if necessary.

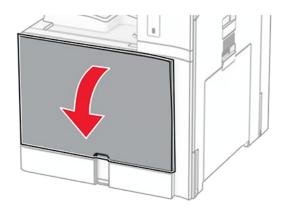
| Item  | Part number |
|---|-------------|
| 100 V Return Program fuser maintenance kit, Type 02     | 41X5654     |
| 110-120 V Return Program fuser maintenance kit, Type 00 | 41X5655     |
| 220-240 V Return Program fuser maintenance kit, Type 01 | 41X5656     |
| 100 V Regular fuser maintenance kit, Type 12            | 41X6053     |
| 110-120 V Regular fuser maintenance kit,<br>Type 10     | 41X6051     |
| 220-240 V Regular fuser maintenance kit,<br>Type 11     | 41X6052     |

**Note:** Only an authorized service technician can replace the maintenance kit. Contact your service provider.

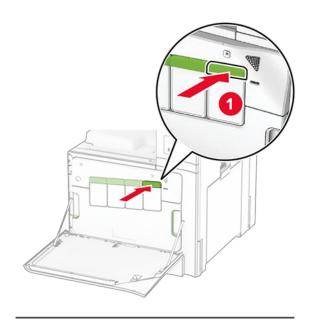
## Replacing parts and supplies

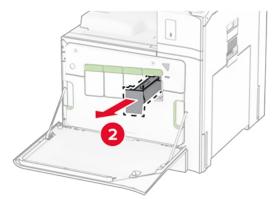
### Replacing a toner cartridge

1. Open the front door.

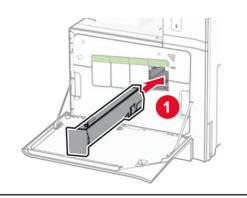


2. Remove the used toner cartridge.





- 3. Unpack the new toner cartridge.
- 4. Insert the new toner cartridge until it clicks into place.

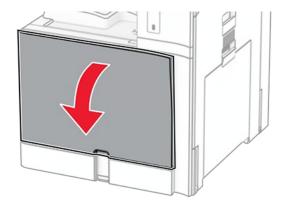




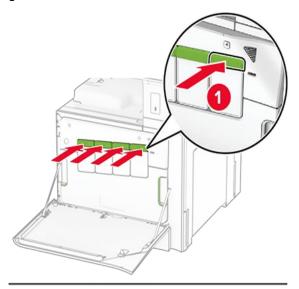
5. Close the door.

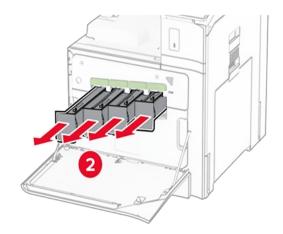
## Replacing the black imaging unit

1. Open the front door.

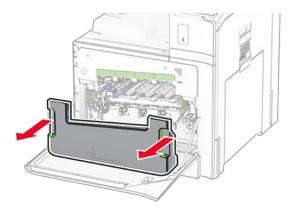


2. Remove the toner cartridges.

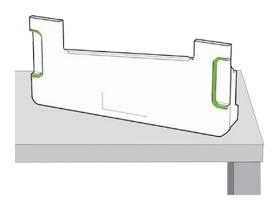




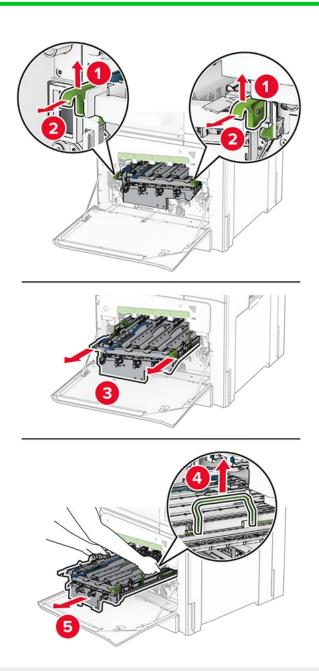
3. Remove the waste toner bottle.



**Note:** To avoid spilling the toner, place the bottle in an upright position.



4. Remove the imaging kit.

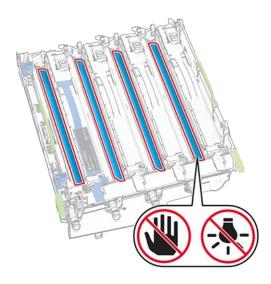


### **Warning—Potential Damage**

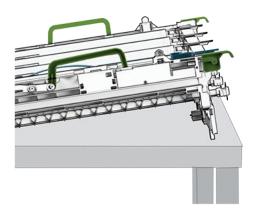
Do not expose the imaging kit to direct light. Extended exposure to light may cause print quality problems.

### **Warning—Potential Damage**

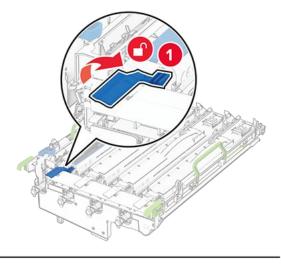
Do not touch the photoconductor drum. Doing so may affect the quality of future print jobs.

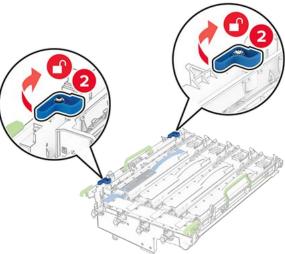


**Note:** To avoid scratching or damaging the photoconductor drum, place the imaging kit on a clean, flat surface and in an upright position.

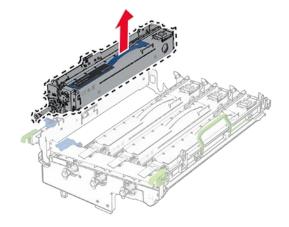


5. Unlock the used black imaging unit.

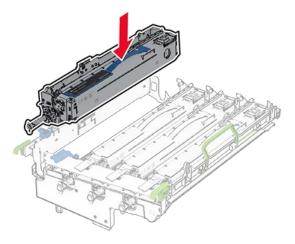




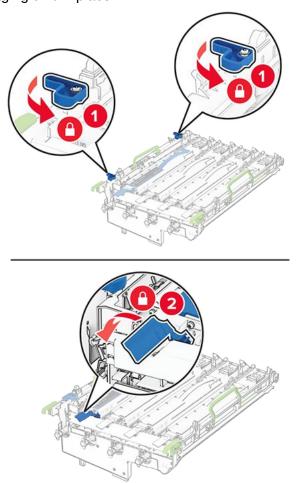
6. Remove the used black imaging unit.



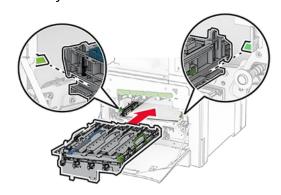
- 7. Unpack the new black imaging unit.
- 8. Insert the new black imaging unit.



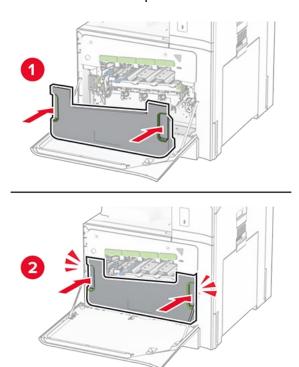
9. Lock the new black imaging unit in place.



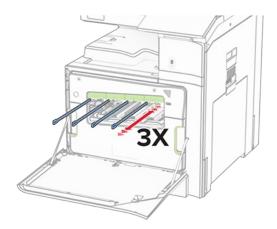
10. Insert the imaging kit until it is fully seated.



11. Insert the waste toner bottle until it clicks into place.

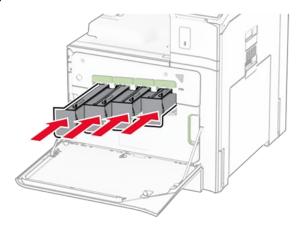


12. Gently pull out the printhead wipers, and then clean the printhead lenses.



For more information on cleaning the printhead lenses, see Cleaning the printhead lenses on page 419.

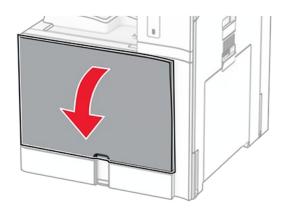
13. Insert the toner cartridges.



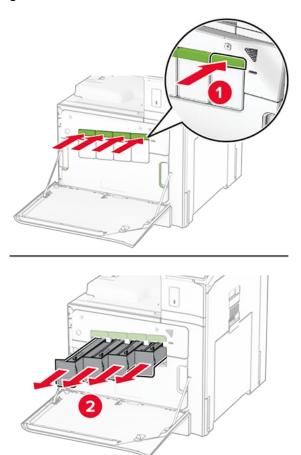
14. Close the door.

## Replacing the color imaging kit

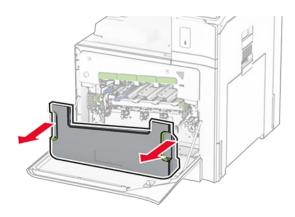
1. Open the front door.



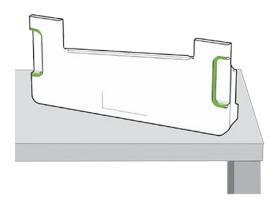
2. Remove the toner cartridges.



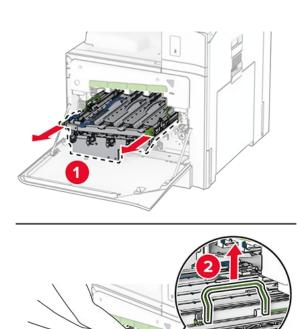
3. Remove the waste toner bottle.



**Note:** To avoid spilling the toner, place the bottle in an upright position.

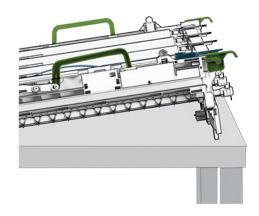


4. Remove the used imaging kit.

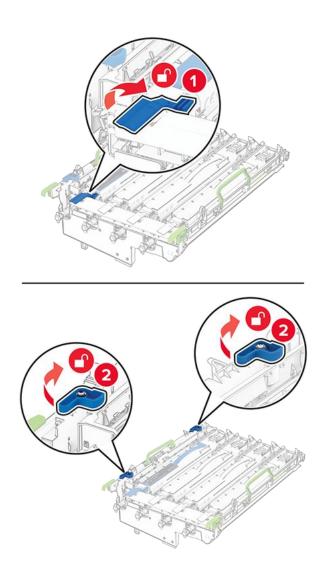




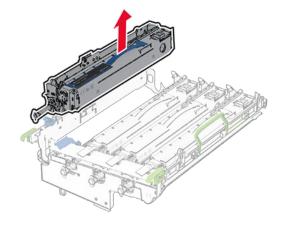
**Note:** To avoid scratching or damaging the photoconductor drum, place the imaging kit on a clean, flat surface and in an upright position.



5. Unlock the black imaging unit.



6. Remove the black imaging unit.



**Note:** Do not throw away the black imaging unit. It will be installed on the new imaging kit.

7. Unpack the new imaging kit.

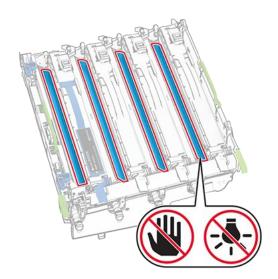
**Note:** The imaging kit includes the imaging basket and the cyan, magenta, and yellow developer units.

### **Warning—Potential Damage**

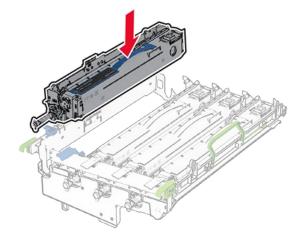
Do not expose the imaging kit to direct light. Extended exposure to light may cause print quality problems.

### Warning—Potential Damage

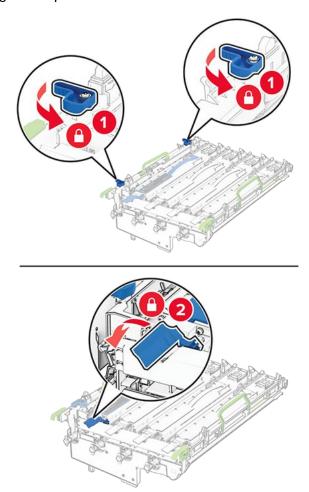
Do not touch the photoconductor drum. Doing so may affect the quality of future print jobs.



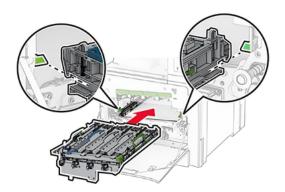
8. Insert the black imaging unit into the new imaging kit.



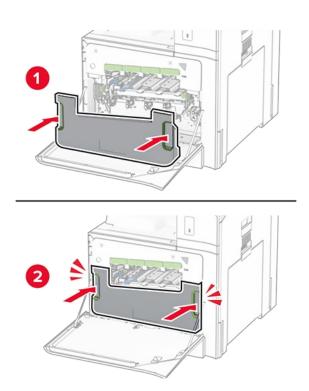
9. Lock the black imaging unit in place.



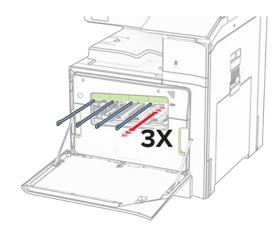
10. Insert the new imaging kit until it is fully seated.



11. Insert the waste toner bottle until it clicks into place.

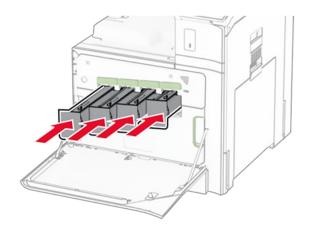


12. Gently pull out the printhead wipers, and then clean the printhead lenses.



For more information on cleaning the printhead lenses, see Cleaning the printhead lenses on page 419.

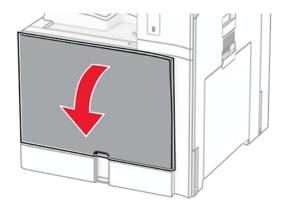
13. Insert the toner cartridges.



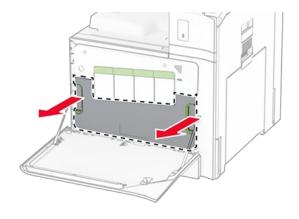
14. Close the door.

## Replacing the waste toner bottle

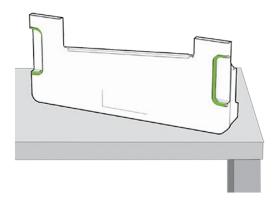
1. Open the front door.



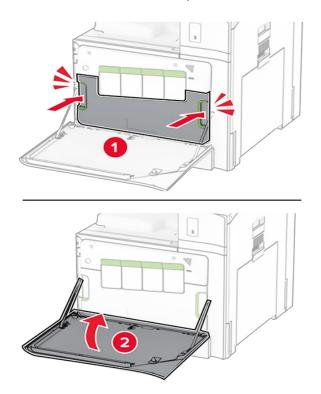
2. Remove the used waste toner bottle.



**Note:** To avoid spilling the toner, place the bottle in an upright position.

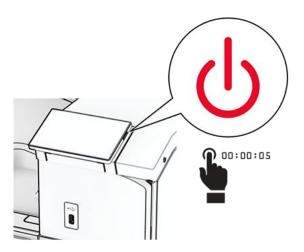


- 3. Unpack the new waste toner bottle.
- 4. Insert the new waste toner bottle until it clicks into place, and then close the door.



## Replacing the fuser

1. Turn off the printer.

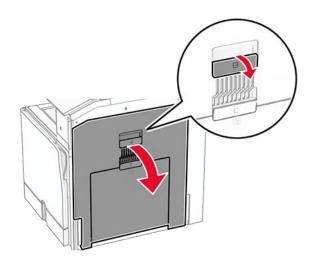


- 2. Unplug the power cord from the electrical outlet, and then from the printer.
- 3. Open door B.

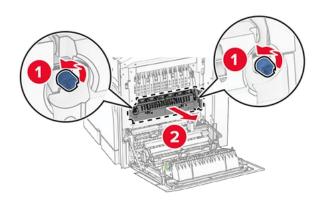


### **CAUTION—HOT SURFACE**

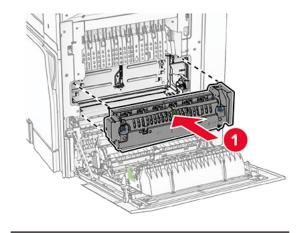
The inside of the printer might be hot. To reduce the risk of injury from a hot component, allow the surface to cool before touching it.

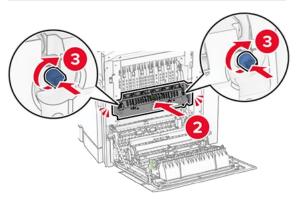


4. Loosen the screws, and then remove the used fuser.



- 5. Unpack the new fuser.
- 6. Insert the new fuser until it clicks into place, and then tighten the screws.





- 7. Close the door.
- 8. Connect one end of the power cord to the printer, and then the other end to the electrical outlet.



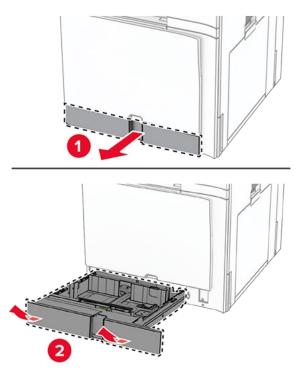
### **CAUTION—POTENTIAL INJURY**

To avoid the risk of fire or electrical shock, connect the power cord to an appropriately rated and properly grounded electrical outlet that is near the product and easily accessible.

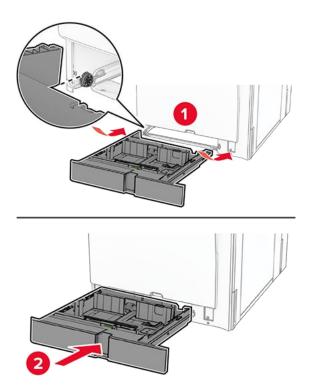
9. Turn on the printer.

### Replacing the tray insert

1. Pull out the used tray insert.

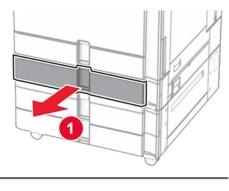


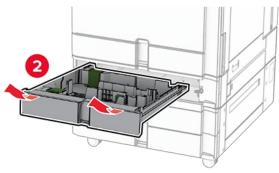
- 2. Unpack the new tray insert.
- 3. Insert the new tray insert.



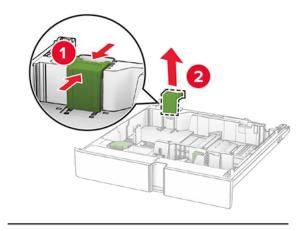
## Replacing the size guides in the optional 550-sheet tray

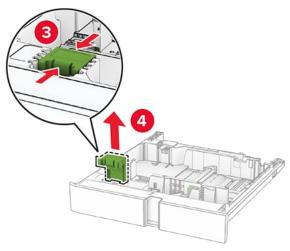
1. Pull out the tray.



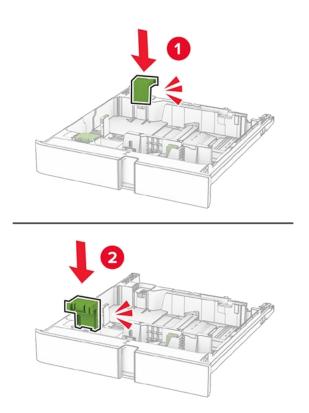


2. Remove the used size guides.





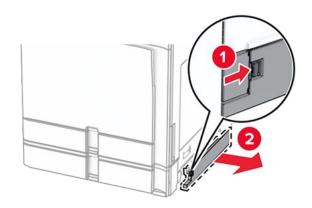
- 3. Unpack the new size guides.4. Insert the new size guides until they click into place.



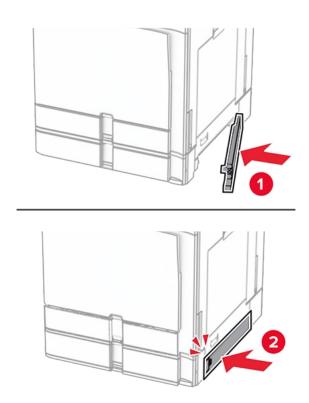
5. Insert the tray.

### Replacing the cover in the optional 550-sheet tray

1. Remove the used tray cover.

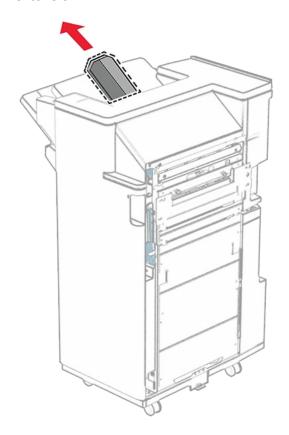


- 2. Unpack the new tray cover.
- 3. Insert the new tray cover until it clicks into place.



# Replacing the booklet finisher top bin extension

1. Remove the used top bin extension.



2. Unpack the new top bin extension.

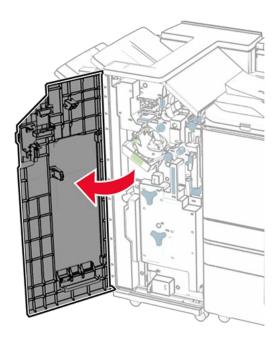
3. Insert the new top bin extension.



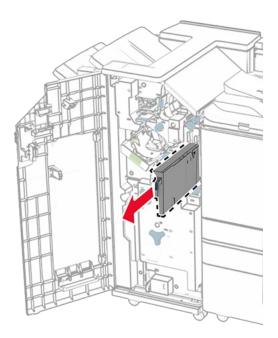
# Replacing the hole punch box

 $\mbox{\bf Note:}$  Depending on the finisher installed, the appearance of the hole punch box may vary.

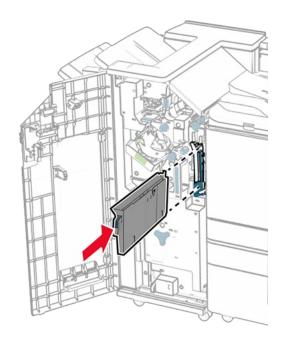
1. Open the finisher door.



2. Remove the used hole punch box.



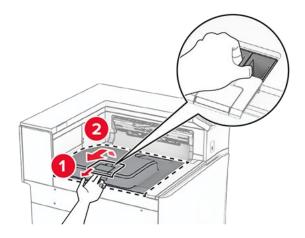
- 3. Unpack the new hole punch box.
- 4. Insert the new hole punch box.



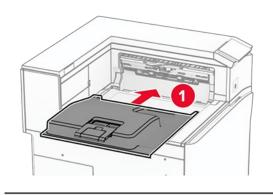
5. Close the finisher door.

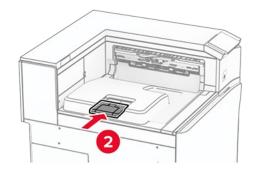
# Replacing the standard bin

1. Remove the used standard bin.



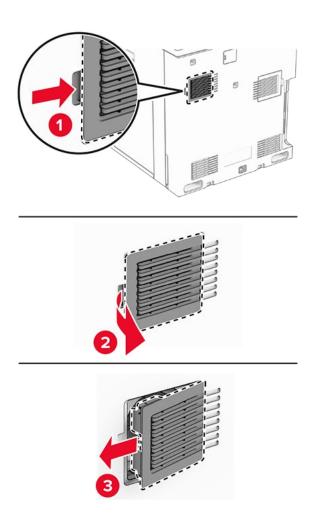
- 2. Unpack the new standard bin.
- 3. Attach the new standard bin.



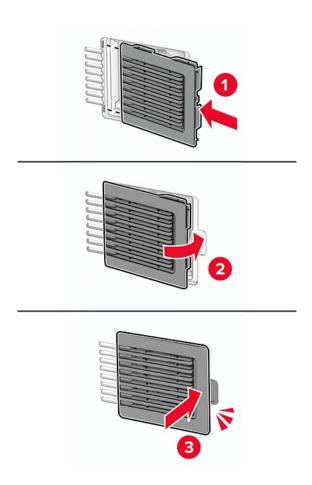


# Replacing the fan cover

1. Remove the used fan cover.

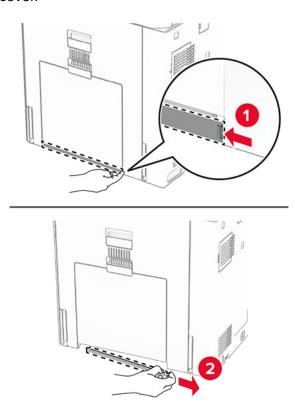


- 2. Unpack the new cover.
- 3. Insert the new cover until it clicks into place.

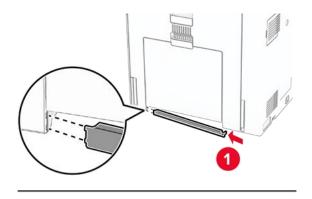


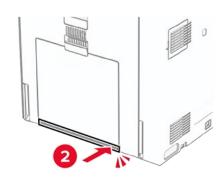
# Replacing the right cover

1. Remove the used right cover.



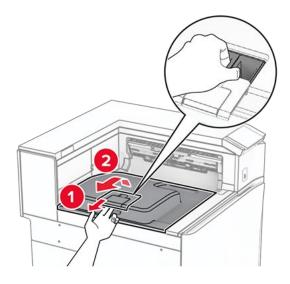
- 2. Unpack the new cover.
- 3. Insert the new cover until it clicks into place.



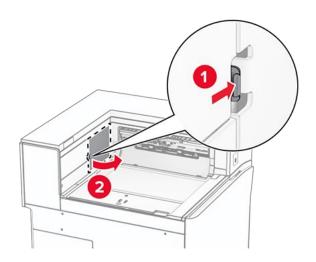


# Replacing the paper transport connector cover

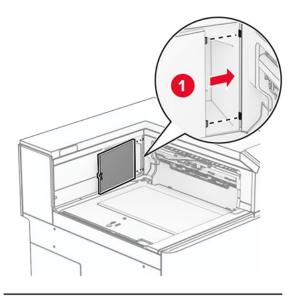
1. Remove the standard bin.

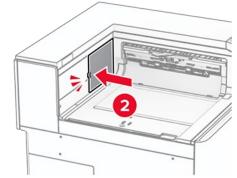


2. Remove the used paper transport connector cover.

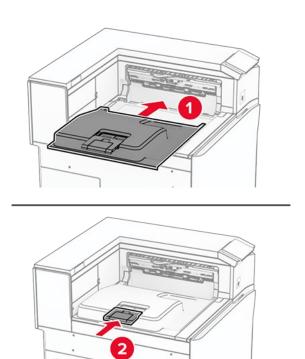


- 3. Unpack the new connector cover.
- 4. Attach the new connector cover until it clicks into place.





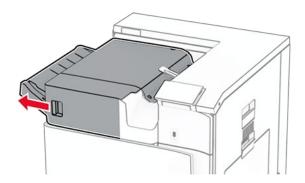
5. Attach the standard bin.



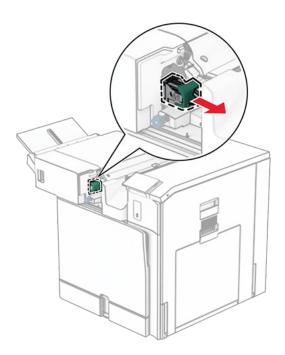
# Replacing the staple cartridge unit

### Replacing the staple cartridge in the staple finisher

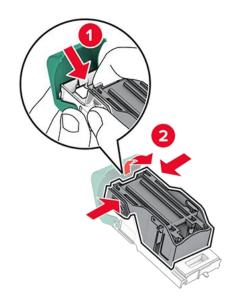
1. Grab handle F, and then slide the staple finisher to the left.



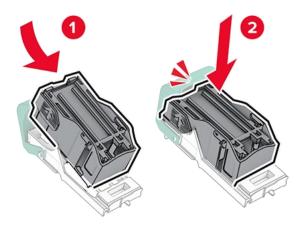
2. Remove the staple cartridge holder.



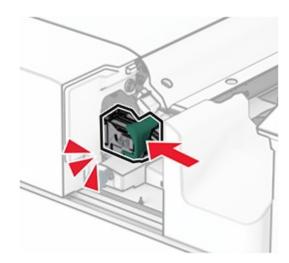
3. Remove the empty staple cartridge.



4. Insert the new staple cartridge until it clicks into place.



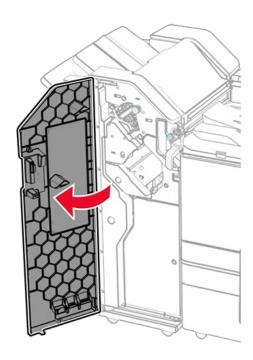
5. Insert the staple cartridge holder until it clicks into place.



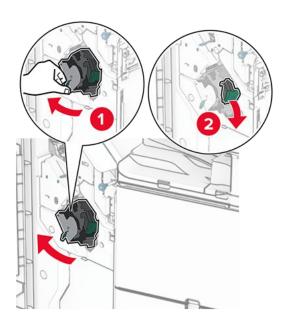
6. Slide the staple finisher to the right.

# Replacing the staple cartridge in the staple, hole punch finisher

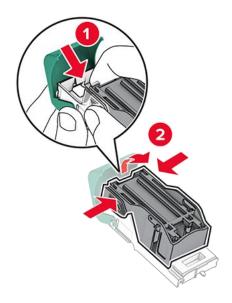
1. Open door H.



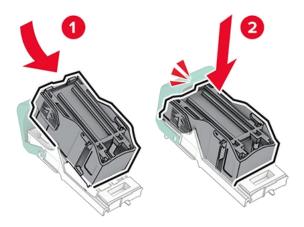
2. Pull out the green handle, and then remove the staple cartridge holder.



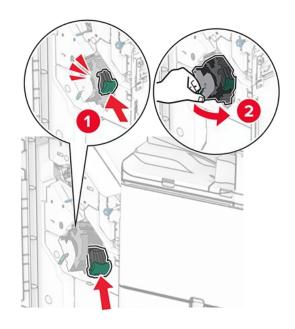
3. Remove the empty staple cartridge.



- 4. Unpack the new staple cartridge.
- 5. Insert the new staple cartridge until it clicks into place.



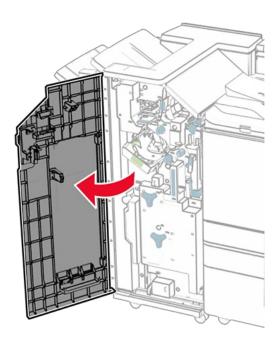
6. Insert the staple cartridge holder until it clicks into place.



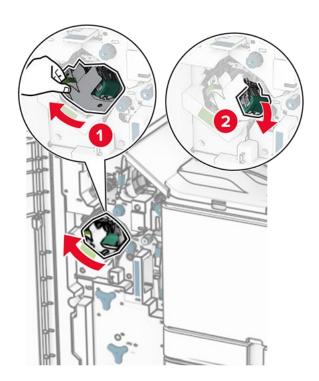
7. Close door H.

### Replacing the staple cartridge in the booklet finisher

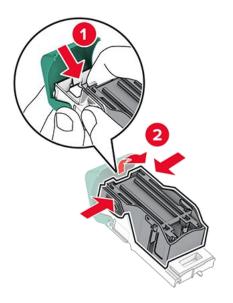
1. Open door H.



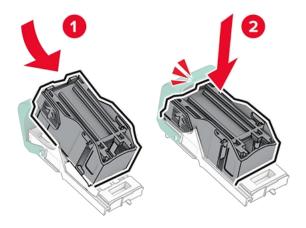
2. Pull out the green handle, and then remove the staple cartridge holder.



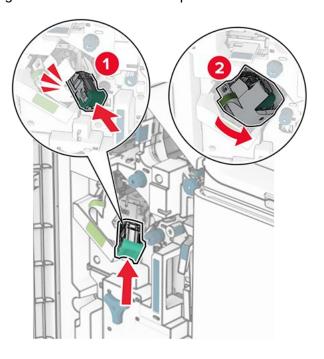
3. Remove the empty staple cartridge.



- 4. Unpack the new staple cartridge.
- 5. Insert the new staple cartridge until it clicks into place.



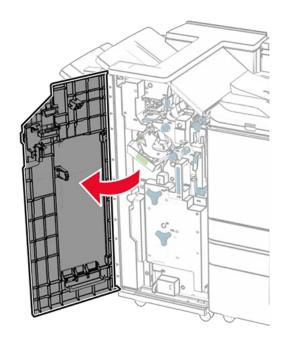
6. Insert the staple cartridge holder until it clicks into place.



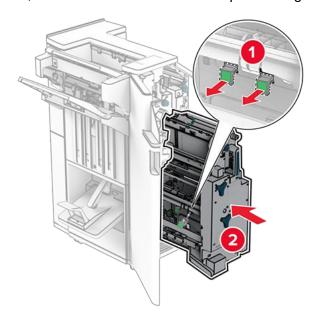
7. Close door H.

### Replacing the staple cartridge holders in the booklet finisher

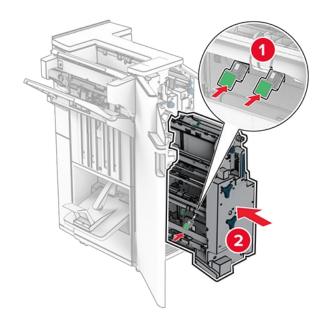
1. Open the finisher door.



2. Pull out the booklet maker, and then remove the used staple cartridge holders.



- 3. Unpack the new staple cartridge holders.
- 4. Insert the new staple cartridge holders.



5. Insert the booklet maker, and then close the finisher door.

### Resetting the supply usage counters

- 1. From the control panel, navigate to **Settings > Device > Maintenance > Configuration Menu > Supply Usage And Counters**.
- 2. Select the counter that you want to reset.

#### Warning—Potential Damage

Supplies and parts without Return Program agreement terms may be reset and remanufactured. However, the manufacturer's warranty does not cover any damage caused by non-genuine supplies or parts. Resetting counters on the supply or part without proper remanufacturing can cause damage to your printer. After resetting the supply or part counter, your printer may display an error indicating the presence of the reset item.

### |Cleaning printer parts

### Cleaning the printer



#### **CAUTION—SHOCK HAZARD**

To avoid the risk of electrical shock when cleaning the exterior of the printer, unplug the power cord from the electrical outlet and disconnect all cables from the printer before proceeding.

#### **Notes**

- Perform this task after every few months.
- Damage to the printer caused by improper handling is not covered by the printer warranty.
- 1. Turn off the printer, and then unplug the power cord from the electrical outlet.
- 2. Remove paper from the standard bin and multipurpose feeder.
- 3. Using a soft brush or vacuum, remove any dust, lint, and pieces of paper around the printer.
- 4. Using a damp, soft, lint-free cloth, wipe the outside of the printer.

#### **Notes**

- Do not use household cleaners or detergents, as they may damage the finish of the printer.
- Make sure that all areas of the printer are dry after cleaning.
- 5. Connect the power cord to the electrical outlet, and then turn on the printer.



#### **CAUTION—POTENTIAL INJURY**

To avoid the risk of fire or electrical shock, connect the power cord to an appropriately rated and properly grounded electrical outlet that is near the product and easily accessible.

### Cleaning the touch screen



#### **CAUTION—SHOCK HAZARD**

To avoid the risk of electric shock when cleaning the exterior of the printer, unplug the power cord from the electrical outlet and disconnect all cables from the printer before proceeding.

- 1. Turn off the printer, and then unplug the power cord from the electrical outlet.
- 2. Using a damp, soft, lint-free cloth, wipe the touch screen.

#### Notes

- Do not use household cleaners or detergents as they may damage the touch screen.
- Make sure that the touch screen is dry after cleaning.
- 3. Connect the power cord to the electrical outlet, and then turn on the printer.

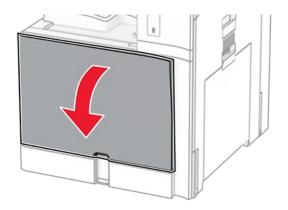


#### **CAUTION—POTENTIAL INJURY**

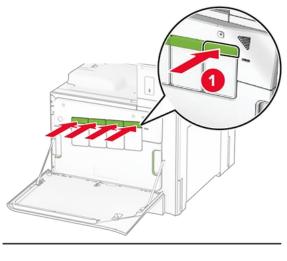
To avoid the risk of fire or electrical shock, connect the power cord to an appropriately rated and properly grounded electrical outlet that is near the product and easily accessible.

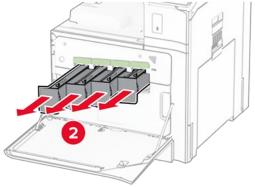
### **Cleaning the printhead lenses**

1. Open the front door.

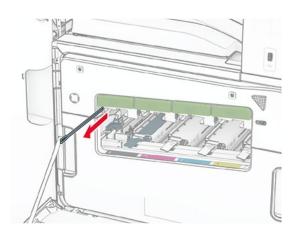


2. Remove the toner cartridges.



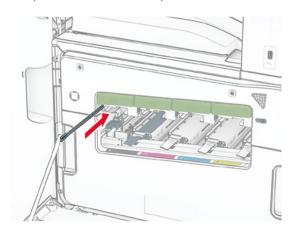


3. Gently pull out the wiper until it stops.

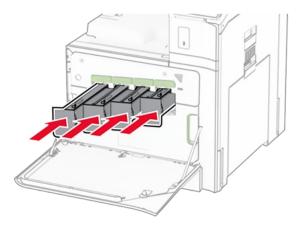


Note: The wiper does not detach from the printer.

4. Push the wiper back into the printhead until it stops.



- 5. Repeat step 3 and step 4 three times for each printhead.
- 6. Insert the toner cartridges.

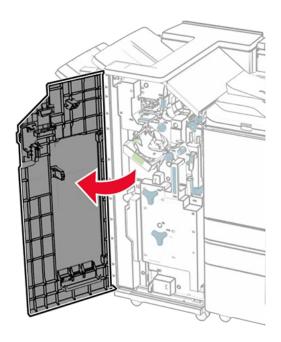


7. Close the front door.

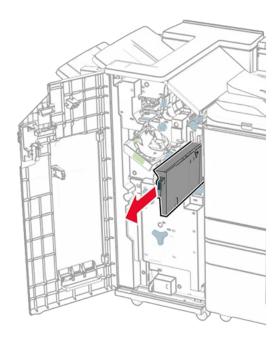
### **Emptying the hole punch box**

**Note:** Depending on the finisher installed, the appearance of the hole punch box may vary.

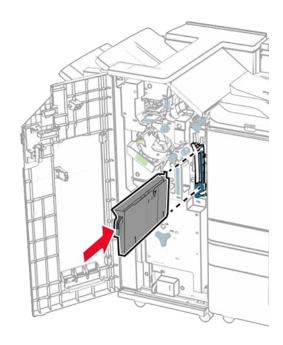
1. Open the finisher door.



2. Remove, and then empty the hole punch box.



3. Insert the hole punch box.



4. Close the finisher door.

# Saving energy and paper

### Configuring the power save mode settings

#### Sleep mode

- From the control panel, navigate to Settings > Device > Power Management > Timeouts > Sleep Mode.
- 2. Set the amount of time that the printer stays idle before it enters **Sleep Mode**.

#### Hibernate mode

- From the control panel, navigate to Settings > Device > Power Management > Timeouts >
   Hibernate Timeout.
- 2. Set the amount of time that the printer stays idle before it enters hibernate mode.

#### **Notes**

- For **Hibernate Timeout** to work, set **Hibernate Timeout on Connection** to **Hibernate**.
- The Embedded Web Server is disabled when the printer is in hibernate mode.

### **Adjusting the brightness of the display**

- 1. From the control panel, navigate to **Settings > Device > Preferences**.
- 2. In the Screen Brightness menu, adjust the setting.

### **Conserving supplies**

• Print on both sides of the paper.

**Note:** Two-sided printing is the default setting in the printer.

- Print multiple pages on a single sheet of paper.
- Use the preview feature to see how the document looks like before printing it.
- Print one copy of the document to check its content and format for accuracy.

### Moving the printer to another location



#### **CAUTION—POTENTIAL INJURY**

If the printer weight is greater than 20 kg (44 lb), then it may require two or more people to lift it safely.



#### **CAUTION—POTENTIAL INJURY**

To avoid the risk of fire or electrical shock, use only the power cord provided with this product or the manufacturer's authorized replacement.



#### **CAUTION—POTENTIAL INJURY**

When moving the printer, follow these guidelines to avoid personal injury or printer damage:

- Make sure that all doors and trays are closed.
- Turn off the printer, and then unplug the power cord from the electrical outlet.
- Disconnect all cords and cables from the printer.
- If the printer has separate floor-standing optional trays or output options attached to it, then disconnect them before moving the printer.
- If the printer has a caster base, then carefully roll it to the new location. Use caution when passing over thresholds and breaks in flooring.
- If the printer does not have a caster base but is configured with optional trays or output options, then remove the output options and lift the printer off the trays. Do not try to lift the printer and any options at the same time.
- Always use the handholds on the printer to lift it.
- Any cart used to move the printer must have a surface able to support the full footprint of the printer.
- Any cart used to move the hardware options must have a surface able to support the dimensions of the options.

- Keep the printer in an upright position.
- Avoid severe jarring movements.
- Make sure that your fingers are not under the printer when you set it down.
- Make sure that there is adequate clearance around the printer.

**Note:** Damage to the printer caused by improper moving is not covered by the printer warranty.

# **Troubleshoot a problem**

### Print quality problems

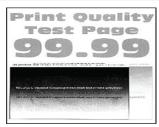
Find the image that resembles the print quality problem you are having, and then click the link below it to read problem-solving steps.



Blank or white pages on page 440



Dark print on page 441



Ghost images on page 443



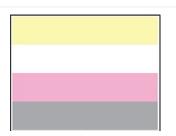
Gray or colored background on page 444



Incorrect margins on page 445



Light print on page 446



Missing colors on page 447



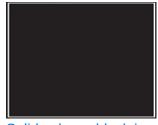
Mottled print and dots on page 448



Paper curl on page 516



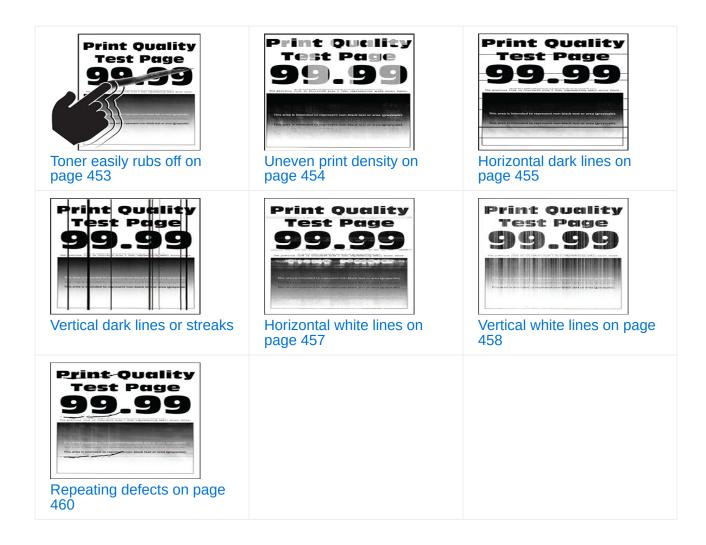
Print crooked or skewed on page 449



Solid color or black images on page 450



Text or images cut off on page 451



### Printer error codes

| Error codes                                    | Error message                    | Solution   |
|--|----------------------------------|--|
| 2.01   | Supply needed.                   | Select <b>Cancel Job</b> and order the needed                                |
| 2.01   | Сарру посаса.                    | supply. For more information, see the "Ordering parts and supplies" section. |
| 3.01   | The standard output bin is full. | Remove the paper from the bin, and then select <b>Continue</b> .             |
| 3.02, 3.03, 3.04                               | Remove paper from bin [x].       | Remove the paper from the bin, and then select <b>Continue</b> .             |
| 7.13, 7.23,<br>7.33,7.43                       | Insert tray [x].                 | Insert the indicated tray.   |
| 8.01   | Close the front door.            | Keep the front door closed unless performing maintenance.                    |
| 8.02, 8.03, 8.04,<br>8.05, 8.08, 8.10,<br>8.11 | Close door [x].                  | Keep the indicated door closed unless performing maintenance.                |
| 8.06   | Reattach the 1500-sheet tray.    | Make sure that the tray is properly attached to the printer.                 |

| _   | _   |  |
|---|---|--|
| Error codes   | Error message   | Solution   |
| 8.07  | Reattach staple finisher.   | Make sure that the finisher is properly attached to the printer.   |
| 8.08  | Close paper transport cover F.  | Keep the cover closed unless performing maintenance.   |
| 8.09  | Close paper transport cover G.  |  |
| 9   | Printer had to restart. Last job may be incomplete.                           | Select <b>Continue</b> to clear the message and continue printing.   |
| 11.11, 11.21, 11.31,<br>11.41, 11.51, 11.81,<br>11.91 | Load <source/> with <type></type> <size>.</size>                              | Load the indicated tray with paper. For more information, see the "Loading paper and specialty media" section.   |
| 11.12, 11.22, 11.32,<br>11.42, 11.82, 11.92           | Load <source/> with <type></type> <size> <orientation></orientation>.</size>  |  |
| 12.11, 12.21, 12.31,<br>12.41, 12.51, 12.91           | Change <source/> to <type></type> <size></size> .                             | Pull out the indicated tray, remove paper, and then load the correct paper type and size. For more information, see the "Loading paper and specialty media" section. |
| 12.12, 12.22,<br>12.32, 12.4212.92                    | Change <source/> to <type></type> <size></size> <orientation></orientation> . |  |
| 31.00   | Hole punch box missing or full.   | <ol> <li>Open door H.</li> <li>Remove the hole punch box.</li> </ol>   |
|   |   | <b>Note:</b> If the hole punch box is full, then empty it.   |
|   |   | <ul><li>3. Insert the hole punch box.</li><li>4. Close door H.</li></ul>   |
| 31.35, 31.35A,<br>31.35B                              | Reinstall the missing or unresponsive waste toner bottle.                     | <ol> <li>Open the front door.</li> <li>Remove the waste toner bottle.</li> </ol>   |
|   |   | <b>Note:</b> To avoid spilling the toner, place the bottle in an upright position.   |
|   |   | <ul><li>3. Insert the waste toner bottle.</li><li>4. Close the front door.</li></ul>   |

| Error codes                       | Error message  | Solution  |
|-----------------------------------|--|---|
| 31.40z, 31.41z,<br>31.42z, 31.43z | Reinstall missing or unresponsive [color] toner cartridge. | <ol> <li>Open the front door.</li> <li>Remove the cartridge.</li> <li>Insert the cartridge.</li> <li>Close the front door.</li> </ol>   |
| un                                | Reinstall missing or unresponsive black imaging unit.      | <ol> <li>Open the front door.</li> <li>Remove the toner cartridges.</li> <li>Remove the waste toner bottle.</li> </ol>  |
|                                   |  | <b>Note:</b> To avoid spilling the toner, place the bottle in an upright position.  |
|                                   |  | 4. Remove the imaging kit.  |
|                                   |  | Warning—Potential Damage Do not expose the imaging kit to direct light. Extended exposure to light may cause print quality problems.  |
|                                   |  | Warning—Potential Damage Do not touch the photoconductor drum. Doing so may affect the quality of future print jobs.  |
|                                   |  | <ol> <li>Unlock, and then remove the black imaging unit.</li> <li>Insert the black imaging unit, and then lock it in place.</li> <li>Insert the imaging kit until it is fully seated.</li> <li>Insert the waste toner bottle.</li> <li>Insert the toner cartridges.</li> <li>Close the front door.</li> </ol> |

| Error codes | Error message  | Solution   |
|-------------|--|--|
| u<br>u      | Reinstall missing, unplugged, or unresponsive color imaging kit.   | <ol> <li>Open the front door.</li> <li>Remove the toner cartridges.</li> <li>Remove the waste toner bottle.</li> </ol>               |
|             |  | <b>Note:</b> To avoid spilling the toner, place the bottle in an upright position.   |
|             |  | 4. Remove the imaging kit.   |
|             |  | Warning—Potential Damage Do not expose the imaging kit to direct light. Extended exposure to light may cause print quality problems. |
|             | Warning—Potential Damage Do not touch the photoconductor drum. Doing so may affect the quality of future print jobs.   |  |
|             | <ul><li>5. Insert the imaging kit until it is fully seated.</li><li>6. Insert the waste toner bottle.</li><li>7. Insert the toner cartridges.</li><li>8. Close the front door.</li></ul> |  |

| Error codes                          | Error message   | Solution  |
|--------------------------------------|---|---|
| 31.80z                               | Reinstall missing or unresponsive fuser.                  | <ol> <li>CAUTION—HOT SURFACE         <ul> <li>The inside of the printer might be hot.</li> <li>To reduce the risk of injury from a hot component, allow the surface to cool before touching it.</li> </ul> </li> <li>Unlock, and then remove the fuser.</li> <li>Insert the fuser, and then lock it in place.</li> <li>Close door B.</li> </ol> |
| 32.40z, 32.41z,<br>32.42z, 32.43z    | Replace<br>unsupported [color]<br>toner cartridge.        | For more information, see Replacing a toner cartridge on page 376.  |
| 32.60z                               | Replace<br>unsupported black<br>imaging unit.             | For more information, see Replacing the black imaging unit on page 378.   |
| 32.65z                               | Replace<br>unsupported color<br>imaging kit.              | For more information, see Replacing the color imaging kit on page 385.  |
| 33.40z, 33.41z,<br>33.42z, 33.43z    | Refilled regular<br>[color] cartridge                     | For more information, see Refilled regular [color] cartridge on page 515.   |
| 33.60z                               | Non-genuine black imaging unit, see <i>User's Guide</i> . | For more information, see Non-Lexmark supplyNon-Printer Manufacturer supply on page 515.  |
| 33.64z                               | Non-genuine color imaging kit, see <i>User's Guide</i> .  |   |
| 34.00                                | Paper too short.  | Set the paper size setting to match the paper loaded in the tray. From the control panel, navigate to Settings > Paper > Tray > Configuration > Paper Size/Type.  |
| 34.10, 34.20,<br>34.30, 34.40, 34.50 | Check [source],<br>adjust guides and<br>orientation.      | Pull out the indicated tray, and then make sure that the paper is loaded correctly. For more information, see the "Loading paper and specialty media" section.  |
| 34.90                                | Check multipurpose feeder, adjust guides and orientation. | Make sure that the paper is loaded correctly. For more information, see the "Loading the multipurpose feeder" section.  |

| Error codes                       | Error message  | Solution  |
|-----------------------------------|--|---|
| 37.1                              | Insufficient memory to collate job.                                | <ul> <li>Select Continue to print the part of the job that is stored and to begin collating the rest of the print job.</li> <li>Cancel the current print job.</li> </ul>  |
| 37.3                              | Insufficient memory, some held jobs were deleted.                  | Select <b>Continue</b> to clear the message and continue printing.  |
| 38.1                              | Memory full.   | <ul> <li>Select Continue to clear the message and continue printing.</li> <li>Cancel the current print job.</li> <li>Install more printer memory.</li> <li>Reduce the number of pages in the print job.</li> </ul>  |
| 39.1                              | Complex page, some data may not have printed.                      | <ul> <li>Select Continue to clear the message and continue printing.</li> <li>Cancel the current print job.</li> <li>Install more printer memory.</li> <li>Reduce the complexity and size of the print job before sending it to print again.</li> <li>Reduce the number of pages in the print job.</li> <li>Reduce the number and size of any downloaded fonts.</li> <li>Delete any unnecessary fonts or macros from the print job.</li> <li>Reduce the number of graphics in the print job.</li> </ul> |
| 42.yyC, 42.yyK,<br>42.yyM, 42.yyY | Replace [color]<br>toner cartridge,<br>printer region<br>mismatch. | For more information, see Replace cartridge, printer region mismatch on page 514.   |
| 43.40Y, 43.41Y,<br>43.42Y, 43.43Y | Reinstall [color]<br>toner cartridge.                              | <ol> <li>Open the front door.</li> <li>Remove the cartridge.</li> <li>Insert the cartridge.</li> <li>Close the front door.</li> </ol>   |
| 43.40Z, 43.41Z,<br>43.42Z, 43.43Z | Replace [color] toner cartridge.                                   | For more information, see Replacing a toner cartridge on page 376.  |

| Error codes | Error message  | Solution   |
|-------------|--|--|
|             |  |  |
| 50          | PPDS font error.                                     | Install the PPDS font indicated in the print job, and then select <b>Continue</b> to let the printer search for the substitute font.   |
| 51          | Defective flash detected.                            | <ul> <li>Try one or more of the following:</li> <li>Replace the flash memory.</li> <li>Select Continue to clear the message and continue printing.</li> <li>Cancel the current print job.</li> </ul>   |
| 52          | Not enough free space in flash memory for resources. | <ul> <li>Try one or more of the following:</li> <li>Select Continue to clear the message and continue printing.</li> <li>Delete fonts, macros, and other data stored in the flash memory.</li> <li>Install a storage drive.</li> </ul>                                       |
|             |  | <b>Note:</b> Downloaded fonts and macros that are not previously stored in the flash memory are deleted.   |
| 58.4        | Incorrect output option configuration.               | Turn off the printer, and then install the correct bin or finisher.  |
| 61          | Remove defective disk.                               | Replace the defective storage drive.   |
| 62          | Disk full.   | <ul> <li>Select Continue to clear the message and continue printing.</li> <li>Delete fonts, macros, and other data stored in the storage drive.</li> <li>Install a storage drive.</li> </ul>   |
| 63          | Format the disk.                                     | Formatting now wipes all information from the storage drive.  To format the disk, do the following:  1. From the control panel, navigate to Settings > Device > Maintenance > Out of Service Erase.  2. Select Sanitize all information on hard disk, and then select ERASE. |

| E           |  | Calastias  |
|-------------|--|--|
| Error codes | Error message                                  | Solution   |
| 71.4        | Printer's time is incorrect.                   | Configure the printer time. From the control panel, navigate to <b>Settings &gt; Device &gt; Preferences &gt; Date and Time &gt; Configure</b> . |
| 75.01       | Secure Element detected.                       | Do either of the following:  • Use the installed Secure Element.   |
|             |  | <b>Note:</b> The printer erases all existing certificates and may also erase and reformat the storage drive.                                     |
|             |  | Turn off the printer, and then remove the Secure Element.  |
| 75.02       |  | Secure Element not recognized.   |
| 75.03       | Error<br>communicating with<br>Secure Element. | Do either of the following:  |
|             |  | Stop using the Secure Element.   |
|             |  | Note: The printer erases all existing certificates and may also erase and reformat the storage drive.  |
|             |  | Turn off the printer, remove, and then install the Secure Element.   |
| 75.11       | Secure Element update failed.                  | Do either of the following:  |
|             |  | <ul><li>Try the update again.</li><li>Cancel the update.</li></ul>   |
|             |  | <b>Note:</b> The printer may erase all existing certificates and storage drive contents.   |
|             |  |  |

| Error codes                  | Error message  | Solution   |
|------------------------------|--|--|
| 75.12                        | Secure Element update incomplete.  | Note: Wait for 10 seconds to complete the update.  Note: The printer may erase all existing certificates and storage drive contents. |
| 80.01, 80.09                 | Maintenance kit nearly low.  | Select <b>Continue</b> to clear the message.   |
| 80.11, 80.19                 | Maintenance kit low.   |  |
| 80.21, 80.29                 | Maintenance kit very low.  |  |
| 80.31                        | Replace<br>maintenance kit to<br>continue printing.                      | For more information, see Replacing the fuser on page 393.   |
| 80.31                        | Replace<br>maintenance kit,<br>recommended life<br>exceeded.             |  |
| 81.11                        | 1500-sheet tray roller kit low.  | Select <b>Continue</b> to clear the message.   |
| 81.31                        | Replace 1500-<br>sheet tray roller kit,<br>recommended life<br>exceeded. | For more information, contact customer support.  |
| 82.00, 82.02, 82.09          | Waste toner bottle is nearly full.                                       | For more information, see Replacing the waste toner bottle on page 392.  |
| 82.3, 82.32, 82.33,<br>82.39 | Replace the waste toner bottle.  |  |
| 83.1y                        | Transfer module low.   | Select <b>Continue</b> to clear the message.   |
| 83.3y                        | Replace transfer module, recommended life exceeded.                      | For more information, contact customer support.  |

| Error codes               | Error message                               | Solution   |
|---------------------------|---|--|
| 83.4y                     | Replace transfer module.                    |  |
| 83.20                     | Staple cartridge low.                       | Select <b>Continue</b> to clear the message.   |
| 83.20                     | Staple S2 inner low.                        |  |
| 83.20                     | Staple S2 outer low.                        |  |
| 83.30                     | Staple cartridge empty or missing.          | <ul> <li>Try either of the following:</li> <li>Remove, and then insert the staple cartridge.</li> <li>Replace the staple cartridge. For more information, see Replacing the staple cartridge in the staple, hole punch finisher on page 410 or Replacing the staple cartridge in the staple finisher on page 408.</li> </ul> |
| 83.30                     | Staple cartridge S1 empty or missing.       | <ul> <li>Try either of the following:</li> <li>Remove, and then insert the staple cartridge.</li> <li>Replace the staple cartridge. For more information, see Replacing the staple cartridge in the booklet finisher on page 413.</li> </ul>   |
| 83.30                     | Inner staple cartridge S2 empty or missing. | Try either of the following:  • Remove, and then insert the staple   |
| 83.30                     | Outer staple cartridge S2 empty or missing. | <ul> <li>cartridge.</li> <li>Replace the staple cartridge. For more information, see Replacing the staple cartridge holders in the booklet finisher on page 415.</li> </ul>  |
| 84.01K, 84.03K,<br>84.09K | Black imaging unit nearly low.              | Select <b>Continue</b> to clear the message.   |
| 84.11K, 84.13K,<br>84.19K | Black imaging unit low.                     |  |
| 84.21C, 84.03C,<br>84.09C | Black imaging unit very low.                |  |
| 84.01C, 84.03C,<br>84.09C | Color imaging kit nearly low.               |  |
| 84.11C, 84.13C,<br>84.19C | Color imaging kit low.                      |  |

| Error codes                               | Error message  | Solution  |
|---|--|---|
| 84.21C, 84.23C,<br>84.29C                 | Color imaging kit very low.  |   |
| 84.31, 84.33                              | Replace black imaging unit, recommended life exceeded.                           | For more information, see Replacing the black imaging unit on page 378. |
| 84.31, 84.33                              | Replace color imaging kit, recommended life exceeded.                            | For more information, see Replacing the color imaging kit on page 385.  |
| 84.41, 84.43, 84.48                       | Replace black imaging unit to continue printing.                                 | For more information, see Replacing the black imaging unit on page 378. |
| 84.41, 84.43, 84.48                       | Replace color imaging kit to continue printing.                                  | For more information, see Replacing the color imaging kit on page 385.  |
| 88.00[x], 88.07[x],<br>88.08[x], 88.09[x] | [Color] toner cartridge is nearly low.   | Select <b>Continue</b> to clear the message.                            |
| 88.10[x], 88.17[x],<br>88.18[x], 88.19[x] | [Color] toner cartridge is low.  |   |
| 88.20[x], 88.27[x],<br>88.28[x], 88.29[x] | [Color] toner cartridge is very low.   |   |
| 88.30[x], 88.37[x],<br>88.38[x]           | Replace [color]<br>toner cartridge,<br><num></num> estimated<br>pages remaining. | For more information, see Replacing a toner cartridge on page 376.      |
| 88.30[x], 88.37[x],<br>88.38[x]           | Replace [color] toner cartridge.   |   |
| 88.40[x], 88.47[x],<br>88.48[x]           | Replace [color]<br>toner cartridge, 0<br>pages remain.                           |   |
| 88.40[x], 88.47[x],<br>88.48[x]           | Replace [color] toner cartridge.   |   |

| Error codes  | Error message                       | Solution  |
|--|-------------------------------------|---|
| 200.03, 200.05, 200.12, 200.13, 200.14, 200.15, 200.22, 200.23, 200.24, 200.25, 200.26, 200.33, 200.34, 200.35, 200.44, 200.45, 200.46, 200.52, 200.53, 200.54, 200.55, 200.91, 201.91, 202.02, 202.03, 202.04, 202.13, 202.14, 202.15, 202.22, 202.23, 202.24, 202.25, 202.32, 202.34, 202.44, 202.45, 202.44, 202.45, 202.54, 202.55, 202.91, 202.93, 202.44, 202.45, 202.52, 202.33, 202.44, 202.45, 202.52, 202.33, 202.44, 202.45, 202.52, 202.33, 202.44, 202.45, 202.52, 202.33, 202.44, 202.45, 202.52, 202.33, 202.44, 202.45, 202.52, 202.33, 202.44, 202.45, 202.52, 202.53, 202.44, 202.45, 202.52, 202.53, 202.44, 202.55, 202.91, 202.93, 202.95, 231.03, 231.05, 231.13, 231.15, 231.23, 231.25, 231.35, 231.25, 231.35, 231.25, 231.35, 231.25, 231.35, 231.25, 231.35, 231.25, 231.35, 231.25, 231.35, 231.25, 231.35, 232.25, 232.33, 232.25, 232.34, 232.25, 232.24, 232.25, 232.24, 232.24, 232.25, 232.24, 232.25, 232.24, 232.25, 232.24, 232.25, 232.24, 232.25, 232.24, 232.25, 232.25, 232.25, 232.25, 232.25, 232.25 | Paper jam in [LOCATION/].           | For more information, see Paper jam in door B on page 474.  |
| 240.06   | Paper jam in [LOCATION/].           | For more information, see Paper jam in the multipurpose feeder on page 469.   |
| 241.16, 241.82,<br>241.83, 241.84,<br>661.13, 661.84   | Paper loading error in [LOCATION/]. | <ol> <li>Open tray 1.</li> <li>Remove, and then readjust the paper stack.</li> <li>If necessary, adjust the paper guides.</li> <li>Reload tray 1.</li> <li>Close tray 1.</li> </ol> |

| Error codes   | Error message                | Solution   |
|---|------------------------------|--|
| 242.23, 242.25,<br>242.35, 242.45,<br>242.55, 242.91  | Paper jam in [LOCATION/].    | For more information, see Paper jam in the optional 550-sheet tray on page 467.  |
| 242.33, 242.43,<br>243.33, 243.35,<br>243.36, 243.43,<br>243.35, 243.45,<br>243.45, 243.55,<br>243.91, 244.43,<br>244.45, 244.91  | Paper jam in<br>[LOCATION/]. | <ul> <li>For more information, see either of the following:</li> <li>Paper jam in the 2 x 550-sheet tray on page 469</li> <li>Paper jam in the 2000-sheet tandem tray on page 471</li> </ul> |
| 243.43, 243.53,<br>244.43, 244.45,<br>244.46, 244.91,<br>245.53, 245.56,<br>245.55, 245.91,<br>602.59, 664.43,<br>665.53  | Paper jam in<br>[LOCATION/]. | For more information, see Paper jam in the 1500-sheet tray on page 472.  |
| 400.11, 400.13,<br>400.15, 401.11,<br>401.13, 401.15,<br>404.19, 438.11,<br>438.21, 444.66,<br>450.21, 450.23,<br>450.25, 450.98,<br>450.99, 451.21,<br>451.23, 451.25,<br>452.66, 453.21,<br>453.23, 454.21,<br>454.23, 454.25,<br>457.21, 457.23,<br>457.21, 457.23,<br>457.25, 460.66,<br>461.66, 464.66,<br>465.66, 466.66,<br>467.66, 468.66,<br>467.66, 480.66,<br>477.66, 480.66,<br>483.66, 486.29,<br>504.11, 504.15,<br>505.11, 505.15,<br>514.19, 698.29 | Paper jam in [LOCATION/].    | For more information, see Paper jam in the staple, hole punch finisher on page 483.  |

| Error codes   | Error message                | Solution  |
|---|------------------------------|---|
| 400.11, 400.13,<br>400.15, 401.11,<br>401.13, 401.15,<br>404.19, 438.11,<br>438.21, 442.66,<br>444.66, 445.66,<br>450.21, 450.23,<br>450.25, 451.21,<br>451.23, 451.25,<br>451.98, 451.99,<br>452.66, 453.21,<br>453.23, 453.25,<br>454.21, 454.23,<br>454.25, 457.21,<br>457.23, 457.25,<br>459.66, 460.66,<br>461.66, 462.66,<br>461.66, 462.66,<br>465.66, 464.66,<br>467.66, 470.66,<br>472.66, 473.66,<br>472.66, 473.66,<br>472.66, 473.66,<br>472.66, 473.66,<br>480.66, 483.66,<br>480.66, 483.66,<br>480.66, 493.21,<br>494.21, 492.66,<br>491.21, 491.25,<br>491.66, 493.21,<br>494.21, 492.66,<br>494.66, 495.66,<br>496.66, 497.66,<br>504.11, 504.15,<br>505.11, 505.15,<br>514.19, 698.29 | Paper jam in [LOCATION/].    | For more information, see Paper jam in the booklet finisher on page 494.        |
| 420.11, 420.13,<br>420.15, 420.99,<br>421.56, 422.56,<br>423.56, 424.56,<br>425.13, 425.15,<br>425.11, 426.11,<br>426.15, 428.56A,<br>428.56B, 431.56,<br>435.56, 438.11,<br>439.19, 461.56,<br>698.19  | Paper jam in<br>[LOCATION/]. | For more information, see Paper jam in the staple finisher on page 478.         |
| 438.11, 500.11, 500.13, 500.15, 500.99, 502.11, 502.13, 502.15, 504.11, 504.13, 504.15, 505.13, 506.11, 506.13, 506.15, 507.11, 507.13, 507.15, 508.56, 509.56, 510.56, 511.56, 512.56, 513.56, 514.19, 698.29  | Paper jam in<br>[LOCATION/]. | For more information, see Paper jam in the folding paper transport on page 480. |

| Error codes    | Error message                  | Solution   |
|----------------|--------------------------------|--|
| 602.29, 662.23 | Paper loading error in tray 2. | For more information, see Loading the 550-sheet tray on page 103.  |
| 602.39, 663.33 | Paper loading error in tray 3. | <ul> <li>For more information, see either of the following:</li> <li>Loading the 550-sheet tray on page 103</li> <li>Loading the 2000-sheet tandem tray on page 107</li> </ul> |
| 602.49, 664.43 | Paper loading error in tray 4. | For more information, see Loading the 550-sheet tray on page 103.  |

# **Printing problems**

## **Print quality is poor**

## Blank or white pages



#### Notes

Before solving the problem, do the following:

- Perform Color Adjust. From the control panel, navigate to Settings > Print > Quality > Advanced Imaging > Color Adjust.
- 2. Print the Print Quality Test Pages. From the control panel, navigate to **Settings > Troubleshooting > Print Quality Test Pages**.

**Note:** Use tray 1 to print the sample pages and make sure that the paper is loaded in the portrait orientation.

Try one or more of the following:

- Make sure that all packing material is removed from the imaging kit, imaging unit, and toner cartridges.
- Check if the printer is using a genuine and supported Lexmark toner cartridge.

**Note:** If the cartridge is not supported, then install a supported one.

- Make sure that the imaging kit and black imaging unit are properly installed.
  - 1. Remove the imaging kit, and then remove the black imaging unit.

## Warning—Potential Damage

Do not expose the imaging kit and black imaging unit to direct light for more than 10 minutes. Extended exposure to light may cause print quality problems.

## Warning—Potential Damage

Do not touch the photoconductor drum under the imaging kit and black imaging unit. Doing so may affect the quality of future print jobs.

2. Insert the black imaging unit, and then insert the imaging kit.

If the problem persists, then contact customer support.

## **Dark print**



Before solving the problem, do the following:

- Perform Color Adjust. From the control panel, navigate to Settings > Print > Quality > Advanced Imaging > Color Adjust.
- 2. Print the Print Quality Test Pages. From the control panel, navigate to **Settings > Troubleshooting > Print Quality Test Pages**.

**Note:** Use tray 1 to print the sample pages and make sure that the paper is loaded in the portrait orientation.

### Try one or more of the following:

 Depending on your operating system, reduce the toner darkness from the Printing Preferences or Print dialog.

**Note:** You can also change the setting on the printer control panel. Navigate to **Settings > Print > Quality > Toner Darkness**.

• Depending on your operating system, specify the paper type from the Printing Preferences or Print dialog. Make sure that the setting matches the paper loaded in the tray.

**Note:** You can also change the setting on the printer control panel. Navigate to **Settings > Paper > Tray Configuration > Paper Size/Type**.

- Make sure that the paper does not have a texture or rough finish.
- Load paper from a fresh package.

**Note:** Paper absorbs moisture due to high humidity. Store the paper in its original wrapper until you are ready to use it.

## **Ghost images**



#### **Notes**

Before solving the problem, do the following:

- 1. Perform Color Adjust. From the control panel, navigate to **Settings > Print > Quality > Advanced Imaging > Color Adjust**.
- 2. Print the Print Quality Test Pages. From the control panel, navigate to **Settings > Troubleshooting > Print Quality Test Pages**.

**Note:** Use tray 1 to print the sample pages and make sure that the paper is loaded in the portrait orientation.

## Try one or more of the following:

- Load the tray with the correct paper type and weight.
- Depending on your operating system, specify the paper type from the Printing Preferences or Print dialog. Make sure that the setting matches the paper loaded in the tray.

**Note:** You can also change the setting on the printer control panel. Navigate to **Settings > Paper > Tray Configuration > Paper Size/Type**.

## Gray or colored background



#### **Notes**

Before solving the problem, do the following:

- Perform Color Adjust. From the control panel, navigate to Settings > Print > Quality > Advanced Imaging > Color Adjust.
- 2. Print the Print Quality Test Pages. From the control panel, navigate to **Settings > Troubleshooting > Print Quality Test Pages**.

**Note:** Use tray 1 to print the sample pages and make sure that the paper is loaded in the portrait orientation.

### Try one or more of the following:

Make sure that the printer settings for texture and weight match the paper being loaded.
 From the control panel, navigate to Settings > Paper > Media Configuration > Media Types.

**Note:** Rough paper texture and heavy paper weight may print more slowly.

- Make sure that the imaging kit and black imaging unit are properly installed.
  - 1. Remove the imaging kit, and then remove the black imaging unit.

### Warning—Potential Damage

Do not expose the imaging kit and black imaging unit to direct light for more than 10 minutes. Extended exposure to light may cause print quality problems.

#### **Warning—Potential Damage**

Do not touch the photoconductor drum under the imaging kit and black imaging unit. Doing so may affect the quality of future print jobs.

2. Insert the black imaging unit, and then insert the imaging kit.

If the problem persists, then contact customer support.

## **Incorrect margins**



#### Notes

Before solving the problem, do the following:

- Perform Color Adjust. From the control panel, navigate to Settings > Print > Quality > Advanced Imaging > Color Adjust.
- 2. Print the Print Quality Test Pages. From the control panel, navigate to **Settings > Troubleshooting > Print Quality Test Pages**.

**Note:** Use tray 1 to print the sample pages and make sure that the paper is loaded in the portrait orientation.

### Try one or more of the following:

- Adjust the paper guides in the tray to the correct position for the paper loaded.
- Depending on your operating system, specify the paper size from the Printing Preferences or Print dialog. Make sure that the setting matches the paper loaded.

**Note:** You can also change the setting on the printer control panel. Navigate to **Settings > Paper > Tray Configuration > Paper Size/Type**.

## **Light print**



#### **Notes**

Before solving the problem, do the following:

- 1. Perform Color Adjust. From the control panel, navigate to **Settings > Print > Quality > Advanced Imaging > Color Adjust**.
- 2. Print the Print Quality Test Pages. From the control panel, navigate to **Settings > Troubleshooting > Print Quality Test Pages**.

**Note:** Use tray 1 to print the sample pages and make sure that the paper is loaded in the portrait orientation.

#### Try one or more of the following:

- Make sure that all packing material is removed from the imaging kit, imaging unit, and toner cartridges.
- Depending on your operating system, increase the toner darkness from the Printing Preferences or Print dialog.

**Note:** You can also change the setting on the printer control panel. Navigate to **Settings > Print > Quality > Toner Darkness**.

- From the control panel, **Settings** > **Print** > **Quality**, and then turn off **Color Saver**.
- Depending on your operating system, specify the paper type from the Printing Preferences or Print dialog. Make sure that the setting matches the paper loaded.

**Note:** You can also change the setting on the printer control panel. Navigate to **Settings > Paper > Tray Configuration > Paper Size/Type**.

- Make sure that the paper does not have a texture or rough finish.
- · Load paper from a fresh package.

**Note:** Paper absorbs moisture due to high humidity. Store the paper in its original wrapper until you are ready to use it.

- Make sure that the imaging kit and black imaging unit are properly installed.
  - 1. Remove the imaging kit, and then remove the black imaging unit.

## Warning—Potential Damage

Do not expose the imaging kit and black imaging unit to direct light for more than 10 minutes. Extended exposure to light may cause print quality problems.

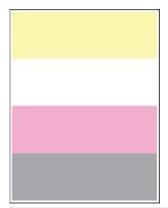
### Warning—Potential Damage

Do not touch the photoconductor drum under the imaging kit and black imaging unit. Doing so may affect the quality of future print jobs.

2. Insert the black imaging unit, and then insert the imaging kit.

If the problem persists, then contact customer support.

## **Missing colors**



#### **Notes**

Before solving the problem, do the following:

- Perform Color Adjust. From the control panel, navigate to Settings > Print > Quality > Advanced Imaging > Color Adjust.
- 2. Print the Print Quality Test Pages. From the control panel, navigate to **Settings > Troubleshooting > Print Quality Test Pages**.

**Note:** Use tray 1 to print the sample pages and make sure that the paper is loaded in the portrait orientation.

### Try one or more of the following:

- Make sure that all packing material is removed from the imaging kit, imaging unit, and toner cartridges.
- Remove the developer unit of the missing color.
  - 1. Remove the imaging kit.

### Warning—Potential Damage

Do not expose the imaging kit and black imaging unit to direct light for more than 10 minutes. Extended exposure to light may cause print quality problems.

### Warning—Potential Damage

Do not touch the photoconductor drum under the imaging kit and black imaging unit. Doing so may affect the quality of future print jobs.

- 2. Remove, and then insert the developer unit of the missing color.
- 3. Insert the imaging kit.

If the problem persists, then contact customer support.

## Mottled print and dots



#### **Notes**

Before solving the problem, do the following:

- Perform Color Adjust. From the control panel, navigate to Settings > Print > Quality > Advanced Imaging > Color Adjust.
- 2. Print the Print Quality Test Pages. From the control panel, navigate to **Settings > Troubleshooting > Print Quality Test Pages**.

**Note:** Use tray 1 to print the sample pages and make sure that the paper is loaded in the portrait orientation.

### Try one or more of the following:

- Check the printer for leaked toner contamination.
- Make sure that the paper size and paper type settings match the paper loaded.
   Settings > Paper > Tray Configuration > Paper Size/Type.

**Note:** Make sure that the paper does not have a texture or rough finish.

- Depending on your operating system, specify the paper size and paper type from the Printing Preferences or Print dialog. Make sure that the settings match the paper loaded in the tray.
- · Load paper from a fresh package.

**Note:** Paper absorbs moisture due to high humidity. Store the paper in its original wrapper until you are ready to use it.

- Make sure that the imaging kit and black imaging unit are properly installed.
  - 1. Remove the imaging kit, and then remove the black imaging unit.

## Warning—Potential Damage

Do not expose the imaging kit and black imaging unit to direct light for more than 10 minutes. Extended exposure to light may cause print quality problems.

#### Warning—Potential Damage

Do not touch the photoconductor drum under the imaging kit and black imaging unit. Doing so may affect the quality of future print jobs.

2. Insert the black imaging unit, and then insert the imaging kit.

If the problem persists, then contact customer support.

## Print crooked or skewed



Before solving the problem, do the following:

- Perform Color Adjust. From the control panel, navigate to Settings > Print > Quality > Advanced Imaging > Color Adjust.
- 2. Print the Print Quality Test Pages. From the control panel, navigate to **Settings > Troubleshooting > Print Quality Test Pages**.

**Note:** Use tray 1 to print the sample pages and make sure that the paper is loaded in the portrait orientation.

### Try one or more of the following:

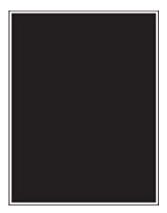
- Load paper from a fresh package.
  - 1. Open the tray, and then remove the paper.
  - 2. Load paper from a fresh package.

**Note:** Paper absorbs moisture due to high humidity. Store the paper in its original wrapper until you are ready to use it.

- 3. Adjust the paper guides in the tray to the correct position for the paper loaded.
- Make sure that you are printing on a supported paper.

If the problem persists, then contact customer support.

## Solid color or black images



Before solving the problem, do the following:

- 1. Perform Color Adjust. From the control panel, navigate to **Settings > Print > Quality > Advanced Imaging > Color Adjust**.
- 2. Print the Print Quality Test Pages. From the control panel, navigate to **Settings > Troubleshooting > Print Quality Test Pages**.

**Note:** Use tray 1 to print the sample pages and make sure that the paper is loaded in the portrait orientation.

1. Remove the imaging kit, and then remove the black imaging unit.

### Warning—Potential Damage

Do not expose the imaging kit and black imaging unit to direct light for more than 10 minutes. Extended exposure to light may cause print quality problems.

### Warning—Potential Damage

Do not touch the photoconductor drum under the imaging kit and black imaging unit. Doing so may affect the quality of future print jobs.

2. Insert the black imaging unit, and then insert the imaging kit.

If the problem persists, then contact customer support.

## Text or images cut off



Before solving the problem, do the following:

- Perform Color Adjust. From the control panel, navigate to Settings > Print > Quality > Advanced Imaging > Color Adjust.
- 2. Print the Print Quality Test Pages. From the control panel, navigate to **Settings > Troubleshooting > Print Quality Test Pages**.

**Note:** Use tray 1 to print the sample pages and make sure that the paper is loaded in the portrait orientation.

### Try one or more of the following:

- Make sure that all packing material is removed from the imaging kit, imaging unit, and toner cartridges.
- Adjust the paper guides in the tray to the correct position for the paper loaded.
- Depending on your operating system, specify the paper size from the Printing Preferences or Print dialog. Make sure that the setting matches the paper loaded in the tray.

**Note:** You can also change the setting on the printer control panel. Navigate to **Settings > Paper > Tray Configuration > Paper Size/Type**.

- Make sure that the imaging kit and black imaging unit are properly installed.
  - 1. Remove the imaging kit, and then remove the black imaging unit.

#### **Warning—Potential Damage**

Do not expose the imaging kit and black imaging unit to direct light for more than 10 minutes. Extended exposure to light may cause print quality problems.

## Warning—Potential Damage

Do not touch the photoconductor drum under the imaging kit and black imaging unit. Doing so may affect the quality of future print jobs.

2. Insert the black imaging unit, and then insert the imaging kit.

## **Toner easily rubs off**



#### **Notes**

Before solving the problem, do the following:

- 1. Perform Color Adjust. From the control panel, navigate to Settings > Print > Quality > Advanced Imaging > Color Adjust.
- 2. Print the Print Quality Test Pages. From the control panel, navigate to **Settings > Troubleshooting > Print Quality Test Pages**.

**Note:** Use tray 1 to print the sample pages and make sure that the paper is loaded in the portrait orientation.

## Try any of the following:

- Make sure that the printer power cord is plugged into an appropriately rated and properly grounded electrical outlet.
- Depending on your operating system, specify the paper type from the Printing Preferences or Print dialog. Make sure that the setting matches the paper loaded.
- Configure the paper type from the control panel. Navigate to **Settings** > **Paper** > **Tray Configuration** > **Paper** Size/Type.

## **Uneven print density**



#### **Notes**

Before solving the problem, do the following:

- Perform Color Adjust. From the control panel, navigate to Settings > Print > Quality > Advanced Imaging > Color Adjust.
- 2. Print the Print Quality Test Pages. From the control panel, navigate to **Settings > Troubleshooting > Print Quality Test Pages**.

**Note:** Use tray 1 to print the sample pages and make sure that the paper is loaded in the portrait orientation.

### Try one or more of the following:

- Open door B, and then make sure that the second transfer roller is locked in place.
- Make sure that the imaging kit and black imaging unit are properly installed.
  - 1. Remove the imaging kit, and then remove the black imaging unit.

#### Warning—Potential Damage

Do not expose the imaging kit and black imaging unit to direct light for more than 10 minutes. Extended exposure to light may cause print quality problems.

#### **Warning—Potential Damage**

Do not touch the photoconductor drum under the imaging kit and black imaging unit. Doing so may affect the quality of future print jobs.

2. Insert the black imaging unit, and then insert the imaging kit.

## Horizontal dark lines



#### **Notes**

Before solving the problem, do the following:

- 1. Perform Color Adjust. From the control panel, navigate to **Settings > Print > Quality > Advanced Imaging > Color Adjust**.
- 2. Print the Print Quality Test Pages. From the control panel, navigate to **Settings > Troubleshooting > Print Quality Test Pages**.

**Note:** Use tray 1 to print the sample pages and make sure that the paper is loaded in the portrait orientation.

## Try one or more of the following:

• Depending on your operating system, specify the paper type from the Printing Preferences or Print dialog. Make sure that the setting matches the paper loaded.

**Note:** You can also change the setting on the printer control panel. Navigate to **Settings > Paper > Tray Configuration > Paper Size/Type**.

- Make sure that the paper does not have a texture or rough finish.
- Load paper from a fresh package.

**Note:** Paper absorbs moisture due to high humidity. Store the paper in its original wrapper until you are ready to use it.

- Make sure that the imaging kit and black imaging unit are properly installed.
  - 1. Remove the imaging kit, and then remove the black imaging unit.

## Warning—Potential Damage

Do not expose the imaging kit and black imaging unit to direct light for more than 10 minutes. Extended exposure to light may cause print quality problems.

### Warning—Potential Damage

Do not touch the photoconductor drum under the imaging kit and black imaging unit. Doing so may affect the quality of future print jobs.

2. Insert the black imaging unit, and then insert the imaging kit.

If the problem persists, then contact customer support.

## Vertical dark lines



#### **Notes**

- Before solving the problem, print the Print Quality Test Pages. From the control panel, navigate to **Settings** > **Troubleshooting** > **Print Quality Test Pages**.
- Use tray 1 to print the sample pages and make sure that the paper is loaded in the portrait orientation.

#### Try one or more of the following:

• Depending on your operating system, specify the paper type from the Printing Preferences or Print dialog. Make sure that the setting matches the paper loaded in the tray.

**Note:** You can also change the setting on the printer control panel. Navigate to **Settings > Paper > Tray Configuration > Paper Size/Type**.

- Make sure that the paper does not have a texture or rough finish.
- · Load paper from a fresh package.

**Note:** Paper absorbs moisture due to high humidity. Store the paper in its original wrapper until you are ready to use it.

- Make sure that the imaging kit and black imaging unit are properly installed.
  - 1. Remove the imaging kit, and then remove the black imaging unit.

### Warning—Potential Damage

Do not expose the imaging kit and black imaging unit to direct light for more than 10 minutes. Extended exposure to light may cause print quality problems.

### Warning—Potential Damage

Do not touch the photoconductor drum under the imaging kit and black imaging unit. Doing so may affect the quality of future print jobs.

2. Insert the black imaging unit, and then insert the imaging kit.

If the problem persists, then contact customer support.

## **Horizontal white lines**



#### **Notes**

Before solving the problem, do the following:

- Perform Color Adjust. From the control panel, navigate to Settings > Print > Quality > Advanced Imaging > Color Adjust.
- 2. Print the Print Quality Test Pages. From the control panel, navigate to **Settings > Troubleshooting > Print Quality Test Pages**.

**Note:** Use tray 1 to print the sample pages and make sure that the paper is loaded in the portrait orientation.

## Try one or more of the following:

• Depending on your operating system, specify the paper type from the Printing Preferences or Print dialog. Make sure that the setting matches the paper loaded in the tray.

**Note:** You can also change the setting on the printer control panel. Navigate to **Settings > Paper > Tray Configuration > Paper Size/Type**.

- Load the specified paper source with the recommended paper type.
- Make sure that the imaging kit and black imaging unit are properly installed.
  - 1. Remove the imaging kit, and then remove the black imaging unit.

## Warning—Potential Damage

Do not expose the photoconductor drum to direct light. Extended exposure to light may cause print quality problems.

#### Warning—Potential Damage

Do not touch the photoconductor drums. Doing so may affect the quality of future print jobs.

- 2. Insert the black imaging unit, and then insert the imaging kit.
- Clean the printhead lenses using the printhead cleaning tool. For more information, see Cleaning the printhead lenses on page 419.

If the problem persists, then contact customer support.

## **Vertical white lines**



Before solving the problem, do the following:

- Perform Color Adjust. From the control panel, navigate to Settings > Print > Quality > Advanced Imaging > Color Adjust.
- 2. Print the Print Quality Test Pages. From the control panel, navigate to **Settings > Troubleshooting > Print Quality Test Pages**.

**Note:** Use tray 1 to print the sample pages and make sure that the paper is loaded in the portrait orientation.

### Try one or more of the following:

• Depending on your operating system, specify the paper type from the Printing Preferences or Print dialog. Make sure that the setting matches the paper loaded in the tray.

**Note:** You can also change the setting on the printer control panel. Navigate to **Settings > Paper > Tray Configuration > Paper Size/Type**.

- Check if you are using the recommended paper type. Be sure to load the specified paper source with the recommended paper type.
- Make sure that the imaging kit and black imaging unit are properly installed.
  - 1. Remove the imaging kit, and then remove the black imaging unit.

#### **Warning—Potential Damage**

Do not expose the imaging kit and black imaging unit to direct light for more than 10 minutes. Extended exposure to light may cause print quality problems.

### Warning—Potential Damage

Do not touch the photoconductor drum under the imaging kit and black imaging unit. Doing so may affect the quality of future print jobs.

- 2. Insert the black imaging unit, and then insert the imaging kit.
- Clean the printhead lenses using the printhead cleaning tool. For more information, see Cleaning the printhead lenses on page 419.

## **Repeating defects**



#### **Notes**

- Before solving the problem, print the Print Quality Test Pages. From the control panel, navigate to **Settings Troubleshooting Print Quality Test Pages**.
- Use tray 1 to print the sample pages and make sure that the paper is loaded in the portrait orientation.
- Measure the distance between the repeating defects on the affected color page. Using the Maintenance Defect Ruler, measure the distance between the repeating defects on the affected color page.
- 2. Replace the supply item or part that matches the measurement on the affected color page.

#### Color imaging kit or black imaging unit

- 94.5 mm (3.72 in.)
- 19.9 mm (1.18 in.)
- 23.2 mm (0.19 in.)

## **Developer unit**

- 43.6 mm (1.72 in.)
- 45.0 mm (1.77 in.)

#### **Fuser**

- 95 mm (3.74 in.)
- 110 mm (4.33 in.)

If the problem persists, then contact customer support.

## Print jobs do not print

#### Try one or more of the following:

- From the document that you are trying to print, open the Printing Preferences or Print dialog, and then check if the correct printer is selected.
- Check if the printer is on, and then resolve any error messages that appear on the display.
- Check if the ports are working and if the cables are securely connected to the computer and the printer. For more information, see the setup documentation that came with the printer.

- Turn off the printer, wait for about 10 seconds, and then turn on the printer.
- Remove, and then reinstall the print driver.

If the problem persists, then contact customer support.

## Confidential and other held documents do not print

### Try one or more of the following:

• From the control panel, check if the documents appear in the **Held Jobs** list.

**Note:** If the documents are not listed, then print the documents using the Print and Hold options.

- Resolve possible formatting errors or invalid data in the print job.
  - Delete the print job, and then send it again.
  - For PDF files, generate a new file, and then print the document.
- If you are printing from the Internet, then the printer may be reading the multiple job titles as duplicates.
  - For Windows users, make sure to select Keep duplicate documents in the Printing Preferences or Print dialog.
  - For Macintosh users, name each job differently.
- Delete some held jobs to free up printer memory.
- Install more printer memory.

If the problem persists, then contact customer support.

## Job prints from the wrong tray or on the wrong paper

#### Try one or more of the following:

- Make sure that you are printing on the correct paper.
- Depending on your operating system, specify the paper size and paper type from the Printing Preferences or Print dialog. Make sure that the settings match the paper loaded.

**Note:** You can also change the setting on the printer control panel. Navigate to **Settings > Paper > Tray Configuration > Paper Size/Type**.

• Check if the trays are linked. For more information, see Linking trays on page 116.

If the problem persists, then contact customer support.

## **Slow printing**

#### Try one or more of the following:

- Make sure that the printer cable is securely connected to the printer, computer, print server, option, and other network device.
- Make sure that the printer is not in Quiet Mode.

From the control panel, navigate to **Settings > Device > Maintenance > Config Menu > Device Operations > Quiet Mode**.

- Specify the resolution of the document that you want to print.
  - 1. Depending on your operating system, access the Printing Preferences or Print dialog.
  - 2. Set the resolution to **4800 CO**.

**Note:** You can also change the setting on the control panel. Navigate to **Settings > Print > Quality > Print Resolution**.

• Depending on your operating system, specify the paper type from the Printing Preferences or Print dialog.

#### **Notes**

- You can also change the setting on the control panel. Navigate to Settings > Paper > Tray Configuration > Paper Size/Type.
- Heavier paper print more slowly.
- Paper that is narrower than letter, A4, and legal may print more slowly.
- Make sure that the printer settings for texture and weight match the paper being loaded.

From the control panel, navigate to Settings > Paper > Media Configuration > Media Types.

**Note:** Rough paper texture and heavy paper weight may print more slowly.

- · Remove held jobs.
- Make sure that the printer is not overheating.

#### **Notes**

- Allow the printer to cool down after a long print job.
- Observe the recommended ambient temperature for the printer. For more information, see Selecting a location for the printer on page 90.

If the problem persists, then contact customer support.

# The printer is not responding

#### Try one or more of the following:

• Check if the power cord is connected to the electrical outlet.



#### **CAUTION—POTENTIAL INJURY**

To avoid the risk of fire or electrical shock, connect the power cord to an appropriately rated and properly grounded electrical outlet that is near the product and easily accessible.

- Make sure that the electrical outlet is not turned off by a switch or breaker.
- · Check if the printer is on.
- Make sure that the printer is not in Sleep or Hibernate Mode.
- Make sure that the cables connecting the printer and computer are connected to the correct ports.
- Turn off the printer, install the hardware options, and then turn on the printer. For more information, see the documentation that came with the option.
- Install the correct print driver.
- Turn off the printer, wait for about 10 seconds, and then turn on the printer.

If the problem persists, then contact customer support.

## Unable to read flash drive

## Try one or more of the following:

- Make sure that the printer is not busy processing multiple jobs.
- Make sure that the flash drive is inserted into the front USB port.

Note: The flash drive does not work when it is inserted into the rear USB port.

- Make sure that the flash drive is supported. For more information, see Supported flash drives and file types on page 88.
- · Remove, and then insert the flash drive.

If the problem persists, then contact customer support.

# Enabling the USB port

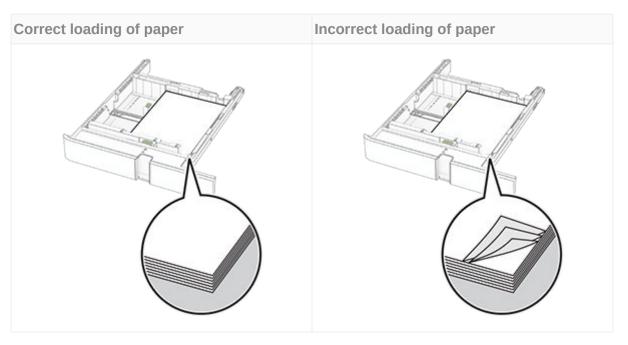
- 1. From the control panel, navigate to Settings > Network/Ports > USB.
- 2. Select Enable USB Port.

# Clearing jams

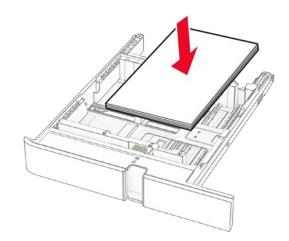
## **Avoiding jams**

### **Load paper properly**

Make sure that the paper lies flat in the tray.



- Do not load or remove a tray while the printer is printing.
- Do not load too much paper. Make sure that the stack height is below the maximum fill line.
- Do not slide paper into the tray. Load paper as shown in the illustration.



- Make sure that the paper guides are positioned correctly and are not pressing tightly against the paper or envelopes.
- Push the tray firmly into the printer after loading paper.

## Use recommended paper

- Use only recommended paper or specialty paper.
- Do not load paper that is wrinkled, creased, damp, bent, or curled.
- Flex, fan, and align the paper edges before loading.



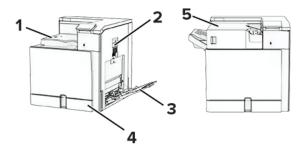
- Do not use paper that has been cut or trimmed by hand.
- Do not mix paper sizes, weights, or types in the same tray.

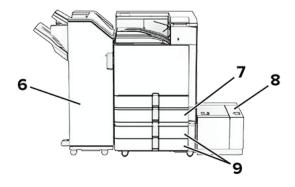
- Make sure that the paper size and type are set correctly on the computer or printer control panel.
- Store paper according to manufacturer recommendations.

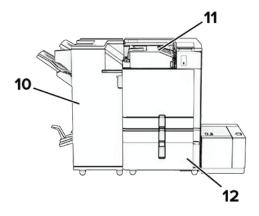
# **Identifying jam locations**

#### **Notes**

- When **Jam Assist** is set to **On**, the printer flushes blank pages or pages with partial prints after a jammed page has been cleared. Check your printed output for blank pages.
- When Jam Recovery is set to On or Auto, the printer reprints jammed pages.





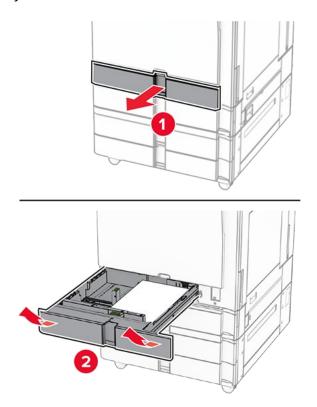


|   | Jam locations |
|---|---------------|
| 1 | Standard bin  |

|    | Jam locations                       |
|----|-------------------------------------|
| 2  | Door B                              |
| 3  | Multipurpose feeder                 |
| 4  | Standard tray                       |
| 5  | Staple finisher                     |
| 6  | Staple, hole punch finisher         |
| 7  | Optional 550-sheet tray             |
| 8  | 1500-sheet tray                     |
| 9  | 2 x 550-sheet tray                  |
| 10 | Booklet finisher                    |
| 11 | Paper transport with folding option |
| 12 | 2000-sheet tandem tray              |

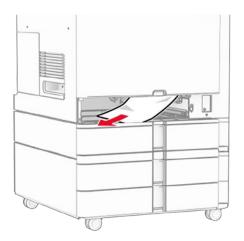
# Paper jam in the standard tray

1. Pull out the standard tray.



2. Remove the jammed paper.

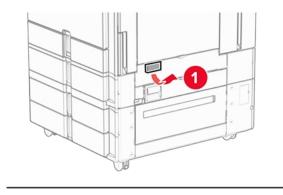
**Note:** Make sure that all paper fragments are removed.

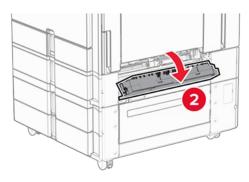


3. Insert the tray.

# Paper jam in the optional 550-sheet tray

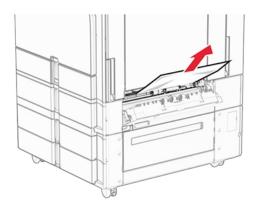
1. Open door D.



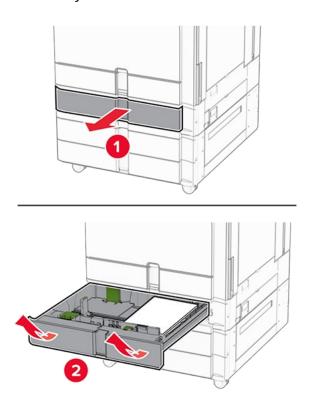


2. Remove the jammed paper.

**Note:** Make sure that all paper fragments are removed.

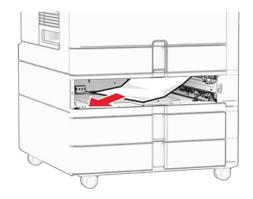


- 3. Close the door.
- 4. Pull out the optional 550-sheet tray.



5. Remove the jammed paper.

Note: Make sure that all paper fragments are removed.

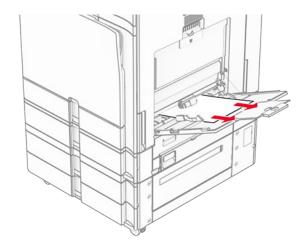


6. Insert the tray.

# Paper jam in the multipurpose feeder

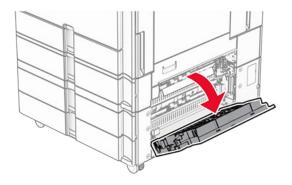
- 1. Remove any paper from the multipurpose feeder.
- 2. Remove the jammed paper.

Note: Make sure that all paper fragments are removed.

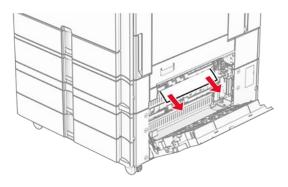


# Paper jam in the 2 x 550-sheet tray

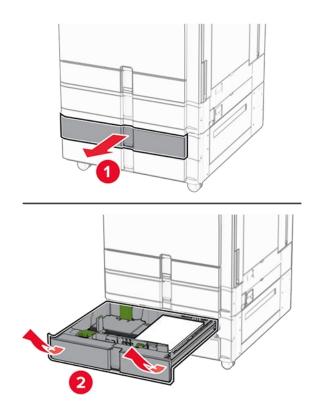
1. Open door E.



2. Remove the jammed paper inside door E.

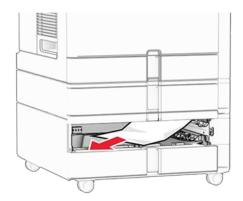


- 3. Close door E.
- 4. Pull out tray 3.



5. Remove the jammed paper.

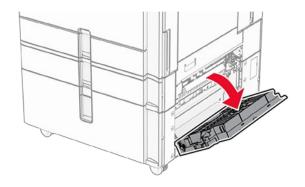
Note: Make sure that all paper fragments are removed.



- 6. Insert tray 3.
- 7. Repeat step 4 through step 6 for tray 4.

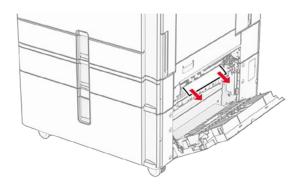
# Paper jam in the 2000-sheet tandem tray

1. Open door E.



2. Remove the jammed paper inside door E.

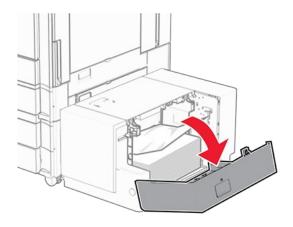
**Note:** Make sure that all paper fragments are removed.



3. Close door E.

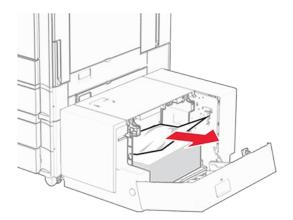
# Paper jam in the 1500-sheet tray

1. Open door K.

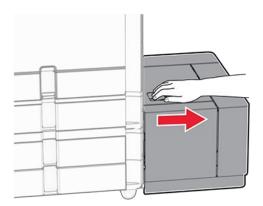


2. Remove the jammed paper.

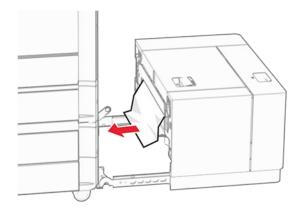
**Note:** Make sure that all paper fragments are removed.



- 3. Close door K.
- 4. Grab handle J, and then slide the tray to the right.



5. Remove the jammed paper.



6. Slide the tray back into place.

## Paper jam in door B

1. Open door B.

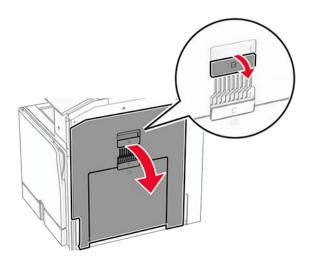


#### **CAUTION—HOT SURFACE**

The inside of the printer might be hot. To reduce the risk of injury from a hot component, allow the surface to cool before touching it.

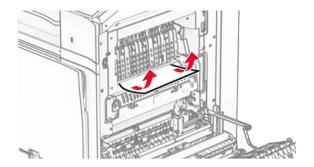
### Warning—Potential Damage

To prevent damage from electrostatic discharge, touch any exposed metal frame of the printer before accessing or touching interior areas of the printer.

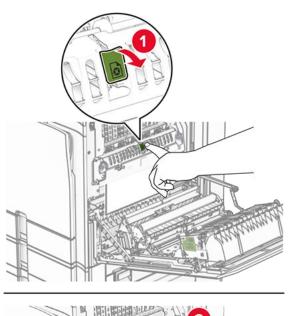


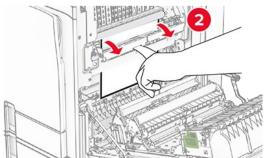
2. Remove the jammed paper in any of the following locations:

Above the fuser

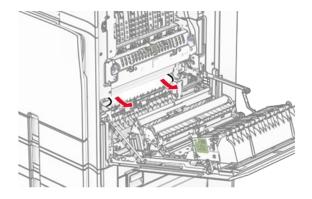


• In the fuser

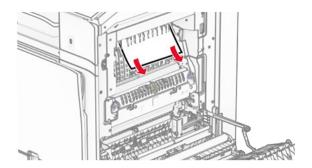




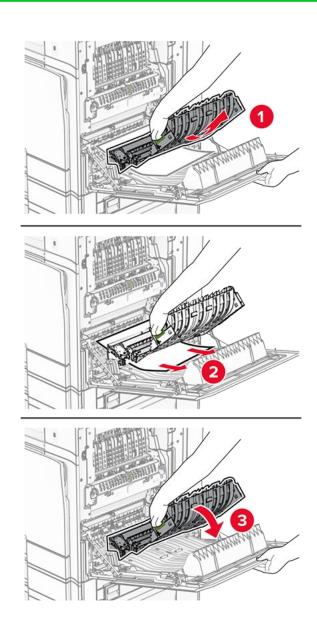
Below the fuser



• Under the standard bin exit roller



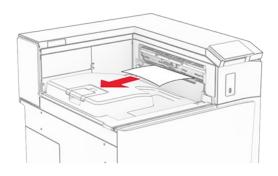
• In the duplex unit



3. Close door B.

# Paper jam in the standard bin

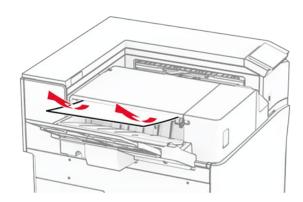
- 1. Remove any paper from the standard bin.
- 2. Remove the jammed paper.



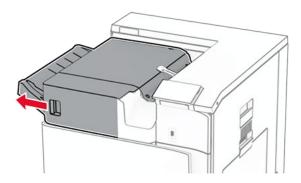
# Paper jam in the staple finisher

1. Remove the jammed paper in the staple finisher bin.

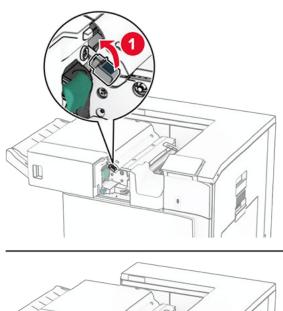
**Note:** Make sure that all paper fragments are removed.

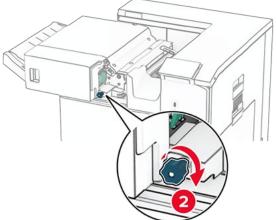


2. Grab handle F, and then slide the staple finisher to the left.



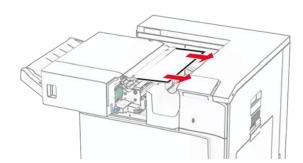
3. Open door R1, and then rotate the knob R2 clockwise.



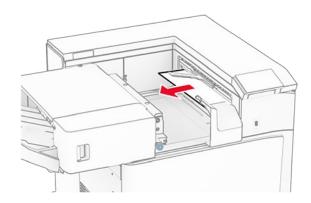


4. Remove the jammed paper.

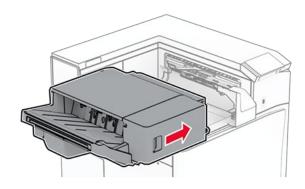
**Note:** Make sure that all paper fragments are removed.



- 5. Close door R1.
- 6. Remove the jammed paper in the standard bin exit roller.



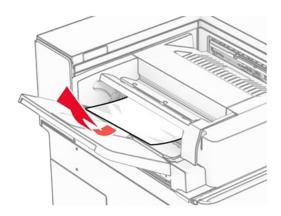
7. Slide the staple finisher back into place.



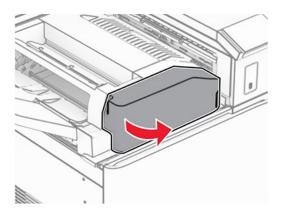
# Paper jam in the folding paper transport

1. Remove the jammed paper.

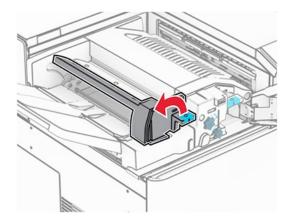
**Note:** Make sure that all paper fragments are removed.



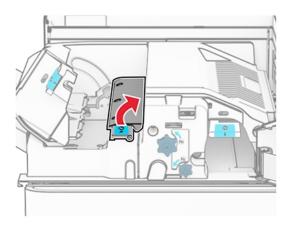
2. Open door F.



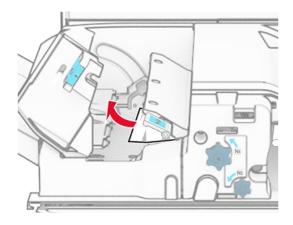
#### 3. Lift handle N4.



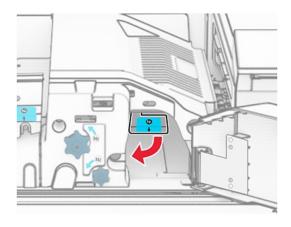
### 4. Lift handle N5.



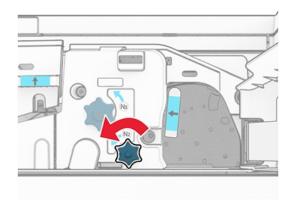
## 5. Remove the jammed paper.



- 6. Close handle N5, and then close handle N4.
- 7. Push down handle N1.



8. Turn knob N2 counterclockwise.

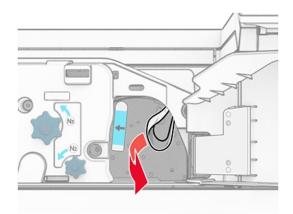


9. Remove the jammed paper.

### Warning—Potential Damage

To prevent damage to the printer, remove any hand accessories before removing the jammed paper.

Note: Make sure that all paper fragments are removed.



- 10. Put handle N1 back into place.
- 11. Close door F.

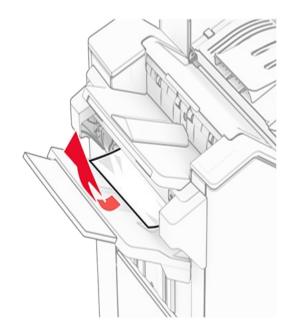
## Paper jam in the staple, hole punch finisher

If your printer is configured with a paper transport, then do the following:

1. Remove the jammed paper in bin 1.

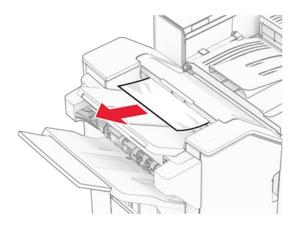
#### **Notes**

- Make sure that all paper fragments are removed.
- Do not remove the printed pages that are in the staple compiler to avoid missing pages.

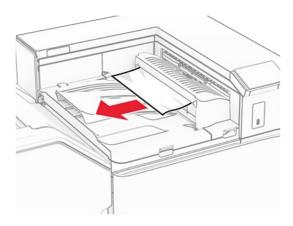


2. Remove the jammed paper in the finisher standard bin.

**Note:** Make sure that all paper fragments are removed.

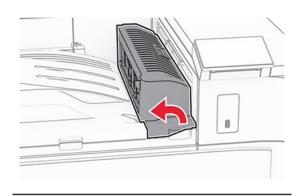


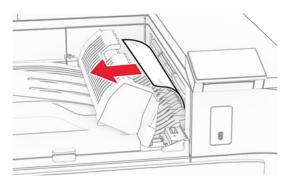
3. Remove the jammed paper in bin 2.



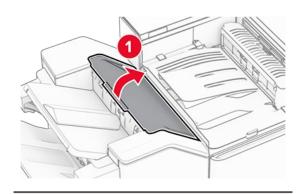
4. Open paper transport cover G, and then remove the jammed paper.

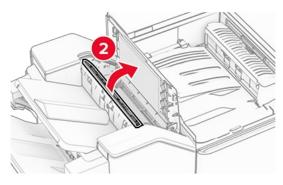
Note: Make sure that all paper fragments are removed.

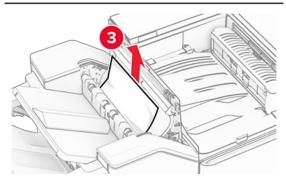




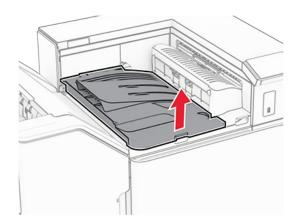
- 5. Close paper transport cover G.
- 6. Open door I, open door R1, and then remove the jammed paper.



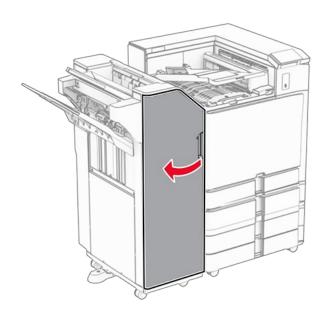




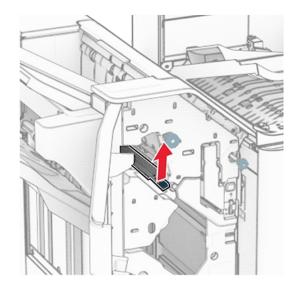
- 7. Close door R1, and then close door I.8. Open paper transport cover F.



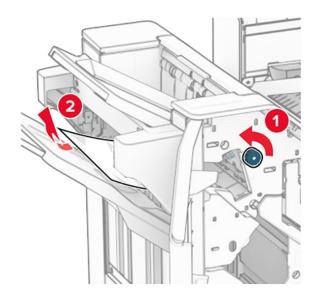
9. Open door H.



10. Lift handle R4.

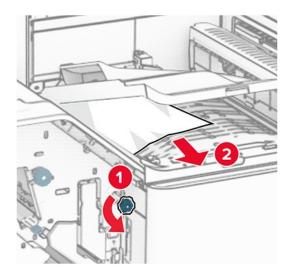


11. Turn knob R3 counterclockwise, and then remove the jammed paper in bin 1.



12. Turn knob R2 counterclockwise, and then remove the jammed paper in paper transport cover F.

Note: Make sure that all paper fragments are removed.



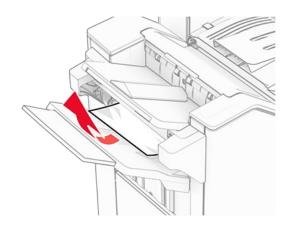
- 13. Close paper transport cover F.
- 14. Return handle R4 to its original position.
- 15. Close door H.

### If your printer is configured with a folding paper transport, then do the following:

1. Remove the jammed paper in bin 1.

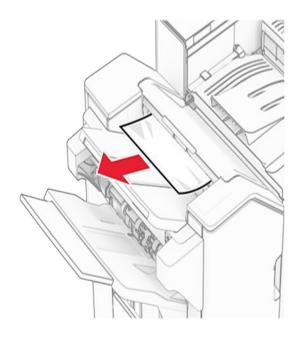
#### **Notes**

- Make sure that all paper fragments are removed.
- Do not remove the printed pages that are in the staple compiler to avoid missing pages.

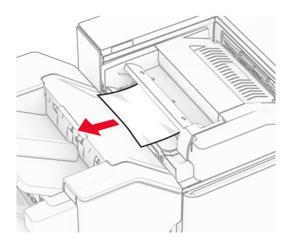


2. Remove the jammed paper in the finisher standard bin.

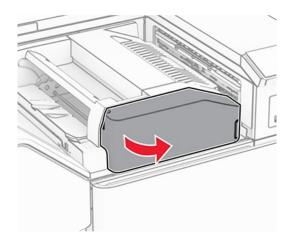
**Note:** Make sure that all paper fragments are removed.



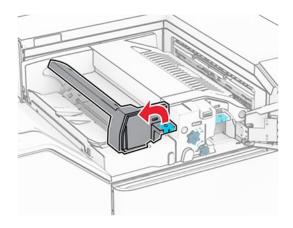
3. Remove the jammed paper in bin 2.



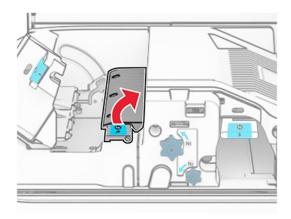
## 4. Open door F.



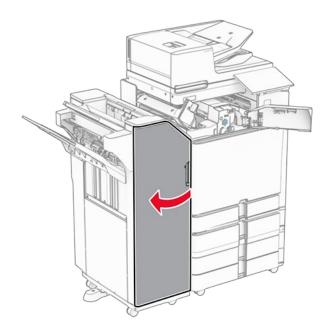
## 5. Open door N4.



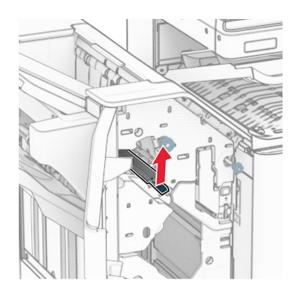
## 6. Open door N5.



### 7. Open door H.

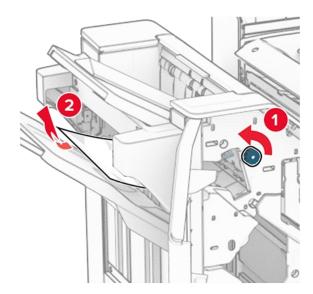


### 8. Lift handle R4.



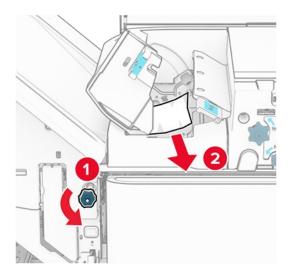
9. Turn knob R3 counterclockwise, and then remove the jammed paper in bin 1.

Note: Make sure that all paper fragments are removed.



10. Turn knob R2 counterclockwise, and then remove the jammed paper between doors N4 and N5.

Note: Make sure that all paper fragments are removed.



11. Open door B.

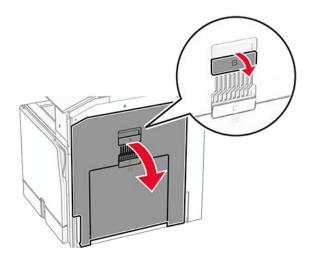


#### **CAUTION—HOT SURFACE**

The inside of the printer might be hot. To reduce the risk of injury from a hot component, allow the surface to cool before touching it.

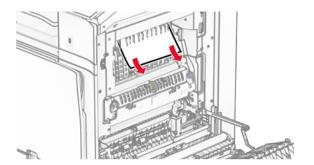
## Warning—Potential Damage

To prevent damage from electrostatic discharge, touch any exposed metal frame of the printer before accessing or touching interior areas of the printer.

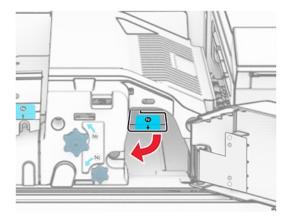


12. Remove the jammed paper under the standard bin exit roller.

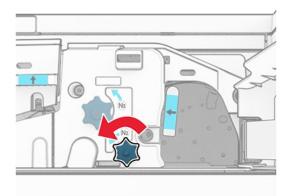
Note: Make sure that all paper fragments are removed.



- 13. Close door B.
- 14. Push down handle N1.



15. Turn knob N2 counterclockwise.

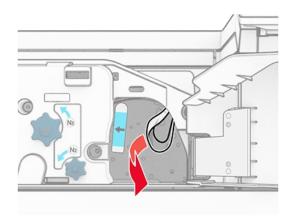


### 16. Remove the jammed paper.

### Warning—Potential Damage

To prevent damage to the printer, remove any hand accessories before removing the jammed paper.

Note: Make sure that all paper fragments are removed.

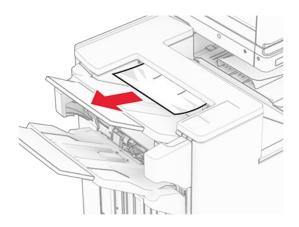


- 17. Put handle N1 back into place.
- 18. Close handle N5, and then close handle N4.
- 19. Close door F.
- 20. Return handle R4 to its original position.
- 21. Close door H.

## Paper jam in the booklet finisher

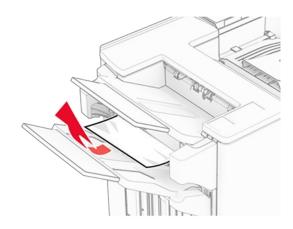
### If your printer is configured with a paper transport, then do the following:

1. Remove the jammed paper in the finisher standard bin.



2. Remove the jammed paper in bin 1.

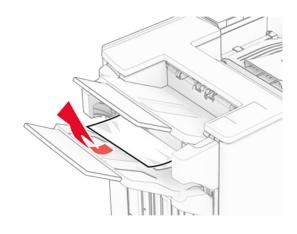
Note: Make sure that all paper fragments are removed.



3. Remove the jammed paper in bin 1.

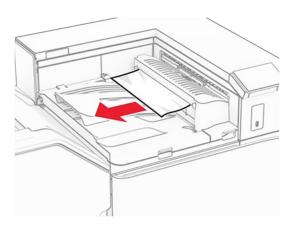
#### **Notes**

- $\,{}^{\circ}\,$  Make sure that all paper fragments are removed.
- $\,{}_{^{\circ}}\,$  Do not remove the printed pages that are in the staple compiler to avoid missing pages.

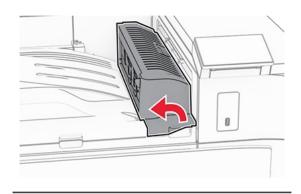


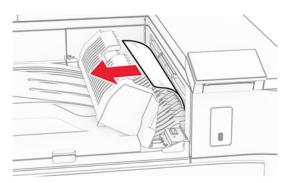
4. Remove the jammed paper in bin 3.

Note: Make sure that all paper fragments are removed.

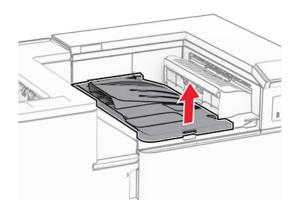


5. Open paper transport cover G, and then remove the jammed paper.

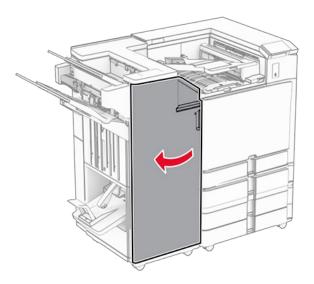




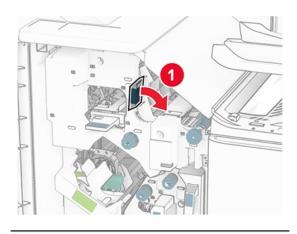
- 6. Close paper transport cover G.
- 7. Open paper transport cover F.

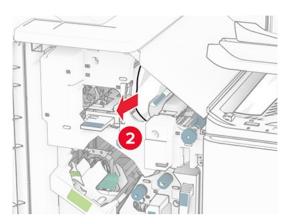


8. Open door H.



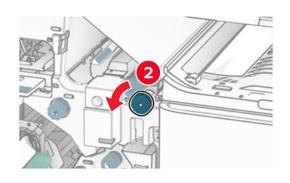
9. Move handle R3 to the right, and then remove the jammed paper.

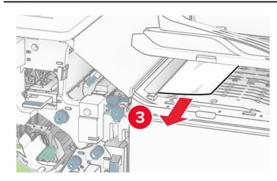




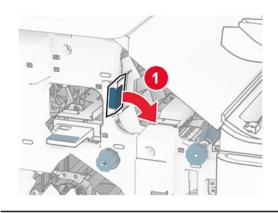
10. Move handle R1 to the left, turn knob R2 counterclockwise, and then remove the jammed paper.

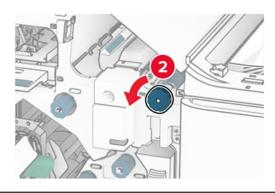


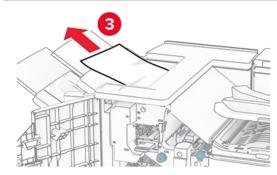




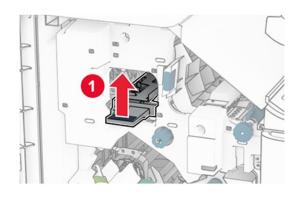
11. Turn knob R5 counterclockwise, and then remove the jammed paper from the finisher standard bin.

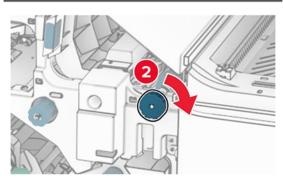


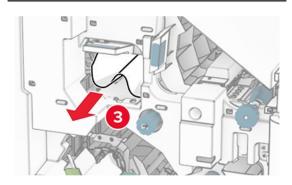




12. Lift handle R4, turn knob R2 clockwise, and then remove the jammed paper.



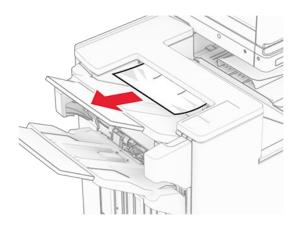




- 13. Close paper transport cover F.
- 14. Return handles R1, R3, and R4 to their original position.
- 15. Close door H.

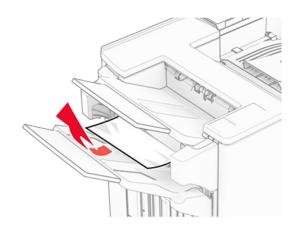
### If your printer is configured with a folding paper transport, then do the following:

1. Remove the jammed paper in the finisher standard bin.



2. Remove the jammed paper in bin 1.

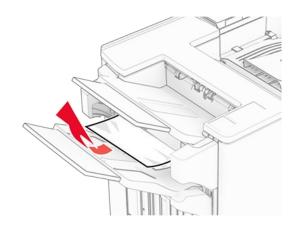
Note: Make sure that all paper fragments are removed.



3. Remove the jammed paper in bin 1.

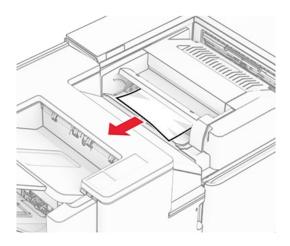
#### **Notes**

- $\,{}^{\circ}\,$  Make sure that all paper fragments are removed.
- $\,{}_{^{\circ}}\,$  Do not remove the printed pages that are in the staple compiler to avoid missing pages.

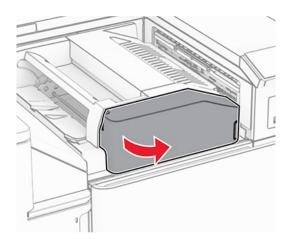


4. Remove the jammed paper in bin 3.

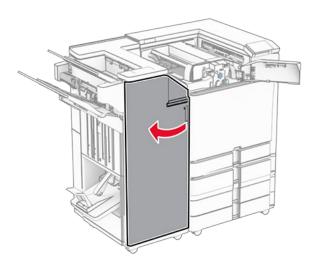
**Note:** Make sure that all paper fragments are removed.



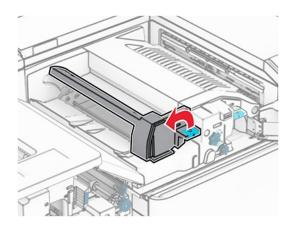
### 5. Open door F.



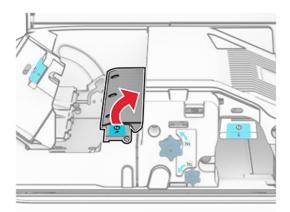
## 6. Open door H.



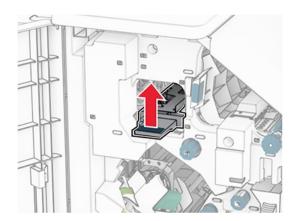
7. Open door N4.



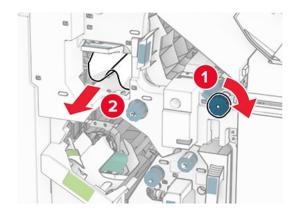
### 8. Open door N5.



### 9. Lift handle R4.

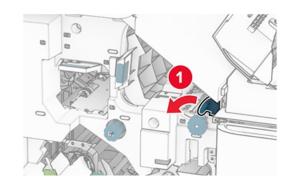


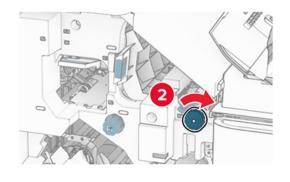
10. Turn knob R2 clockwise, and then remove the jammed paper in handle R4.

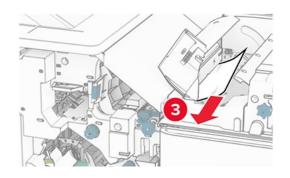


11. Move handle R1 to the left, turn knob R2 counterclockwise, and then remove the jammed paper between doors N4 and N5.

**Note:** Make sure that all paper fragments are removed.







12. Open door B.

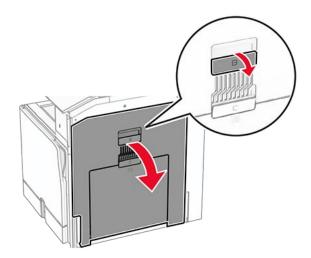


#### **CAUTION—HOT SURFACE**

The inside of the printer might be hot. To reduce the risk of injury from a hot component, allow the surface to cool before touching it.

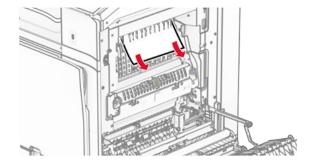
#### Warning—Potential Damage

To prevent damage from electrostatic discharge, touch any exposed metal frame of the printer before accessing or touching interior areas of the printer.

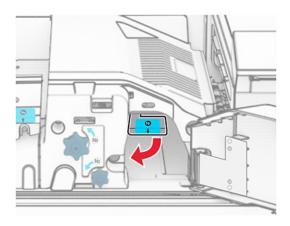


13. Remove the jammed paper under the standard bin exit roller.

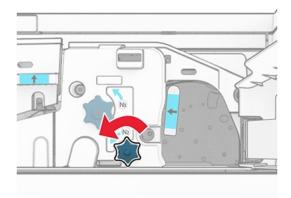
**Note:** Make sure that all paper fragments are removed.



- 14. Close door B.
- 15. Push down handle N1.



#### 16. Turn knob N2 counterclockwise.

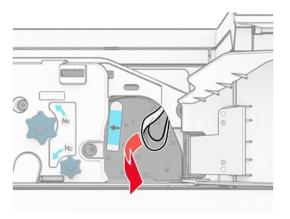


#### 17. Remove the jammed paper.

#### **Warning—Potential Damage**

To prevent damage to the printer, remove any hand accessories before removing the jammed paper.

Note: Make sure that all paper fragments are removed.



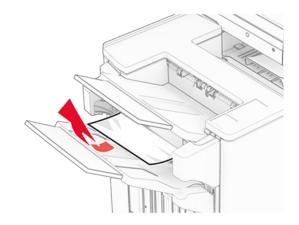
#### 18. Put handle N1 back into place.

- 19. Close door N5, and then close door N4.
- 20. Close door F.
- 21. Return handles R1 and R4 back into their original positions.
- 22. Close door H.

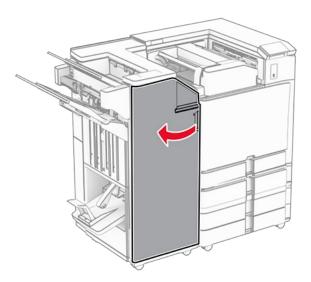
#### Paper jam in the booklet maker

1. Remove jammed paper in bin 2.

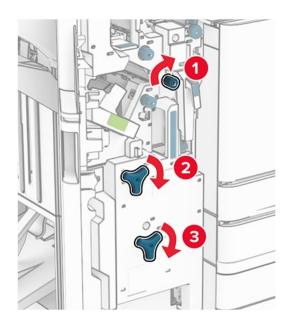
**Note:** Make sure that all paper fragments are removed.



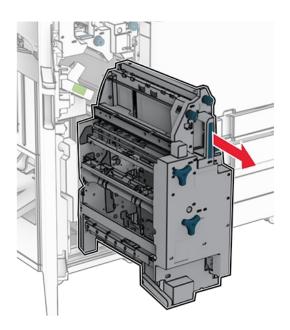
2. Open door H.



3. Turn knobs R6, R11, and R10 clockwise.

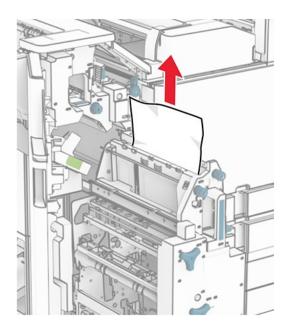


#### 4. Pull out the booklet maker.

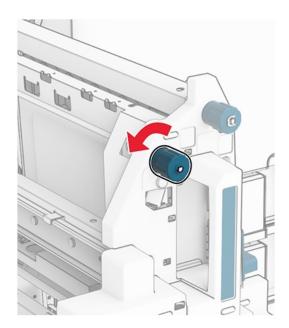


#### 5. Remove the jammed paper.

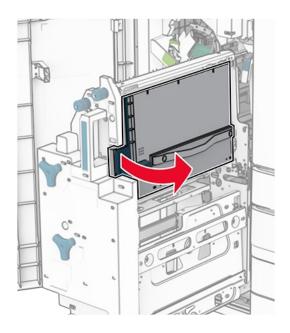
Note: Make sure that all paper fragments are removed.



6. Turn knob R9 counterclockwise until it stops.

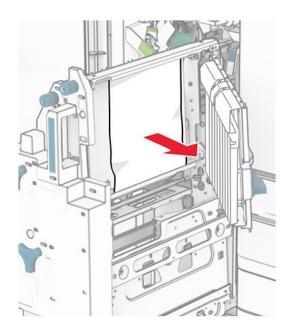


7. Open door R8.



8. Remove the jammed paper.

**Note:** Make sure that all paper fragments are removed.



- 9. Close door R8.
- 10. Return the booklet maker into the booklet finisher.
- 11. Close door H.

## **Network connection problems**

## **Cannot open Embedded Web Server**

Try one or more of the following:

- Make sure that the printer is on.
- Make sure that the printer IP address is correct.

#### **Notes**

- View the IP address on the control panel.
- The IP address appears as four sets of numbers separated by periods, such as 123.123.123.
- Make sure that you installed a supported browser.
  - Internet Explorer version 11 or later
  - Microsoft Edge
  - Safari version 6 or later
  - Google Chrome<sup>™</sup> version 32 or later
  - Mozilla Firefox version 24 or later
- · Check if the network connection is working.

**Note:** If the connection is not working, then contact your administrator.

- Make sure that the cable connections to the printer and print server are secure. For more information, see the documentation that came with the print server.
- · Check if the web proxy servers are disabled.

**Note:** If the servers are disabled, then contact your administrator.

If the problem persists, then contact customer support.

## Cannot connect the printer to the Wi-Fi network

#### Try one or more of the following:

- From the control panel, navigate to Settings > Network/Ports > Network Overview > Active Adapter, and then select Auto.
- Make sure that the computer is connected to the correct Wi-Fi network. For more information, see Connecting the printer to a Wi-Fi network on page 269.

**Note:** Some routers may share the default Wi-Fi name.

Make sure that you entered the correct network password.

**Note:** Take note of the spaces, numbers, and capitalization in the password.

 Make sure that the correct wireless security mode is selected. From the control panel, navigate to Settings > Network/Ports > Wireless > Wireless Security Mode. If the problem persists, then contact customer support.

## Hardware options problems

## **Cannot detect internal option**

#### Try one or more of the following:

- Turn off the printer, wait for about 10 seconds, and then turn on the printer.
- Print the **Menu Settings Page**, and then check if the internal option appears in the Installed Features list. From the control panel, navigate to **Settings Reports Menu Settings Page**.
- Check if the internal option is installed properly into the controller board.
  - 1. Turn off the printer, and then unplug the power cord from the electrical outlet.
  - 2. Make sure that the internal option is installed into the appropriate connector on the controller board.
  - 3. Connect the power cord to the electrical outlet, and then turn on the printer.



#### CAUTION—POTENTIAL INJURY

To avoid the risk of fire or electrical shock, connect the power cord to an appropriately rated and properly grounded electrical outlet that is near the product and easily accessible.

• Check if the internal option is available in the print driver.

**Note:** If necessary, manually add the internal option in the print driver to make it available for print jobs. For more information, see Adding available options in the print driver on page 120.

If the problem persists, then contact customer support.

## Internal solutions port does not operate correctly

#### Try one or more of the following:

- Print the Menu Settings Page, and then check if the internal solutions port (ISP) appears in the Installed Features list. From the control panel, navigate to Settings > Reports > Menu Settings Page.
- Remove, and then reinstall the ISP. For more information, see Installing an internal solutions port on page 259.
- Check the cable and the ISP connection.
  - 1. Use the correct cable, and then make sure that it is securely connected to the ISP.
  - 2. Check if the ISP solution interface cable is securely connected to its slot on the controller board.

If the problem persists, then contact customer support.

## Parallel or serial interface card does not operate correctly

#### Try one or more of the following:

- Print the Menu Settings Page, and then check if the internal solutions port (ISP) appears in the Installed Features list. From the control panel, navigate to Settings > Reports > Menu Settings Page.
- Remove, and then reinstall the parallel or serial interface card. For more information, see Installing an internal solutions port on page 259.
- Check the connection between the cable and the parallel or serial interface card.

If the problem persists, then contact customer support.

#### Defective flash detected

#### Try one or more of the following:

- Replace the defective flash memory.
- Select Continue to ignore the message and continue printing.
- Cancel the current print job.

If the problem persists, then contact customer support.

## Not enough free space in flash memory for resources

#### Try one or more of the following:

- Select Continue to clear the message and continue printing.
- Delete fonts, macros, and other data that are stored in the flash memory.
- · Install a storage drive.

**Note:** Downloaded fonts and macros that are not previously stored in the flash memory are deleted.

If the problem persists, then contact customer support.

## Issues with supplies

## Replace cartridge, printer region mismatch

To correct this problem, purchase a cartridge with the correct region that matches the printer region, or purchase a worldwide cartridge.

- The first number in the message after 42 indicates the region of the printer.
- The second number in the message after 42 indicates the region of the cartridge.

| Region   | Numeric code |
|--|--------------|
| Worldwide or Undefined region  | 0            |
| North America (United States, Canada)                                    | 1            |
| European Economic Area, Western Europe,<br>Nordic countries, Switzerland | 2            |
| Asia Pacific   | 3            |
| Latin America  | 4            |
| Rest of Europe, Middle East, Africa                                      | 5            |
| Australia, New Zealand   | 6            |
| Invalid region   | 9            |

Note: To find the region settings of the printer and toner cartridge, print the Print Quality Test Pages. From the control panel, navigate to Settings > Troubleshooting > Print Quality Test Pages.

## Refilled regular [color] cartridge

The printer has detected a Lexmark Regular cartridge that has been refilled with non-genuine toner by a party other than Lexmark.

Select **OK** to continue.

All printer component life indicators are designed to function with Lexmark supplies and parts and may deliver unpredictable results when using supplies or parts in your Lexmark printer that are remanufactured by parties other than Lexmark.

For more information, see the printer statement of limited warranty.

## Non-Lexmark supply

The printer has detected a non-Lexmark supply or part installed in the printer.

Your Lexmark printer is designed to function best with genuine Lexmark supplies and parts. Use of third-party supplies or parts may affect the performance, reliability, or life of the printer and its imaging components.

All life indicators are designed to function with Lexmark supplies and parts and may deliver unpredictable results if third-party supplies or parts are used. Imaging component usage beyond the intended life may damage your Lexmark printer or associated components.

#### Warning—Potential Damage

Use of third-party supplies or parts can affect warranty coverage. Damage caused by the use of third-party supplies or parts may not be covered by the warranty.

To accept any and all of these risks and to proceed with the use of non-genuine supplies or parts in your printer, touch and hold the error message on the display using two fingers for 15 seconds. When a confirmation dialog box appears, touch **Continue**.

If you do not want to accept these risks, then remove the third-party supply or part from your printer and install a genuine Lexmark supply or part. For more information, see Using genuine Lexmark parts and supplies on page 373.

If the printer does not print after clearing the error message, then reset the supply usage counter.

- 1. From the control panel, navigate to **Settings > Device > Maintenance > Configuration Menu > Supply Usage And Counters**.
- 2. Select the part or supply that you want to reset, and then select **Start**.
- 3. Read the warning message, and then select **Continue**.
- 4. Using two fingers, touch the display for 15 seconds to clear the message.

**Note:** If you are unable to reset the supply usage counters, then return the supply item to the place of purchase.

## Paper feed problems

## Paper curl

#### Try one or more of the following:

- Adjust the guides in the tray to the correct position for the paper loaded.
- Depending on your operating system, specify the paper type from the Printing Preferences or Print dialog. Make sure that the setting matches the paper loaded.

**Note:** You can also change the setting on the printer control panel. Navigate to **Settings > Paper > Tray Configuration > Paper Size/Type**.

- Remove the paper, flip it over, and then reload the paper.
- Load paper from a fresh package.

**Note:** Paper absorbs moisture due to high humidity. Store the paper in its original wrapper until you are ready to use it.

If the problem persists, then contact customer support.

## **Envelope seals when printing**

#### Try one or more of the following:

• Use an envelope that has been stored in a dry environment.

**Note:** Printing on envelopes with high moisture content can seal the flaps.

 Make sure that the paper type is set to Envelope. From the control panel, navigate to Settings > Paper > Tray Configuration > Paper Size/Type.

If the problem persists, then contact customer support.

## **Collated printing does not work**

#### Try one or more of the following:

- From the control panel, navigate to **Settings > Print > Layout > Collate**, and then select **On** [1,2,1,2,1,2].
- From the document that you are trying to print, open the Printing Preferences or Print dialog, and then select **Collate**.
- Reduce the number of pages to print.

If the problem persists, then contact customer support.

## Tray linking does not work

#### Try one or more of the following:

- Make sure that the linked trays contain the same paper size, orientation, and paper type.
- Make sure that the paper guides are positioned correctly.
- Set the paper size and paper type to match the paper loaded in the linked trays. From the control panel, navigate to **Settings > Paper > Tray Configuration > Paper Size/Type**.
- Make sure that Tray Linking is set to Automatic. For more information, see Linking trays on page 116.

If the problem persists, then contact customer support.

## Paper frequently jams

#### Try one or more of the following:

· Check if the paper is loaded correctly.

#### **Notes**

- Make sure that the paper guides are positioned correctly.
- Make sure that the stack height is below the maximum fill line.
- Make sure to print on the recommended paper size and paper type.
- Set the correct paper size and paper type. From the control panel, navigate to Settings > Paper > Tray Configuration > Paper Size/Type.
- Load paper from a fresh package.

**Note:** Paper absorbs moisture due to high humidity. Store the paper in its original wrapper until you are ready to use it.

If the problem persists, then contact customer support.

## Jammed pages are not reprinted

- 1. From the control panel, navigate to **Settings > Device > Notifications > Jam Content Recovery**.
- 2. In the **Jam Recovery** menu, select **On** or **Auto**.

If the problem persists, then contact customer support.

## Color quality problems

## Modifying the colors in printed output

- From the control panel, navigate to Settings > Print > Quality > Advanced Imaging >
  Color Correction.
- 2. In the Color Correction menu, select Manual.
- 3. In the **Color Correction Content** menu, select the appropriate color conversion setting.

| Object type                     | Color conversion tables  |
|---------------------------------|--|
| RGB Image RGB Text RGB Graphics | <ul> <li>Vivid—Produces brighter, more saturated colors and can be applied to all incoming color formats.</li> <li>sRGB Display—Produces an output that approximates the colors shown on a computer monitor.     Black toner usage is optimized for printing photographs.</li> <li>Display-True Black—Produces an output that approximates the colors shown on a computer monitor. This setting uses only black toner to create all levels of neutral gray.</li> <li>sRGB Vivid—Provides an increased color saturation for the sRGB Display color correction.     Black toner usage is optimized for printing business graphics.</li> <li>Off</li> </ul> |

| Object type                        | Color conversion tables   |
|------------------------------------|---|
| CMYK Image CMYK Text CMYK Graphics | <ul> <li>US CMYK—Applies color correction to approximate the Specifications for Web Offset Publishing (SWOP) color output.</li> <li>Euro CMYK—Applies color correction to approximate Euroscale color output.</li> <li>Vivid CMYK—Increases the color saturation of the US CMYK color correction setting.</li> <li>Off</li> </ul> |

## **FAQ** about color printing

#### What is RGB color?

RGB color is a method of describing colors by indicating the amount of red, green, or blue used to produce a certain color. Red, green, and blue light can be added in various amounts to produce a large range of colors observed in nature. Computer screens, scanners, and digital cameras use this method to display colors.

#### What is CMYK color?

CMYK color is a method of describing colors by indicating the amount of cyan, magenta, yellow, and black used to reproduce a particular color. Cyan, magenta, yellow, and black inks or toners can be printed in various amounts to produce a large range of colors observed in nature. Printing presses, inkjet printers, and color laser printers create colors in this manner.

## How is color specified in a document to be printed?

Software programs are used to specify and modify the document color using RGB or CMYK color combinations. For more information, see the software program Help topics.

## How does the printer know what color to print?

When printing a document, information describing the type and color of each object is sent to the printer and is passed through color conversion tables. Color is translated into the appropriate amounts of cyan, magenta, yellow, and black toner used to produce the color you want. The object information determines the application of color conversion tables. For example, it is possible to apply one type of color conversion table to text while applying a different color conversion table to photographic images.

#### What is manual color correction?

When manual color correction is enabled, the printer employs user-selected color conversion tables to process objects. Manual color correction settings are specific to the type of object being printed (text, graphics, or images). It is also specific to how the color of the object is specified in the software program (RGB or CMYK combinations). To apply a different color conversion table manually, see Modifying colors in printed output.

If the software program does not specify colors with RGB or CMYK combinations, then manual color correction is not useful. It is also not effective if the software program or the computer operating system controls the adjustment of colors. In most situations, setting the Color Correction to Auto generates preferred colors for the documents.

## How can I match a particular color (such as a corporate logo)?

From the printer Quality menu, nine types of Color Samples sets are available. These sets are also available from the Color Samples page of the Embedded Web Server. Selecting any sample set generates multiple-page prints consisting of hundreds of colored boxes. Each box contains a CMYK or RGB combination, depending on the table selected. The observed color of each box is obtained by passing the CMYK or RGB combination labeled on the box through the selected color conversion table.

By examining Color Samples sets, you can identify the box with color closest to the color being matched. The color combination labeled on the box can then be used for modifying the color of the object in a software program. For more information, see the software program Help topics. Manual color correction may be necessary to use the selected color conversion table for the particular object.

Selecting which Color Samples set to use for a particular color-matching problem depends on:

- The Color Correction setting being used (Auto, Off, or Manual)
- The type of object being printed (text, graphics, or images)
- How the color of the object is specified in the software program (RGB or CMYK combinations)

If the software program does not specify colors with RGB or CMYK combinations, then the Color Samples pages are not useful. Additionally, some software programs adjust the RGB or CMYK combinations specified in the program through color management. In these situations, the printed color may not be an exact match of the Color Samples pages.

## The print appears tinted

#### Try one or more of the following:

- From the control panel, navigate to **Settings > Print > Quality > Advanced Imaging**, and then select **Color Adjust**.
- From the control panel, navigate to **Settings > Print > Quality > Advanced Imaging**, select **Color Balance**, and then adjust the settings.

If the problem persists, then contact customer support.

## Contacting customer support

Before contacting customer support, make sure to have the following information:

- · Printer problem
- · Error message
- Printer model type and serial number

Go to <a href="https://support.lexmark.com">https://support.lexmark.com</a> to receive email or chat support, or browse through the library of manuals, support documentation, drivers, and other downloads. Technical support via telephone is also available. In the U.S. or Canada, call 1-800-539-6275. For other countries or regions, go to the international support contact directory.

## Recycle and dispose

## Recycling Lexmark products

- 1. Go to www.lexmark.com/recycle.
- 2. Select your country or region.
- 3. Select a recycling program.

## Recycling Lexmark packaging

Lexmark continually strives to minimize packaging. Less packaging helps to ensure that Lexmark printers are transported in the most efficient and environmentally sensitive manner and that there is less packaging to dispose of. These efficiencies result in fewer greenhouse emissions, energy savings, and natural resource savings. Lexmark also offers recycling of packaging components in some countries or regions. For more information, go to <a href="https://www.lexmark.com/recycle">www.lexmark.com/recycle</a>.

Lexmark cartons are 100% recyclable where corrugated recycling facilities exist. Facilities may not exist in your area.

The foam used in Lexmark packaging is recyclable where foam recycling facilities exist. Facilities may not exist in your area.

When you return a cartridge to Lexmark, you can reuse the box that the cartridge came in. Lexmark recycles the box.

## **Notices**

## **Product information**

Product name:

Lexmark CS963e Printer Machine type:

5066 Models:

680

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#### **Edition notices**

May 2025

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## Licensing notices

All licensing notices associated with this product can be viewed from the CD:\NOTICES directory of the installation software CD.

# STATEMENT OF LIMITED WARRANTY FOR LEXMARK LASER PRINTERS, LEXMARK LED PRINTERS, AND LEXMARK MULTIFUNCTION LASER PRINTERS

### Lexmark International, Inc., Lexington, KY

This limited warranty applies to the United States and Canada. For customers outside the U.S., refer to the country-specific warranty information that came with your product.

This limited warranty applies to this product only if it was originally purchased for your use, and not for resale, from Lexmark or a Lexmark Remarketer, referred to in this statement as "Remarketer."

### Limited warranty

Lexmark warrants that this product:

- —Is manufactured from new parts, or new and serviceable used parts, which perform like new parts
- —Is, during normal use, free from defects in material and workmanship

If this product does not function as warranted during the warranty period, contact a Remarketer or Lexmark for repair or replacement (at Lexmark's option).

If this product is a feature or option, this statement applies only when that feature or option is used with the product for which it was intended. To obtain warranty service, you may be required to present the feature or option with the product.

If you transfer this product to another user, warranty service under the terms of this statement is available to that user for the remainder of the warranty period. You should transfer proof of original purchase and this statement to that user.

### **Limited warranty service**

The warranty period starts on the date of original purchase as shown on the purchase receipt and ends 12 months later provided that the warranty period for any supplies and for any maintenance items included with the printer shall end earlier if it, or its original contents, are substantially used up, depleted, or consumed. Fuser Units, Transfer/ Transport Units, Paper Feed items, if any, and any other items for which a Maintenance Kit is available are substantially consumed when the printer displays a "Life Warning" or "Scheduled Maintenance" message for such item.

To obtain warranty service you may be required to present proof of original purchase. You may be required to deliver your product to the Remarketer or Lexmark, or ship it prepaid and suitably packaged to a Lexmark designated location. You are responsible for loss of, or damage to, a product in transit to the Remarketer or the Lexmark designated location.

When warranty service involves the exchange of a product or part, the item replaced becomes the property of the Remarketer or Lexmark. The replacement may be a new or repaired item.

The replacement item assumes the remaining warranty period of the original product.

Replacement is not available to you if the product you present for exchange is defaced, altered, in need of a repair not included in warranty service, damaged beyond repair, or if the product is not free of all legal obligations, restrictions, liens, and encumbrances.

As part of your warranty service and/or replacement, Lexmark may update the firmware in your printer to the latest version. Firmware updates may modify printer settings and cause counterfeit and/or unauthorized products, supplies, parts, materials (such as toners and inks), software, or interfaces to stop working. Authorized use of genuine Lexmark products will not be impacted.

Before you present this product for warranty service, remove all print cartridges, programs, data, and removable storage media (unless directed otherwise by Lexmark).

For further explanation of your warranty alternatives and the nearest Lexmark authorized servicer in your area contact Lexmark on the World Wide Web.

Remote technical support is provided for this product throughout its warranty period. For products no longer covered by a Lexmark warranty, technical support may not be available or only be available for a fee.

### **Extent of limited warranty**

Lexmark does not warrant uninterrupted or error-free operation of any product or the durability or longevity of prints produced by any product.

Warranty service does not include repair of failures caused by:

- —Modification or unauthorized attachments
- —Accidents, misuse, abuse or use inconsistent with Lexmark user's guides, manuals, instructions or guidance
- —Unsuitable physical or operating environment
- —Maintenance by anyone other than Lexmark or a Lexmark authorized servicer
- —Operation of a product beyond the limit of its duty cycle
- —Use of printing media outside of Lexmark specifications
- —Refurbishment, repair, refilling or remanufacture by a third party of products, supplies or parts
- —Products, supplies, parts, materials (such as toners and inks), software, or interfaces not furnished by Lexmark

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This limitation of remedies also applies to claims against any Suppliers and Remarketers of Lexmark. Lexmark's and its Suppliers' and Remarketers' limitations of remedies are not cumulative. Such Suppliers and Remarketers are intended beneficiaries of this limitation.

## **Additional rights**

Some states do not allow limitations on how long an implied warranty lasts, or do not allow the exclusion or limitation of incidental or consequential damages, so the limitations or exclusions contained above may not apply to you.

This limited warranty gives you specific legal rights. You may also have other rights that vary from state to state.

## **Specifications**

#### Laser notice

The printer is certified in the U.S. to conform to the requirements of DHHS 21 CFR, Chapter I, Subchapter J for Class I (1) laser products, and elsewhere is certified as a Class 1 consumer laser product conforming to the requirements of IEC 60825-1:2014, EN 60825-1:2014+A11:2021, and EN 50689:2021.

Class I laser products are not considered to be hazardous. The laser system and printer are designed so there is never any human access to laser radiation above a Class I level during normal operation, user maintenance, or prescribed service conditions. The printer has a non-serviceable printhead assembly that contains a laser with the following specifications:

Class: IIIb (3b) AlGaAs

Nominal output power (milliwatts): 25

Wavelength (nanometers): 770-800

## **Temperature information**

| Operating temperature and relative humidity (RH) <sup>1</sup>         | 10 to 32.2°C (50 to 90°F) and 15 to 80% RH 15.6 to 32.2°C (60 to 90°F) and 8 to 80% RH  Maximum wet-bulb temperature <sup>2</sup> : 22.8°C (73°F)  Non-condensing environment |
|---|---|
| Printer / cartridge / imaging unit long-<br>term storage <sup>2</sup> | 15.6 to 32.2°C (60 to 90°F) and 8 to 80% RH  Maximum wet-bulb temperature <sup>2</sup> : 22.8°C (73°F)  |
| Printer / cartridge / imaging unit short-term shipping <sup>3</sup>   | -40 to 40°C (-40 to 104°F)  |

 $<sup>^1</sup>$  In some cases, performance specifications (such as cartridge usage and first-page-out speed) must be measured at a standard office environment of approximately 22.2°C (72°F) and 45% RH.

## **Product power consumption**

The following table documents the power consumption characteristics of the product.

Note: Some modes may not apply to your product.

| Mode       | Description   | Power consumption (Watts)         |
|------------|---|-----------------------------------|
| Printing   | The product is generating hard-copy output from electronic inputs.                    | One-sided: 811;<br>Two-sided: 776 |
| Ready      | The product is waiting for a print job.   | 45.5                              |
| Sleep Mode | The product is in a high-level energy-saving mode.                                    | 1.1                               |
| Hibernate  | The product is in a low-level energy-saving mode.                                     | 0.2                               |
| Off        | The product is plugged into an electrical outlet, but the power switch is turned off. | 0.2                               |

The power consumption levels listed in the previous table represent time-averaged measurements. Instantaneous power draws may be substantially higher than the average. Values are subject to change. See <a href="https://www.lexmark.com">www.lexmark.com</a> for current values.

## **Sleep Mode**

This product is designed with an energy-saving mode called **Sleep Mode**. The Sleep Mode saves energy by lowering power consumption during extended periods of inactivity. The Sleep Mode is automatically engaged after this product is not used for a specified period of time, called the **Sleep Mode Timeout**.

| Factory default Sleep Mode Timeout for this product (in minutes): | 15 |
|---|----|
|---|----|

By using the configuration menus, the Sleep Mode Timeout can be modified between 1 minute and 120 minutes, or between 1 minute and 114 minutes, depending on the printer model. If the printer speed is less than or equal to 30 pages per minute, then you can set the timeout only up to 60 minutes or 54 minutes, depending on the printer model. Setting the Sleep Mode Timeout to a low value reduces energy consumption, but may increase the response time of the product. Setting the Sleep Mode Timeout to a high value maintains a fast response, but uses more energy.

Some models support a **Deep Sleep Mode**, which further reduces power consumption after longer periods of inactivity.

 $<sup>^2</sup>$  Supplies shelf life is approximately 2 years. This is based on storage in a standard office environment at 22°C (72°F) and 45% humidity.

<sup>&</sup>lt;sup>3</sup> Wet-bulb temperature is determined by the air temperature and the relative humidity.

#### **Hibernate Mode**

This product is designed with an ultra-low power operating mode called **Hibernate mode**. When operating in Hibernate Mode, all other systems and devices are powered down safely.

The Hibernate mode can be entered in any of the following methods:

- Using the Hibernate Timeout
- Using the Schedule Power modes

| default Hibernate Timeout for this in all countries or regions |
|--|
|--|

The amount of time the printer waits after a job is printed before it enters Hibernate mode can be modified between one hour and one month.

#### Notes on EPEAT-registered imaging equipment products:

- Standby power level occurs in Hibernate or Off mode.
- The product shall automatically power down to a standby power level of ≤ 1 W. The auto standby function (Hibernate or Off) shall be enabled at product shipment.

#### Off mode

If this product has an off mode which still consumes a small amount of power, then to completely stop product power consumption, disconnect the power supply cord from the electrical outlet.

## Total energy usage

It is sometimes helpful to estimate the total product energy usage. Since power consumption claims are provided in power units of Watts, the power consumption should be multiplied by the time the product spends in each mode in order to calculate energy usage. The total product energy usage is the sum of each mode's energy usage.

## Environmental and sustainability notices

### Noise emission levels

The following measurements were made in accordance with ISO 7779 and reported in conformance with ISO 9296.

**Note:** Some modes may not apply to your product.

| 1-meter average sound pressure, dBA |   |  |  |
|-------------------------------------|---|--|--|
| Printing                            | One-sided mono: 51;<br>One-sided color: 52;<br>Two-sided mono: 54;<br>Two-sided color: 55 |  |  |
| Ready                               | 14  |  |  |

Values are subject to change. See www.lexmark.com for current values.

## Waste from Electrical and Electronic Equipment (WEEE) directive



The WEEE logo signifies specific recycling programs and procedures for electronic products in countries of the European Union. We encourage the recycling of our products. If you have further questions about recycling options, visit the Lexmark Web site at <a href="https://www.lexmark.com">www.lexmark.com</a> for your local sales office phone number.

#### **India E-Waste notice**



This product including components, consumables, parts and spares complies with the "India E-Waste Rules" and prohibits use of lead, mercury, hexavalent chromium, polybrominated biphenyls or polybrominated diphenyl ethers in concentrations exceeding 0.1% by weight and 0.01% by weight for cadmium, except for the exemption set in the Rule.

## Lithium-ion rechargeable battery



This product may contain a coin-cell, lithium-ion rechargeable battery, which should only be removed by a trained technician. Crossed-out wheelie bin means the product should not be discarded as unsorted waste but must be sent to separate collection facilities for recovery and recycling. In the event the battery is removed, do not dispose of the battery in your household waste. There may be separate collection systems for batteries in your local community, such as a battery-recycling drop-off location. The separate collection of waste batteries assures appropriate treatment of waste including reuse and recycling and prevents any potential negative effects on human health and environment. Please responsibly dispose of the batteries.

## Regulation (EU) 2023/1542

This product may contain a coin-cell lithium rechargeable battery. This battery complies with Regulation (EU) 2023/1542. Compliance is indicated by the CE marking:



This product may contain one of the following coin-cell batteries:

 Battery identification: Seiko Model Number MS621FE Manufacturer: Seiko Instruments Inc.

Manufacturer address: 8, Nakase 1-chome, Mihama-ku, Chiba-shi, Chiba 261-8507, Japan

• Battery identification: Panasonic Model Number ML621 Manufacturer: Panasonic Energy Co., Ltd.

Manufacturer address: 1-1 Matsushita-cho, Moriguchi City, Osaka 570-8511, Japan

Battery identification: FDK Model Number ML621

Manufacturer: FDK Corporation

Manufacturer address: Shibaura Crystal Shinagawa, 1-6-41 Konan, Minato-ku, Tokyo 108-8212 Japan

## **Environmental labeling for packaging**

Per Commission Regulation Decision 97/129/EC Legislative Decree 152/2006, the product packaging may contain one or more of the following symbols.

| paokaging may contain one of more of the for | g e jg  |
|--|---|
| 20)<br>PAP                                   | This symbol indicates that the packaging may contain corrugated fiberboard.     |
| 21<br>PAP                                    | This symbol indicates that the packaging may contain non-corrugated fiberboard. |
| PAP  | This symbol indicates that the packaging may contain paper.                     |

For more information, go to www.lexmark.com/recycle, and then choose your country or region. Information on available packaging recycling programs is included with the information on product recycling.

## **Product disposal**

Do not dispose of the printer or supplies in the same manner as normal household waste. Consult your local authorities for disposal and recycling options.

## Returning Lexmark cartridges for reuse or recycling

The Lexmark Cartridge Collection Program allows you to return used cartridges for free to Lexmark for reuse or recycling. One hundred percent of the empty cartridges returned to Lexmark are either reused or demanufactured for recycling. The boxes used to return the cartridges are also recycled.

To return Lexmark cartridges for reuse or recycling, do the following:

- 1. Go to www.lexmark.com/recycle.
- 2. Select your country or region.

- 3. Select Lexmark Cartridge Collection Program.
- 4. Follow the instructions on the screen.

#### **ENERGY STAR**

Any Lexmark product bearing the ENERGY STAR® emblem on the product or on a startup screen is certified to comply with Environmental Protection Agency (EPA) ENERGY STAR requirements as of the date of manufacture.



## Notices for wireless products

## Regulatory notices for wireless products

This section contains regulatory information that applies only to wireless models. If in doubt as to whether your model is a wireless model, go to <a href="http://support.lexmark.com">http://support.lexmark.com</a>.

## Modular component notice

Wireless models contain one of the following modular components: Lexmark MarkNet N8450 / AzureWave AW-CM467-SUR; FCC ID:TLZ-CM467; IC:6100A-CM467

To determine which modular components are installed in your particular product, refer to the labeling on your actual product.

## **Exposure to radio frequency radiation**

The radiated output power of this device is far below the radio frequency exposure limits of the FCC and other regulatory agencies. A minimum separation of 20 cm (8 inches) must be maintained between the antenna and any persons for this device to satisfy the RF exposure requirements of the FCC and other regulatory agencies.

## Innovation, Science and Economic Development Canada

This device complies with Innovation, Science and Economic Development Canada license-exempt RSS standards. Operation is subject to the following two conditions: (1) this device may not cause interference, and (2) this device must accept any interference, including interference that may cause undesired operation of the device.

## Innovation, Sciences et Développement économique Canada

Cet appareil est conforme aux normes RSS exemptes de licence d'Innovation, Sciences et Développement économique Canada. Son fonctionnement est soumis aux deux conditions suivantes : (1) cet appareil ne doit pas causer d'interférences et (2) il doit accepter toutes les interférences, y compris les celles qui peuvent entraîner un fonctionnement indésirable.

## **European Community (EC) directives conformity**

This product is in conformity with the protection requirements of EC Council directive 2014/53/EU on the approximation and harmonization of the laws of the Member States relating to radio equipment.

The manufacturer of this product is: Lexmark International, Inc., 740 West New Circle Road, Lexington, KY, 40550 USA. The EEA/EU authorized representative is: Lexmark International Technology Hungária Kft., 8 Lechner Ödön fasor, Millennium Tower III, 1095 Budapest HUNGARY. Email: EU-Product-Safety@lexmark.com. The EEA/EU Importer is: Lexmark International Technology S.à.r.I. 20, Route de Pré-Bois, ICC Building, Bloc A, CH-1215 Genève, Switzerland. A declaration of conformity to the requirements of the Directives is available upon request from the Authorized Representative or may be obtained at www.lexmark.com/en\_us/about/regulatory-compliance/european-union-declaration-of-conformity.html.

Compliance is indicated by the CE marking:



#### Restrictions

This radio equipment is restricted to indoor use only. Outdoor use is prohibited. This restriction applies to all the countries listed in the table below:

| AT | BE | BG | СН | CY | CZ         | DE | DK | EE |
|----|----|----|----|----|------------|----|----|----|
| EL | ES | FI | FR | HR | HU         | IE | IS | IT |
| LI | LT | LU | LV | MT | NL         | NO | PL | PT |
| RO | SE | SI | SK | TR | UK<br>(NI) |    |    |    |

## EU and other countries statement of radio transmitter operational frequency bands and maximum RF power

This radio product transmits in either the 2.4GHz (2.412–2.472GHz in the EU) or 5GHz (5.15–5.35, 5.47–5.725GHz in the EU) bands. The maximum transmitter EIRP power output, including antenna gain, is  $\leq$  20dBm for both bands.

## **United Kingdom (UK) conformity**

This product is in conformity with the protection requirements of the Radio Equipment Regulations 2017.

The manufacturer of this product is: Lexmark International, Inc., 740 West New Circle Road, Lexington, KY, 40550 USA. The UK Importer is: Lexmark International Ltd, Building Q1 Quantum Business Park, 60 Norden Road, Maidenhead, Berkshire, United Kingdom SL6 4AY. A declaration of conformity is available upon request from the UK Importer or may be obtained at <a href="https://www.lexmark.com/en\_us/about/regulatory-compliance/uk-declaration-of-conformity.html">www.lexmark.com/en\_us/about/regulatory-compliance/uk-declaration-of-conformity.html</a>.

Compliance is indicated by the UKCA marking:



### Restrictions or requirements in the UK

This radio equipment is restricted to indoor use only. Outdoor use is prohibited.

## UK statement of radio transmitter operational frequency bands and maximum RF power

This radio product transmits in either the 2.4GHz (2.412–2.472 GHz in the UK) or 5GHz (5.15–5.35, 5.47–5.725 in the UK) bands. The maximum transmitter EIRP power output, including antenna gain, is  $\leq$  20dBm for both bands.

### Notice to users in Thailand

ประกาศถึงผ้ใช้ในประเทศไทย

This radiocommunication equipment has the electromagnetic field strength in compliance with the Safety Standard for the Use of Radiocommunication Equipment on Human Health announced by the National Telecommunications Commission.

้เครื่องวิทยุคมน้ำคมนี้มีระดับการแผ่คลื่นแม่เหล็กไฟฟ้าสอดคล้องตามมาตรฐาน ความปลอดภัยต่อสุขภาพ ของมนุษย์จากการใช้เครื่องวิทยุคมนาคมที่คณะกรรมการกิจการโทรคมนาคมแห่งชาติประกาศกำหนด



## Class A device notices

## Federal Communications Commission (FCC) compliance information statement

This product has been tested and found to comply with the limits for a Class A digital device, pursuant to Part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) this device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.

The FCC Class A limits are designed to provide reasonable protection against harmful interference when the equipment is operated in a commercial environment. This equipment generates, uses, and can radiate radio frequency energy and, if not installed and used in accordance with the instruction manual, may cause harmful interference to radio communications. Operation of this equipment in a residential area is likely to cause harmful interference, in which case the user will be required to correct the interference at his own expense.

The manufacturer is not responsible for any radio or television interference caused by using other than recommended cables or by unauthorized changes or modifications to this equipment. Unauthorized changes or modifications could void the user's authority to operate this equipment.

**Note:** To assure compliance with FCC regulations on electromagnetic interference for a Class A computing device, use a properly shielded and grounded cable such as Lexmark part number 1021231 for parallel attach or 1021294 for USB attach. Use of a substitute cable not properly shielded and grounded may result in a violation of FCC regulations.

Any questions regarding this compliance information statement should be directed to: Director of Lexmark Technology & Services

Lexmark International, Inc.

740 West New Circle Road

Lexington, KY 40550

Telephone: (859) 232-2000

E-mail: regulatory@lexmark.com

## Innovation, Science and Economic Development Canada compliance statement

This Class A digital apparatus meets all requirements of the Canadian Interference-Causing Equipment Standard ICES-003.

## Avis de conformité aux normes de l'Innovation, Sciences et Développement économique Canada

Cet appareil numérique de classe A est conforme aux exigences de la norme canadienne relative aux équipements pouvant causer des interférences NMB-003.

## **European Community (EC) directives conformity**

This product is in conformity with the protection requirements of EC Council directives 2014/30/EU, 2014/35/EU, and 2011/65/EU as amended by (EU) 2015/863 on the approximation and harmonization of the laws of the Member States relating to electromagnetic compatibility, safety of electrical equipment designed for use within certain voltage limits, and on the restrictions of use of certain hazardous substances in electrical and electronic equipment.

The manufacturer of this product is: Lexmark International, Inc., 740 West New Circle Road, Lexington, KY, 40550 USA. The EEA/EU authorized representative is: Lexmark International Technology Hungária Kft., 8 Lechner Ödön fasor, Millennium Tower III, 1095 Budapest HUNGARY. Email: EU-Product-Safety@lexmark.com. The EEA/EU Importer is: Lexmark International Technology S.à.r.I. 20, Route de Pré-Bois, ICC Building, Bloc A, CH-1215 Genève, Switzerland. A declaration of conformity to the requirements of the Directives is available upon request from the Authorized Representative or may be obtained at www.lexmark.com/en\_us/about/regulatory-compliance/european-union-declaration-of-conformity.html.

This product satisfies the Class A limits of EN 55032 and safety requirements of EN 62368-1.

## **United Kingdom (UK) conformity**

This product is in conformity with the protection requirements of the Electromagnetic Compatibility Regulations 2016, the Electrical Equipment (Safety) Regulations 2016, and the Restriction of the Use of Certain Hazardous Substances in Electrical and Electronic Equipment Regulations 2012.

The manufacturer of this product is: Lexmark International, Inc., 740 West New Circle Road, Lexington, KY, 40550 USA. The UK Importer is: Lexmark International Ltd, Building Q1 Quantum Business Park, 60 Norden Road, Maidenhead, Berkshire, United Kingdom SL6 4AY. A declaration of conformity is available upon request from the UK Importer or may be obtained at <a href="https://www.lexmark.com/en\_us/about/regulatory-compliance/uk-declaration-of-conformity.html">www.lexmark.com/en\_us/about/regulatory-compliance/uk-declaration-of-conformity.html</a>.

This product satisfies the Class A limits of BS EN 55032 and safety requirements of BS EN 62368-1.

#### Radio interference notice

Warning

This is a product that complies with the emission requirements of EN 55032 Class A limits and immunity requirements of EN 55035. This product is not intended to be used in residential/domestic environments.

This is a Class A product. In a domestic environment, this product may cause radio interference, in which case the user may be required to take adequate measures.

## Other regulatory notices

## Static sensitivity notice



This symbol identifies static-sensitive parts. Do not touch the areas near these symbols without first touching a metal surface in an area away from the symbol. To prevent damage from electrostatic discharge when performing maintenance tasks such as clearing paper jams or replacing supplies, touch any exposed metal frame of the printer before accessing or touching interior areas of the printer even if the symbol is not present.

## Applicability of Regulation (EU) 2019/2015 and (EU) 2019/2020

Per Commission Regulation (EU) 2019/2015 and (EU) 2019/2020, the light source contained within this product or its component is intended to be used for Image Capture or Image Projection only, and is not intended for use in other applications.

# The UK Product Security and Telecommunications Infrastructure Act 2022 (PSTI Act)—Summary Statement of Compliance

Lexmark International Inc., 740 West New Circle Road, Lexington, KY 40550 USA, declares that this product complies with the applicable security requirements in Schedule 1 of The Product Security and Telecommunications Infrastructure (Security Requirements for Relevant Connectable Products) Regulations 2023. The defined support period for this product can be found at the following web page: <a href="https://www.lexmark.com/firmware-eos.">https://www.lexmark.com/firmware-eos.</a> A copy of the Statement of Compliance is available for download at the following web page: <a href="https://www.lexmark.com/en\_us/about/regulatory-compliance/all-regulatory-docs.html">https://www.lexmark.com/en\_us/about/regulatory-compliance/all-regulatory-docs.html</a>.

## **Thailand NBTC technical standards conformity** statement

คำประกาศเรื่องการเป็นไปตามมาตรฐานทางเทคนิคของ กสทช. ประเทศไทย This telecommunication equipment conforms to the technical standards or requirements of NBTC. เครื่องโทรคมนาคมและอุปกรณ์นี้มีความสอดคล้องตามมาตรฐานหรือข้อกำหนดทางเทคนิคของ กสทช.

**User's Guide**